

MINUTES

City Council

Tuesday, January 18, 2011 – 7:00 p.m.

Call to Order: Mayor Holder welcomed everyone and called the meeting to order at 7:00 p.m.

Devotional & Pledge: Councilmember Spilliards offered the opening prayer and Mayor Holder invited everyone to join in the pledge of allegiance to the flag.

Roll Call: Mayor Holder presided. Council Members: Don Bethune, Gwyn Hall, Bowen Jones, Bessie Kicklighter, Judy Shuman and Jimmy Spilliards. **Absent:** Durward Motes

Staff: Brian Johnson, City Manager; Rhonda Ferrell-Bowles, Clerk of Council; James P. Gerard, City Attorney; Ron Feldner, Deputy City Manager; Ben Brengman, IT Director; Pam Franklin, HR Director; Scott Allison, Planning Director; Cory Salley, Finance Director; David Lyons, Chief of Police; Jimmy Crosby, Fire Chief; Randall Griffin, Public Works Director; Cliff Ducey, Recreation Director; and Clara Rouse, Financial Consultant. **Absent:** Charles Draeger, Water Operations Director

Honorary Citizens Presentation: Mayor Holder and City Manager presented Honorary Citizen Certificates to Southbridge residents who expended their time and resources on the annexation endeavor.

Mayor and City Council members thanked the Southbridge residents for their support and hard work.

Introduction: City Manager introduced Scott Allison the City's new Planning Director and Cory Salley the City's new Finance Director.

City Council Minutes: Upon motion by Councilmember Jones, seconded by Councilmember Kicklighter, City Council voted unanimously to approve the minutes dated 12/6/10.

Staff Reports:

Planning Director presented the Planning & Economic Development Department's year-end report.

Human Resources Director presented the HR Department's year-end report.

IT Director presented the IT Department's year-end report.

Recreation Director presented the Parks & Recreation Department's year-end report.

Public Works Director presented the Public Works Department's year-end report.

City Manager presented the Water Operations Department's year-end report.

Chief Crosby presented the Fire Department's year-end report.

Chief Lyons presented the Police Department's year-end report.

Items for Consideration:

First Reading, Amendment to Red Flag Ordinance: Clerk of Council read for the first reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, changing certain provisions of the City's identity theft prevention program embodied in Articles X and XI of Chapter 2, to delete the requirement of a personal identification number (PIN) when establishing a utility account with the City, and to further delete the requirement that passwords protecting access to account information be at least eight (8) characters in length; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Upon motion by Councilmember Jones, seconded by Councilmember Kicklighter, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Jones, City Council voted unanimously to suspend the rules of council and hold the second reading of the ordinance.

Second Reading, Amendment to Red Flag Ordinance: Clerk of Council read for the second reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, changing certain provisions of the City's identity theft prevention program embodied in Articles X and XI of Chapter 2, to delete the requirement of a personal identification number (PIN) when establishing a utility account with the City, and to further delete the requirement that passwords protecting access to account information be at least eight (8) characters in length; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Upon motion by Councilmember Jones, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the red flag ordinance on the second reading.

First Reading, Amendment to Rapid Access Key Boxes Ordinance: Clerk of Council read for the first reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to require the installation of key boxes for buildings within the City protected by either an automatic fire suppression or standpipe system or an automatic alarm system; to require a security padlock or switchbox or an emergency entry system on properties within the city protected by a locked fence or gate; to repeal all ordinances in conflict herewith to provide an effective date; and for other purposes.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Shuman, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Jones, City Council voted unanimously to suspend the rules of council and hold the second reading of the ordinance.

Second Reading, Amendment to Rapid Access Key Boxes Ordinance: Clerk of Council read for the second reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to require the installation of key boxes for buildings within the City protected by either an automatic fire suppression or standpipe system or an automatic alarm system; to require a security padlock or

switchbox or an emergency entry system on properties within the city protected by a locked fence or gate; to repeal all ordinances in conflict herewith to provide an effective date; and for other purposes Upon motion by Councilmember Bethune, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the rapid access key boxes ordinance on the second reading.

First Reading, Amendment to the City's Municipal Elections Ordinance: Clerk of Council read for the first reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to provide for a municipal superintendent of elections; to provide for the selection of an individual to qualify candidates for municipal office; to provide for a qualification fee for candidates seeking election for the offices of Mayor and Councilmember; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Shuman, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Jones, seconded by Councilmember Kicklighter, City Council voted unanimously to suspend the rules of council and hold the second reading of the ordinance.

Second Reading, Amendment to the City's Municipal Elections Ordinance: Clerk of Council read for the second reading an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to provide for a municipal superintendent of elections; to provide for the selection of an individual to qualify candidates for municipal office; to provide for a qualification fee for candidates seeking election for the offices of Mayor and Councilmember; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Upon motion by Councilmember Jones, seconded by Councilmember Shuman, City Council voted unanimously to adopt the City's municipal elections ordinance on the second reading.

Resolution fixing the Qualifying Fee for the Offices of Mayor and Councilmember: Clerk of Council read a resolution giving notice to the citizens of Garden City, Georgia, that the qualifying fee for the Office of Mayor shall be \$180 and the qualifying fee for the Office of Councilmember shall be \$108 for the upcoming general election in November 2011.

Upon motion by Councilmember Shuman, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the qualifying fee resolution.

Resolution regarding the 2011 Municipal Election: Clerk of Council read a resolution authorizing the Board of Elections of Chatham County, Georgia, to perform all duties as the municipal superintendent of elections in Garden City, Georgia, with the exception of the qualification of candidates which shall be the responsibility of the Clerk of Council, and that the Chatham County Board of Elections further

perform the duties of absentee ballot clerk. Pursuant to Section 21-2-132(c) (3) of the Official Code of Georgia Annotated, qualifying for City Council will take place at Garden City City Hall, from 8:30 a.m. to 4:00 p.m. commencing August 29, 2011, at 8:30 a.m. and ending September 2, 2011, at 4:00 p.m. Upon motion by Councilmember Bethune, seconded by Councilmember Jones, City Council voted unanimously to adopt the 2011 municipal election resolution.

Resolution regarding the Annexation of Southbridge: Clerk of Council read a resolution of the Mayor and Council of the City of Garden City, Georgia relative to the approval of a recommendation to the Local Legislative Delegation to propose local legislation dealing with annexation.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Shuman, City Council voted unanimously to adopt the resolution regarding the annexation of Southbridge.

Purchasing Manual of Policies & Procedures: Clerk of Council said we have for consideration the adoption of the new Purchasing Manual of Policies & Procedures. The new policy is effective immediately and supersedes all previous purchasing instructions and directives.

Upon motion by Councilmember Bethune, seconded by Councilmember Hall, City Council voted unanimously to adopt the new Purchasing Manual of Policies & Procedures.

City Manager said the new purchasing manual includes updates to reflect our current financial management.

Visitor Bureau Appointments: Mayor Holder said the following are the nominations which the Citizens for Garden City, Georgia, Inc., a private sector non-profit organization, hereby makes for appointments to the Garden City Convention and Visitors Bureau Authority:

Resolution Joint Appointee by Mayor/Council – A resolution appointing ***Rick Grace***, Owner of Patrick's Uniforms & Indoor Gun Range, as the Mayor and Council's representative on the Garden City Area Convention and Visitor's Bureau Authority for the term from January 1, 2011, through December 31, 2011.

Upon motion by Councilmember Jones, seconded by Councilmember Shuman, City Council voted unanimously to appoint Rick Grace to serve as Mayor/Council's joint appointee.

Individuals who are not owners, operators, or managers of a hotel, motel or restaurant:

Garland Saunders, Owner of Big Hill Properties, LLC, Developer of Oak Hill Subdivision. ***Appointed by Judy Shuman, Mayor Pro-tem***

George Mingledorff, Owner of Low Country Customs. ***Appointed by Jimmy Spilliards, Councilmember***

Danny Nelson, Owner of Port City Pawn. **Appointed by Don Bethune, Councilmember**

Greg Reid, Owner/Operator of Savannah Sanitation, 5019-C Ogeechee Road. **Appointed by Gwyn Hall, proxy for Durward Motes.**

Individuals who are owners, operators, or managers of a hotel, motel, or restaurant:

Carol Lindsey, Manager of Days Inn, 2500 Dean Forest Road, Garden City, Georgia. **Appointed by Bessie Kicklighter, President of Council**

Rose Kowalchuck, Owner/Operation of Masters Economy Inn, 4200 Highway 21, Garden City, Georgia. **Appointed by Gwyn Hall, Councilmember**

Andy Kyriakides, Owner of Hercules Grill, 2500 Dean Forest Road, Garden City, Georgia. **Appointed by Bowen Jones, Councilmember**

Jay Patel, Owner/Operator of Harbor House Restaurant. **Appointed by Tennyson Holder, Mayor**

City Manager announced a Town Meeting will be held at 7:00 p.m. on January 31, 2011, at the Garden City Gym. He said City Council and several department heads will be available to meet with the public to talk about priorities and receive questions and comments. He said notification of the Town Meeting will be on the water bills, and is posted on the City's website. He said there will also be a press release. He invited everyone to attend.

Adjournment: Upon motion by Councilmember Hall, seconded by Councilmember Kicklighter, City Council voted unanimously to adjourn at 8:10 p.m.

Transcribed by Rhonda Ferrell-Bowles, Clerk of Council

Adopted February 7, 2011