

**A G E N D A**  
**City Council Meeting**  
**Monday, October 19, 2020 – 6:00 p.m.**

➤ **OPENING**

- Call to Order
- Invocation by Pastor Daren Russell, Chapel in the Gardens Presbyterian Church
- Pledge of Allegiance
- Roll Call
- Presentation - Proclamation to recognize November 1, 2020 as “Retired Educators Day”

➤ **FORMAL PUBLIC COMMENT**

- Introduction / Presentation by Ms. Bacarra Sanderson, Chatham Area Transit Executive Director

**Formal Public Comment – City Council Agenda Protocol**

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal **“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website [www.gardencity-ga.gov](http://www.gardencity-ga.gov). The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

## ➤ PUBLIC HEARINGS

- **Alcoholic Beverage License Application:** Receipt of public comment on an alcoholic beverage license application made by Atulkumar Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 4021 Augusta Road, Garden City, Georgia.

### *Speaking to a Public Hearing Item Protocol*

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

**PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE  
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF  
CITY COUNCIL'S ZONING POWER**

**Procedures for Conducting Public Hearings on Proposed Zoning Decisions:**

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

**Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:**

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

## ➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of the Pre-agenda Session Minutes (10/5/20) and City Council Minutes (10/5/20).

## ➤ **CITY MANAGER REPORT**

- Monthly staff reports included with the agenda packet
- Status Report: City Hall and City Facilities Reopening to the Public

## ➤ **ITEMS FOR CONSIDERATION**

- **Ordinance, 4-Way Stop Intersections:** First reading of an ordinance to amend the Code of Ordinances for Garden City, Georgia, as amended, to amend Code Section 78-8 and Article VI of Appendix B which is incorporated therein by reference, to provide for stop signs for traffic traveling west, south, and north at the intersection of Second Street and Oak Street and for traffic traveling in all directions at the intersection of Byck Avenue and Chatham Villa Drive and the intersection of Delettre Street and Fourth Street; to repeal all ordinance in conflict herewith; to provide an effective date; and for other purposes.
- **Resolution, Rostan Solutions LLC Master Service Agreement Renewal:** A resolution to extend the Master Service Agreement with Rostan Solutions, LLC, for debris monitoring and public assistance consulting services, and for other purposes.
- **Resolution, De-Annexation/Annexation Intergovernmental Agreement (City of Savannah):** A resolution to authorize the Mayor to execute an Intergovernmental Agreement with the City of Savannah wherein the City of Savannah agrees to de-annex certain property described as a 4.41-acre tract owned by Southern Region Industrial Realty, Inc., and public right-of-way measuring 2.3 acres, in return for Garden City's agreement to annex such property once so de-annexed at which time the property will be unincorporated and contiguous to the existing corporate limits of Garden City.
- **Petition For Annexation – Southern Region Industrial Realty, Inc:** Southern Region Industrial Realty, Inc., is requesting that the Mayor and City Council of Garden City, pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20, does by proper ordinance annex the territory measuring 6.75 acres (2.31 acres of which constitutes public right-of-way), more or less, so that such property may be included within the corporate limits of the City and made a part thereof.
- **Appointment - Convention Visitors Bureau Authority:** The Citizens for Garden City, Georgia, Inc., a private sector non-profit organization, nominates Donna Williams for appointment by Councilmember Richard Lassiter, Jr., to the Garden City Convention and Visitors Bureau to fill the vacancy created by the resignation of Lena Harris.
- **Alcoholic Beverage License Application:** Consideration by Mayor and Council of an alcoholic beverage license application made by Atulkumar Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 4021 Augusta Road, Garden City, Georgia.
- **Resolution, Georgia Power Master Agreement:** *Information regarding this item will be provided prior to the meeting.*

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

***Informal Public Comment – Speaker Protocol***

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**



# **PROCLAMATION**

## ***RETIRED EDUCATORS DAY***

**WHEREAS:** The Governor of the State of Georgia has proclaimed the day of November 1, 2020, as Retired Educators Day in Georgia; and

**WHEREAS:** More than 135,000 retired educators have devoted their time, energies, and talents to public education, providing the academic development of millions of outstanding Georgia citizens; and

**WHEREAS:** Retired educators touched and influenced the lives of generations of young people, motivating and inspiring their students to use their innate talents and abilities to the fullest and to become responsible, contributing citizens; and

**WHEREAS:** Retired educators possess valuable knowledge and use their lifetime of experiences and skills to enrich the educational process in a variety of settings. They often continue to be a major source of insight and direction in education for our state and nation. Many also continue to serve in religious, civic, and political organizations; and

**WHEREAS:** For sixty-one years, the Georgia Retired Educators Association has dedicated its efforts to improving the welfare of retired educators and has provided opportunities for them to become involved in community activities; and

**WHEREAS:** Citizens of Garden City, Georgia are grateful for the work done by retired educators around the state and nation. We commend them for their time and commitment to bettering our country; now

**THEREFORE:** I, Don Bethune, Mayor of Garden City, Georgia, do hereby proclaim the day of November 1, 2020, as ***“RETIRED EDUCATOR DAY”*** in Garden City, Georgia, and I encourage our citizens to recognize the lasting contributions of our retired educators.

Given unto my hand and seal at Garden City, Georgia, on this 19<sup>th</sup> day of October, in the year of our Lord, 2020.

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DON BETHUNE, Mayor  
City of Garden City, Georgia



# City of Garden City

100 Central Avenue, Garden City, Georgia 31405

Phone: 912.966.7777 Fax: 912.966.2735

Email: Occtax@gardencity-ga.gov

## APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: 8/25/2020

For the Year: 2020/2021

Expires at December 31 of the above year.

### Type of License (check all that apply)

- Spirituous Liquors (package) \$2,722.00
- Spirituous Liquors (by the drink) \$2,722.00
- Advertising Cost \$75.00
- Beer and/or malt beverages \$682.00
- Wines \$236.00

TOTAL: \$ 993<sup>00</sup> police 0100

### Business Information

Business Name: Shree Daksh, LLC

D/B/A/ (if applicable): Garden City Mini Mart

Business Address: 4021 Augusta Rd Garden City, GA Business Phone: 912-334-4079

Mailing Address: \_\_\_\_\_ (If different from Business Address) Emergency Phone: 912-996-8869

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Email Address: dakshpatel1313@aol.com

What other kinds of business will be conducted at this location? retail convenience

List all persons with a financial interest in the business:

(For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
<u>Atulkumar D Patel</u>	<u>1204 Homercityway Pooler, GA 31322</u>	<u>100%</u>

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution?  Yes  No

If Yes, describe circumstances: \_\_\_\_\_

THIS PAGE FOR OFFICE USE ONLY

Application received by: Katei Draeger Date: 9/16/20

POLICE DEPARTMENT REVIEW

Fingerprinted by: OK For License, KD, Date: 9/28/20

Separate report submitted to the City Administrator:

[Signature] Date: 10/5/20  
Police Chief

Public Hearing held on: \_\_\_\_\_

Date advertised in Savannah Morning News: \_\_\_\_\_

Action of Council:  Approval  Denial

License(s) Issued: \_\_\_\_\_ Date: \_\_\_\_\_

**MINUTES**  
**City Council Meeting**  
**Monday, October 5, 2020 – 6:00 p.m.**

**Call to Order:** Mayor Bethune called the meeting to order at 6:00 p.m.

**Opening:** Councilmember Daniel gave the innovation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

**Roll Call:**

**City Council Members:** Mayor Bethune, Councilmember Daniel, Councilmember Lassiter, Councilmember Morris and Councilmember Ruiz. Absent: Mayor Pro-tem Kicklighter (illness) and Councilmember Tice (out-of-town).

**Staff Members:** Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Scott Robider, City Marshal; Gil Ballard, Chief of Police; Corbin Medeiros, Fire Chief; and Ben Brengman, IT Director. Absent: Pam Franklin, HR Director; Cliff Ducey, Recreation Director; and Jon Bayer, Interim Public Works Director.

**Public Hearings:**

**Alcoholic Beverage License Application:** Mayor Bethune opened the public hearing to receive public comment on an alcoholic beverage license application made by Dixal Patel to sell wines, beer and/or malt beverages at TRISHU LLC (d/b/a Garden City Chevron), 1210 U.S. Highway 80, Garden City, Georgia.

Mayor Bethune asked if there was anyone who wished to speak for or against the application. There being no questions or comments, Mayor Bethune closed the public hearing.

**Alcoholic Beverage License - Manager Application:** Mayor Bethune opened the public hearing to receive public comment on an alcoholic beverage license application made by Yuridia Maldonado to sell spirituous liquors (by the drink), beer and/or malt beverages at La Chalupa Mexican Restaurant, 5200 Augusta Road, Garden City, Georgia.

Mayor Bethune asked if there was anyone who wished to speak for or against the application. There being no questions or comments, Mayor Bethune closed the public hearing.

**City Council Minutes:** Councilmember Lassiter made a motion to approved the pre-agenda session synopsis dated 9/21/20 and the city council meeting minutes dated 9/21/20. The motion was seconded by Councilmember Morris and passed without opposition.

**City Manager's Report:** City Manager stated that City Hall is continuing to operate in the first opening stages to minimize the risk of COVID-19. He stated that recreation is beginning to come back and they are following all of the protocols to minimize the risk of COVID-19.

**Items for Consideration:**

**First Reading - Ordinance, Zoning Text Amendment (Child Care / Kindergartens):** Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 Section 90-47(B) to permit day nurseries, kindergartens and child care centers in all mixed-use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Councilmember Ruiz made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Daniel and passed without opposition.

Councilmember Ruiz made a motion to suspend the rules of council and hold the second reading of the ordinance. The motion was seconded by Councilmember Daniel and passed without opposition.

**Second Reading - Ordinance, Zoning Text Amendment (Child Care / Kindergartens):** Clerk of Council read the second reading of the heading of an ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 Section 90-47(B) to permit day nurseries, kindergartens and child care centers in all mixed-use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Councilmember Daniel made a motion to adopt the ordinance on the second reading. The motion was seconded by Councilmember Lassiter and passed without opposition.

**First Reading - Ordinance, Zoning Map Amendment (1301 Junction Avenue):** Clerk of Council read for the first reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended to rezone certain property owned by Mike Howard located at 1301 Junction Avenue in Garden City, Georgia, from its present zoning classification of "R-2" to a "C-2" zoning classification; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Mayor Bethune stated that he would be abstaining from the vote due to owning property in the vicinity of 1301 Junction Avenue.

Councilmember Daniel made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Ruiz. Councilmember Daniel, Councilmember Lassiter, Councilmember Morris, and Councilmember Ruiz voted in favor with Mayor Bethune abstaining from the vote.

Councilmember Daniel made a motion to suspend the rules of council and hold the second reading of the ordinance. The motion was seconded by Councilmember Ruiz. Councilmember Daniel, Councilmember Lassiter, Councilmember Morris, and Councilmember Ruiz voted in favor with Mayor Bethune abstaining from the vote.

**Second Reading - Ordinance, Zoning Map Amendment (1301 Junction Avenue):** Clerk of Council read for the second reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended to rezone certain property owned by Mike Howard located at 1301 Junction Avenue in Garden City, Georgia, from its present zoning classification of "R-2" to a "C-2" zoning classification; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Councilmember Ruiz made a motion to adopted the ordinance on the second reading. The motion was seconded by Councilmember Morris. Councilmember Daniel, Councilmember Lassiter, Councilmember Morris and Councilmember Ruiz voted in favor with Mayor Bethune abstaining from the vote.

**Resolution, Department of Justice Grant (CESF) (Police Department):** Clerk of Council read the heading of a resolution by the Mayor and Council to authorize acceptance of an award of a Coronavirus Emergency Supplemental Funding Program Grant to the City’s police department in the amount of \$36,321.00 from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance; to amend the City’s FY2020 General Fund Budget and FY2020 police department budget to accurately reflect the receipt and appropriation of the grant funds; and for other purposes.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Lassiter and passed without opposition.

**Resolution, Police Department Supplemental Appropriation:** Clerk of Council read the heading of a resolution by the Mayor and Council to amend the FY2020 General Fund Budget to provide for a supplemental appropriation in the amount of \$25,000.00 to the police department for the purpose of funding certain unanticipated and unbudgeted expenditures associated with addressing the sudden rise in gun violence within certain areas of the City, and to concurrently amend the FY2020 Police Department Budget with respect to such funding.

Councilmember Lassiter made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

**Resolution, Comcast Master Service Agreement (Ethernet):** Clerk of Council read the heading of a resolution by the Mayor and Council to authorize the execution of a master services agreement and first amendment by and between the City of Garden City and Comcast Cable Communications Management, LLC, for ethernet telecommunications connectivity services, and for other purposes.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

**Resolution, House Bill 1203 – Repeal of Georgia’s Citizen Arrest Law:** Clerk of Council read the heading of a resolution by the Mayor and Council to support Georgia House Bill No. 1203 calling for the repeal, with certain exceptions of Title 17, Chapter 4, Article 4, of the Official Code of Georgia Annotated authorizing arrest by private persons; and for other purposes.

Councilmember Morris made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

**Alcoholic Beverage License Application:** Consideration by Mayor and Council of an alcoholic beverage license application made by Dixal Patel to sell wines, beer and/or malt beverages at TRISHU LLC (d/b/a Garden City Chevron), 1210 U.S. Highway 80, Garden City, Georgia.

Councilmember Ruiz made a motion to approve the application. The motion was seconded by Councilmember Daniel and passed without opposition.

**Alcoholic Beverage License - Manager Application:** Consideration by Mayor and Council of an alcoholic beverage license application made by Yuridia Maldonado to sell spirituous liquors (by the drink), beer and/or malt beverages at La Chalupa Mexican Restaurant, 5200 Augusta Road, Garden City, Georgia.

Councilmember Ruiz made a motion to approve the application. The motion was seconded by Councilmember Lassiter and passed without opposition.

**Informal Public Comment:** Mayor Bethune stated that no one signed up to address city council.

**Adjournment:** There being no further items for discussion, Mayor Bethune called for a motion to adjourn the meeting at approximately 6:14 p.m. Councilmember Ruiz made a motion to adjourn the meeting. The motion was seconded by Councilmember Morris and passed without opposition.

*Transcribed & submitted by: Clerk of Council*

*Accepted & approved by: City Council 10/19/20*

**SYNOPSIS**  
**Pre-Agenda Session**  
**Monday, October 5, 2020 – 4:30 p.m.**

**Called to order:** Mayor Bethune called the meeting to order.

**Attendees**

**City Council Members:** Mayor Bethune, Councilmember Daniel, Councilmember Lassiter, Councilmember Morris and Councilmember Ruiz. Absent: Mayor Pro-tem Kicklighter and Councilmember Tice.

**Staff Members:** Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Finance Director/ Clerk of Council; Ben Brengman, IT Director; Gil Ballard, Chief of Police and Scot Robider, City Marshal. James P. Gerard, City Attorney arrived late to the pre-agenda session due to traffic.

**Guests:** Garden City Convention & Visitors Bureau members: Warren Boyle, Chairman and Irina Tsoy, Secretary/Treasurer.

**Garden City Convention & Visitors Bureau (CVB) Proposed FY2021 Budget:** Warren Boyle and Irina Tsoy presented the CVB's proposed budget for FY2021.

**Proposed FY2020 Budget Retreat (September 28, 2020) Summation:** Finance Director presented the summation.

Councilmember Morris stated that Clearwater was funded in the budget for FY2021 and that City Council had not met yet to discuss the contract cost. She suggested that any savings from the Clearwater contract cost could be provided to each district for their use. Finance Director stated the Clearwater cost was included in the proposed FY2021 budget, but the budget is a planning document and can be amended by Council if needed.

Councilmember Morris asked if the Mayor and City Attorney were able to obtain the information from Port Wentworth on their contract with Clearwater.

Mayor Bethune stated that Jim sent him the contract information that he got from Port Wentworth's city attorney, but the contract price wasn't broken out so he could not determine the cost breakdown for public works and for water-sewer. He stated that I spoke to the Mayor of Port Wentworth, but he didn't return a call to me with the cost breakdown information I requested.

City Manager stated that there was an article in the Savannah Morning News back in late December 2017 that stated that Port Wentworth contracted with Clearwater for approximately \$99,000 per year for services. He said that Jim told him in a recent phone conversation that Port Wentworth had provided Jim a contract dated April 2018 that had a monthly cost of approximately \$140,000 per month. It was stated that Garden City pays Clearwater approximately \$58,000 per month for water-sewer services.

Councilmember Morris asked if the Mayor or City Attorney could share Port Wentworth's contract with City Council. She asked if Council could have a workshop to discuss Clearwater's contract.

Councilmember Ruiz stated that we need to meet to get this resolved.

City Attorney stated that Garden City bid out its service contract but that Port Wentworth didn't go out to bid on its contract. He stated I may be able contact Port Wentworth's city attorney and get more information on the breakdown of the amount being paid by Port Wentworth so that a better comparison could be made with the cost breakdown in Garden City's contract.

**Comcast Ethernet Dedicated Internet (EDI) Service Agreement:** IT Director gave an overview of the proposed upgrade of the City's internet service via Comcast. He stated that the new cost would be \$3,897.70, which is about a \$250 per month increase above what we currently pay. The contract period is for 36 months. He stated that a resolution to authorize the City to enter into the agreement with Comcast is in the council agenda for your consideration.

Councilmember Morris asked what is the timetable for running the fiber. IT Director stated that it will take about ninety days. This will also tie in to our new phone system that is budgeted for new year. The upgrade will provide for a more efficient installation and operation of the new phone system.

Councilmember Ruiz asked what other city facilities would receive the upgrade. IT Director stated that all of the city facilities would receive the upgrade except for the Senior Center. The Senior Center is not eligible for the upgrade because Comcast doesn't have fiber in that area yet.

**Police Department – Department of Justice Grant:** Chief Ballard stated that the Department of Justice has awarded the Police Department a \$36,321 grant in reference to a Coronavirus Emergency Supplemental Funding Program for 2020.

Chief Ballard stated that the funds will be used to implement an online, self-reporting, police report system and to upgrade seventeen of our current police body cameras. This grant was not anticipated, so we are requesting approval of a supplemental appropriation for 2020, to allow for these purchases.

Chief Ballard stated that also included in your packet is a resolution to authorize a supplemental appropriation in the amount of \$25,000, to allow for the purchase of surveillance cameras, license plate readers, informational signage, and crime tip software to help address the sudden rise in gun violence within certain areas of the City.

Councilmember Lassiter asked how the cameras are working. Chief Ballard stated that we had training last Friday and gave a brief overview of how the cameras can be used to assist the department.

City Manager gave an update on the census 2020 count. He stated that the census activities will continue through the 31<sup>st</sup> of October.

There being no further items for discussion, Mayor Bethune and City Council adjourned the pre-agenda session at approximately 5:40 p.m.

*Transcribed & submitted by: Clerk of Council*  
*Accepted & approved by: City Council 10/19/20*

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: October 19, 2020**

**SUBJECT: Human Resources Department Report for September 2020**

**Report in Brief**

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Attachment(s)

# Human Resources Department / Month End Report

## Recruitment/Positions filled

In addition to the continuous recruitment for Police Officer and/or Police Officer Recruit and Part-time Firefighters, the City has job opportunities for: a Heavy Equipment Operator and a Water Repair Technician in the Public Works Department.

## New Hires

The City welcomes Police Officer Recruits, Samuel Frantz and Dalton Brown along with Firefighter, Robert Ancell.

## Promotions/Milestones

None

## Employment Terminations

Two employees separated from employment during September.

## City Employment

The City ends the month 99 full time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

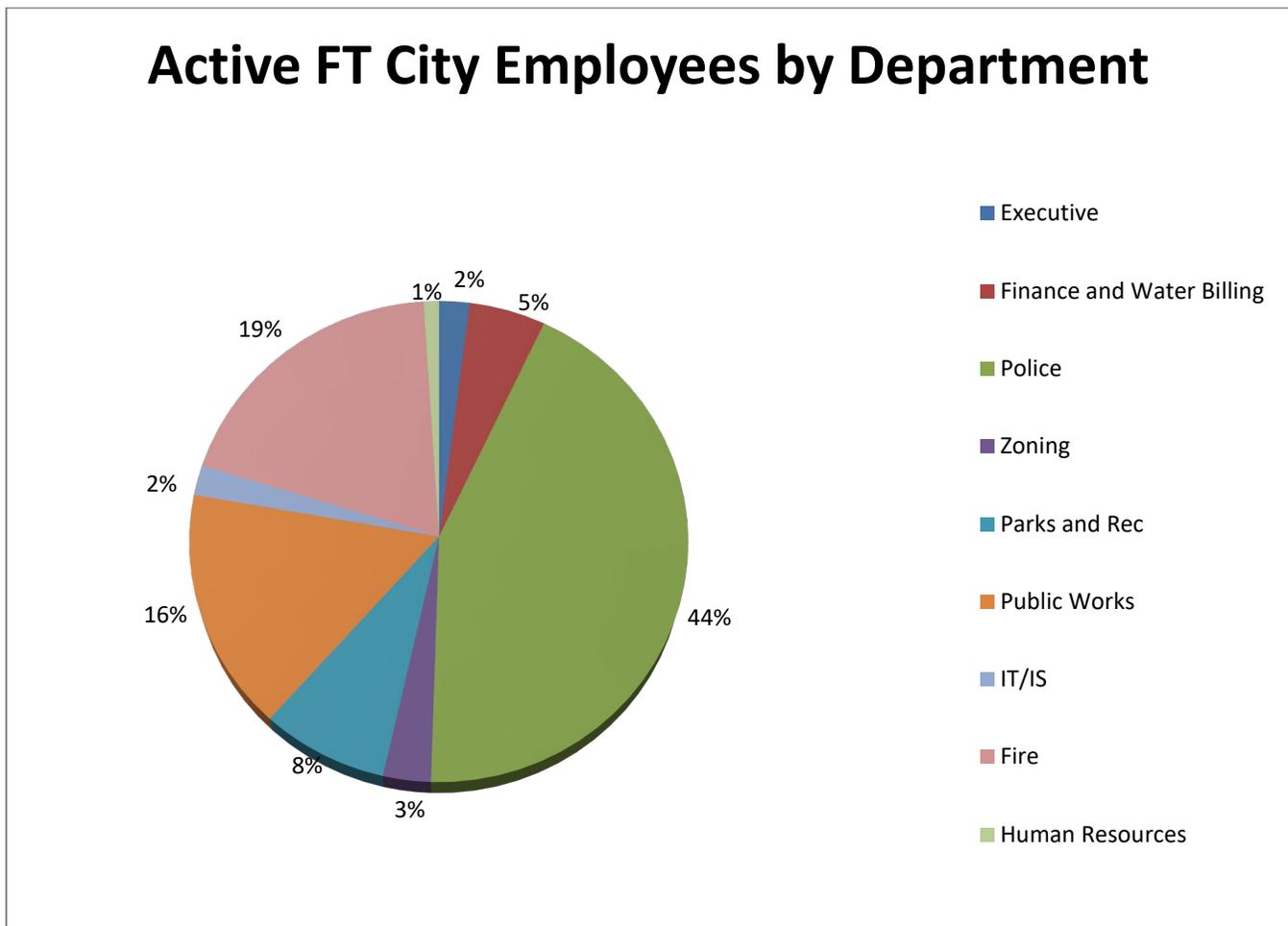


FIGURE 1 NOTE: 2020 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS 114

## ADDITIONAL PERSONNEL INFORMATION INCLUDING PART-TIME EMPLOYEES

This report normally covers the count for full-time employees only. In view of the current COVID-19 pandemic, I have included the count and employment status changes for all City employees to include part-time regularly scheduled, part-time casual (persons that have other employment and work as needed), as well as full-time employees.

TOTAL EMPLOYEES: 120  
FULL TIME ONLY: 99  
PART TIME: 4  
PART-TIME CASUAL: 17

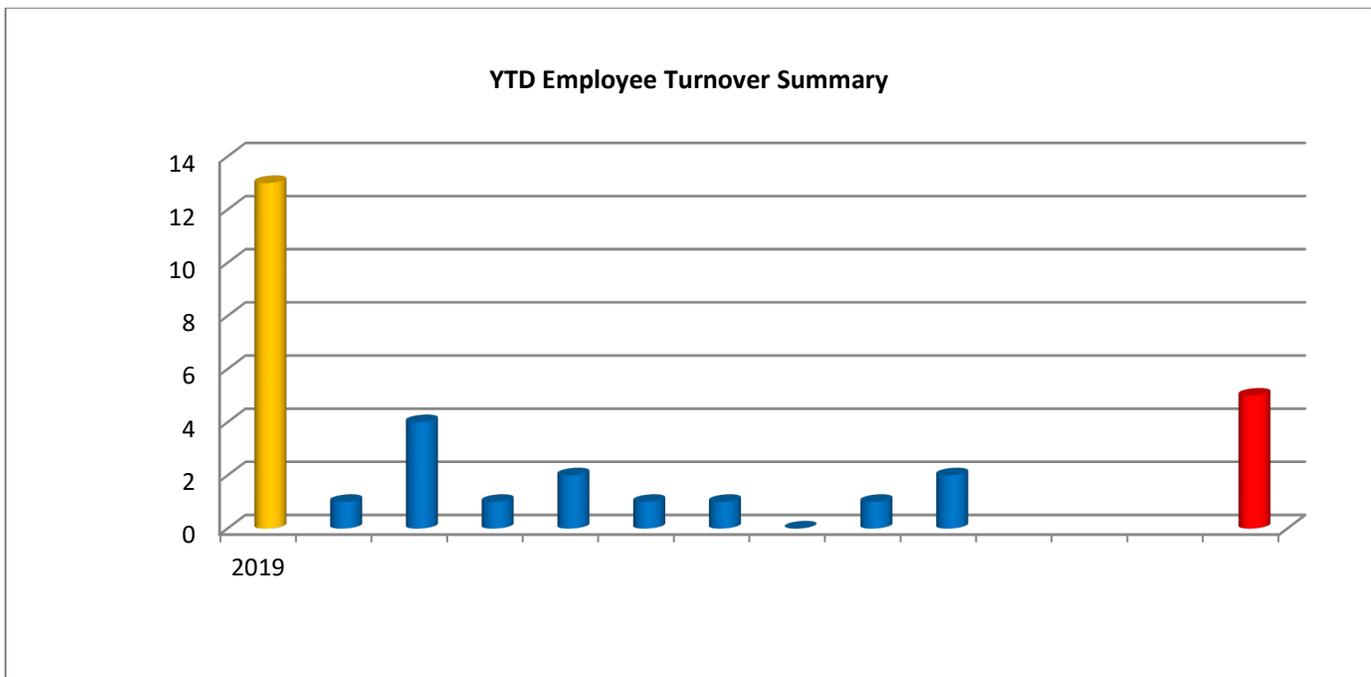
Details as to the status of all City employees beginning with January 1, 2020 through the current date, is included as an attachment.

## EMPLOYEE TURNOVER DATA

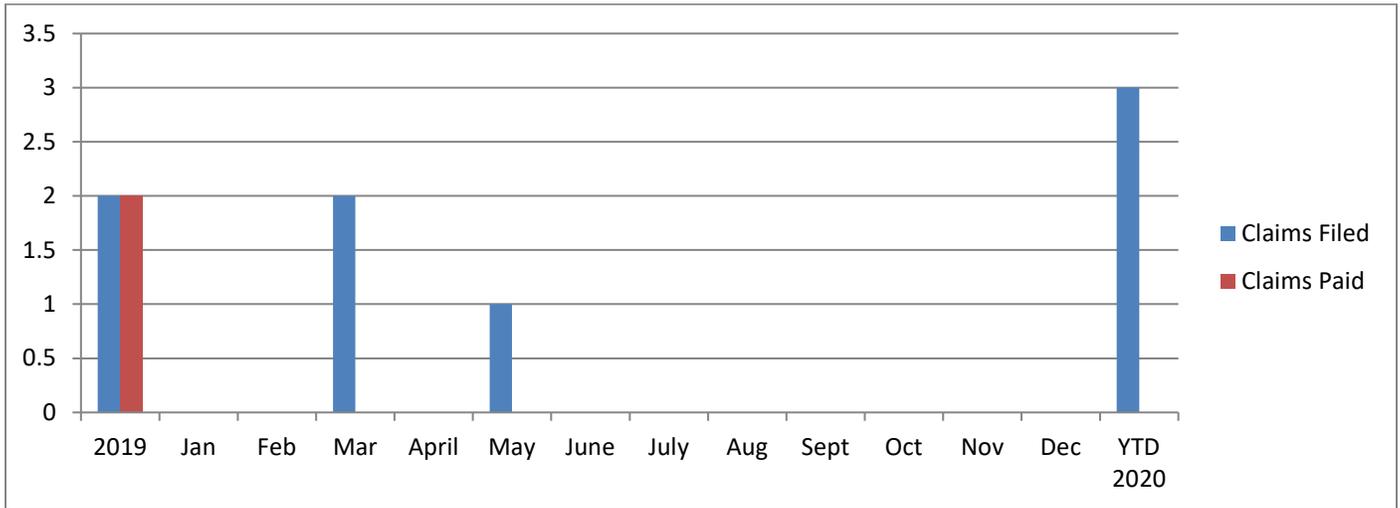
### *The City's turnover rate per month*

- January 1%
- February 4%
- March 1%
- April 2%
- May 1%
- June 1%
- July 0
- Aug 1%
- Sept 2%

The graph below illustrates turnover in full time positions for current year 2020 compared to turnover occurring in the previous year, 2019.

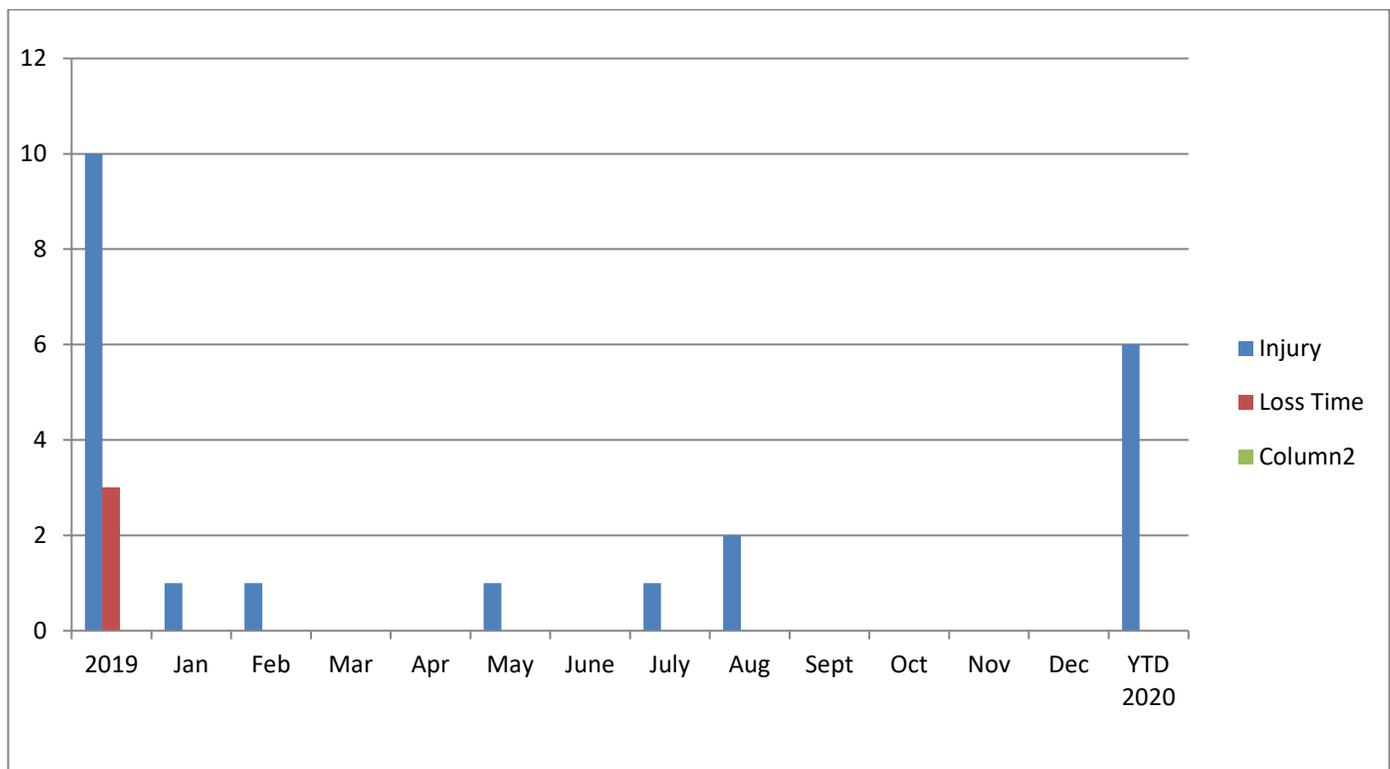


**Unemployment Claims:** Two unemployment claims were received this month, resulting in a change of 3 claims filed to date and none paid.



## Workers Compensation

No accidents or injuries during the month!



# GARDEN CITY PERSONNEL DATA

Data as of **30-Sept-20**

## HIRED 2020

Job Title	Hire Date
FIREFIGHTER	2/7/2020
FIREFIGHTER	2/7/2020
FIREFIGHTER	2/7/2020
CODE ENFORCEMENT OFFICER	2/14/2020
FIRE MARSHALL	2/24/2020
POLICE RECRUIT	3/16/2020
POLICE RECRUIT	3/16/2020
POLICE OFFICER	8/24/2020
DEPUTY CLERK OF COURT	8/24/2020
POLICE OFFICER RECRUIT	9/10/2020
POLICE OFFICER RECRUIT	9/10/2020
FIREFIGHTER	9/16/2020

**Total New Employee Hires in FY2020 = 9**

## TERMED 2020

Job Title	Term Date	Reason
SPECIAL PROJECTS COOR.	1/2/2020	RESIGNED
FIREFIGHTER	2/2/2020	RESIGNED
FIREFIGHTER	2/4/2020	RESIGNED
POLICE OFFICER	2/7/2020	RESIGNED
MECHANIC	2/13/2020	PERM LAY OFF
CODE ENFORCEMENT OFFICER	2/14/2020	RETIRED
CODE ENFORCEMENT OFFICER	3/23/2020	RESIGNED
DETECTIVE	4/3/2020	RESIGNED
EXECUTIVE ASST., PD	4/24/2020	RETIRED
POLICE RECRUIT	5/27/2020	RESIGNED
POLICE OFFICER, K-9	6/16/2020	RESIGNED
FIREFIGHTER	8/7/2020	RESIGNED
PUBLIC WORKS DIRECTOR	8/28/2020	RETIRED
HEAVY EQUIPMENT OPERATOR	8/28/2020	RETIRED
POLICE OFFICER	9/17/2020	RESIGNED
POLICE OFFICER RECRUIT	9/28/2020	

**Total Employees Termed or Separated in FY2020 = 14**

Job Title	Lay-off date
PART-TIME	3/30/2020 (Status is INACTIVE)

**Total Employees Furloughed in FY2020 = 1**

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 10/19/2020**  
**SUBJECT: *Technology Department Report for the Month of September 2020***

**Report in Brief**

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman  
Title                      Director of Information Technology

Reviewed by: \_\_\_\_\_  
Title                      \_\_\_\_\_

Attachment(s)

## **Technology Report**

- New copier in the Planning Department.
- Updated 2 laptops on for the Police Department.
- Continued phase 2 of the security camera project.
- Continued phase 1 on the server upgrade and network upgrade project.
- Performed normal maintenance on the servers and computers.

## **Social Media**

- Currently we have 1242 followers on Facebook and 496 followers on twitter.
- Working on updating the Garden City website.
- Please visit our website for the latest on COVID-19.

## **Building Maintenance**

- Maintenance on City Hall's HVAC was performed.
- New higher rated air filters were installed at City Hall and Public Works.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**  
*Parks & Recreation*

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** October 14<sup>th</sup>, 2020

**SUBJECT: *Parks & Recreation 2020 September Report***

**Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Our staff continues to enjoy opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

**For all of us, young and old, regular physical activity needs to remain an important part of our lifestyle and is an important strategy for staying healthy. Physical activity fosters normal growth and development and can make people feel better, function better, sleep better and reduce the risk of a large number of chronic diseases.**

**During this pandemic please practice social distancing while staying physically active.**

The operations detail contained in this report is for the Month of September 2020 and all related information is current as of October 14, 2020.

Prepared by: Cliff Ducey  
Title Parks & Recreation Director

Attachment(s)

**Parks & Recreation Department  
Status Report  
Summary - September 2020**

**Adult/Youth/Sports Programs & Community Relations Activities/Events**

**Currently most of the Garden City Recreational indoor facilities are temporarily closed to the public due to the COVID-19 Pandemic.**

***We will open these facilities when we determine it is safe.***

**Adult Programs**

**Senior Center –Closed to the Public until further notice**

- 1. The Garden City Senior Center staff continues to deliver 57 goodie bags to Garden City seniors every Tuesday that normally attended the Garden City Senior Center.
- 2. The seniors have been receiving a newsletter with their bag. This newsletter contains games, suggestions for reading, a list of different virtual tours and a letter for encouragement from Judy!
- 3. Judy continues to make telephone calls to check on the seniors whom live alone.
- 4. We have also offered to pick up groceries and prescriptions if needed.

**Garden City Center Early Thanksgiving outdoor Lunch: Tuesday November 24<sup>th</sup> 11:45am on the tennis courts at the Garden City Senior Center 78 Varnedoe Dr. We will provide a free Catered lunch to Garden City Senior Citizens. The menu will consist of fried chicken, macaroni & cheese, string beans, drinks and desserts. We will have tables space out for eating while social distancing or seniors may get their lunch to go. We do ask that everyone planning on attending our outdoor lunch to please RSVP to the Recreation Department at 966-7788**

**Youth Programs**

**Cooper Center –Building closed to the Public at this time**

**The Parks and Recreation Department started a Fall Kids Café at the Cooper Center for school age kids that will run through the end of the year. We provide a free Breakfast and lunch Monday through Friday 11am 12noon (average 35 meals per day Grab and Go boxes only).**

# Free Grab & Go Meals for Children

September 14th Cooper Center Kids Café 11AM-12N



Free Grab & Go breakfasts and lunches will be distributed by the City of Garden City Parks & Recreation Department, beginning Monday, June 1<sup>st</sup>. The meal distribution is in partnership with America's Second Harvest of Coastal Georgia and is for children up to age 18.

Meals will be served from 11 a.m. to noon, Monday through Friday in front of Cooper Center 700 Davis Street Garden City GA.

The meals will be "drive by or walk up. Kids must be present to receive meals.



## **Sports Programs/Activities**

*Corona virus safety guidelines are being followed for all Parks & Rec activities.*

**Youth Football** : We have 3 Garden City teams competing in the local CAA SGFYL league. We are halfway through our game schedule and everything is going well.

**Youth Soccer**: Garden City youth soccer has 3 weeks left in the season all is going well.

**Bazemore Park** : Is open for limited baseball tournaments, baseball and softball practices. Baseball practices must be scheduled and approved through the Garden City Recreation office. Corona virus safety guidelines must be followed and all participants must sign the Bazemore Park Memorandum Acknowledgment form prior to entering the Park.

**Garden City Stadium** : We have hosted 3 High school football games at Garden City Stadium with 5 more to go in the regular High school season.

### **Park Maintenance:**

All Garden City Parks, Garden City Stadium and baseball fields are being maintained as usual by our Parks and Recreation maintenance staff. Garden City Football Stadium is being marked off weekly for football games.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** October 9, 2020

**SUBJECT:** *Planning and Economic Development Permitting and Inspections Monthly Status Report*

**Report in Brief**

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for September 2020 and all related information is current as of October 1, 2020.

Prepared by: Tonya Roper

Title            Staff

Reviewed by: Scott Robider

Title            City Marshal

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes

**Planning and Economic Development Department**

**Monthly Status Report**

**Summary – September 2020**

**Permits**

There were 30 permits issued during the month of September. *They included:*

**New Construction Building Permits**

- Please see attached sheet for listing of permits

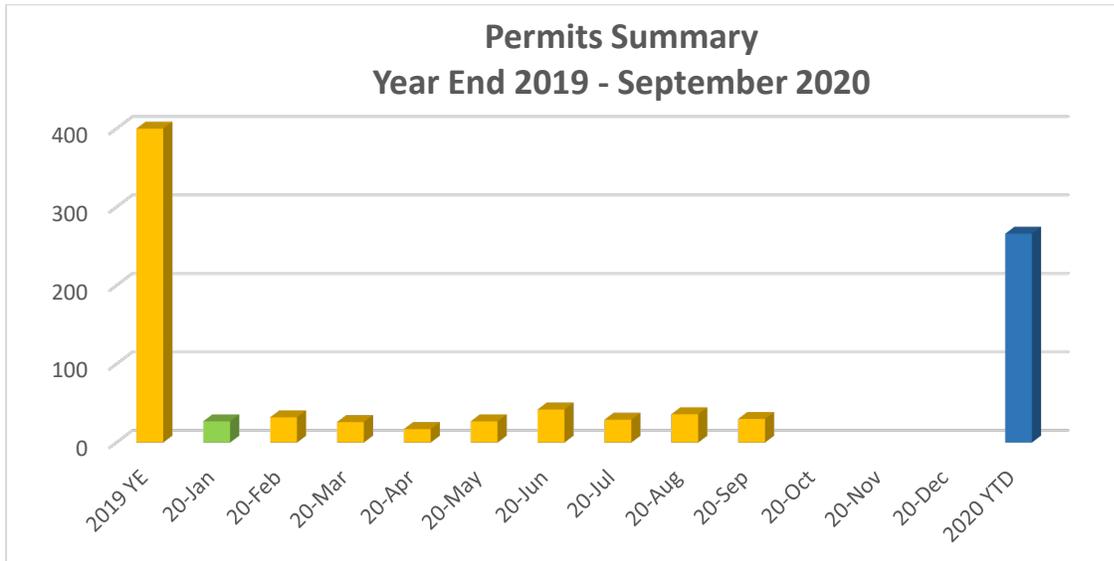
**Renovation/Expansion Building Permits**

- Please see attached sheet for listing of permits

**Miscellaneous Permits**

- Please see attached sheet for listing of permits

*The graph below is a visual summary of the permits issued.*



	<u>Number of Permits</u>
2019 Year End	447
Jan-20	27
Feb-20	32
Mar-20	26
Apr-20	17
May-20	27
Jun-20	42
Jul-20	29
Aug-20	36
Sep-20	30
Oct-20	
Nov-20	
Dec-20	
2020 YTD	266

### **Inspections**

Inspections scheduled during the month of September included:

- 6 Business License
- 25 Mechanical/Electrical/Plumbing
- 31 Building
- 18 Site (Property/Development/Preliminary/Demolition)

## Permits Issued (By Work Class)

Permits Issued From Tuesday, September 1, 2020 through Friday, October 30, 2020

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
<b>Commercial Permit Antenna Modification</b>						
COM-9-20-5445	MINIS AV 000011 A	09/01/2020	08/31/2020	65,000.00	0	6-0016 -01-011
<b>Totals For Commercial Permit Antenna Modification : 1 Pe</b>				<b>65,000.00</b>	<b>0</b>	
<b>Commercial Permit Billboard</b>						
COM-10-20-5477	OLD DEAN FOREST RD 001753	10/06/2020	08/10/2020	50,000.00	378	6-0989 -04-003
<b>Totals For Commercial Permit Billboard : 2 Permit(s)</b>				<b>50,000.00</b>	<b>378</b>	
<b>Commercial Permit Complete Structure for C.O.</b>						
COM-9-20-5457	SONNY PERDUE DR 000002	09/15/2020	07/01/2020	7,000,000.00	12,082	6-0924 -05-015
<b>Totals For Commercial Permit Complete Structure for C.O.</b>				<b>7,000,000.00</b>	<b>12,082</b>	
<b>Commercial Permit Fire Alarm</b>						
COM-9-20-5465	EXPORT BL 005553	09/24/2020	09/17/2020	4,700.00	9,300	6-0889 -02-010
FIRE-9-20-5460	CHATHAM PARKWAY 1101 Bldg	09/18/2020	09/10/2020	14,465.00	12,000	6-0798 -01-040
<b>Totals For Commercial Permit Fire Alarm : 5 Permit(s)</b>				<b>19,165.00</b>	<b>21,300</b>	
<b>Commercial Permit Interior Finish</b>						
COM-9-20-5451	US HIGHWAY 80 W 001809	09/10/2020	07/16/2020	900,000.00	35,103	6-0827 -01-004
<b>Totals For Commercial Permit Interior Finish : 6 Permit(s)</b>				<b>900,000.00</b>	<b>35,103</b>	
<b>Commercial Permit LDA</b>						
COM-9-20-5453	SONNY PERDUE DR 000002	09/14/2020	03/31/2020	0.00	13	6-0924 -05-015
COM-9-20-5458	PROSPERITY DR 000000	09/17/2020	11/12/2019	0.00	144	6-0930 -01-002
<b>Totals For Commercial Permit LDA : 8 Permit(s)</b>				<b>0.00</b>	<b>157</b>	
<b>Commercial Permit Site Development</b>						
COM-9-20-5454	SONNY PERDUE DR 000002	09/14/2020	03/31/2020	0.00	13	6-0924 -05-015
<b>Totals For Commercial Permit Site Development : 9 Permit</b>				<b>0.00</b>	<b>13</b>	
<b>Demolition Permit Entire Structure</b>						
DEMO-9-20-5462	PINELAND DR 005004	09/22/2020	09/22/2020	0.00	1,776	6-0990C-01-013
<b>Totals For Demolition Permit Entire Structure : 1 Permit(s)</b>				<b>0.00</b>	<b>1,776</b>	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
<b>Electrical Permit Commercial</b>						
ELEC-10-20-5475	OLD LOUISVILLE RD 004900	10/02/2020	09/29/2020	0.00	0	6-0924 -05-002A
<b>Totals For Electrical Permit Commercial : 1 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Electrical Permit Residential</b>						
ELEC-9-20-5463	DEAN FOREST RD 001602	09/22/2020	09/16/2020	0.00	0	6-0988 -02-003
ELEC-9-20-5468	SHAW AV 002304	09/28/2020	09/25/2020	0.00	0	6-0882 -04-021
<b>Totals For Electrical Permit Residential : 3 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Fence Permit Industrial</b>						
FNCE-9-20-5466	HIGHWAY 80 002831	09/21/2020	09/09/2020	7,555.00	670	6-0968 -01-005
<b>Totals For Fence Permit Industrial : 1 Permit(s)</b>				<b>7,555.00</b>	<b>670</b>	
<b>Fence Permit Residential</b>						
FNCE-9-20-5444	CHATHAM VILLA 000302	09/03/2020	08/28/2020	2,000.00	85	6-0017 -01-002
FNCE-9-20-5470	MAIN ST 000061	09/25/2020	09/21/2020	4,000.00	4	6-0005 -03-056
<b>Totals For Fence Permit Residential : 3 Permit(s)</b>				<b>6,000.00</b>	<b>89</b>	
<b>Fire Alarm Install</b>						
FIRE-9-20-5449	DEAN FOREST RD 001504	09/10/2020	08/27/2020	9,500.00	3,347	6-0988 -03-001
<b>Totals For Fire Alarm Install : 1 Permit(s)</b>				<b>9,500.00</b>	<b>3,347</b>	
<b>Occupant Business License</b>						
OL-10-20-5474	OLD LOUISVILLE RD 004898	09/30/2020	09/30/2020	0.00	6,255	6-0924 -05-003
OL-10-20-5482	MINIS AV 000029	10/08/2020	10/06/2020	0.00	5,200	6-0016 -01-003
OL-9-20-5446	BRYCE INDUSTRIAL DR 000002	09/04/2020	09/04/2020	0.00	2,720	6-0989 -01-030
OL-9-20-5459	HIGHWAY 80 002831	09/18/2020	09/18/2020	0.00	1,840	6-0968 -01-005
OL-9-20-5461	OGEECHEE RD 004928	09/22/2020	09/09/2020	0.00	600	6-0957 -01-004
OL-9-20-5467	MINIS AV 000109 # C6	09/25/2020	09/25/2020	0.00	2,000	6-0015 -07-007A
OL-9-20-5471	OLD LOUISVILLE RD 004884	09/30/2020	09/30/2020	0.00	238	6-0924 -05-007
OL-9-20-5472	OGEECHEE RD 004712 Suite 3	09/30/2020	09/25/2020	0.00	94	6-0957 -02-006
<b>Totals For Occupant Business License : 8 Permit(s)</b>				<b>0.00</b>	<b>18,947</b>	
<b>Occupant Business License -Change Of Ownership</b>						
OL-9-20-5441	COLONIAL TL 000019	09/01/2020	05/18/2020	0.00	3,551	6-0008 -01-013
<b>Totals For Occupant Business License -Change Of Owners</b>				<b>0.00</b>	<b>3,551</b>	
<b>Plumbing Permit Residential</b>						

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
PLUM-9-20-5469	SHAW AV 002304	09/28/2020	09/25/2020	0.00	0	6-0882 -04-021
<b>Totals For Plumbing Permit Residential : 1 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Residential Permit Accessory</b>						
RES-10-20-5473	BISBEE RD 002106	10/01/2020	09/15/2020	1,545.00	230	6-0881 -02-007
RES-10-20-5480	VARNEDOE AV 000099	10/02/2020	10/01/2020	1,500.00	420	6-0009 -02-007
RES-9-20-5456	SHAW AV 002104	09/15/2020	09/02/2020	27,500.00	528	6-0825 -02-028
<b>Totals For Residential Permit Accessory : 3 Permit(s)</b>				<b>30,545.00</b>	<b>1,178</b>	
<b>Residential Permit Complete Structure for C.O.</b>						
RES-9-20-5464	4TH ST 004015	09/15/2020	08/28/2020	76,000.00	1,128	6-0019 -08-028
<b>Totals For Residential Permit Complete Structure for C.O. :</b>				<b>76,000.00</b>	<b>1,128</b>	
<b>Residential Permit Deck/Porch</b>						
RES-10-20-5476	DEAN FOREST RD 001602 B36	10/02/2020	09/29/2020	2,500.00	350	6-0988 -02-003
RES-9-20-5450	OLD DEAN FOREST RD 001518	09/10/2020	09/04/2020	2,000.00	900	6-0988 -02-017
<b>Totals For Residential Permit Deck/Porch : 6 Permit(s)</b>				<b>4,500.00</b>	<b>1,250</b>	
<b>Residential Permit Renovation</b>						
RES-9-20-5452	MAIN ST 000055	09/10/2020	07/21/2020	75,000.00	2,400	6-0005 -03-057
<b>Totals For Residential Permit Renovation : 7 Permit(s)</b>				<b>75,000.00</b>	<b>2,400</b>	
<b>Residential Permit Repair</b>						
RES-9-20-5443	VARNEDOE AV 000147	09/01/2020	08/30/2020	25,000.00	240	6-0008 -03-016
<b>Totals For Residential Permit Repair : 8 Permit(s)</b>				<b>25,000.00</b>	<b>240</b>	
<b>Sign Permit Permanent</b>						
SIGN-10-20-5478	AUGUSTA RD 004324 4312	10/02/2020	09/29/2020	8,000.00	50	6-0015 -03-001
SIGN-10-20-5479	DEAN FOREST RD 000228	10/02/2020	09/30/2020	4,500.00	15	6-0924A-02-018
<b>Totals For Sign Permit Permanent : 2 Permit(s)</b>				<b>12,500.00</b>	<b>65</b>	
<b>Temporary Office New</b>						
TMPO-10-20-5481	DEAN FOREST ROAD 002150	10/02/2020	09/30/2020	31,000.00	658	6-0986 -01-005
<b>Totals For Temporary Office New : 1 Permit(s)</b>				<b>31,000.00</b>	<b>658</b>	
<b>Tree Removal Permit Tree Removal</b>						
COM-9-20-5442	SONNY PERDUE DR 00008	09/02/2020	08/31/2020	0.00	0	6-0924 -05-016
<b>Totals For Tree Removal Permit Tree Removal : 1 Permit(s)</b>				<b>0.00</b>	<b>0</b>	

# August 31, 2020 - September 6, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, August 31

- **8:00am - 9:00am MEP Rough / Framing - Sam Parker**  
478-954-8265 (1448 Dean Forest Road Suite C) - Danielle Smith
- **9:00am - 10:00am Brian Newberry - 912-978-2057** (City Hall - Training Room) - Tonya Roper
- **10:00am - 10:30am Plumbing Top Out - Hose Chihuahua**  
912-492-7853 (100 Town Center Drive - Clubhouse) - Danielle Smith
- **10:30am - 11:00am Plumbing Top Out - Hose Chihuahua**  
912-492-7853 (100 Town Center Drive - Maintenance Building) -
- **11:00am - 12:00pm Power Release Inspection - Paige Floyd**  
912-965-9009 (1333 Lynah Ave Unit C09) - Danielle Smith
- **12:00pm - 1:00pm Power Release Inspection - Paige Floyd**  
912-965-9009 (1333 Lynah Ave Unit C16) - Danielle Smith
- **1:00pm - 2:00pm Framing\_MEP/ Open Trench Inspections - Ryan**
- **2:00pm - 3:00pm Plumbing Topout\_Elec Rough Framing - Bruce**
- **3:00pm - 4:00pm Site inspection** (100 town center drive garden city)

## Tuesday, September 1

- **9:00am - 10:00am MEP Rough Framing - Dwayne 677-3826** (100 Town Center Drive \_ Maintenance Bldg) - Tonya Roper
- **10:00am - 11:00am Underground Plumbing - Mousa**  
262-321-1655 (109 Minus Ave Suite B3 & B4) - Danielle Smith

## Wednesday, September 2

- **10:00am - 11:00am Fence Inspection (See Below) - Todd**  
912-655-0545 (32 Minis Ave ) - Danielle Smith
- **11:00am - 12:00pm Live Underground Plumbing - Mousa**  
262-321-1655 (109 Minus Ave Suite B3 & B4) - Danielle Smith
- **12:00pm - 1:00pm Electrical Rough - Frank 313-5985** (14 Redmond Avenue) - Tonya Roper

## Thursday, September 3

- **9:00am - 10:00am Rebar Inspection - Sam 478-954-8265** (1448 Dean Forest Road Unit C) - Tonya Roper
- **10:00am - 11:00am Final Electrical / Final Sign - Colleen**  
352-304-5500 (165 Main Street) - Danielle Smith
- **11:00am - 12:00pm Construction Status** (4912 Old Louisville Road Building 700) - Tonya Roper
- **1:00pm - 2:00pm Insulation - Ryan 912-667-1908** (2302 Godbee Avenue ) - Tonya Roper
- **2:00pm - 3:00pm Temp Power Inspection - Mike Powell 429-8740** (102 Bowman Ave) - Danielle Smith

## Friday, September 4

- **8:30am - 9:30am Framing - Mosse 262-321-1655** (109 Minus Avenue B3 & B4) - Tonya Roper
- **9:30am - 10:30am Electrical Rough - Ryan Forkner 912-704-4984** (109 Minus Ave Suite B3 & B4) - Danielle Smith

## Saturday, September 5

## Sunday, September 6

# September 7, 2020 - September 13, 2020

September 2020							October 2020							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
			1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	
27	28	29	30				25	26	27	28	29	30	31	

## Monday, September 7

- Labor Day Observed** (City Hall Closed) 🗑️
- Send Zoning Amendments** (Chatham County) 🗑️
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper 🗑️

## Tuesday, September 8

- 11:00am - 12:00pm Ceiling Cover Inspection - Bruce Greene** 912-210-2188 (1101 Chatham Parkway J - Empire) - Danielle Smith
- 1:00pm - 1:30pm Nail pattern for Chatham City Apartments** (4309 Augusta Road Building 1) - Tonya Roper
- 2:00pm - 3:00pm Electrical Inspection New Service - Nicholas** 973-970-8077 (2613 Governor Street) - Tonya Roper
- 3:00pm - 4:00pm Footing Inspection - Don Bethune 313-5023** (147 Varnedoe Ave) - Danielle Smith
- 5:30pm - 6:00pm Pre-Agenda ( BOA/PC)** (Conference Room) - Tonya Roper 🗑️
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission** (City Hall) - Tonya Roper 🗑️
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission** (City Hall) - Tonya Roper 🗑️

## Wednesday, September 9

- Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper 🗑️
- 8:00am - 9:00am Site Inspection** (100 Town Center Drive - Tapestry Park) - Tonya Roper 🗑️
- 11:00am - 12:00pm OTC / Fire Inspection - Saunserie Johnson** 912-657-7788 (19 Colonial Trail) - Danielle Smith
- 11:30am - 12:30pm ELP** (City Hall) - Tonya Roper
- 1:00pm - 2:30pm MH Addition Inspection - 912-663-0880** (67 Daniel Siding Road Lot 1, Richmond Hill, GA, 31324) - Danielle Smith

## Thursday, September 10

- 11:00am - 12:00pm Plumbing Rough - Moose 262-321-1655** (109 Minus Avenue B3 & B4) - Tonya Roper
- 1:00pm - 2:00pm Electrical Final - Richard 912-572-3523** (1602 Dean Forest Road - Sewage Treatment Plant) - Tonya Roper
- 2:00pm - 3:00pm Electrical Service Final Inspection - Greg Waters** 912-667-6233 (5132 Augusta Road) - Tonya Roper

## Friday, September 11

- 9:00am - 10:00am Framing\_MEP Inspection - Milton 677-3826** (100 Town Center Drive - Clubhouse - Tapestry Park) - Tonya Roper
- 10:00am - 11:00am Framing\_MEP Inspection - Milton 677-3826** (100 Town Center Drive - Maintenance Bldg - Tapestry Park) - Tonya Roper
- 1:00pm - 2:00pm Structural Inspection** (302 Oak Street) - Danielle Smith

## Saturday, September 12

## Sunday, September 13

# September 14, 2020 - September 20, 2020

September 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Monday, September 14

- **8:30am - 9:30am Bruce Greene 210-2188** (1101 Chatham Parkway - Empire) - Patrick Patton
- **9:30am - 10:30am Porch Built on Meter** (207 Main Street Lot 16) - Tonya Roper
- **12:30pm - 1:30pm New Event** (302 Oak St - Savannah, GA, United States) - Patrick Patton
- **2:00pm - 3:00pm Room/Garage Addition - See Below and Attachment** (1602 Dean Forest Road Lot 25) - Danielle Smith

## Tuesday, September 15

- **8:00am - 9:00am MEP RoughFraming - Frank 912-313-5985** (14 Redmond Avenue) - Tonya Roper
- **9:00am - 10:00am Site Meeting Proposed use - Carlos 912-547-2972** (1618 Dean Forest Road) - Tonya Roper
- **10:00am - 11:00am HVAC Final - Mike Whitmore 912-346-7937** (102 Bowman Avenue) - Tonya Roper
- **11:00am - 12:00pm FW: Site Inspection** (100 Town Center Drive - Tapestry Park) - Patrick Patton
- **12:00pm - 1:00pm OTC/Fire Inspection - Willie Walker 912-441-5157** (522 Hwy 80 - Big Will's Jewerly Repair) - Tonya Roper
- **1:00pm - 2:00pm OTC/Fire/C.O. Inspection - Allen 912-658-3695** (2 Bryce Industrial Drive - SavATree LLC) - Tonya Roper
- **2:00pm - 3:00pm Final Inspection - Isamar Elizabeth Sanchez 912-596-4379 or 912-228-0276** (1602 Dean Forest Road Lot B23) -
- **3:00pm - 3:30pm Garden City fees call**

## Wednesday, September 16

- **8:00am - 9:00am Site Inspection** (100 Town Center Drive - Tapestry Park) - Tonya Roper
- **9:00am - 10:00am Address Assignment - CenterPoint Kahn Property** (Dean Forest Road (Travis Field Road)) - Tonya Roper
- **10:00am - 11:00am Sheathing Inspection - Deidrick Cody 912-844-9718** (18 Daniel Avenue) - Tonya Roper
- **11:30am - 12:30pm Home Office Inspection** (125 Camellia Avenue) - Tonya Roper

## Thursday, September 17

- **9:00am - 10:00am Insulation Inspection - Frank 313-5985** (14 Redmond Avenue) - Tonya Roper
- **10:00am - 11:00am Meter Can Inspection - Bruce Jacobs 912-429-2709** (1452 Dean Forest Road Unit A, B, C) - Tonya Roper
- **11:00am - 12:30pm Prosperity Drive - Main Gate Preconstruction Meeting** (100 Central Ave, Garden City, GA 31405, City Hall Conference Room) - Danielle Smith
- **1:00pm - 2:00pm Address Assignment** (4th Street) - Tonya Roper

## Friday, September 18

- **8:00am - 9:00am Electrical Rough/Framing - Milton Smith 912-677-3826** (100 Town Center Drive - Clubhouse) - Tonya Roper
- **9:00am - 10:00am M.E.P. Final - Bruce Greene 912-210-2188** (1101 Chatham Parkway Bldg J - Empire) - Tonya Roper
- **10:00am - 11:00am Site Meeting - Trevor 770-508-5775** (8 Sonny Perdue Drive) - Tonya Roper

## Saturday, September 19

## Sunday, September 20

# September 21, 2020 - September 27, 2020

September 2020							October 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5				1	2	3	
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

## Monday, September 21

- 8:00am - 9:00am Final Inspection - Mark 313-5722 (72 Lee Avenue - Accessory) - Tonya Roper
- 10:00am - 11:00am Framing and MEP inspections Brad 658-1980 (4309 Augusta Road Bldg 4) - Tonya Roper
- 1:00pm - 2:00pm Site Inspection for OTC - Rusty 912-657-1360 or Kim 272-3111 (2831 Hwy 80 - Zulu Marine Services, Inc.) - Tonya Roper
- 6:00pm - 7:00pm City Council Pre-Agenda (Conference Room) 🗓

## Tuesday, September 22

- 8:30am - 10:30am Framing/Insulation Inspection - Trevor 770-508-5775 (8 Sonny Perdue Drive) - Tonya Roper
- 11:00am - 12:00pm Final Inspection - Sam Harper 478-954-8265 (1448 Dean Forest Road Suite C) - Danielle Smith

## Wednesday, September 23

- 8:00am - 9:00am Fire Alarm - Ron Roach - 313-6345 (1101 Chatham Parkway Bldg J - Empire) - Tonya Roper
- 8:00am - 9:00am Plumbing Inspection - Trevor 770-508-5775 (8 Sonny Perdue Drive) - Tonya Roper
- 10:00am - 11:00am OTC/Fire Inspection - Sam Harper 478-954-8265 (1448 Dean Forest Road Road Unit C) - Tonya Roper
- 10:00am - 11:00am Site Inspection (100 Town Center Drive - Tapestry Park) - Tonya Roper 🗓
- 1:00pm - 2:00pm Address Assignment (55 Main Street) - Tonya Roper

## Thursday, September 24

- 8:30am - 9:30am Love's Travel Stop - Garden City, GA (Office) - Tonya Roper
- 9:30am - 11:00am Nail pattern sheathing building 2 - Brad 658-1980 (4309 Augusta Road Bldg 2) - Tonya Roper
- 1:00pm - 2:00pm MEP Rough / Framing - Milton 912-677-3826 (100 Town Center Drive Bldg 100) - Danielle Smith

## Friday, September 25

- 
- 8:00am - 9:00am Address Assignment for Sleep Inn (Highway 80) - Tonya Roper
  - 9:00am - 11:00am Fire Wall Inspection - Milton 912-677-3826 (100 Town Center Drive Bldg 100) - Tonya Roper
  - 10:00am - 10:30am Foundation Inspection - Gary Scott 912-604-2695 (2613 13th Street) - Tonya Roper
  - 12:00pm - 5:00pm Building Inspector - Out of Office - Tonya Roper
  - 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper 🗓

## Saturday, September 26

## Sunday, September 27

# September 28, 2020 - October 4, 2020

September 2020							October 2020							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
			1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	
27	28	29	30				25	26	27	28	29	30	31	

## Monday, September 28

- **8:00am - 9:00am Insulation Inspection - Milton** (100 Town Center Drive - Clubhouse/Maintenance Bldg.) - Tonya Roper
- **9:00am - 10:30am Preliminary MH Move Inspection Amanda** **912-509-3235** (805 Fort Argle Road ) - Tonya Roper
- **11:00am - 12:00pm Accessory Structure Inspection for Permit - Saul** **912-667-8849** (1602 Dean Forest Rd Lot E14) - Danielle Smith
- **1:00pm - 2:00pm Final Inspection - Accessory Bldg - Scott** **912-398-0226** (136 Airport Park Drive) - Tonya Roper

## Tuesday, September 29

- **8:00am - 9:00am Hole Inspection - Jason** **675-5456** (14 Aviation Court) - Tonya Roper
- **9:00am - 9:30am Electrical Final - Reece Williams** **912-844-3993** (4018 Old Louisville Road - Central Baptist Church) - Tonya Roper
- **10:00am - 11:00am C.O. Inspection - Bruce Greene** **912-210-2188** (1101 Chatham Parkway Bldg J - Empire ) - Tonya Roper
- **11:00am - 12:00pm Skirting/Electrical Inspection - Elizabeth** **912-256-9812** (5008 Ogeechee Road Lot 56) - Tonya Roper
- **1:00pm - 2:00pm OTC/Fire/Building Inspection - Mutasa Bouie** **912-596-0183** (109 Minus Avenue #C6) - Tonya Roper
- **2:00pm - 3:30pm Insulation Inspection - Brad** **658-1980** (4309 Augusta Road Bldg 4) - Tonya Roper

## Wednesday, September 30

- **7:30am - 1:00pm Building Inspector - Dr's Appt** (Out of Office) - Tonya Roper
- **8:00am - 9:00am Site Inspection** (100 Town Center Drive - Tapestry Park) - Tonya Roper
- **1:00pm - 2:00pm Preliminary Tree Removal/Clearing - Shana O'Neal** **646-691-0656** (Daniel Avenue) - Tonya Roper
- **2:00pm - 3:00pm Insulation - Milton** **677-3826** (100 Town Center Drive - Maintenance Building ) - Tonya Roper
- **3:00pm - 4:00pm Permanent Power Inspection - Anthony** **912-313-7361 or John 912-313-7363** (2104 Shaw Avenue) - Tonya Roper

## Thursday, October 1

- **8:00am - 9:00am MEP/Framing Inspection -** **912-677-3826** (100 Town Center Drive Building 100 - Tapestry Park) - Tonya Roper
- **9:00am - 10:00am Breezeway Fire Wall - Milton** **677-3826** (100 Town Center Drive Bldg 100 - Tapestry Park) - Tonya Roper
- **9:00am - 10:00am Sign Hole Inspection - Jason** **675-5456** (14 Aviation Court) - Tonya Roper
- **10:00am - 11:30am Framing and MEP Rough Inspection - Brad** **658-1980** (4309 Augusta Road Building 5) - Tonya Roper
- **1:00pm - 1:30pm Walk-thru Inspection - Scott** **663-3219** (409 Big Hill Road ) - Tonya Roper

## Friday, October 2

- **9:00am - 10:00am Final C.O. Inspection - Mike** **336-698-5088** (4035 Kessler Avenue - Fitness Center) - Tonya Roper
- **10:00am - 11:00am OTC/Fire Inspection - Brett** **912-660-1193** (4884 Old Louisville Road - Coastal Drayage, LLC) - Tonya Roper
- **11:00am - 12:00pm BL - Home Business Office** (4 Hawkinsville Road) - Tonya Roper
- **1:00pm - 2:00pm Sheetrock/Screw Pattern Inspection - Milton** (100 Town Center Drive - Clubhouse) - Tonya Roper

## Saturday, October 3

## Sunday, October 4

Board of Zoning Appeals/Planning Commission  
September 8, 2020 - 6:00PM

Opening: Vice-Chair Misty Selph welcomed everyone and called the meeting to order.

Roll Call: Parliamentarian Jenecia Perry, Jeff Ashley, Nancy Cox, Jimmy Crosby, Gary Monroe and Charles Orrel. Absent: Billy Jackson; Chairman

Staff: Scott Robider; Acting Planning and Zoning Director

Visitors: Enclosed

**Board of Appeals**

PC2013: Gary Scott; property owner, request a rear setback variance to place an accessory building at 2613 13<sup>th</sup> Street. PIN 6-0926-02-023.

Vice-Chair Selph opened the floor for comments, questions and those in favor of the request.

Mr. Scott said the storage building will be in the back of the property and there is an existing oak tree that prevents backing out.

Commissioner Orrel said is this a pre-fab building that meets the wind load requirements?

Mr. Scott replied that it is prefab built on a slab that will be 13ft off of the rear, 4ft on the side with no plumbing. Mr. Scott said his neighbor is present on behalf of the request.

Commissioner Perry said what is the building used for and did you previously submit for a mother-in-law suite?

Mr. Scott said he wants to put an old pick-up truck and additional items in the storage building and I did not submit for a mother-in-law suite or previous submittals.

Commissioner Ashley said what are the intentions with the existing shed?

Scott Robider; Acting Planning and Zoning Director said Mr. Scott will need to get rid of the current shed.

Vice Chair Selph asked for further comments, being none, she called for those in opposition; with no opposition Vice-Chair Selph called for a motion. Commissioner Perry made a motion to approve PC2013: Gary Scott; property owner, request a rear setback variance to place an accessory building at 2613 13<sup>th</sup> Street. PIN 6-0926-02-023. Commissioner Cox second the motion; vote passes without opposition.

Vice-Chair Selph called a motion to adjourn Commissioner Perry made motion to adjourn; with a second by Commissioner Cox; vote passes without opposition.

## **Planning Commission**

PC2014: Michael W. Howard, property owner, requests to rezone 1301 Junction Avenue from R-2 to C-2 for proposed use as a showroom for L & H Industrial Services, Inc. PIN 6-0802-05-019.

Vice-Chair Selph opened the floor for comments, questions and those in favor of the request.

Mr. Howard said he wants to build a showroom because he has outgrown the current property.

Commissioner Orrel said will this location include parking for employees?

Mr. Howard said this will include parking area for employees, but wants rezoning before site plans are developed. Mr. Howard said I have a letter from the neighbor for approval and received approval for sales and service.

Commissioner Monroe said what is the current use of the property.

Mr. Howard said the property is vacant and the showroom is for the existing business and I am unsure of the development as the plans will have to be done.

Vice-Chair Selph asked for further questions or comments; being none she called for those in opposition. With no opposition Vice-Chair Selph stated I will recuse from voting on PC2014; she then called for a motion. Commissioner Perry made a motion to recommend to Council to approve PC2014: Michael W. Howard, property owner, requests to rezone 1301 Junction Avenue from R-2 to C-2 for proposed use as a showroom for L & H Industrial Services, Inc. PIN 6-0802-05-019. Commissioner Monroe seconds the vote; vote passes without opposition.

PC2015: An ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 of Section 90-47(B) to permit Day Nurseries, Kindergartens and Child Care Centers in all mixed-use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Vice-Chair Selph opened the floor for comments, questions and those in favor of the request.

Scott Robider; Acting Planning and Zoning Director stated this revision is to the ordinance with the City being in favor of placing daycares in mixed use areas. He said there is currently a high vacancy rate at the Harbor Forest development.

Vice-Chair Selph called for further comments and questions; with no further comments she called for a motion. Commissioner Orrel made a motion to recommend to Council to approve PC2015: An ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 of Section 90-47(B) to permit Day Nurseries, Kindergartens and Child Care Centers in all mixed-use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes. Commissioner Cox second the motion. Vote passes without opposition.

Minutes  
Board of Zoning Appeals/Planning Commission  
September 8, 2020 - 6:00PM

Vice-Chair Selph called for a motion to adjourn. Commissioner Cox made a motion to adjourn; Commissioner Orrel seconds the motion; vote passes without opposition.

Respectfully submitted  
TTR

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: 10/19/2020**

**SUBJECT: *Public Works & Water Operations Monthly Status Report***

**Report in Brief**

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of September and all project related information is current as of 9/30/2020.

Prepared by: Lynnette S. Hymes  
Title Executive Assistant

Reviewed by: Jon Bayer  
Title Interim Public Works Director

Attachment(s)

**Public Works Department**  
**Monthly Status Report**  
**Summary – September 2020**

**Operations & Maintenance**

Public Works personnel completed 23 Resident Requests, and 119 Work Orders for the month of September. They included:

**Storm Drainage:**

- Ditch Maintenance (Backhoe): 18,987 feet
- Canal Maintenance (Kubota Sidecutter): 4.06 miles
- Underground stormwater utility point repairs: 0 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3<sup>rd</sup> Party)

**Streets:**

- 0 for 3rd party street/asphalt repairs
- Routine City street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Telfair, 3rd, 13th)

**Street Sweeping:**

- 19.1 miles

**Signs & Markings:**

- Multiple Knockdowns/replacements/cleaned/new (Leon Village, Rossignol)

**Street Lights:**

- 1 Street light outage/replacements (Priscilla D. Thomas Way)
- 1 New Street light request (Priscilla D. Thomas Way)

**Mixed Dry Trash Collection by City:**

- 78.79 Tons Collected Total Mixed Dry Trash (\$69.21 / ton)
- 174.42 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 0 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

**Trees:**

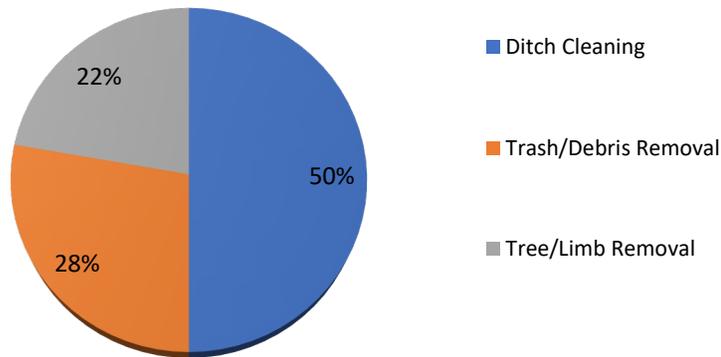
- \$1,500 spent for tree removal, tree trimming, and debris removal (3<sup>rd</sup> Party) (Old Dean Forest Rd.)

**Other:**

Demolition – 43 Leon Village Drive

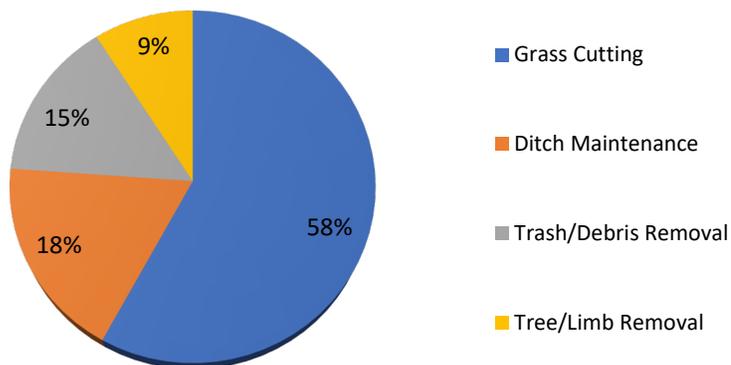
**Service Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

### *September 's Top Service Requests*



**Work Order** – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

### *September 's Top Work Order Types*



## Summary – September 2020

### Water Operations & Maintenance

68 Service Orders were received, and >>>>>>>>> 78 Work Orders  
Water/Sewer crews handled 146 totals  
for the month of September . They included:

Water: 69 Work Orders

- Produced 38.442 Million gallons of drinking water for the month
- Hydrant Services
  - 0 Hydrant Replacements
  - 0 Hydrant Repairs
- Water Line Services
  - 6 Lateral Line Repairs, Installs, Replacements, and Maintenance
  - 2 Main Line Repairs, Installs, Replacements, and Maintenance
- Water Valve Services
  - 122 Located Services. Continued marking for major projects - The Mega Rail/Bridge project, and Fiber optic installation on (1) Hwy 21 from Bourne Ave to Oak St., Minus Ave., & Lynah Ave., from Hwy 80 to Old Louisville Rd.
  - 1 Valve Replacements
  - 0 Valve Installations
  - 50 Water Cut-Ons
  - 3 Reconnects– Delinquent Water Bills
  - 49 Water Cut-Offs
- Meter Services
  - 2 Meter and MXU investigations
  - 59 Maintenance services
  - 72 Meter and MXU replacements
  - 98 City initiated Re-Reads
  - 0 Customer Requested Re-Reads
  - 0 Corrected Readings

- \* Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- \* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- \* City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- \* Corrected Readings are any time after a re-read there is a change needed.

## Sewer: 9 Work Orders, including

- Sewer Cleanout Services
  - 0 Repairs
  - 0 Replacements
- Gravity Main Services
  - 0 Inspections
  - 0 Repair
  - 0 Sanitary Sewer Overflow Event
- Sewer Lateral Services
  - 1 Blockages Cleared
  - 0 Lateral Repairs
- Manhole Services (flushing & repairs)
  - 48 Inspections and Maintenance
  - 0 Repairs

## Wastewater Treatment Plant and Water System

- Clearwater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.0 MG for the month.
- The water system withdrew a total of 38.442 MG from well facilities and used 0.236 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 1,143 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 10-08-2020**

**SUBJECT: *Police Department Monthly Status Report***

**Report in Brief**

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of September 2020.

Prepared by: Lindsay Stumpf  
Title: Executive Assistant / Accreditation  
Manager

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

Attachment(s)

**Police Department  
Monthly Status Report  
Summary – September 2020  
Operations**

**Calls for Service**

There was a total of 1,495 calls for service and self-initiated activity in the month of September 2020, for a total of 15,696 calls for service year to date.

***Current month's calls included:***

**Offenses:**

Assault	26	Burglary	9
Robbery	3	Larceny	32
M.V. Theft	5	Narcotics	4
Rape	1	Murder	1
All Others	1,348	Accidents	66

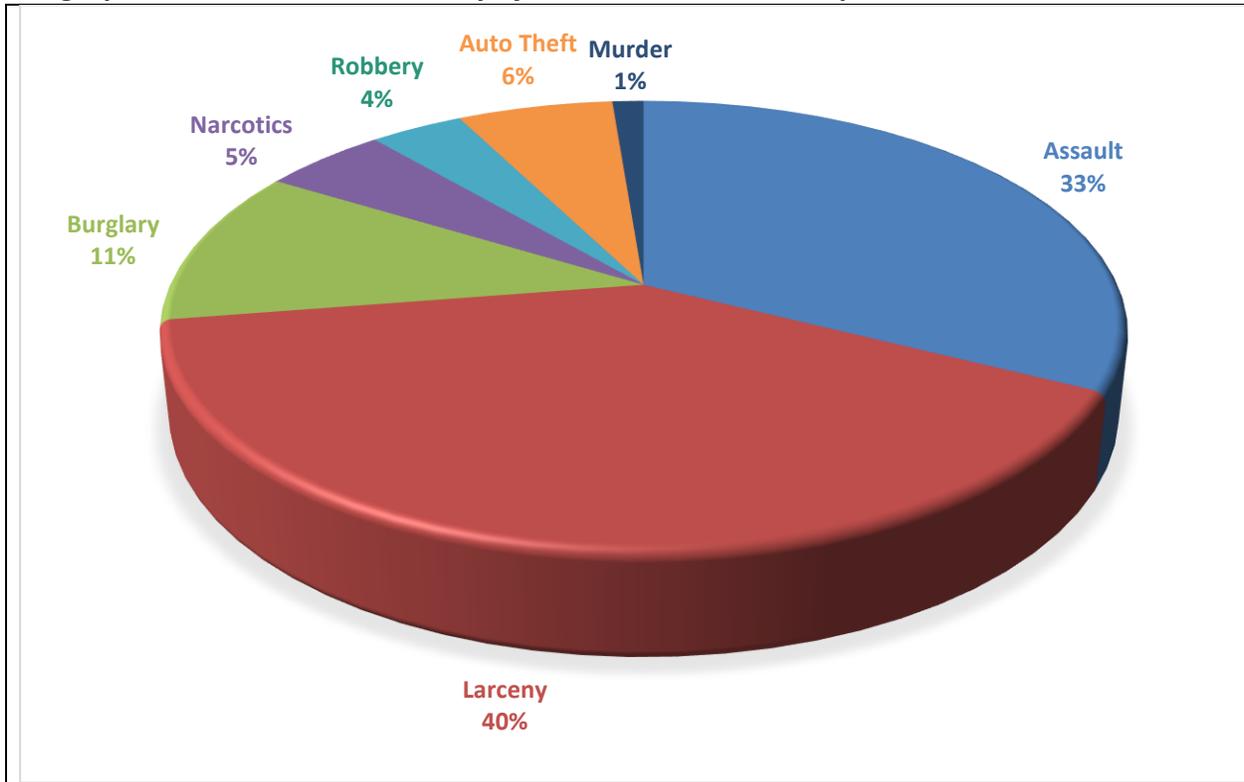
**Adult & Juvenile Arrest/Charge Summary**

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

**Arrests**

Adult Arrests	Juvenile Arrests
33	1

**The graph below is a visual summary of the Current Month's Top 7 Criminal Violations.**



**Current Month's Top 8 Criminal Violations by District**

**Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter**

	<b>Daniel District 1</b>	<b>Ruiz District 2</b>	<b>Morris District 3</b>	<b>Lassiter, Jr. District 4</b>	<b>Tice District 5</b>
<b>Assault</b>	7	4	3	8	4
<b>Larceny</b>	4	3	4	6	15
<b>Burglary</b>	2	1	1	4	1
<b>Narcotics</b>	0	1	0	3	0
<b>Robbery</b>	0	0	1	0	2
<b>Auto Theft</b>	0	0	2	0	3
<b>Rape</b>	0	0	0	0	1
<b>Murder</b>	0	0	0	1	0

## Traffic Violations

There was a total of 495 traffic citations during the month of September 2020. *They included:*

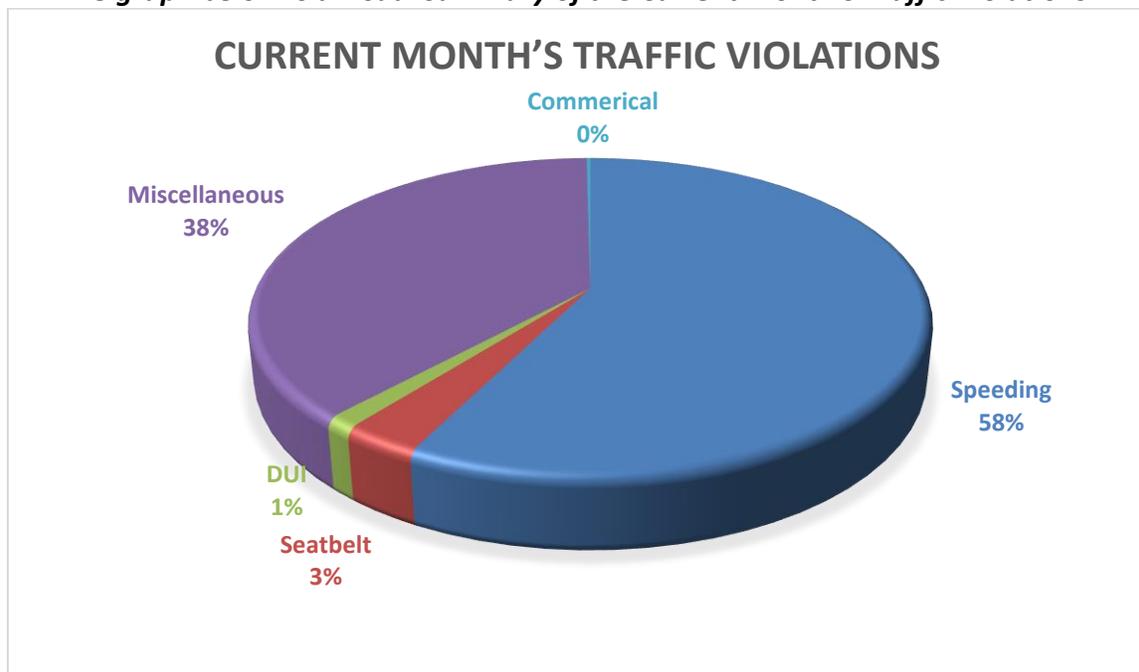
### Traffic Citations Issued

Speeding Violations	285	Fatalities	0
Written Warnings	147	Miscellaneous Citations	188
Seat Belt Violations	16	Total Citations/Warnings	642
DUI's	6		

### Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 1

*The graph below is a visual summary of the Current Month's Traffic Violations.*



## Open Records Request

The Garden City Records Clerk received and processed 414 Open Records request for the month of September 2020. A total of 3,208 Open Records Request have been processed from January 1, 2020 to September 30, 2020.

## **Code Enforcement**

Dates for this summary are September 2020:

Cases in Compliance	58
Illegal Signs Removed	18
Property/Violation Re-inspection's	274
Properties Maintained in Lieu of Liens	7
Notice of Violations Issued	71
Court Cases Pending	1
Vehicles Tagged for Tow	3
Vehicles Removed/Remediated by or 3 <sup>rd</sup> Party	2
Vehicles Towed	1
Roll-out Cart Violations	1
Business License Inspections	0
Storm Water Inspections	0

## **Municipal Court Summary**

During the month of September 2020, the Garden City Municipal Court handled 1,485 cases for a current annual total of 13,338 cases.

➤ Total Traffic Citations and Criminal Cases handled in court	1,012
➤ Total Traffic Citations and Criminal Cases passed to another court date	394
➤ Cases issued probation	79

## **Training**

During the month of September 2020, police personnel reported a total of 242 hours of training resulting in an average of 6.9 hours of training per Officer. Some of the special training classes the officers attended during the month of September were:

Below 100 Intensive, De-escalation, Canine Narcotics Detection, Specialized Patrol Techniques, and Roadside Impaired Driving Enforcement

## **Items of Interest for September 2020**

- Chief Ballard attended the parade and gun violence event at Haynes Field on September 13<sup>th</sup>.
- GCPD assisted with the 2020 Census registration in front of 1550 Dean Forest Rd on September 19<sup>th</sup>.
- Police Recruit Brown started the academy on September 22<sup>nd</sup>.
- GCPD hosted Chat with a Cop on September 29<sup>th</sup> in front of Food Lion.

**REPORT TO MAYOR AND CITY COUNCIL**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL** DATE: October 19, 2020

**SUBJECT: *Fire Department September 2020 Report***

**Report in Brief**

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of September of 2020, and all related information is current as of October 8, 2020.

Prepared by: Scott Kimball  
Title Assistant to  
Corbin Medeiros  
Chief of Fire

Reviewed by: Corbin Medeiros  
Title Chief of Fire

Attachment(s)

## Calls for Service in September of 2020

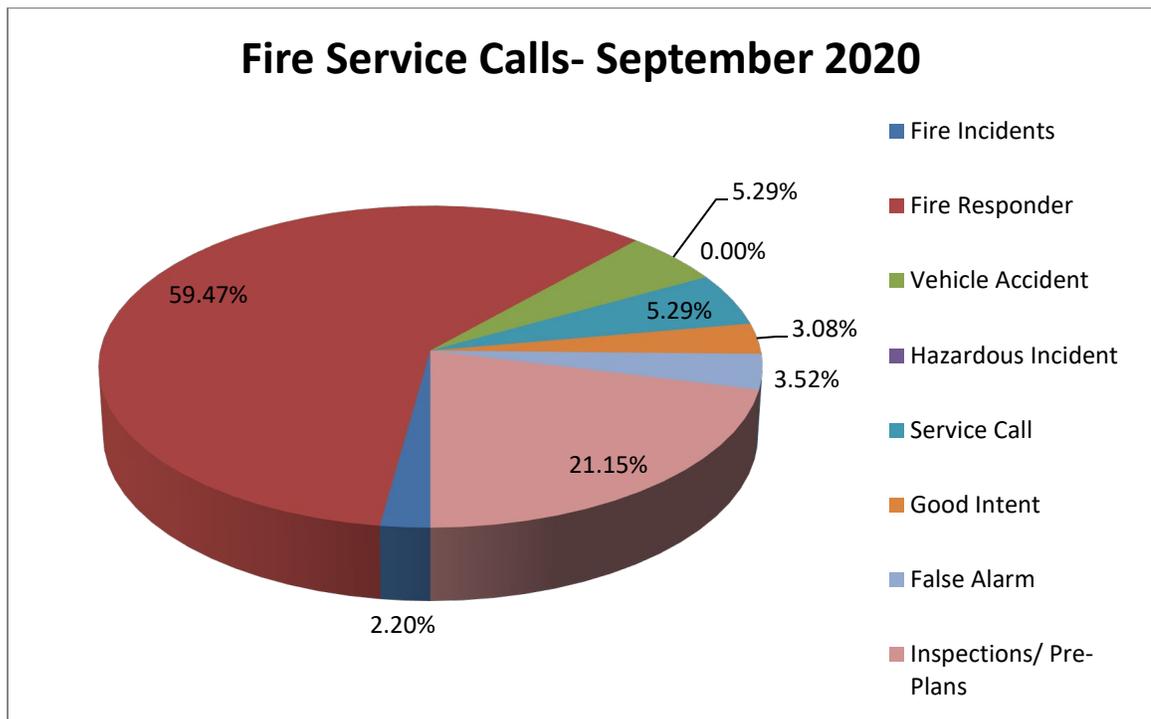
There was a total of 170 calls for service in the month of Septembers, 2020, for a total of 1475 calls for service year to date.

***Current month's calls included:***

**Incident Type:**

Fire Incidents	7	Good Intent	7
Fire Responder	135	False Alarm	8
Vehicle Accident	12	Service Call	12
Hazardous Incident	0	Inspections/ Pre Plans	48
Weather Related	0	Public Education	0

***The graph below is a visual summary of the Current Month's Fire Service Calls.***



## **Department Activities/ Events**

### **Department Training**

In September fire personnel reported a total of 576.75 hours of training resulting in an average of 30.35 hours of training per Firefighter.

### **Apparatus Operator Pumper**

FF Gordon and FF Graebener attended Apparatus Operator Pumper held at Pooler Fire-Rescue

### **Introduction to Fire Inspector: Basic Principles & Practices of Fire Inspections**

Captain Johnson, Captain Nevarez and Asst. Chief Lewis thought Introduction to Fire Inspector: Basic Principles & Practices of Fire Inspections GPSTC off campus in Garden City. Six of our members attended, 3 from Pooler Fire Rescue, 1 from Liberty County Fire Dept., 1 from Hinesville Fire Dept.

### **Life Safety Code**

FF Hauger attended Life Safety Code at the GPSTC campus in Forsyth.

### **Georgia Public Safety Fire Investigator's Association**

Asst. Chief Lewis and Safety Officer attended Georgia Public Safety Fire Investigator's Association Seminar in Helen.

### **Fire Officer 1**

Sgt. Tse and Sgt. Sullivan attended Fire Officer 1 held at Pooler Fire- Rescue.

### **Fire Investigation**

Assisted City of Savannah (2), Chatham Emergency Service and Alcohol, Tobacco, and Firearms with a Fire Investigation (1).

### **Meeting with Local Departments**

Assistant Chief Lewis conducted testing for GFSTC at Pooler Fire Rescue.

### **Fire**

COVID 19 April 27 responding to limited medical calls.

### **Fire Marshal's**

Captain Nevarez was elected to a position on the Georgia Fire Inspectors Association board of directors.

Annual Inspection (initial inspection):	5
RE-Inspection:	5
Certificate of Occupancy:	4
Consultation Site Visit:	1
Fire Protection Equipment Inspection:	3

Fire Wall (Tapestry Apt) Pre-Plan	6
Occupational Tax Certificate (new tenant):	9
Total number of Inspections:	33

Plan Review

Parker's	3hrs	\$100
Parker's Hood	2hrs	\$150
Savannah Santat.	8hrs	\$977.63
Mr. Fuel Fire Alarm	3hrs	\$375
Checker's 4604 Au	4hrs	\$100
5553 Export Bld Fire Als	4hrs	\$275
1101 Chat. Pkw. Suite J	3hrs	\$375
202 West Chatham	3hrs	\$100
Groves K-12	4 hrs	---
Total of Hours:	+/- 32 hrs	T: \$2,452.62 review fees (Not including Court fees from ELP of \$2,500)

**Community Relations Activities/Events**

**Senior Center Blood Pressure Checks**

During the month of August, the Department suspended conducting weekly blood pressure checks at the Senior Center on Tuesdays. Due to COVID 19

**Department Instructed CPR Class**

During the month September, the department American Heart Association Training Site conducted BLS (1 classes) for a total of 12 students.

**Looking Ahead**

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

ORDINANCE 2020 - 012

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR GARDEN CITY, GEORGIA, AS AMENDED, TO AMEND CODE SECTION 78-8 AND ARTICLE VI OF APPENDIX B WHICH IS INCORPORATED THEREIN BY REFERENCE, TO PROVIDE FOR STOP SIGNS FOR TRAFFIC TRAVELING WEST, SOUTH, AND NORTH AT THE INTERSECTION OF SECOND STREET AND OAK STREET AND FOR TRAFFIC TRAVELING IN ALL DIRECTIONS AT THE INTERSECTION OF BYCK AVENUE AND CHATHAM VILLA DRIVE AND THE INTERSECTION OF DELETTRE STREET AND FOURTH STREET; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Be it ordained by the Mayor and Council of Garden City, Georgia, and it is hereby ordained that the Code of Ordinances for Garden City, Georgia, as amended, be amended as follows:

Section 1: That Section 78-8 of the Code of Ordinances of Garden City, Georgia, entitled "Stop Intersections" is hereby amended by modifying Article VI of Appendix B which is incorporated into said Code Section, by changing the designation of the stop intersection at the intersection of Second Street and Oak Street from one for traffic traveling West to one for traffic traveling North, South, and West so that stop signs shall be erected facing traffic approaching said intersection from the North, South, West. The stop intersection shall be reflected in Article VI of Appendix B as follows:

<u>Name of Street</u>	<u>Through Street</u>	<u>Direction of Travel</u>
Second Street	Oak Street	North, South, and West

Section 2: That Section 78-8 of the Code of Ordinances of Garden City, Georgia, entitled "Stop Intersections" is hereby amended by modifying Article VI of Appendix B which is incorporated into said Code Section, by changing the designation of the stop intersection at the intersection of Byck Avenue and Chatham Villa Drive from one for traffic traveling North and South to one for traffic traveling in all directions so that stop signs shall be erected facing traffic approaching said intersection from the North, East, South, and West. The stop intersection shall be reflected in Article VI of Appendix B as follows:

<u>Name of Street</u>	<u>Through Street</u>	<u>Direction of Travel</u>
Byck Avenue	Chatham Villa Drive	All Directions

Section 3: That Section 78-8 of the Code of Ordinances of Garden City, Georgia, entitled "Stop Intersections" is hereby amended by modifying Article VI of Appendix B which is incorporated into said Code Section, by changing the designation of the stop intersection at the intersection of Delettire Street and Fourth Street from one for traffic traveling East and West to one for traffic traveling in all directions so that stop signs shall be erected facing traffic approaching said intersection from the North, East, South, and West. The stop intersection shall be reflected in Article VI of Appendix B as follows:

<u>Name of Street</u>	<u>Through Street</u>	<u>Direction of Travel</u>
Delettire Street	Fourth Street	All Directions

Section 4: This Ordinance shall become effective on the date of passage.

Section 5: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.



**A RESOLUTION TO EXTEND THE MASTER SERVICE AGREEMENT WITH ROSTAN SOLUTIONS, LLC, FOR DEBRIS MONITORING & PUBLIC ASSISTANCE CONSULTING SERVICES, AND FOR OTHER PURPOSES.**

**WHEREAS**, on November 29, 2020, the City's Master Service Agreement with Rostan Solutions, LLC, for debris monitoring and public assistance consulting services will expire, subject however to being extended pursuant to the provisions set forth therein for an additional one-year period through November 29, 2021; and,

**WHEREAS**, in September 2018, when the City initially solicited proposals for providing debris monitoring and public assistance consulting services to the City, the proposal of Rostan Solutions, LLC, was scored the highest based upon certain weighted factors set forth in the solicitation package including, but not limited to, price, ability, qualifications and experience, work approach, and compliance with certain mandatory requirements set forth in the package; and,

**WHEREAS**, during the initial two-year term of the Master Service Agreement, Rostan Solutions, LLC, has satisfactorily removed and disposed of all storm generated debris in accordance with FEMA's Public Assistance Guide for Category A reimbursement; has provided invaluable assistance with capturing the eligible storm-related reimbursement costs from FEMA; and has been instrumental in obtaining post-event hazard mitigation grant funding for improving and protecting the City against future natural disaster events; and,

**WHEREAS**, based on the satisfactory performance of Rostan Solutions, LLC, with respect to its Master Service Agreement with the City, it would be in the City's best interest to extend such Agreement for an additional one (1) year period through November 29, 2021, to ensure the continued availability of competent debris monitoring and public assistance consulting services;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA**, that the City's November 29, 2018, Master Services Agreement with Rostan Solutions, LLC, for debris monitoring and public assistance consulting services be extended for a one (1) year period through November 29, 2021.

**BE IT FURTHER RESOLVED THAT** the City Manager be authorized to execute a written one-year extension of the Master Services Agreement similar in form to the extension agreement which is attached hereto as Exhibit "A", and that he be further authorized to execute any other documents which he deems necessary to further the intent of this Resolution.

**ADOPTED AND APPROVED** this 19<sup>th</sup> day of October, 2020.

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Rhonda Ferrell-Bowles, Clerk of Council

**RECEIVED AND APPROVED** this 19<sup>th</sup> day of October, 2020.

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Don Bethune, Mayor

EXHIBIT "A"

ONE-YEAR EXTENSION OF MASTER SERVICES AGREEMENT

THIS ONE-YEAR EXTENSION OF MASTER SERVICES AGREEMENT is made and entered into this \_\_\_\_\_ day of October, 2020 by and between Garden City, Georgia (the "CITY"), and Rostan Solutions, LLC (CONSULTANT).

WITNESSETH

WHEREAS, the CITY and CONSULTANT entered into a Master Services Agreement for Debris Monitoring and Public Assistance Consulting Services dated November 29, 2018, and;

WHEREAS, Article II of the Agreement provides for the option for two one-year extensions; and;

WHEREAS, the CITY and CONSULTANT desire to exercise the first option to extend said Agreement for one year;

NOW THEREFORE, in consideration of the premises and the mutual benefits which all accrue to the parties hereto in carrying out the terms of this Agreement, it is mutually covenanted and agreed as follows:

1. The CITY exercises its option to extend the above-mentioned Master Services Agreement for an additional 12 months pursuant to Article II of the Agreement.
2. The CONSULTANT agrees to this extension.
3. The Agreement is hereby extended for an additional 12-month period. Pricing and all remaining terms and conditions of the Agreement not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this One-Year Extension of Master Services Agreement as of the date first set forth above.

ROSTAN SOLUTIONS, LLC

GARDEN CITY, GEORGIA

By: \_\_\_\_\_  
Name: Sam Rosania  
Title: Executive Vice President  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Ron Feldner  
Title: City Manager  
Date: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY CITY ATTORNEY

\_\_\_\_\_  
Name: \_\_\_\_\_

STATE OF GEORGIA                    )  
  )  
  )  
COUNTY OF CHATHAM                )

**RESOLUTION**

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, at a regularly scheduled City Council meeting, that the Mayor execute that certain Intergovernmental Agreement with the City of Savannah attached hereto as Exhibit "1" wherein the City of Savannah agrees to de-annex certain property described therein as a 4.41-acre tract owned by Southern Region Industrial Realty, Inc., and public right-of-way measuring 2.3 acres, in return for Garden City's agreement to annex such property once so de-annexed at which time the property will be unincorporated and contiguous to the existing corporate limits of Garden City.

SO ADOPTED AND APPROVED this 19th day of October, 2020.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this 19th day of October, 2020.

\_\_\_\_\_  
DON BETHUNE, Mayor

EXHIBIT 1

STATE OF GEORGIA        )  
  )  
COUNTY OF CHATHAM    )

**INTERGOVERNMENTAL AGREEMENT**

THIS INTERGOVERNMENTAL AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the Mayor and Council of the City of Savannah ("Savannah"), a municipal corporation chartered under the laws of the State of Georgia and the City of Garden City ("Garden City"), a municipal corporation chartered under the laws of the State of Georgia.

WHEREAS, Norfolk Southern, the owner of real property has filed an application and supporting documents to Savannah under the procedural requirements of O.C.G.A. 36-36-22 to deannex certain property, which Norfolk Southern holds by fee title, from the incorporated limits of Savannah into corporate limits of Garden City, as more particularly described in Exhibit A, attached and made a part of this Agreement, and referred hereinafter as the "Property;" and

WHEREAS, under the requirements of O.C.G.A. 36-36-22, Savannah has agreed to deannex the Property based on the Garden City's agreement to annex said Property contained herein; and

WHEREAS, under the requirements of O.C.G.A. 36-36-3, Garden City has agreed to add the Property as part of incorporated Garden City and provide for services, facilities and equipment necessary to protect the health, safety and welfare of the businesses and property at the Property; and

WHEREAS, the Georgia Constitution provides in Article IX, Paragraph III, Section I that any county, municipality, or instrumentality of the State may enter into an Intergovernmental contract for period not to exceed fifty (50) years with each other for the provision of services, facilities, and equipment; and

NOW, THEREFORE, for the mutual covenants and benefits of each to the other, the parties enter into this Intergovernmental Agreement for purposes of providing specified government services to the Property as authorized under Georgia law, as more particularly described as follows:

1. Savannah shall comply in accordance with O.C.G.A. 36-36-22 to approve Norfolk Southern's application by ordinance to deannex the Property from the City's incorporated boundaries. Garden City shall act upon Norfolk Southern's application to approve an effective date prior to December 31, 2020.

2. Garden City shall consent to the annexation of the Property into incorporated Garden City and comply with O.C.G.A. 36-36-3 to add the Property as part of incorporated Garden City. Furthermore, adding the Property as part of incorporated Garden City does not constitute an unincorporated island since the Property remains contiguous to areas of incorporated Garden City along the Property's western boundary line.

3. Garden City shall be responsible for the provision of all other municipal-type services to the Property at the same level of municipal-type service as provided to other incorporated areas within the municipal boundaries effective December 31, 2020.

This Intergovernmental Agreement is executed the day and year written above by the authorized representatives of the Mayor and Council of the City of Savannah and the Mayor and Council of the City of Garden City.

CITY OF SAVANNAH

Witness BY: \_\_\_\_\_  
Patrick Monahan, City Manager  
City of Savannah

Notary Public ATTEST: \_\_\_\_\_  
Mark Massey  
Clerk of Council

[SEAL]

CITY OF GARDEN CITY

Witness BY: \_\_\_\_\_  
Ron Feldner, City Manager  
City of Garden City

Notary Public ATTEST: \_\_\_\_\_  
Rhonda Ferrell-Bowles  
Clerk of Council

[SEAL]

EXHIBIT "A" (TWO PAGES)

PROPERTY DESCRIPTION

A PORTION OF TAX PARCEL NUMBER 60986 01002

ALL THAT CERTAIN LOT, TRACT OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE 8TH G.M. DISTRICT, CHATHAM COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON PIPE AT THE INTERSECTION OF THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307 AND THE SOUTHERN RIGHT OF WAY LINE OF THE SAVANNAH AND ATLANTA RAILWAY; THENCE ALONG THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307 S 58°57'32" W A DISTANCE OF 51.55 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 31°02'38" E A DISTANCE OF 19.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 03°06'07" E A DISTANCE OF 27.86 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 58°57'23" W A DISTANCE OF 35.42 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 32°16'24" W A DISTANCE OF 24.62 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 31°02'38" W A DISTANCE OF 19.00 FEET TO A CONCRETE MONUMENT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 58°57'32" W A DISTANCE OF 39.59 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE LEFT, HAVING AN ARC LENGTH OF 136.32 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 136.31 FEET, AND A CHORD BEARING S 57°21'58" W TO A CONCRETE MONUMENT; THENCE S 34°01'42" E A DISTANCE OF 40.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 55°40'17" W A DISTANCE OF 28.90 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 34°37'42" W A DISTANCE OF 40.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE LEFT, HAVING AN ARC LENGTH OF 201.76 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 201.72 FEET, AND A CHORD BEARING S 53°18'25" W TO A POINT; SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE DEPARTING THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST/STATE ROUTE 307 ROAD, ALONG THE FORMER DEAN FOREST ROAD RIGHT OF WAY WITH A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 1125.30 FEET, A RADIUS OF 567.14 FEET, A CHORD LENGTH OF 949.58 FEET, AND A CHORD BEARING S 31°34'38" W TO A POINT; THENCE ALONG THE FORMER DEAN FOREST ROAD RIGHT OF WAY S 88°12'51" W A DISTANCE OF 256.06 FEET TO A POINT ON THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307; THENCE ALONG THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/ STATE ROUTE 307 N 39°48'32" E A DISTANCE OF 544.54 FEET TO A POINT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 485.92 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 485.31 FEET, AND A CHORD BEARING N 44°34'17" E TO A POINT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 83.02 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 83.02 FEET, AND A CHORD BEARING N 50°23'34" E TO A POINT, THE SAID POINT OF BEGINNING, HAVING AN AREA OF 293,958 SQUARE FEET OR 6.75 ACRES



STATE OF GEORGIA     )  
  )  
COUNTY OF CHATHAM    )

**PETITION FOR ANNEXATION**

October 13, 2020

To the Mayor and Council of Garden City, Georgia.

1. The undersigned, being the sole owner of one hundred (100%) percent of the real property within the territory described herein, does respectfully request that the Mayor and City Council of Garden City, Georgia, annex the territory described below to the City of Garden City, Georgia, and extend the City's boundaries to include the same.

2. The territory to be annexed, measuring 6.75 acres (2.31 acres of which constitutes public right-of-way), more or less, is currently within the incorporated limits of the City of Savannah which has agreed to de-annex it conditioned upon Garden City's agreeing to annex it once so de-annexed at which time the property will be unincorporated and contiguous (as defined in Official Code of Georgia Annotated Section 36-36-20) to the existing corporate limits of Garden City, Georgia.

3. The legal description of the territory under consideration for annexation is attached hereto as Exhibit "A," and a plat of survey showing the territory's metes and bounds is attached hereto as Exhibit "B", both Exhibits being incorporated herein by reference and made a part hereof. The territory is a portion of a tract having a Tax Map Number of 60986 01002.

4. It is requested that the territory proposed for annexation be zoned I-2 by the City.

WHEREFORE, the undersigned requests that the Mayor and Council of Garden City, pursuant to the provisions of Official Code of Georgia Annotated Section 36-36-20 et seq., does by proper ordinance annex the above-described territory so that such property may be included within the corporate limits of the City and made a part thereof.

Respectfully submitted this 13th day of October, 2020.

SOUTHERN REGION INDUSTRIAL  
REALTY, INC.

By: Malcolm G. Roop  
Malcolm G. Roop

Its: Real Estate Manager

ACCEPTED this 19<sup>th</sup> day of October, 2020, by the Mayor and Council of Garden City, Georgia, for processing purposes alone.

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Rhonda Ferrell-Bowles,  
Clerk of Council

RECEIVED AND APPROVED, this 19th day of October, 2020, for processing purposes alone.

---

Don Bethune, Mayor

EXHIBIT "A"

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CITIZENS FOR GARDEN CITY, GEORGIA, INC.  
218 West State Street  
Savannah, Georgia 31401

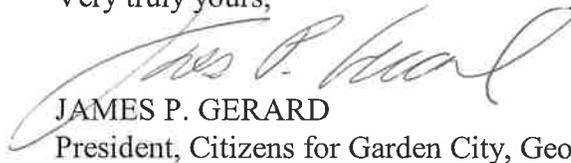
October 13, 2020

Mayor and Council of Garden City, Georgia  
Garden City City Hall  
100 Central Avenue  
Garden City, Georgia 31405

Dear Mayor and Council:

Citizens for Garden City, Georgia, Inc., a private sector non-profit organization, hereby nominates Donna Williams for appointment by Councilmember Richard Lassiter to the Garden City Convention and Visitors Bureau Authority to fill the vacancy created by the resignation of Lena Harris. As required by the local Act creating the Authority, Ms. Harris is an individual who is not an owner, operator, or manager of a hotel, motel or restaurant.

Very truly yours,



JAMES P. GERARD  
President, Citizens for Garden City, Georgia, Inc.

JPG/km

**APPOINTMENT OF COUNCILMEMBER TO  
GARDEN CITY AREA CONVENTION AND  
VISITORS BUREAU AUTHORITY**

The undersigned Councilmember of Garden City, Georgia, **RICHARD LASSITER, Jr.**, hereby appoints **DONNA WILLIAMS**, a Garden City resident, to the Garden City Area Convention and Visitors Bureau Authority to serve on such Authority during the undersigned's term of office as Councilmember.

This 19<sup>th</sup> day of October, 2020.

\_\_\_\_\_(L.S.)  
RICHARD LASSITER, Jr.  
Councilmember