

A G E N D A

**City Council Teleconference Meeting
Monday, May 18, 2020 – 6:00 p.m.**

➤ **OPENING**

- Call to Order
- Invocation & Pledge of Allegiance
- Roll Call

➤ **PUBLIC HEARINGS – No scheduled public hearings**

➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of City Council Minutes (5/4/20)

➤ **CITY MANAGER REPORT**

- Overview of the monthly staff reports included with the agenda packet
- Overview of the first stage of reopening City Hall to the public as of May 14, 2020

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Right of Way (ROW) Maintenance via a Full Service, Private Sector Contractor:** A resolution authorizing the City Manager to solicit ROW Maintenance Services proposals to include grass cutting, trash pickup, etc from companies experienced with this type work along State Highways for the purposes of entering into a Service Agreement. The City will enter into an Agreement with the company which offers the best proposal to the City in terms of the qualifications and cost to assist with ROW maintenance services for an amount not to exceed \$60,000 which is budgeted in the FY2020 for this purpose. The City's plan will be to engage a private sector contractor to perform these services in lieu of bringing on temporary contract workers as has been the practice in the past.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**

MINUTES
City Council Meeting
Monday, May 4, 2020 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Pastor Gary Johnson, Woodlawn Baptist Church gave the invocation and Mayor Pro-tem Kicklighter led City Council in the pledge of allegiance to the flag.

Roll Call

Council Members: Mayor Don Bethune, Mayor Pro-tem Bessie Kicklighter, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Clerk of Council; Ben Brengman, IT Director; Scott Robider, City Marshal, Gil Ballard, Chief of Police; Corbin Medeiros, Fire Chief; Pam Franklin, HR Director; Benny Googe, Public Works Director and Cliff Ducey Parks and Recreation Director.

City Council Minutes: Councilmember Daniel made a motion to approve the city council minutes dated 4/20/20. The motion was seconded by Councilmember Ruiz and passed without opposition.

City Manager Report: City Manager stated that the monthly reports for the HR Department, IT Department, and the Parks and Recreation Department were included in the agenda packet.

City Manager gave an overview of the plan to reopen city hall on May 14th.

City Manager stated that the Department of Public Health will offer mobile COVID-19 testing in the Groves Parking lot on May 20th from 9:30 a.m. – 1:00 p.m. The testing is by appointment only.

Items for Consideration

Resolution, Camellia – Azalea Drainage Project: Clerk of Council read the heading of a resolution to authorize the City Manager to spend up to \$22,500.00 for preliminarily addressing the damage to the Camellia/Azalea Avenue drainage pipeline system through the hiring off a camera contractor to take videos and photos of the internal condition, the retaining of a vacuum truck contractor to remove debris currently within the pipeline, and the engagement of Maxwell Reddick and Associates to survey the pipeline system and develop plans and specifications for the repair and/or replacement of the damaged drainage components.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Lassiter and passed without opposition.

Resolution, Police Surplus Vehicles: Clerk of Council read the heading of a resolution to classify six (6) police vehicles as surplus property and to authorize the Police Department to dispose of said vehicles.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Tice and passed without opposition.

Resolution, AVENU Discovery/Recovery Business Tax Agreement Renewal: Clerk of Council read the heading of a resolution to authorize the City to renew its occupational tax revenue enhancement agreement with Avenu Insights & Analytics LLC for the recovery of occupational tax revenue from businesses in the City not on the City's current occupation/tax registration list.

Councilmember Kicklighter made a motion to adopt the resolution. The motion was seconded by Councilmember Tice and passed without opposition.

Resolution, AVENU Revenue Administration Service Agreement Renewal: Clerk of Council read the heading of a resolution to authorize the City to renew its agreement with AVENU Insights & Analytics LLC for the provision of tax administrative services with respect to occupational tax, hotel/motel tax, mixed drink excise tax, and other taxes designated by the City.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Kicklighter and passed without opposition.

Resolution, Herty AMDC Sewer Use Agreement: Clerk of Council read the heading of a resolution to authorize the City to enter into a new five-year agreement with Georgia Southern University, Herty Advanced Materials Development Center (AMDC) for the receipt, treatment, and disposal of pre-treated industrial wastewater into the City's Water Pollution Control Plant.

Councilmember Ruiz made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, Qualawash Holdings LLC Sewer Use Agreement: Clerk of Council read the heading of a resolution to authorize the City to enter into a new five-year agreement with Qualawash Holdings LLC for the receipt, treatment, and disposal of pre-treated industrial wastewater into the City's Water Pollution Control Plant.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

Informal Public Comment: Mayor Bethune opened the meeting to receive public comment.

Ms. Tracy O'Connell, candidate for superior court judge addressed city council on her qualifications and asked for their support.

Ms. Donna Williams, founder of on S2S Facts, Inc. a nonprofit organization addressed city council on the objective of the organization to unite girls ten and older from all backgrounds through bridging the gap of diversity, encouraging community engagement, and embracing empowerment.

Mayor Bethune asked the City Manager to ask Officer O'neal to reach out to Ms. Williams about getting the Youth Council involved to help.

There being no one else wishing to address city council, Mayor Bethune closed the informal public comment portion of the meeting.

Adjournment: There being no further items to be discussed, Mayor Bethune called for a motion to adjourn the meeting. Upon motion by Councilmember Kicklighter, seconded by Councilmember Daniel, City Council unanimously adjourned the meeting at approximately 6:53 p.m.

Transcribed & submitted by: Clerk of Council
Accepted & approved by: City Council 5/18/20

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: May 7, 2020

SUBJECT: *Planning and Economic Development Permitting and Inspections Monthly Status Report*

Report in Brief

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for April 2020 and all related information is current as of May 1, 2020

Prepared by: Tonya Roper

Title Staff

Reviewed by: _____

Title _____

Ronald Feldner, City Manager

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes

Planning and Economic Development Department

Monthly Status Report

Summary – April 2020

Permits

There were 17 permits issued during the month of April. *They included:*

New Construction Building Permits

- Please see attached sheet for listing of permits

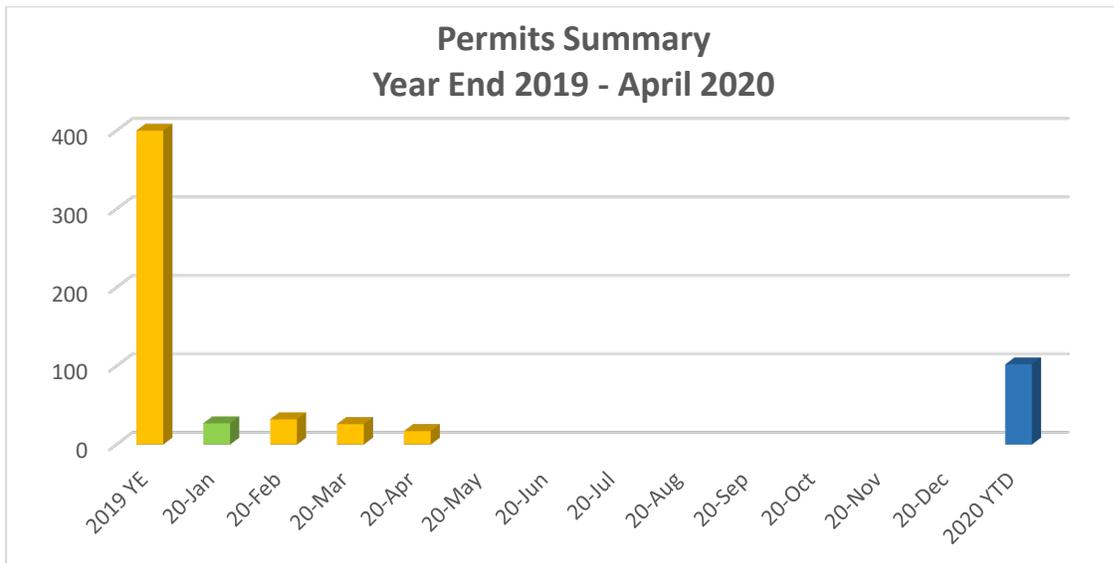
Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2019 Year End	447
Jan-20	27
Feb-20	32
Mar-20	26
Apr-20	17
May-20	
Jun-20	
Jul-20	
Aug-20	
Sep-20	
Oct-20	
Nov-20	
Dec-20	
2020 YTD	102

Inspections

Inspections scheduled during the month of April included:

- 2 Business License
- 13 Electrical
- 24 Building
- 4 Mechanical/Gas/Plumbing
- 4 Site (Property/Development/Preliminary/Demolition)
- 4 Fire (Sprinkler, Annual, Knox Box)
- 1 Stormwater (Annual, Maintenance Agreement/Drain)

Permits Issued (By Work Class)

Permits Issued From Wednesday, April 1, 2020 through Thursday, April 30, 2020

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Electrical Permit Commercial						
ELEC-4-20-5285	SUNSHINE AV 000116	04/01/2020	03/30/2020	0.00	0	6-0989 -01-020A
ELEC-4-20-5294	COMMERCE BL 006018	04/22/2020	04/17/2020	0.00	0	6-0891 -01-047
Totals For Electrical Permit Commercial : 2 Permit(s)				0.00	0	
Electrical Permit Other						
ELEC-4-20-5292	AUGUSTA RD 004612	04/17/2020	04/16/2020	0.00	0	6-0013 -04-013
Totals For Electrical Permit Other : 3 Permit(s)				0.00	0	
Electrical Permit Residential						
ELEC-4-20-5289	HIGHWAY 80 002306	04/02/2020	04/02/2020	0.00	0	6-0881 -01-015
ELEC-4-20-5297	LEE AV 000052	04/28/2020	04/28/2020	0.00	0	6-0010 -02-003
ELEC-4-20-5299	GRIFFIN AV 000511	04/30/2020	04/29/2020	0.00	0	6-0926 -05-030
Totals For Electrical Permit Residential : 6 Permit(s)				0.00	0	
Encroachment Install						
ENC-4-20-5286	AIRPORT PARK DR 000101	04/01/2020	03/25/2020	0.00	2,427	6-0988D-02-023
ENC-4-20-5287	HIGHWAY 80 001028	04/02/2020	03/31/2020	0.00	50	6-0801 -02-003B
Totals For Encroachment Install : 2 Permit(s)				0.00	2,477	
Encroachment Repair						
ENC-4-20-5298	BIG HILL RD 000100	04/29/2020	04/17/2020	0.00	188	6-0008 -01-016
Totals For Encroachment Repair : 3 Permit(s)				0.00	188	
Fence Permit Residential						
FNCE-4-20-5291	AZALEA AV 000163	04/09/2020	04/08/2020	1,514.00	97	6-0007 -02-032
Totals For Fence Permit Residential : 1 Permit(s)				1,514.00	97	
Fire Alarm Sprinkler Monitoring System						
FIRE-4-20-5288	WEST CHATHAM CT 000038	04/02/2020	03/17/2020	1,525,003.00	30,000	6-0801 -02-015
Totals For Fire Alarm Sprinkler Monitoring System : 1 Perm				1,525,003.00	30,000	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Occupant Business License						
OL-4-20-5293	TELFAIR PL 000056	04/22/2020	03/23/2020	0.00	1,056	6-0828 -01-005
Totals For Occupant Business License : 1 Permit(s)				0.00	1,056	
Sign Permit Permanent						
SIGN-4-20-5296	WEST CHATHAM CT 000036	04/27/2020	04/16/2020	0.00	60	6-0801 -02-014
Totals For Sign Permit Permanent : 1 Permit(s)				0.00	60	
Tree Removal Permit Tree Removal						
COM-4-20-5290	NELSON AV 000064	04/07/2020	04/06/2020	0.00	0	6-0010 -01-003
COM-4-20-5300	AUGUSTA RD 004309	04/01/2020	03/19/2020	0.00	0	6-0015 -02-004
Totals For Tree Removal Permit Tree Removal : 2 Permit(s)				0.00	0	
Well Permit Deep Well						
WELL-4-20-5301	FALL AV 000010	04/30/2020	03/16/2020	0.00	400	6-0957 -02-003
Totals For Well Permit Deep Well : 1 Permit(s)				0.00	400	
Well Permit Irrigation						
WELL-4-20-5295	HIGHWAY 80 000511	04/22/2020	04/20/2020	0.00	0	6-0019 -11-005
Totals For Well Permit Irrigation : 2 Permit(s)				0.00	0	

March 30, 2020 - April 5, 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

Monday, March 30

iSolve Verification

- 9:00am - 10:00am Stem Wall Inspection - Bruce Green 233-1212** (1101 Chatham Parkway Bldg J - Empire Distributors) - Tonya Roper
- 3:00pm - 4:00pm Slab Inspection - Jason 912-655-8877** (100 Town Center Dr - Clubhouse) - Danielle Smith

Tuesday, March 31

- 9:00am - 9:30am Dept. Head Meeting** (Conference Room) - Tonya Roper
- 1:00pm - 2:00pm Electrical Rough In - Gerald Thomas 912-596-8796** (4121 4th Street) - Danielle Smith
- 2:00pm - 3:00pm Electrical Inspection - Joseph 912-496-4528** (87 Azalea Ave) - Danielle Smith

Wednesday, April 1

Payroll Ending Period

- 9:00am - 10:00am Electrical Final - James Getty 656-3644** (511 US Highway 80) - Danielle Smith

Thursday, April 2

- 1:00pm - 2:00pm Final CO Inspection - Kim 843-496-0835** (38 West Chatham Court - Roush Trucking) - Danielle Smith
- 3:00pm - 4:00pm Cell Block Inspection - Jason 912-655-8877** (100 Town Center Dr - Maintenance Building) - Danielle Smith

Friday, April 3

- 10:00am - 11:00am Electrical Inspction - Sidney Lee 912-269-5636** (34 Azalea Avenue) - Tonya Roper
- 11:00am - 12:00pm Electrical Power Release - Robert King 663-2472** (2306 Highway 80) - Danielle Smith
- 12:00pm - 1:00pm Final Inspection - Phuong 210-0335** (34 West Chatham Court Suite 2) - Danielle Smith
- 1:00pm - 2:00pm Slab Inspection - Bruce Green 210-2188** (1101 Chatham Parkway Bldg J - Empire Distributors) - Tonya Roper
- 2:00pm - 3:00pm Framing Inspection - Jamie 912-313-4025** (310 Talmadge Ave) - Danielle Smith

Saturday, April 4

Sunday, April 5

April 6, 2020 - April 12, 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4					1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

Monday, April 6

- Send Zoning Amendments** (Chatham County) 🗑️
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper 🗑️

Tuesday, April 7

- 9:00am - 10:00am BLI Inspection for C.O. - Vince Thompson 429-1060** (5528 Export Blvd - NGL Transport) - Tonya Roper
- 9:00am - 9:30am Dept. Head Meeting** (Conference Room) - Tonya Roper 🗑️
- 10:00am - 11:00am Fire Alarm Inspection/Take Approved Fire Alarm Plans to Site** (38 West Chatham Court) - Tonya Roper
- 10:00am - 11:00am Tree Removal - Laura Duggan 843-681-2726** (64 Nelson Avenue) - Tonya Roper
- 2:00pm - 3:00pm Footing for Loading Dock - Bruce Greene 210-2188** (1101 Chatham Parkway Bldg J - Empire Distributors) - Tonya Roper

Wednesday, April 8

- Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper 🗑️
- 11:00am - 12:00pm MH Inspection - Katrina White (843) 846-6694**
- 1:00pm - 3:00pm Saw Pole - Bradley Murphy 912-658-1980** (4309 Augusta Road Bldg 111-115) - Tonya Roper
- 3:00pm - 4:00pm Final Plumbing - Sally 695-2725** (511 Hwy 80 Unit A) - Tonya Roper

Thursday, April 9

- 9:00am - 10:00am Plat Review** (Office) - Tonya Roper
- 10:00am - 11:00am Fence Application Review** (Office) - Tonya Roper
- 11:00am - 12:00pm Letter of Credit Review (Terramore Development)** (Office) - Tonya Roper
- 1:00pm - 2:00pm Wall Inspection - Bruce Green 233-1212** (1101 Chatham Parkway Bldg J - Empire Dsitributors) - Tonya Roper

Friday, April 10

- 9:00am - 10:00am Temporary on Electrical Work - James Getty 656-3644** (511 Hwy 80 - Laundry) - Tonya Roper
- 9:00am - 10:00am Chatham Regional Community Collaborative** (16465588656,,264098009#) - Felecia Singleton 🗑️
- 10:00am - 11:00am Verify Address Suites - Leslie Rosenfeld(USPS)** (6020 Commerce Blvd) - Tonya Roper

Saturday, April 11

Sunday, April 12

April 13, 2020 - April 19, 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4					1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

Monday, April 13

- iSolve Verification
- 3:00pm - 4:00pm Final Inspection - Adam West 229-421-9076 (2610 Hwy 80 - Dollar General) - Tonya Roper

Tuesday, April 14

- 9:00am - 9:30am Dept. Head Meeting (Conference Room) - Tonya Roper
- 9:00am - 10:00am Framing/Insulation Inspection - Nelson Oglesby 441-9030 (45 Smith Avenue) - Tonya Roper
- 12:30pm - 1:30pm Slab Loading Dock Inspection - Bruce Greene 233-1212 (1101 Chatham Parkway Bldg J) - Tonya Roper
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC) (Conference Room) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper

Wednesday, April 15

- Payroll Ending Period
- Planning Commission Submittal Deadline - Tonya Roper
- 9:00am - 10:00am Plan Review - Fence Application (Office) - Tonya Roper
- 10:00am - 11:00am Saw Pole Inspection - John Meeks 313-7361 (2104 Shaw Avenue) - Tonya Roper

Thursday, April 16

Friday, April 17

- 9:00am - 10:00am Chatham Regional Community Collaborative (16465588656,,264098009#) - Felecia Singleton
- 11:00am - 12:00pm Follow-up BL Inspection - Darius 999-8154 (56 Telfair Place) - Tonya Roper
- 1:00pm - 2:00pm Final Inspection - Kim (38 West Chatham Court) - Tonya Roper
- 2:00pm - 3:00pm Walk-thru Inspection - Phoung 210-0335 (36 West Chatham Court) - Tonya Roper
- 3:00pm - 4:00pm Framing Inspection - Mike 429-8740 (102 Bowman Avenue) - Tonya Roper

Saturday, April 18

Sunday, April 19

April 20, 2020 - April 26, 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4					1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

Monday, April 20

- 9:00am - 10:00am Electrical Inspection - Michael Lancaster 313-1475 (116 Sunshine Road) - Tonya Roper
- 10:00am - 11:00am Fire Wall Inspection - Chris 740-507-4799 (205 Water Oak Way) - Tonya Roper
- 11:00am - 12:00pm Fire Wall Inspection - Chris 740-507-4799 (203 Water Oak Way) - Tonya Roper
- 6:00pm - 7:00pm City Council Pre-Agenda (Conference Room)

Tuesday, April 21

- 8:00am Test prep - Patrick Patton
- 7:30am - 8:00am Garden City Census Address Update - Tonya Roper
- 9:00am - 9:30am Dept. Head Meeting (Conference Room) - Tonya Roper
- 9:00am - 10:00am Sign Footer - Jessi Adams 706-253-3033 (511 Highway 80) - Danielle Smith
- 1:00pm - 1:30pm Roush Fire Sprinkler - Adam Brannen 229-392-7841 (38 West Chatham Court) - Tonya Roper

Wednesday, April 22

- ← Test prep - Patrick Patton
- 11:00am - 12:00pm Power Release Traffic Signal - David Moye 478-488-6008 (4612 Augusta Road) - Tonya Roper

Thursday, April 23

- ← 4:00pm Test prep - Patrick Patton

Friday, April 24

- 9:00am - 10:00am Nail Pattern - Jamie 912-313-4025 (310 Talmadge Ave) - Danielle Smith
- 9:00am - 10:00am Chatham Regional Community Collaborative (16465588656,,264098009#) - Felecia Singleton
- 10:00am - 11:00am Landscape Bond Release Inspection - Matthew Schivera - 912-658-2387 (5503 Export Blvd) - Tonya Roper
- 11:00am - 12:00pm Hood Inspection - Kevin 912-202-2878 (5200 Augusta Road) - Danielle Smith
- 12:00pm - 1:00pm Final Inspection - Chris 740-507-4799 (121 Live Oak Way) - Danielle Smith
- 1:00pm - 1:30pm Permanent Power - Chris 740-507-4799 (104 Live Oak Lane) - Danielle Smith
- 1:30pm - 2:30pm Permanent Power - Chris 740-507-4799 (106 Live Oak Lane) - Danielle Smith
- 2:30pm - 3:30pm Electrical Inspection - Paul Bunch 507-7444 (61 Live Oak Lane) - Danielle Smith
- 3:30pm - 4:30pm Final Reinspection - Adam West 229-421-9076

Saturday, April 25

Sunday, April 26

April 27, 2020 - May 3, 2020

April 2020							May 2020							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
				1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	
26	27	28	29	30			24	25	26	27	28	29	30	
							31							

Monday, April 27

- iSolve Verification
- 9:00am - 9:30am CMU elevator shaft 2nd level bond beams - Tim Gartland: 770-616-7485** (100 Town Center Drive Bldg 400) - Tonya
- 9:30am - 10:00am CMU elevator shaft 2nd level bond beams - Tim Gartland 770-616-7485** (100 Town Center Drive Bldg. 700) - Tonya
- 10:00am - 11:00am Preliminary Repair Inspection - Mary Overstreet/Shannon Blackshear 907-830-7053** (43 Village Drive) -
- 11:00am - 12:00pm Hood Light Inspection - Kevin Fang 912-202-2878** (5200 Augusta Road) - Tonya Roper
- 11:00am - 12:00pm Plumbing Rough - Anthony 313-7361 or John 313-7363** (2104 Shaw Avenue) - Tonya Roper
- 12:00pm - 1:00pm Temporary Office Inspection - James Bonney 706-725-9109** (2 Sonny Perdue Drive) - Danielle Smith
- 1:00pm - 2:00pm MH Final - Georgia Carroll - 236-0060** (5008
- 2:00pm - 3:00pm Final Inspection VZW Bourne Fiber Conduit**

Tuesday, April 28

- 9:00am - 9:30am Dept. Head Meeting** (Conference Room) - Tonya Roper
- 1:00pm - 2:00pm CMU elevator shaft 3rd level bond beams - Tim Gartland 770-616-7485** (100 Town Center Drive) - Danielle Smith

Wednesday, April 29

- Payroll Ending Period
- 1:00pm - 2:00pm Electrical Power Release - Sandy 748-0137** (52 Lee Ave) - Danielle Smith

Thursday, April 30

- 11:00am - 12:00pm Permanent Power Inspection - Chris 740-507-4799** (106 Live Oak Lane) - Danielle Smith
- 2:30pm - 3:30pm Sign Footer - Denton Brantley 210-0784** (2786 Highway 80) - Danielle Smith

Friday, May 1

- 10:00am - 11:00am Electrical Rough In - Reese Williams 844-3993** (4018 Old Louisville Road) - Danielle Smith

Saturday, May 2

Sunday, May 3

Minutes
Board of Zoning Appeals/Planning Commission
April 14, 2020 – 6:00PM

The meeting scheduled for April 14, 2020 was cancelled due to Covid-19.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 5/18/2020

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of April and all project related information is current as of 4/30/2020.

Prepared by: Frank Sypeck
Title Public Works Administration

Reviewed by: Benny Googe
Title Public Works Director

Ron Feldner, City Manager

Attachment(s)

**Public Works Department
Monthly Status Report
Summary – April 2020**

Operations & Maintenance

Public Works personnel completed 13 **Resident Requests**, making 149 **Work Orders** for the month of April. ***They included:***

Storm Drainage:

- Ditch Maintenance (Backhoe): 6,228 feet
- Canal Maintenance (Kubota Sidecutter): 0 miles (out for repair)
- Underground stormwater utility point repairs: 0 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3rd Party)

Streets:

- \$0 for 3rd party street/asphalt repairs
- About 2,992 miles of shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff

Street Sweeping:

- 145 miles

Signs & Markings:

- 4 Knockdowns/replacements/cleaned/new (Cooper Lane & Wheathill, PD Thomas, Redmond, Bisbee)

Street Lights:

- 0 Street light outage/replacements – Briarwood (Reported to Georgia Power, Repaired)
- 0 New Street light requests

Mixed Dry Trash Collection by City:

- 32.33 Tons Collected Total Mixed Dry Trash (\$69.46 / ton)
- 32.33 Tons Collected YTD taken to Savannah Regional Landfill
- 6 Truckloads Dry Trash taken to Savannah Inert Landfill
- 6 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

Trees:

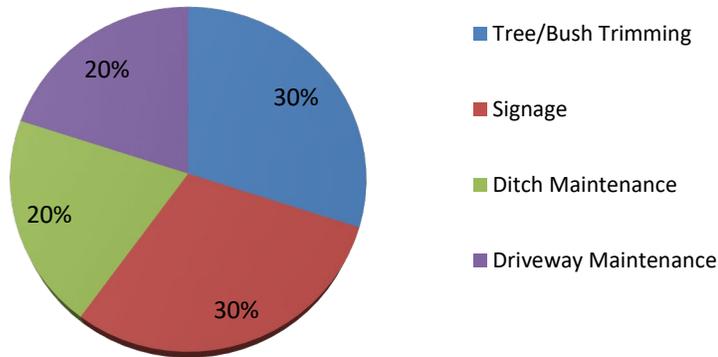
- \$0 spent for tree removal, tree trimming, and debris removal (3rd Party)

Other:

- Stormwater pipe collapse from the ground fire at 105 Azalea Ave.

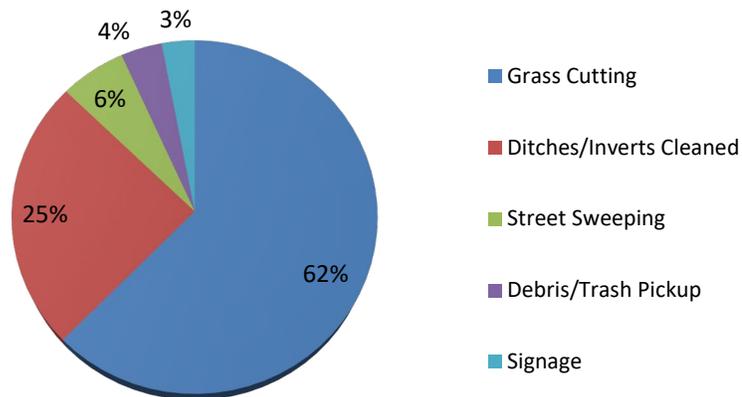
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

April's Top Service Requests



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

April's Top Work Order Types



Summary – April 2020

Water Operations & Maintenance

74 **Service Orders** were received, and >>>>>>>>> 59 **Work Orders**
Water/Sewer crews handled **133** total.
for the month of April. They included:

Water: 52 Work Orders

- **Produced** 30.742 Million gallons of drinking water for the month

- **Hydrant Services**
 - 1 Hydrant Replacements
 - 1 Hydrant Repairs

- **Water Line Services**
 - 4 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 1 Main Line Repairs, Installs, Replacements, and Maintenance

- **Water Valve Services**
 - 156 Located services. Continued marking for major projects - new gas mains and services, other projects on Main St., the Mega Rail/Bridge project. Fiber optic installation on (1) Hwy 21 from Bourne Ave to Oak St, Minus Ave & 1st St to Hwy 80 (2) Chatham Pkwy from 16 to Hwy 80, Heidt Ave, Junction to Alfred (3) Old Dean Forest Rd.
 - 0 Valve Replacements
 - 0 Valve Installations
 - 59 Water Cut-Ons
 - 0 Reconnects– Delinquent Water Bills
 - 48 Water Cut-Offs

- **Meter Services**
 - 1 Meter and MXU investigations
 - 44 Maintenance services
 - 52 Meter and MXU replacements
 - 102 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- * Corrected Readings are any time after a re-read there is a change needed.

Sewer: 7 Work Orders, including

- ***Sewer Cleanout Services***
 - 0 Repairs
 - 0 Replacements
- ***Gravity Main Services***
 - 1 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
 - 1 Blockages Cleared
 - 1 Lateral Repairs
- ***Manhole Services (flushing & repairs)***
 - 4 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.2 MGD for the month.
- The water system withdrew a total of 30.742 MG from well facilities and used 0.119 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 452 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 05-11-2020

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of April 2020.

Prepared by: Lindsay Stumpf
Title: Accreditation Manager / Evidence
Custodian

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Ron Feldner, City Manager

Attachment(s)

**Police Department
Monthly Status Report
Summary – April 2020
Operations**

Calls for Service

There was a total of 1,146 calls for service and self-initiated activity in the month of April 2020, for a total of 7,055 calls for service year to date.

Current month's calls included:

Offenses:

Assault	20	Burglary	3
Robbery	0	Larceny	17
M.V. Theft	2	Narcotics	8
Rape	1	Murder	1
All Others	1,065	Accidents	29

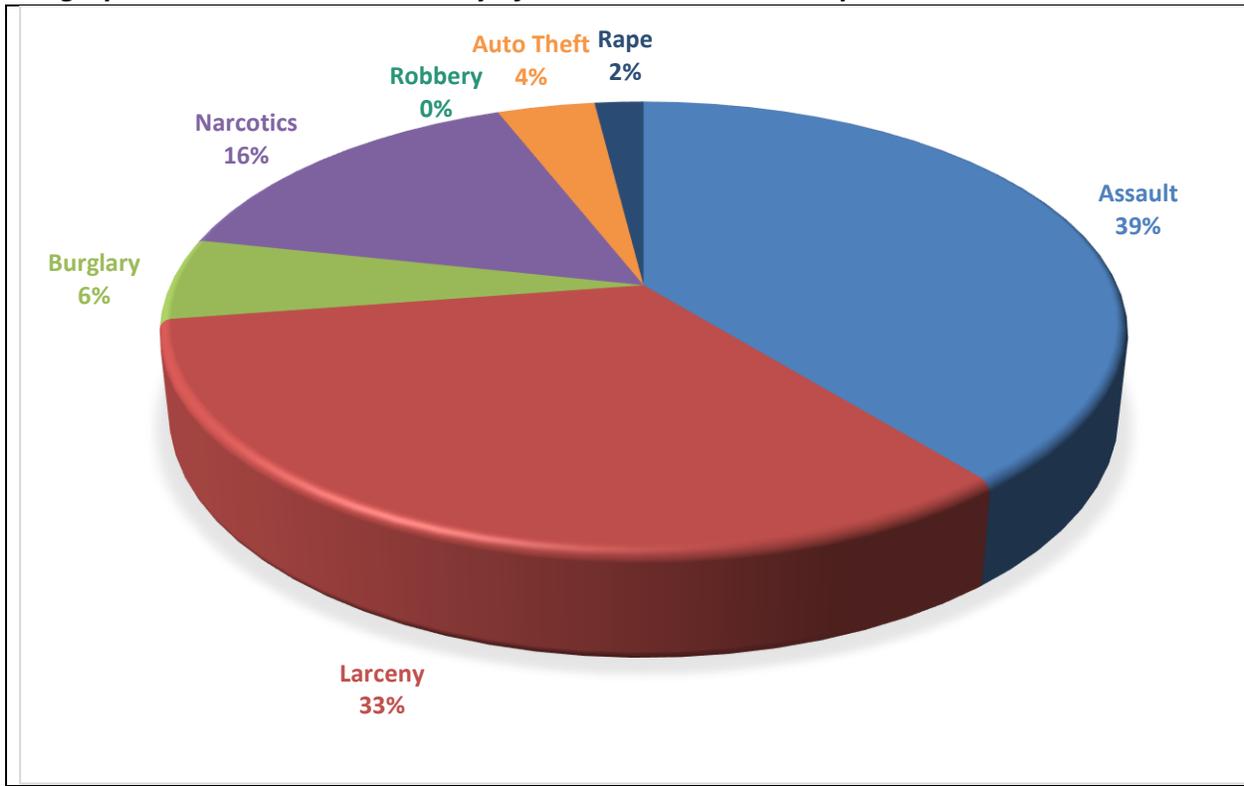
Adult & Juvenile Arrest/Charge Summary

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests	Juvenile Arrests
34	0

The graph below is a visual summary of the Current Month's Top 7 Criminal Violations.



Current Month's Top 7 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Morris District 3</i>	<i>Lassiter, Jr. District 4</i>	<i>Tice District 5</i>
Assault	3	7	4	2	4
Larceny	2	3	5	1	6
Burglary	0	1	0	1	1
Narcotics	2	2	2	1	1
Robbery	0	0	0	0	0
Auto Theft	0	0	0	1	1
Rape	0	0	1	0	0

Traffic Violations

There was a total of 289 traffic violations during the month of April 2020. *They included:*

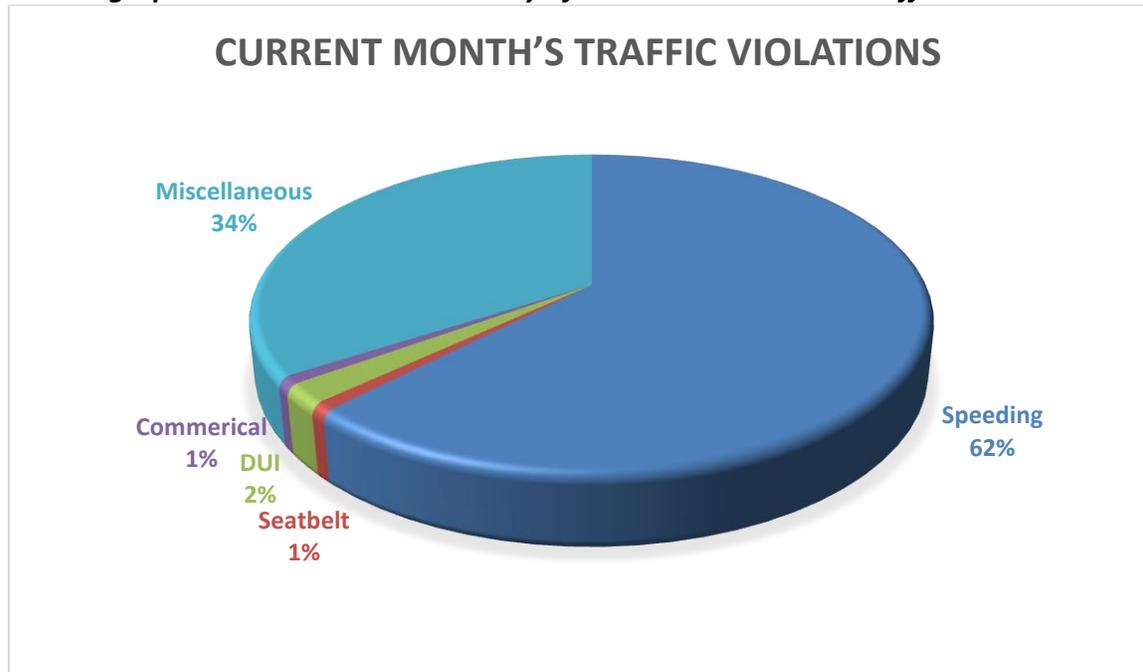
Traffic Citations Issued

Speeding Violations	155	Fatalities	0
Written Warnings	40	Miscellaneous Citations	85
Seat Belt Violations	2	Total Citations	289
DUI's	5		

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 2

The graph below is a visual summary of the Current Month's Traffic Violations.



Open Records Request

The Garden City Records Clerk received and processed 300 Open Records request for the month of March 2020. A total of 1,384 Open Records Request have been processed from January 1, 2020 to April 30, 2020.

Code Enforcement

Dates for this summary are April 2020

Cases in Compliance	12
Illegal Signs Removed	0
Property/Violation Re-inspection's	22
Properties Maintained in Lieu of Liens	0
Notice of Violations Issued	18
Court Cases Pending	3
Vehicles Tagged for Tow	1
Vehicles Removed/Remediated by or 3 rd Party	1
Vehicles Towed	0
Roll-out Cart Violations	0
Business License Inspections	0
Storm Water Inspections	0

Municipal Court Summary

During the month of April 2020, the Garden City Municipal Court handled 1,580 cases for a current annual total of 6,077 cases.

➤ Total Traffic Citations and Criminal Cases handled in court	377
➤ Total Traffic Citations and Criminal Cases passed to another court date	1,199
➤ Cases issued probation	4

Training

During the month of April 2020, police personnel reported a total of 33 hours of training resulting in an average of 0.94 hours of training per Officer. Some of the special training classes the officers attended during the month of April were:

Use of Force & De-Escalation, Sexual Assault Investigations, Autism & De-Escalation

Items of Interest for April 2020

- Officer Pruett and K9 Perzeus completed K9 training and are assigned to the Patrol Division.
- Living Hope Church catered lunch for officers and staff on April 10, 2020.
- Zerorez came and disinfected patrol cars and office spaces free of charge on April 28, 2020.
- Angie Zipperer, Executive Assistant to the Chief of Police, retired after 29 years of service on April 24, 2020.
- Community initiative: Officer O'Neal, with the help of donor Vulcan Materials, was able to pass out snacks and drinks to neighborhood children.

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: May 18, 2020

SUBJECT: *Fire Department April 2020 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of April of 2020, and all related information is current as of May 7, 2020.

Prepared by: Scott Kimball
Title Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Ron Feldner, City Manager

Attachment(s)

Calls for Service in April of 2020

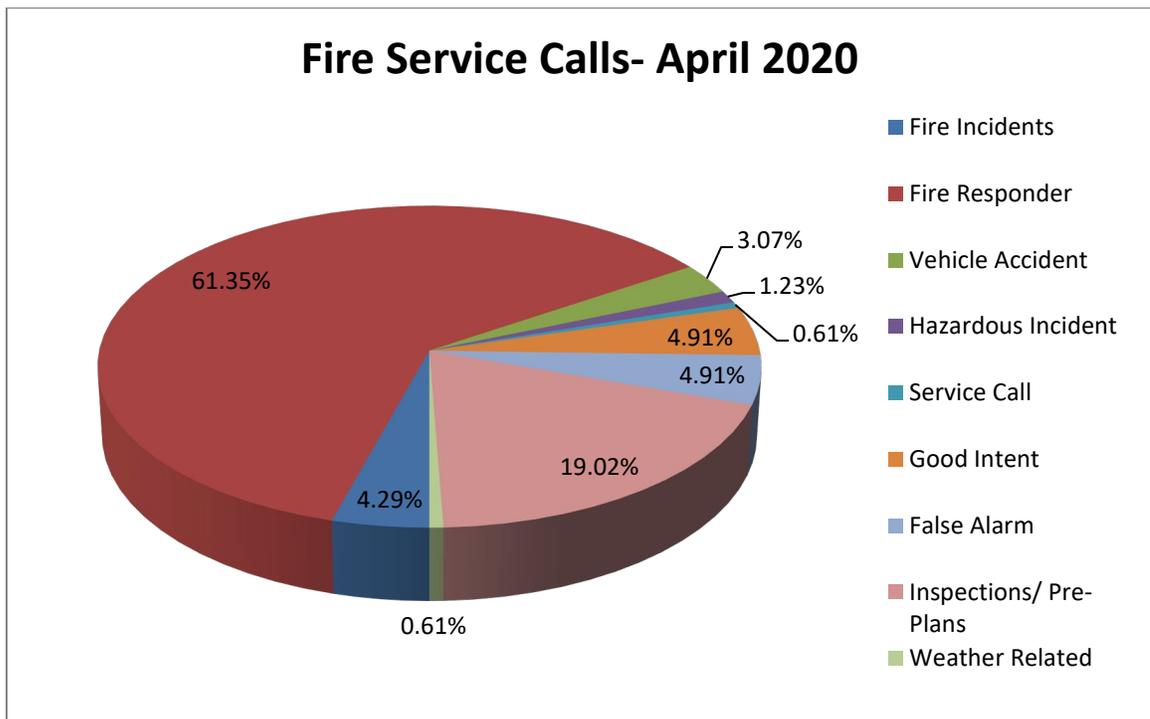
There were a total of 128 calls for service in the month of April, 2020, for a total of 644 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	7	Good Intent	8
Fire Responder	100	False Alarm	8
Vehicle Accident	5	Service Call	1
Hazardous Incident	2	Inspections/ Pre-Plan	23
Weather Related	1	Public Education	1

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In February fire personnel reported a total of 366.5 hours of training resulting in an average of 19.3 hours of training per Firefighter.

Fire

COVID 19 Not responding to any medical calls April 1 and started April 27 responding to limited medical calls

Fire Marshal's

Project on Big Hill Road (Church) has been granted permission to continue the construction of the building without fire sprinkler system but code allowed to separate the building and full fire alarm installation. Capt. Nevarez worked with the State Fire Marshal and the builder to come to suitable solution and to allow them to continue to build.

Annual Fire Inspection were established slowly and most inspection with major violations have or are being corrected: Hutcheson Automotive had major violations and have been corrected, Days Inn had major violations and progress is being made.

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of April, the Department suspended conducting weekly blood pressure checks at the Senior Center on Tuesdays. Do to COVID 19

Department Instructed CPR Class

During the month April, the department American Heart Association Training Site suspended classes do to COVID 19.

Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

RESOLUTION

**A RESOLUTION AUTHORIZING GARDEN CITY, GEORGIA, TO A PROCURE
A PRIVATE SECTOR CONTRACTOR TO MAINTAIN ITS RIGHTS-OF-WAY;
TO AUTHORIZE THE CITY MANAGER AND STAFF TO ISSUE A REQUEST
FOR PROPOSALS FROM QUALIFIED CONTRACTORS TO PERFORM SUCH
SERVICES; TO ENTER INTO AN AGREEMENT FOR SAID SERVICES; AND
FOR OTHER PURPOSES.**

WHEREAS, Garden City, Georgia, is desirous of procuring a private sector contractor to provide right-of-way maintenance services to the City, including grass cutting and trash pick-up, for a term not to exceed six (6) months in an effort to supplement the existing City staff resources dedicated to this work; and,

WHEREAS, the need for such right-of-way maintenance services is derived from the fact that the City is presently unable to continue providing group transportation to job sites and on-site supervision for the temporary, seasonal contract employees who have performed this type work in the past because of social distancing requirements and other measures established by the State and City for mitigating the exposure and spread of COVID-19 amongst employees; and,

WHEREAS, the proposed work tasks to be performed by the private sector contractor will focus on right-of-way maintenance of the State Highways located within Garden City which are subject to heavy traffic and increased vehicle speeds by their design such that contractors with experience in these type conditions will be solicited for provision of the requested services; and;

WHEREAS, the projected budget for contracting with a private sector contractor for right-of-way maintenance services is estimated to be \$60,000.00 which, if approved, would be funded through the City's Stormwater Enterprise Fund in accordance with the Fund's FY2020 Budget which has a line item for temporary "Contract Labor" related to right-of-way maintenance in the amount of \$99,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Garden City, Georgia, and it is hereby resolved that the City Manager and City Staff are hereby authorized to solicit proposals from qualified private sector contractors for the performance of right-of-way maintenance services along State Highways as well as City streets for a period not to exceed six (6) months and that, upon reviewing such proposals, the City Manager in consultation with the City Attorney shall execute an Agreement with what is determined to be the best proposal with respect to both contractor qualifications and cost under contract terms deemed acceptable to the City.

BE IT FURTHER RESOLVED that upon the City's entering into an Agreement with the designated right-of-way maintenance contractor, the future contract expenses shall be funded through the City's Stormwater Enterprise Fund.

ADOPTED AND APPROVED this 18th day of May, 2020.

Rhonda Ferrell-Bowles,
Clerk of Council

RECEIVED AND APPROVED this 18th day of May, 2020.

Don Bethune, Mayor