

**A G E N D A**

**City Council Meeting**

**Monday, October 21, 2019 – 6:00 p.m.**

➤ **OPENING**

- **Call to Order**
- **Invocation by Pastor Randal Frantz, First Baptist Church of Garden City**
- **Pledge of Allegiance**
- **Roll Call**
- **Presentation - Red Ribbon Week Proclamation**

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

➤ **RECEIVE FORMAL PUBLIC COMMENT**

➤ **CONDUCT PUBLIC HEARINGS**

➤ **Public Hearing**

- **Alcoholic Beverage License Application:** Receipt of public comment on an alcoholic beverage license application by K. Amin to sell wines, beer and/or malt beverages at Jasmine 17, Inc., 4928 Ogeechee Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager Application:** Receipt of public comment on an alcoholic beverage license manager application by Z. Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 403 U.S. Highway 80, Garden City, Georgia.

➤ **Approval of City Council Minutes**

- **Consideration of City Council Minutes (10/7/19) and Workshop Synopsis (10/14/19).**

➤ **Staff Reports**

- **Receive Monthly Departmental Report from Director of Planning**
- **Receive Monthly Departmental Report from Director of Public Works**
- **Receive Monthly Departmental Report from Chief of Police**
- **Receive Monthly Departmental Report from Fire Chief**

## ➤ City Manager's Updates & Announcements

### ➤ ITEMS FOR CONSIDERATION

- **Ordinance, Charter Amendment:** Second reading of an ordinance to amend Article IV, Section 4.11, of the Charter of Garden City, Georgia, to create and define the office of Chief Municipal Court Judge and Associate Municipal Court Judge; to provide for service agreements and maximum terms of office for the Municipal Court Judges and Judges Pro-tem.
- **Resolution, Engineering Services - Spivey Avenue Water Line Upgrade:** A resolution by the Mayor and City Council to authorize the City Manager to hire the engineering firm of Thomas and Hutton Engineering Company to develop plans, solicit bids, evaluate contract proposals, and provide construction administration services in connection with upgrading from two-inch wide to four-inch wide the City's water line running eastward from the Sharon Park Drive water main along Spivey Avenue to the east.
- **Resolution, City of Ethics Re-Certification:** A resolution by the Mayor and City Council to re-adopt the ethics principles approved by the Georgia Municipal Association Board.
- **Resolution, GEMA Hazard Mitigation Grant Award:** A resolution by the Mayor and City Council to accept a hazard mitigation grant from the Georgia Emergency Management and Homeland Security Agency and the Federal Emergency Management Agency in the amount of \$54,265 for the purchase and installation of a fixed generator for the City's Water Pollution Control Plant to ensure continuity of critical wastewater services during flooding emergencies; to authorize the payment by the City of a local match in the amount of \$9,576; and to authorize the City Manager to execute all necessary documents relating to the grant.
- **Resolution, Lists of Electors:** A resolution by the Mayor and City Council to certify the lists of electors and inactive electors provided by the County Board of Registrars and finalized through the assistance of staff and others, be hereby certified to be the list of electors entitled to vote at the upcoming election subject to the outcome of any pending or future challenges which are authorized to be made pursuant to State Law.
- **Resolution, Bid Award - Chatham Villa Subdivision Street Drainage Improvements:** A resolution by the Mayor and City Council to award a contract to the low bidder Mill Creek Construction for the performance of the contract work at the price of \$98,500; to authorize the City Manager to engage the services of Maxwell Reddick & Associates for construction inspection services at the estimated cost of \$10,000 ; and to authorize the City Manager to executed contracts for the contract work and the construction inspection services.
- **Alcoholic Beverage License Application:** Motion to approve an alcoholic beverage license application by K. Amin to sell wines, beer and/or malt beverages at Jasmine 17, Inc., 4928 Ogeechee Road, Garden City, Georgia.

- **Alcoholic Beverage License Manager Application:** Motion to approve an alcoholic beverage license manager application by Z. Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 403 U.S. Highway 80, Garden City, Georgia.

➤ **ADJOURN**



## PROCLAMATION

**WHEREAS**, alcohol and drug abuse in this Nation have reached epidemic stages; and

**WHEREAS**, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

**WHEREAS**, The National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

**WHEREAS**, The National Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 23 – 31, 2019; and

**WHEREAS**, Government, business, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

**WHEREAS**, the community of the City of Garden City, Georgia, further commits its resources to ensure the success of the Red Ribbon Campaign;

**NOW, THEREFORE, BE IT RESOLVED**, that I, Don Bethune, Mayor of the City of Garden City, Georgia, do hereby proclaim October 23-31, as **RED RIBBON WEEK**, and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free City.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Garden City, Georgia, to be affixed this 21<sup>st</sup> day of October 2019.

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DON BETHUNE, Mayor  
City of Garden City, Georgia

Attest:

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RHONDA FERRELL-BOWLES, Clerk of Council  
City of Garden City, Georgia



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735



## APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed 9/11/19

For the Year 2020

Expires on December 31 of the above year

Check type of License	License Fee
<input type="checkbox"/> Spirituous Liquors (Package)	\$2,722.00
<input type="checkbox"/> Spirituous Liquors (by the drink)	\$2,722.00
<input checked="" type="checkbox"/> Beer and/or malt beverages	\$682.00
<input checked="" type="checkbox"/> Wines	\$236.00
<input checked="" type="checkbox"/> Advertising Cost	\$75.00

100-0000-321100 \$918.00  
 100-1300-523300 \$75.00

Total: \$ 993.00 ck 1333

- Name of (proposed) business: Jasmine 17, inc.
- Location of business 4928 aceshac rd Garden city, GA 31405
- Mailing address \_\_\_\_\_
- Zoning District \_\_\_\_\_
- Business phone 912-373-7697
- Emergency phone 407-314-6848
- Applicant Name Kalpana Ben Amin Age 51
- Applicant's Home Address 83 Hurst moss Dr, Savannah, GA 31419
- Home phone 407-314-6848
- Ever held similar license? NO Year \_\_\_\_\_
- Date of F \_\_\_\_\_
- SSN [REDACTED]



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735

**THIS PAGE FOR OFFICE USE ONLY**

Application received by WA Lyander Date \_\_\_\_\_



**POLICE DEPARTMENT REVIEW**

Fingerprinted by OK For license Date 9/23/19 WA

Separate report submitted to the City Administrator:

\_\_\_\_\_Shan Miller\_\_\_\_\_  
 Date 9/23/19

**Police Chief**

Public Hearing held on October 21, 2019

Date advertised in Savannah Morning News October 4-6, 2019

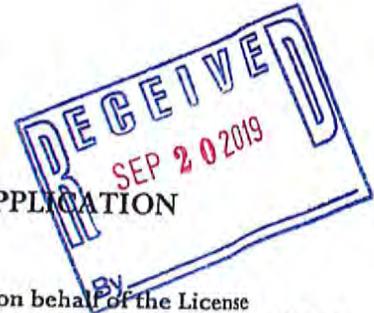
Action of Council     Approval     Denial

License(s) Issued + \_\_\_\_\_ Date \_\_\_\_\_





The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735



### ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 9/20/19

For the Year 2020

Expires at December 31 of the above year

The merchant for which this manager license is being filed is applying for the following type of license:

- Spirituous Liquors (package) \$2,722.00
- Spirituous Liquors (by the drink) \$2,722.00
- Beer and/or malt beverages \$682.00
- Wines \$236.00
- Advertising Cost \$75.00

TOTAL: 993<sup>00</sup> pd ck 0001

1. Name of (proposed) business Shiv Sai 1912 LLC
2. Location of business 403 MI US HWY 80, Garden City GA 31408
3. Mailing address: 403 M US HWY 80, Garden City GA 31408
4. Zoning District \_\_\_\_\_
5. Business Phone 912-349-7618
6. Emergency Phone 912-401-4587
7. Manager's Name Zinal ben Patel
8. Date of Birth [REDACTED]
9. Manager's Home Address 501 Old Richmond RD APT 1214
10. Manager's Home Phone 781-827-1976
11. Ever held similar license? last year Year 2018
12. Manager's Social Security Number [REDACTED]
13. Brief personal history of manager (include education, previous jobs, businesses owned, and any place of residence during last five years)  
manager on Kroger & Shell gas station



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by \_\_\_\_\_

**RECEIVED**  
 Date  
 SEP 20 2019

**POLICE DEPARTMENT REVIEW**

Fingerprinted by OK for license DA Alexander 10/3/19  
 Name Date

**SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR**

[Signature] 10/3/19  
 Police Chief Date

Public Hearing held on October 21, 2019

Dates advertised in Savannah Morning News: October 4-6, 2019

Action of Council  Approval  Denial

License(s) Issued By \_\_\_\_\_ Date \_\_\_\_\_

**MINUTES**  
**City Council Minutes**  
**Monday, October 7, 2019 – 6:00 p.m.**

**Call to Order:** Mayor Bethune called the meeting to order at 6:03 p.m.

**Opening:** Pastor Jonathan Phillips, Silk Hope Baptist Church gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

**Roll Call:**

**Members:** Mayor Bethune presided. City Council: Councilmember Bruce Campbell, Councilmember Rosetta Cody, Councilmember Marcia Daniel, and Councilmember Debbie Ruiz. *Absent:* Mayor Pro-tem Bessie Kicklighter and Councilmember Kim Tice.

**Staff:** Jackie Jackson, Special Projects Coordinator/Acting City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Pam Franklin, HR Director; Ben Brengman, IT Director; Cliff Ducey, Recreation Director; Gil Ballard, Chief of Police; Ron Alexander, Planning Director; Corbin Medeiros, Fire Chief; Scott Robider, Code Enforcement Supervisor; and Chris Snider, IT Technician. *Absent:* Ron Feldner, City Manager and Benny Googe, Public Works Director.

**Information Public Comment:** Mayor Bethune opened the floor to receive public comment from the audience. There being no questions or comments from the audience, Mayor Bethune closed the informal public comment portion of the meeting.

**City Council Minutes:** Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to approve the city council minutes dated 9/26/19.

**Staff Reports:**

HR Director presented the Human Resources Department's report for the month of September.  
IT Director presented the Information Technology Department's report for the month of September.  
Recreation Director present the Parks and Recreation Department's report for the month of September.

**City Manager's Updates & Announcements:** Acting City Manager said I have no updates or announcements.

**Items of Consideration:**

**Resolution, Sewer Rehab Bid Award:** Clerk of Council read the heading of a resolution to award the construction bid to Savannah River Utilities Company in the amount of \$293,790 for the replacement of the City's sanitary sewer line under the active CSX railroad track near the intersection of Bishop Avenue and Nelson Avenue.

Upon motion by Councilmember Ruiz, seconded by Councilmember Cody, City Council voted unanimously to adopt the resolution.

**Adjournment:** Upon motion by Councilmember Campbell, seconded by Councilmember Ruiz, City Council unanimously adjourned the meeting at 6:13 p.m.

*Transcribed & submitted by: Rhonda Ferrell Bowles, Clerk of Council*  
*Accepted & approved by: City Council 10/21/19*

**SYNOPSIS**  
**City Council Workshop**  
**Monday, October 14, 2019 – 5:30 p.m.**

**Call to Order:** Mayor Bethune called the workshop to order at 5:30 p.m. and gave the invocation.

**Attendees:**

**Members:** Mayor Bethune presided. Council Members: Councilmember Bruce Campbell, Councilmember Rosetta Cody, Councilmember Marcia Daniel, and Councilmember Debbie Ruiz. Absent: Mayor Pro-tem Bessie Kicklighter and Councilmember Kim Tice.

**Resolution- Habitat for Humanity – Request for Support – Upgrading Existing Water Line on Spivey Avenue:** City Manager presented a resolution authorizing the City to upgrade from two-inch wide to four-inch wide the City's water line running eastward from the Sharon Park Avenue water main along Spivey Avenue. The upgrade to a 4" water main is estimated to cost \$50,000.

After a brief discussion, City Council recommended moving forward the project and engaging the engineering firm of Thomas and Hutton Engineering Company to develop plans, solicit bids, evaluate contractor proposals, and provide construction administrative services for the upgrade work.

City Council recommended placing the resolution on the October 21<sup>st</sup> council agenda for formal consideration.

**Resolution – Voter's Lists:** Clerk of Council presented a resolution for City Council's consideration in certifying the lists of electors and inactive electors entitled to vote at the upcoming election subject. She said through assistance of staff and others, we have reviewed the lists of electors and inactive electors provided by the County Board Registrars and have identified in writing to the Board, the names of persons on the electors list who, to the best of the City's knowledge and based upon staff's due diligent efforts, are not qualified to vote in the election and the reasons for such disqualification (i.e. deceased, nonresident, commercial property, etc.). Clerk of Council said a Challenge Hearing is scheduled for these individuals on October 23, 2019 at 12:00 p.m. at the Voter Registration Office. Katie and Jim will attend the hearing in my absence.

After a brief discussion, City Council recommended moving forward with placing the resolution on the October 21<sup>st</sup> council agenda for formal consideration.

**Resolution – GMA City of Ethics Re-certification:** Clerk of Council presented a resolution for City Council's consideration in re-certifying the City as a Certified City of Ethics. She said the City's deadline to submit a Letter of Request and Resolution to GMA for review is November 30th.

After a brief discussion, City Council recommended moving forward with placing the resolution on the October 21<sup>st</sup> council agenda for formal consideration.

**Letter of Support) – Sea Grant South Atlantic Regional Research:** City Manager presented a Letter of Support for outside grant assistance for flood plain management. There is no cash match only staff time. We application submittal is in November and will keep you updated as we move forward in the process.

**Chatham Villa Street & Drainage Improvements Bid:** City Manager said we received the contractor bids on September 23, 2019 for the Chatham Villa subdivision streets and drainage improvements project. The low bidder was Mill Creek Construction.

After a brief discussion, City Council recommended moving forward with preparing a resolution for placement on the October 21<sup>st</sup> council agenda for formal consideration.

**Resolution - GEMA Generator Grant Agreement:** Special Projects Coordinator presented a resolution to City Council to accept a hazard mitigation grant from the Georgia Emergency Management & Homeland Security Agenda and the Federal Emergency Management Agenda in the amount of \$54,265 for the purchase and installation of a fixed generator for the City' Water Pollution Control Plant to ensure continuity of critical wastewater services during flooding emergencies. She said the generator will be on a concrete pad at a raised elevation in order to protect the generator from flooding events. The City's local match is \$9,576. The City has sufficient funds available in its water/sewer fund to satisfy the grant's local matching requirement.

After a brief discussion, City Council recommended moving forward with placing the resolution on the October 21<sup>st</sup> for formal consideration.

**FY2020 Proposed Budget Summation:** Finance Director/Clerk of Council presented for City Council's review a summation of the FY2020 Proposed Budget. There being no questions, City Council recommended moving forward with scheduling the proposed FY2020 budget presentation and public hearing for November 4<sup>th</sup> and budget adoption for November 18<sup>th</sup>.

**Mayor's Updates:** Mayor Bethune said I have no updates.

**City Manager's Updates:** City Manager provided an update on the Prosperity Drive and Dean Forest Road project. We are nearing completion on the agreement and will be bringing it before you for consideration. Our cost is around \$350,000 for engineering and \$250,000 in the next two years for the traffic signal. The developer cost is about \$2.5 million. This project will add about twenty-five new water customers.

Special Projects Coordinator provided City Council an update on the improvements to the Cooper Center.

**Adjournment:** There being no further items for discussion, City Council unanimously adjourned the workshop at 5:58 p.m.

*Transcribed & submitted by: Clerk of Council  
Accepted & approved by: City Council 10/21/19*



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PLANNING AND ECONOMIC DEVELOPMENT  
GARDEN CITY GA

*MONTHLY REPORT*

PREPARED FOR:

Garden City Council

PREPARED BY:

Ron Alexander, Building Safety Director  
100 Central Ave.  
Garden City, Ga. 31405  
(912-547-2972)

September 30, 2019

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TABLE OF CONTENTS

**1.0 MONTHLY REPORT ..... 1**

1.1 Special Projects and Events ..... 2

1.2 Planning and Zoning ..... 3

1.3 Building Department ..... 4

1.4 Fire Marshal ..... 5

1.5 Floodplain Management..... 6

1.6 Photographs.....7

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## 1.0 MONTHLY REPORT

### 1.1 SPECIAL PROJECTS AND EVENTS

#### 1.1.1 Events

New Business: The Garden City Town Center development continues, Site Development is 60% complete. In September the Vertical plans were approved and permits issued for the Tapestry Park Apartments. The development will have additional landscapes, parking, retail, restaurants, office buildings and residential apartment housing consisting of one, two and three bedrooms. The apartment community will have a total of 232 units with many amenities such as a pool, clubhouse, fitness room and playground. The development will construct five new buildings to include BLDG 1 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 2 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 3 6,864 SF for Retail, BLDG 4 will be 2 stories with 38,400 SF Office Space and BLDG 5 will be 2 stories with 38,400 SF Office Space.

In September Site Development and Vertical plans were received for the new Dollar General store to be located at 2610-2612 Highway 80. The site currently contains a vacant building to be demolished for construction of a 8,750 SF Dollar General retail store.

In September Site Development and Vertical plans were received for the Sonny Perdue Logistics Center to be located at 2 Sonny Perdue Drive. The existing site currently contains mostly pines with some hardwood trees located on it. The site will be developed to construct a 166,400 SF distribution warehouse. The site is located in an AE Flood Zone, the required floodplain analysis was approved in September.

Site Development plans are under review for The Kingston Hotel to be located on Minus Ave. In September the Vertical plans were received. The project consist of clearing an existing wooded commercial lot for use as a hotel. The Kingston is a four story 44,381 square foot hotel with 90 guest rooms. The facility will include a restaurant, dining room, shop, lobby/check-in areas, administrative areas, swimming pool and dog park areas.

In September Site Development plans were under review for The Sleep Inn Hotel to be located on Second Street. The site is located near the intersection of Highway 80 and Burnsed Boulevard. The project entails construction of a 3 story Sleep Inn - MainStay Suites with a total of 73 guest rooms. The facility will include lobby/lounge areas, fitness center, pantry, market, administrative and guest service areas.

In September Site Development plans were under review for Traco Construction located at 5553 Export Boulevard. The existing site contains an office/warehouse facility. The project will involve site improvements for the construction of a 8050 SF warehouse addition, concrete paving and a new detention area.

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In September Site Development plans were approved for Empire Distributors located at 1101 Chatham Parkway Lot 5. Site Development permits are pending State approval. The Vertical plans are under review. Empire Distributors currently operates an existing warehouse off Dean Forest Road. The company plans to relocate their existing operation to the new distribution warehouse on Chatham Parkway. There are no existing structures onsite. The project will include a new 11,999 SF building, light duty parking for employees/visitors, heavy duty parking for transloading trucks.

Site Development plans are under review for the Chatham City Apartments addition located at 4309 Augusta Road. The existing site is currently developed and used for mobile home lots. The site will be re-developed with necessary improvements in order to support the addition of five new apartment buildings. Each of the new structures will have eight 2-bedroom units. The site development will include improvements to the **City's water service lines in the area.**

As of January the W8 Shipping Site Development at 4895 Old Louisville Rd is complete. W8 Shipping will develop the neighboring site located at 4903 Old Louisville Rd for their business expansion. Site Development plans continue under review for the W8 Shipping expansion.

In August Site Development plans were approved and permits issued for 36 West Chatham Court. The Vertical plans are under review. The property is currently vacant. The lot will be developed for construction of a 8,280 SF office/warehouse and a paved parking lot to accommodate the Lennox Company.

Site Development continued for the State Drug Testing Facility located at 24 West Chatham Court. In June the Vertical plans were approved and permits issued. The project is approximately 40% complete at this time. The proposed development will consist of a 5,500 SF, 2 story building (11,000 SF total) and a paved parking area.

Site Development continued for Roush Truck Center located at 38 West Chatham Court. In July the Vertical Shell plans were approved and permits issued. In September the interior finish plans were under review. The project is approximately 30% complete at this time. The Roush project includes the construction of a 30,000 SF warehouse with the necessary site improvements in support of the operation.

Site Development continued for the new Garden City Plaza located at 511 US Highway 80. The existing site was an abandoned used car dealership. The project involves the demolition of the existing structures for site improvements to include a convenience store with gas pumps, and a laundry facility.

In August Site Development and Vertical permits were issued for construction of the new **Popeye's** Restaurant located at 4818 Augusta Road. The existing site consist of undeveloped grassed area and concrete pavement. The project will involve the

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construction of a new 2,147 SF restaurant, paved parking area, sidewalks and landscaping.

Site Development continued for American 1 Logistics located at 1636 Dean Forest Road. The existing site contained a vacant single-family residence with a shop used for maintenance of vehicles. The project involved the demolition of the residential structure. The maintenance shop will remain and the site will be redeveloped for a container drop yard with office space. The project is approximately 80% complete at this time.

Site Development continued for Centerpoint Intermodal Center at 54 Sonny Perdue Drive. The Vertical construction is complete. The 248,000 SF building houses two tenant spaces, one with 148,613 SF, and the second space 99,196 SF. In April interior build out plans were received and permits issued for the 148,613 SF tenant space. In May interior build out plans were received and permits issued for the 99,196 SF tenant space. Both spaces have been leased, and the project is approximately 95% complete at this time.

During the month of September 2019 there were several other new projects and business submitted for review and approval. Several others projects submitted previously have also been approved during this reporting period. The approved projects have recently commenced construction activities and are at various stages of construction at this time.

#### 1.1.2 SPECIAL PROJECTS

*CRS.* The City continues its efforts to strengthen our services in Floodplain Management. On 11/19/2018 Garden City improved from a CRS class 8 to a CRS class 6 with an effective date of 5/1/2019. As a condition of continued participation in the Community Rating System (CRS), Garden City is required to recertify annually in order to maintain the **community's current** CRS Classification. In September the department began its annual recertification process. Recertification materials will be submitted by October 15, 2019.

*PPI.* The Program for Public Information (PPI) Committee for Garden City developed projects for 2019. During meetings the committee studied the needs of the community and the different needs for individual areas within the City as well as the City as a whole. The committee discussed the need for an aggressive campaign to get information out to the public and discussed target areas and groups that may need special attention. The committee discussed programs that are already taking place in the community and how those programs and activities fit the PPI plan. Newly proposed projects were developed through discussions at committee meetings. There are 10 projects and initiatives that will be implemented during 2019.

*Housing Team.* The Garden City Housing Team will renovate homes in 2019. In support of the Housing Team the Director of Planning and Economic Development and the Garden City Building Inspector will inspect homes for repair. The Planning and Economic Development department and the Housing Team will be working with DCA to receive funding in 2019.

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### 1.1.3 New Businesses

<b>NAME</b>	<b>PHYSICAL ADDRESS</b>	<b>BUSINESS TYPE</b>
1. AMERICAN BUILDERS & CONTRACTORS SUPPLY CO INC.	5516 D EXPORT BLVD	GENERAL WAREHOUSING & STORAGE
2. BOLO FAMILY PROVISIONS	4912 OLD LOUISVILLE RD STE 402	WHOLESALE MERCHANT DELI MEATS &
3. JASMINE 17 INC	4928 OGEECHEE RD	CONVENIENCE STORE
4. MILES 109 LLC (YES GUARANTEED AUTO)	5116 OGEECHEE RD LOT 7	COLLECTION OFFICE FOR FINANCE CO
5. ARDMORE RECOVERY LLC	1143 DEAN FOREST RD	GROUP HOME
6. BLACK SHEEP TRANSPORT SOLUTIONS LLC	790 BISCUIT HILL RD	GENERAL FREIGHT TRUCKING
7. DOE'S SERVICES LLC	4035 KESSLER AVE APT 806	COURIER SERVICE OFFICE
8. SAVANNAH AUTO TRADER	5124 AUGUSTA RD	USED CAR DEALER
9. OGDEN FORKLIFTS	4912 OLD LOUISVILLE RD STE 101	FORKLIFT DEALER

## 1.2 PLANNING AND ZONING

This department, in conjunction with the other effected City departments, continues to systematically develop the data base common to those department needs and improve accessibility to the individual departments.

*Monthly activity in Planning and Zoning services are as follows:*

There were 4 action items on the agenda of the Planning Commission and 1 action item for the Board of Appeals for the hearing on 9/10/2019.

The meeting notes are as follows:

**Minutes  
Board of Zoning Appeals/Planning Commission  
September 10, 2019 - 6:00PM**

**Board of Zoning Appeals**

PC1927: Chad Zittouer representing property owner Enmark Stations, Inc. request to vary Sec. 90-264 Building Landscape requirements for proposed development of an Enmarket Station to be located at 1454 Dean Forest Road. PIN 6-0989-01-074

Chairman Monroe opened the floor for comment and those in favor of the request.

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Chad Zittrouer; Kern Co., stated the ordinance requires landscaping in front of the building – 10 ft hangover canopy and its not enough. He said we ask that you waive the requirement to not have landscaping in the front of the building.

Commissioner Orrel said will this variance affect the plans for landscaping around the building?

Mr. Zittrouer said the waiver affects the area in front of the building.

Chairman Monroe asked if the waiver affects placement of pavement in front of the building.

Mr. Zittrouer replied that the parking space is 10 ft from building, there will be a 10ft canopy with a sidewalk under the canopy.

Ron Alexander; Director stated it meets the intended on the backside, the waiver or variance is to remove the building landscaping strip, it's written with the intent for commercial corridor and Enmark did an extra design to accommodate the flow thru.

Chairman Monroe asked what is the lead time for proposed development.

Mr. Zittrouer replied 6 to 12 months with permitting.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for opposition, with no opposition Chairman Monroe called for a motion. Vice-Chair Perry made a motion to approve PC1927: Chad Zittrouer representing property owner Enmark Stations, Inc. request to vary Sec. 90-264 Building Landscape requirements for proposed development of an Enmarket Station to be located at 1454 Dean Forest Road. PIN 6-0989-01-074. Commissioner Crosby seconds the motion; vote passes without opposition.

With no further business Vice-Chair Perry made a motion to adjourn the Board of Zoning Appeals meeting, with a second by Commissioner Cox the vote passes without opposition.

### **Planning Commission**

PC1924: Maupin Engineering representing property owner Sunil Patel request a site plan review approval for future development as The Kingston Hotel to be located at Minus Avenue: PIN 6-0015-07-019, 6-0019-07-020 and 6-0015-07-021.

Chairman Monroe opened the floor for comment and those in favor of the request.

Jay Maupin; Maupin Engineering with Sunil Patel; Property Owner stated Mr. Patel is the current owner of Iris Hotel and the Baymont Hotel on Main street. Mr. Maupin said the zoning district is C2A, the hotel anticipates a restaurant and we are asking for no variances.

Mr. Patel stated The Kingston will be more upscale than the Iris, this hotel will have full scale restaurant and plans to break ground in 6 months.

Mr. Maupin said The Kingston is an independent hotel.

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Vice-Chair Perry asked what is the length of time for the occupants?

Mr. Patel replied 2+ days.

Commissioner Ashley asked what are plans for the grading of the lot?

Mr. Patel stated the plans are to keep it clean and he will ensure of it, there is a total of 3.2 acres, the development is to be a 46,000 sq. ft, 4-story 90 room hotel.

Vice-Chair Perry asked how many employees will you have?

Mr. Patel replied we need more tourist business and this will not be an extended stay, we will offer 2 room sizes 12x 26 and 12x 29, no suites. There will be 20+ employees, the hours of the bar will be 3pm-12am.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for those in opposition,

Richard Lassiter stated he is a Garden City resident and wants to know the location of this hotel.

Chairman Monroe replied this development is proposed for Minus Avenue.

Mr. Lassiter stated he wants to speak against the proposed Sleep Inn.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for those in opposition, with no opposition Chairman Monroe called for a motion. Vice-Chair Perry made a motion to approve PC1924: Maupin Engineering representing property owner Sunil Patel request a site plan review approval for future development as The Kingston Hotel to be located at 0 Minus Avenue: PIN 6-0015-07-019, 6-0019-07-020 and 6-0015-07-021. Commissioner Crosby seconds the motion; vote passes without opposition.

PC1925: Maupin Engineering representing property owner HOS Management, LLC request a site plan review approval for future development as Sleep Inn/MainStay Hotel to be located at 0 2<sup>nd</sup> Street; PIN 6-0020-04-004.

Chairman Monroe opened the floor for comment and those in favor of the request.

Jay Maupin; Maupin Engineering stated this development will be a 70-room extended stay dual Sleep Inn/MainStay.

Commissioner Crosby said will this be accessed from Highway 80?

Mr. Maupin replied that it will be accessed at the bridge over the canal with direct access from 80 thru the truck stop.

Vice-Chair Perry said will this use the same entrance as the truck stop?

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Mr. Maupin said the entrance drive is from the truck stop with no access from any other location on Highway 80 and the easement runs between the Chinese restaurant and the gas station.

Commissioner Crosby said the site plan shows car access off of other streets.

Mr. Maupin replied there's Burnsed Avenue access from commercial not residential side.

Commissioner Ashley asked what do you anticipate weekly for occupants.

Mr. Maupin stated the anticipated MainStay is for extended stay, this is a dual brand and MainStay is a brand name.

Chairman Monroe said the City has concerns about this being an extended stay; is this hotel a boarding house?

Mr. Maupin said the dual brand appeals to short term and longer terms such as a contractor. He said the marketing is toward an audience who doesn't want to stay \$300 per night.

Vice-Chair Perry said have you accessed communications and please address floodplain concerns.

Mr. Maupin stated at this point there have been no communications with regards to access, the floodplain is currently being reviewed by engineer, site plans provide for 71 spaces in front and the distance is 50ft between Delettre and the hotel. He said plans have exceeded buffer requirements and fences deteriorate.

Chairman Monroe said the lack of a fence is a catalyst for low income communities.

Mr. Maupin said there is a substantial ditch which separates and we're happy to provide a fence if required.

Chairman Monroe stated Staff has reviewed the overall concept have concerns with regards to the plans for the facility.

- The property is located in the 100-year floodplain. Plans submitted thus far do not appear to take into account some of the concern associated with constructing in a floodplain such as backfill and building elevations.
- The property has been submitted without clear access from the public ROW for a commercial structure. The entrance intent as shown appears to be from and through the neighboring property to the south, but there is no access easements noted on the plans.
- If the access is to be from the State ROW to the east, Ga DOT must weigh in accordingly, and staff does not see communications with GDOT herein.
- The rear property line and a portion of the west side line are adjacent to residential zoned properties. These areas are required to have 25' planted landscape buffers constructed in accordance with the City Code and details. The rear line shows a planted buffer, but it does not appear to be in accordance with the code. The west portion of the property line does not show a buffer. Considering the height of the hotel, it is staff opinion that a significant planted buffer be required along all residential boundaries.
- The use description of the hotel states "Main Stay", which does not clarify the intended use. Please note rooming houses are not allowed in the C-2 districts. The full intent of

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the use of the property needs to be further clarified before a formal consideration of use can be conducted.

- The plans submitted thus far have been forwarded to the City's third-party reviewers, and the reviewer has provided initial comments. The property layout/foot print at this time appear to encompass such area, so as to not allow for adequate stormwater controls, landscapes and parking. As such the City needs more information to determine the foot print will indeed suite this site.

Mr. Maupin said I am happy to bring plans back to you with a response to comments. At this time, we have only provided comments to the 3<sup>rd</sup> party reviewer; HOS management is locally based out of Pooler and has closed on the property.

Chairman Monroe said this is a negative impact to residential property, the board wants to allow you to adjust comments and the residents time to speak of concerns.

Commissioner Jackson asked to clarify term Mainstay.

Mr. Maupin replied that the term Mainstay is a brand name and agrees time should be allowed to address comments from City Staff and residents.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for opposition.

Richard Lassiter stated he is a resident of the community; the development can't control the customer base and there is a safety concern as there are young kids in the area.

Chairman Monroe asked for further questions or comments; being none he called for a motion. Commissioner Cox made a motion to table PC1925: Maupin Engineering representing property owner HOS Management, LLC request a site plan review approval for future development as Sleep Inn/MainStay Hotel to be located at 0 2<sup>nd</sup> Street; PIN 6-0020-04-004. Commissioner Crosby seconds the motion; vote passes without opposition.

PC1926: Bob Burdell representing property owner John N. Constantine request a site plan review approval of Old Dean Forest Road; PIN 6-0989-04-001, 6-0989-04-002, 6-0989-04-002A, and 6-0989-04-002B for future development as Dean Forest Logistics Park.

Chairman Monroe opened the floor for comment and those in favor of the request.

Greg Coleman; Coleman Co., stated this is a warehousing facility and there is not a modified buffer only changes on I-16 with the functions of the site. Mr. Coleman said there will be tractor trailer and/or employee parking, overnight trailer – no cabs. The trailers will be empty, there will be no refrigerated good only dry goods, the building will be a spec warehouse with 24-hour operation.

Commissioner Orrel said have you done traffic studies?

Mr. Coleman said the intention is for conceptual approval of the inside property boundaries; we are currently working with Chatham County, will put together full site plans for review and have met with City Staff regarding offsite concerns.

Ron Alexander; Planning Director stated Staff recommends conditional approval of site plan of all offsite concerns.

Commissioner Ashley what are your plans for the buffer; will it be natural?

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Mr. Coleman replied a 6ft fence and vegetative buffer, we will keep away from the back of the curve

Commissioner Ashley said if the vegetation is not consistent the only buffer is a fence.

Mr. Coleman said if supplemental planning is needed, we can do that.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for opposition, with no opposition Chairman Monroe called for a motion. Vice-Chair Perry made a motion to approve the site plan improvements and to table the final approval until such time that all offsite concerns are deemed appropriate by City Staff for PC1926: Bob Burdell representing property owner John N. Constantine request a site plan review approval of Old Dean Forest Road; PIN 6-0989-04-001, 6-0989-04-002, 6-0989-04-002A, and 6-0989-04-002B for future development as Dean Forest Logistics Park. Commissioner Cox seconds the motion; a vote is taken and passes without opposition.

PC1928: Chad Zittrouer representing property owner Enmark Stations, Inc. request a site plan review approval for future development of an Enmarket Station to be located at 1454 Dean Forest Road; PIN 6-0989-01-074.

Mr. Zittrouer stated there will be 10 gas pumps, front and rear entrances on the building, we have received acknowledgment from the adjacent property owner(s) and are working out the access.

Vice-Chair Perry said what are your plans for access?

Mr. Zittrouer said the letter of intent is from 307 and access from Town Center Blvd.

Chairman Monroe stated a letter has been submitted regarding concerns from the adjoining property owner ECP. See Enclosed

Ron Alexander; Planning Director said when the letter came into the office the property owner had the original concept that didn't show all access, two curb cuts off back are convenience and add to function of adjoining property owner proposed curb cut which leads out to Town Center Drive. The property line is down the middle which shows entrance as Enmark and exit as Mr. Cant - the adjoining property owner.

Mr. Zittrouer stated he spoke with the adjoining property owner yesterday and the only objection was he didn't have information. Mr. Zittrouer said the access drive is half on half off, we have other points of access but we should be able to utilize.

Doug Carroll; Enmarket Stations, Inc. said there is an access easement agreement; we have a cross access easement recorded. Mr. Carroll said there is a desire to integrate as part of the development, which includes outdoor seating and no side doors on the development.

Chairman Monroe asked for further questions or comments for those in favor of the request; being none he called for those in opposition, with no opposition Chairman Monroe called for a motion. Vice-Chair Perry made a motion to approve PC1928: Chad Zittrouer representing property owner Enmark Stations, Inc. request a site plan review approval for future development of an Enmarket Station to be located at 1454 Dean Forest Road; PIN 6-0989-01-074. Commission Jackson seconds the motion; vote passes without opposition.

With no further business Commissioner Cox made a motion to adjourn the Planning Commission meeting; with a second by Commissioner Crosby; the vote passes without opposition.

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### 1.3 BUILDING DEPARTMENT

During the month this office issued 22 permits for various items pertaining to Site Infrastructure and Vertical construction activities. There were approximately 109 onsite inspections associated with the permits issued. There has been approximately 90 plan reviews associated with the number of permits issued to ensure compliance with the civil, environmental, building, fire, mechanical, electrical and plumbing codes and ordinances adopted by the state and city. There has been approximately another 70 meetings to discuss a variety of issues concerning building related matters such as plans, codes, ordinances and procedures. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of inspections such as Business Licenses Verifications, Fire Inspections and Zoning Verifications.

*The following are the totals for the month:*

22 permits issued

109 inspections

90 plan reviews

70 meetings

Approximately 16 hrs. of in house and field training.

### 1.4 FIRE MARSHAL

During this reporting period there were approximately 50 onsite Fire Inspections of **Garden City's** jurisdictional properties and facilities. During the month there has been approximately 40 in office Fire Protection reviews of planned projects pertaining to Fire Protection planning prior to permitting. These inspections and reviews are based on and are to ensure that all state and locally adopted codes are properly and efficiently enforced. Training in the above mentioned areas continues with major emphasis applied to training in the form of on-site training and in office training. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of reviews and inspections such as Business Licenses Verifications, Building Inspections and Zoning Verifications.

*The following are totals for Fire Marshal activities for the month:*

50 onsite inspections

40 plan reviews

Approximately 8 hrs. in house training and educational activities.

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## 1.5 FLOODPLAIN MANAGEMENT

During this reporting period, continued emphasis has been applied to monitoring construction activities in the Special Flood Plain Areas and keeping an inventory of the Cuts and Fills in those areas. The strengthening of communication and combined efforts of other regulatory agencies such as EPD and EPA continued this month. The efforts are important in order to ensure the City stays in compliance with federal regulations, and at the same time using those resources where possible to aid in the enforcement of those regulations common to all concerned. The efforts to improve **the City's Community Rating System (CRS)** is ongoing during this month. Part of that process involves interaction and participation of multi-jurisdictional meetings and trainings amid at unity in all the local jurisdiction in the enforcement of the common regulations. In doing so the City continues advancement in the governing regulations which yields better ratings resulting in lower Flood Insurance Rates for our citizens located in the Special Flood Hazard Areas. The enforcement involves meetings, plan reviews and site inspection of all City jurisdictional properties located in the Special Flood Hazard Area. City staff on a daily bases monitors all activity located in the areas.

*The following are totals for the month:*

Approximately 30 related site inspections

Approximately 20 plan reviews

## 1.6 PHOTOGRAPHS



C.W. Matthews - Dean Forest Road



C.W. Matthews - Dean Forest Road



Popeye's - Augusta Road



Popeye's - Augusta Road



Garden City Plaza - Highway 80



Garden City Plaza - Highway 80



Rough Trucking - West Chatham Court



Rough Trucking - West Chatham Court



State Drug Testing Facility - West Chatham Court



State Drug Testing Facility - West Chatham Court



New Home - Camellia Ave



New Home - Camellia Ave



New Home - 6<sup>th</sup> Street



New Home - 6<sup>th</sup> Street



New Home - 4<sup>th</sup> Street



New Home - 4<sup>th</sup> Street

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 10/21/19**

**SUBJECT: *Public Works & Water Operations Monthly Status Report***

**Report in Brief**

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of September and all project related information is current as of 9/30/2019.

Prepared by: Frank Sypeck  
Title                      Public Works Administration

Reviewed by: Benny Googe  
Title                      Public Works Director

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Ron Feldner, City Manager

Attachment(s)

**Public Works Department  
Monthly Status Report  
Summary – September 2019**

**Operations & Maintenance**

Public Works personnel **completed 32 Resident Requests**, making 122 **Work Orders** for the month of September. ***They included:***

**Storm Drainage:**

- Ditch Maintenance (Backhoe): 30,590 feet
- Canal Maintenance (Kubota Sidecutter): 19 miles
- Underground stormwater utility point repairs: 0 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3<sup>rd</sup> Party)

**Streets:**

- \$3,414 for 3<sup>rd</sup> party street/asphalt repairs (4<sup>th</sup>, 6<sup>th</sup>, Azalea, Davis)
- About 1,098 miles of shoulder maintenance
- Dirt/gravel roads scraped/graded: Davis
- Minor pothole/asphalt repair by staff (Salt Creek & Lee)

**Street Sweeping:**

- 115 miles

**Signs & Markings:**

- 3 Knockdowns/replacements/cleaned/new (City Hall, Recreation Center, Hwy 80 near Alfred)

**Street Lights:**

- 3 Street light outage/replacements (Reported to Georgia Power – all repaired)
- 0 New Street light requests

**Mixed Dry Trash Collection by City:**

- 0 Tons Collected Total Mixed Dry Trash (\$67.00 / ton)
- 341.16 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 10 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

**Trees:**

- \$9,090 spent for tree removal, tree trimming, and debris removal (3<sup>rd</sup> Party). Rommel, Nelson, Griffin, Salt Creek, Hwy 25, 3<sup>rd</sup>, 2<sup>nd</sup>, 6<sup>th</sup>, Davis, Leone

**Other:**

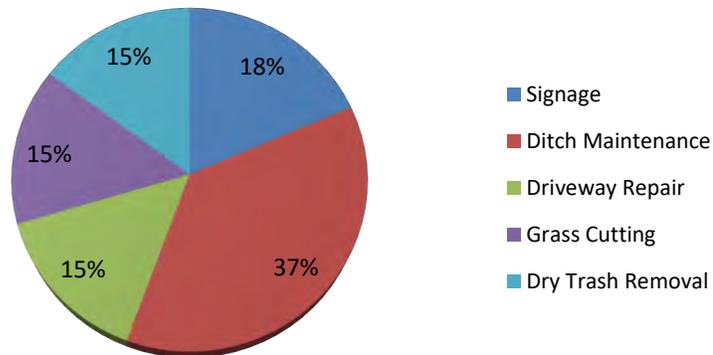
- Storm Preparation
- City Hall Water Fountain – follow-up work

## Fleet Maintenance

During the month of **September**, the Shop serviced and/or repaired **52** city vehicles/apparatus & equipment for a current annual total of **538**.

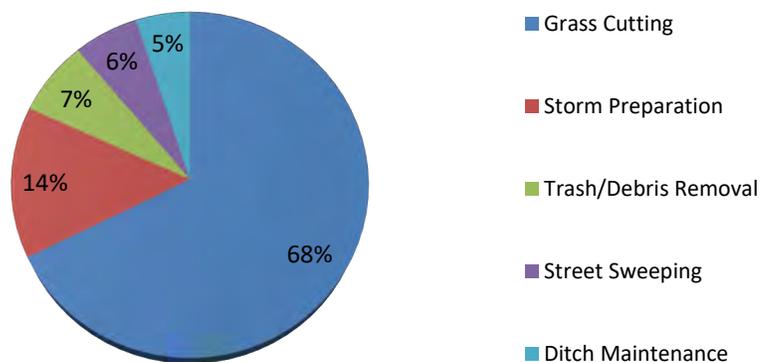
**Service Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

### September's Top Service Requests



**Work Order** – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

### September's Top Work Order Types



## Summary – September 2019

### Water Operations & Maintenance

79 **Service Orders** were received, and >>>>>>>> 25 **Work Orders**  
\_\_\_\_\_ Water/Sewer crews handled **104** total.  
for the month of September . They included:

#### Water: 30 Work Orders

- **Produced** 29.427 Million gallons of drinking water per day.
  
- **Hydrant Services**
  - 1 Hydrant Replacements
  - 0 Hydrant Repairs
  
- **Water Line Services**
  - 5 Lateral Line Repairs, Installs, Replacements, and Maintenance
  - 2 Main Line Repairs, Installs, Replacements, and Maintenance
  
- **Water Valve Services**
  - 156 Located services (Continued marking for major projects - new gas mains and services, and other projects on Main, fiber optic installation, and the Mega Rail/Bridge project)
  - 2 Valve Replacements
  - 1 Valve Installations
  - 40 Water Cut-Ons
  - 99 Reconnects– Delinquent Water Bills
  - 39 Water Cut-Offs
  
- **Meter Services**
  - 1 Meter and MXU investigations
  - 10 Maintenance services
  - 9 Meter and MXU replacements
  - 152 City initiated Re-Reads
  - 1 Customer Requested Re-Reads
  - 0 Corrected Readings

- \* Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- \* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- \* City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- \* Corrected Readings are any time after a re-read there is a change needed.

**Sewer: 3** Work Orders, including

- ***Sewer Cleanout Services***
  - 0     Repairs
  - 0     Replacements
- ***Gravity Main Services***
  - 0     Inspections
  - 0     Repair
  - 0     Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
  - 0     Blockages Cleared
  - 2     Lateral Repairs
- ***Manhole Services (flushing & repairs)***
  - 1     Inspections and Maintenance
  - 0     Repairs

**Wastewater Treatment Plant and Water System**

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.0 MGD.
- The water system withdrew a total of 29.427 MGD and used 0.107 MG from Savannah I & D (Town Center Water System).
- During the month 21,303 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except the annual tests that are contracted with EPD.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 10-14-19**

**SUBJECT: *Police Department Monthly Status Report***

**Report in Brief**

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of September 2019.

Prepared by: Angela S. Zipperer  
Title: Executive Assistant to  
Gilbert C. Ballard  
Chief of Police

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

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Ron Feldner, City Manager

Attachment(s)

**Police Department  
Monthly Status Report  
Summary – September 2019  
Operations**

**Calls for Service**

There were a total of 2,415 calls for service and self initiated activity in the month of September 2019, for a total of 23,746 calls for service year to date.

***Current month's calls included:***

**Offenses:**

Aggravated Assault	12	Burglary	13
Robbery	2	Larceny	18
M.V. Theft	1	Narcotics	6
Rape	2	Murder	0
All Others	2,297	Accidents	64

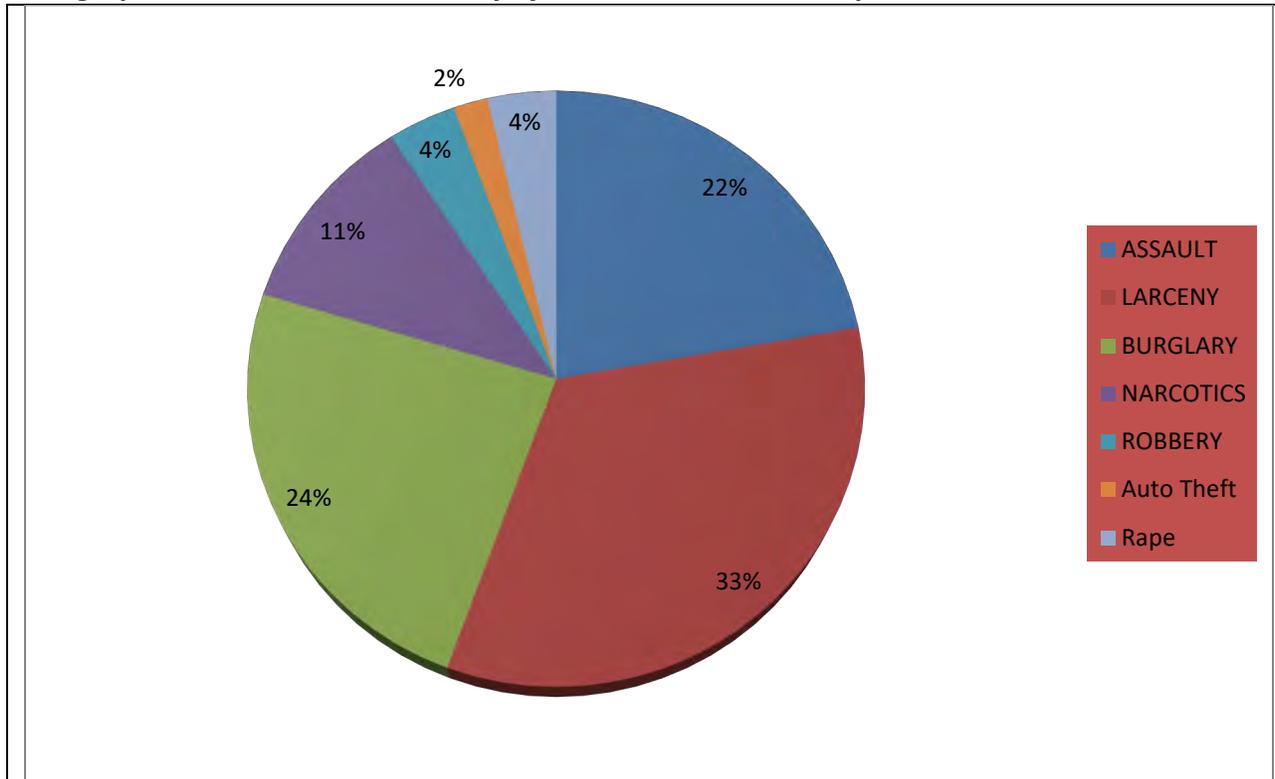
**Adult & Juvenile Arrest/Charge Summary**

The following is the total of ***Adult and Juvenile Arrests/Charges*** made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

**Arrests**

<b>Adult Arrests/Charges</b>		<b>Juvenile Arrests/Charges</b>	
91	227	1	1

**The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.**



**Current Month's Top 6 Criminal Violations by District**

**Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter**

	<b>Daniel District 1</b>	<b>Ruiz District 2</b>	<b>Campbell District 3</b>	<b>Cody District 4</b>	<b>Tice District 5</b>
<b>Assault</b>	3	4	0	3	3
<b>Larceny</b>	1	2	7	3	5
<b>Burglary</b>	4	5	1	2	1
<b>Narcotics</b>	0	2	1	2	1
<b>Robbery</b>	0	0	1	0	1
<b>Auto Theft</b>	1	0	0	0	0
<b>Rape</b>	0	1	0	0	1

## Traffic Violations

There were a total of 1,374 traffic violations during the month of September 2019. ***They included:***

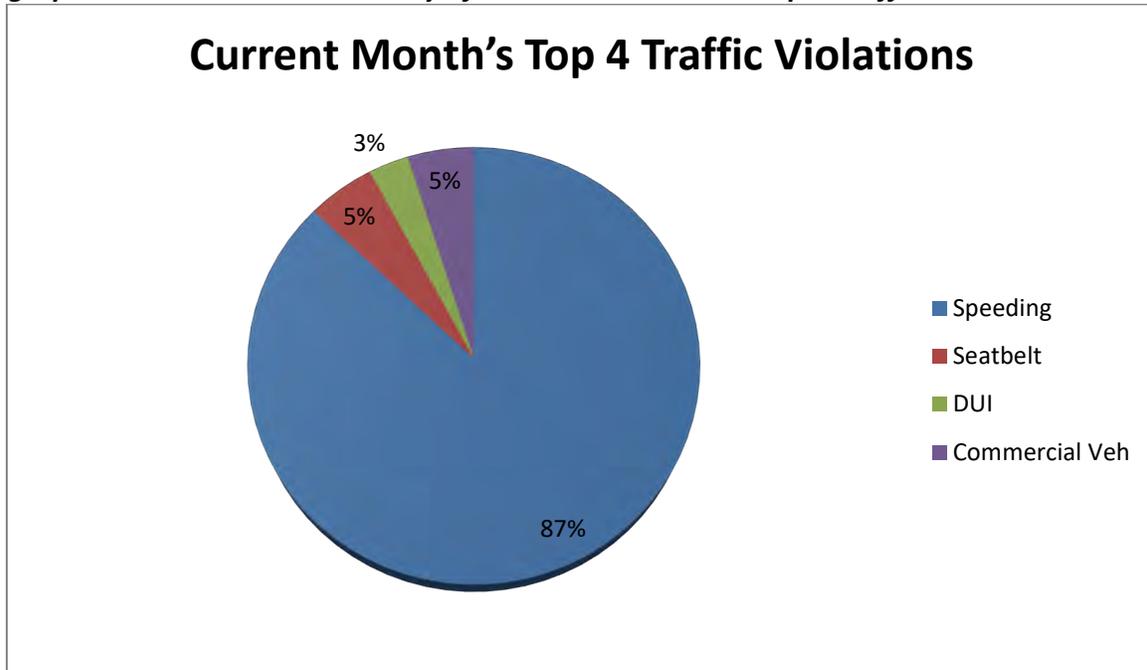
### Traffic Citations Issued

Traffic Accidents	42	Fatalities	0
Written Warnings	337	Speeding Violations	589
Seat Belt Violations	34	Miscellaneous Citations	319
DUI's	20	Total Citations	1,374

### Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 33

***The graph below is a visual summary of the Current Month's Top 4 Traffic Violations.***



## Open Records Request

The Garden City Records Clerk received and processed 198 Open Records request for the month of September 2019.

## **Code Enforcement**

Dates for this summary are September 2019

Cases in Compliance	72
Illegal Signs Removed:	32
Property/Violation Re-inspection's	308
Properties Maintained in Lieu of Liens	6
Notice of Violations Issued	154
Court Cases Pending	3
Vehicles Tagged for Tow	27
Vehicles Removed/Remediated by or 3 <sup>rd</sup> Party	21
Vehicles Towed	6
Roll-out Cart Violations	6
Business License Inspections	4
Storm Water Inspections	11

## **Municipal Court Summary**

During the month of September 2019 the Garden City Municipal Court handled 1,704 cases for a current annual total of 10,078 cases.

➤ Total Traffic Citations and Criminal Cases handled in court	1,127
➤ Total Traffic Citations and Criminal Cases passed to another court date	463
➤ Cases issued probation	114

## **Training**

During the month of September 2019, police personnel reported a total of 167 hours of training resulting in an average of 4.39 hours of training per Officer. Some of the special training classes the officers attended during the month of September 2019 were: Below 100, Fingerprint Classification and Comparison, Intoxilyzer 9000 and Voice Stress Analysis Certification.

### **Items of Interest for September 2019**

- **The Garden City Police Department hired Police Recruit Wesley Soroken on 09-03-19.**
- **The Garden City Police Department had a Retirement Ceremony for Sgt Michael Epley and Corporal Promotion Ceremony for Cpl Aaron Chesney and Cpl Erik Witherington on 09-16-19.**
- **The Chief attended the groundbreaking ceremony for the two Home Builder Blitz houses that are being built in the Rossignol Hill area neighborhood of Garden City with the Mayor on 09-19-19.**
- **The Chief attended the “Deaf Panel Discussion” on 09-21-19.**
- **The Chief attended the GCAP District 6 meeting in Pembroke on 09-24-19.**

**REPORT TO MAYOR AND CITY COUNCIL**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE:** October 10, 2019

**SUBJECT: *Fire Department September 2019 Report***

**Report in Brief**

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of September of 2019, and all related information is current as of October 10, 2019.

Prepared by: Scott Kimball  
Title Assistant to  
Corbin Medeiros  
Chief of Fire

Reviewed by: Corbin Medeiros  
Title Chief of Fire

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Ron Feldner, City Manager

Attachment(s)

## Calls for Service in September of 2019

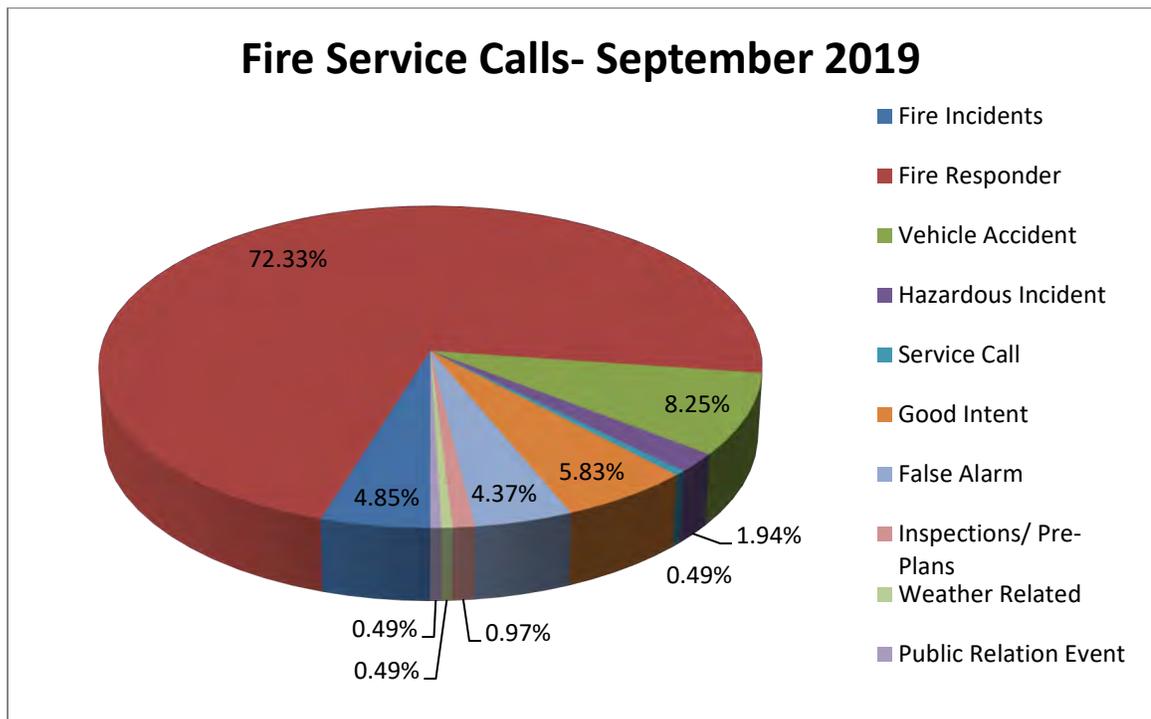
There were a total of 196 calls for service in the month of September, 2019, for a total of 1,946 calls for service year to date.

***Current month's calls included:***

**Incident Type:**

Fire Incidents	10	Good Intent	15
Fire Responder	149	False Alarm	9
Vehicle Accident	17	Service Call	1
Hazardous Incident	4	Inspections/ Pre-Plan	2
Weather Related	1	Public Education	1

***The graph below is a visual summary of the Current Month's Fire Service Calls.***



## **Department Activities/ Events**

### **Department Training**

In August fire personnel reported a total of 333 hours of training resulting in an average of 22.20 hours of training per Firefighter.

### **Fire Department Management**

Captain Mack Roberts attended Fire Department Management at the GPSTC campus in Forsyth.

### **GA Fire and Life Safety Educator 1**

Sgt. Sullivan attended GA Fire and Life Safety Educator 1 at the GPSTC campus in Forsyth.

### **Incident Safety Officer**

FF Ancell attended Incident Safety Officer at the GPSTC campus in Forsyth.

### **UAS Drone Training**

Captain Mack Roberts and FF Mills attended UAS Drone Training at the GPSTC campus in Forsyth.

### **Meeting with Local Departments**

Assistant Chief Lewis conducted testing for GFSTC at Pooler Fire Rescue.

## **Community Relations Activities/Events**

### **Senior Center Blood Pressure Checks**

During the month of, the Department continued conducting weekly blood pressure checks at the Senior Center on Tuesdays. This activity continues with a great response.

## **Looking Ahead**

- Partnering with Memorial Healthy University Medical Center and area schools on the "Stop the Bleed" program.
- Fire Department fitness program.

**ORDINANCE 2019-**

AN ORDINANCE TO AMEND ARTICLE IV, SECTION 4.11, OF THE CHARTER OF GARDEN CITY, GEORGIA, TO CREATE AND DEFINE THE OFFICE OF CHIEF MUNICIPAL COURT JUDGE AND ASSOCIATE MUNICIPAL COURT JUDGE; PROVIDE FOR SERVICE AGREEMENTS AND MAXIMUM TERMS OF OFFICE FOR THE MUNICIPAL COURT JUDGES AND JUDGES PRO-TEM; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

**WHEREAS**, the Charter of Garden City, Georgia, creates the Municipal Court of Garden City, Georgia, and provides that such Court shall be presided over by a Municipal Court Judge and one or more Municipal Court Judges Pro-tem who are appointed by City Council at its organizational meeting to serve for terms of two years and until their successors are appointed and qualified; and,

**WHEREAS**, Section 36-32-2 of the Official Georgia Code Annotated provides that any individual appointed as Municipal Court Judge shall serve a minimum of one year, and that such term must be memorialized in either an agreement between the judge and the municipality, an ordinance, or a charter amendment which sets forth the judge's responsibilities; and,

**WHEREAS**, the Mayor and Council wish to create the offices of Chief Municipal Court Judge and Associate Municipal Court Judge amongst whom the duties and responsibilities of the current Municipal Court Judge shall be apportioned; to establish one year as the term limit for the Chief Municipal Court Judge, the Associate Municipal Court Judge, and Judges Pro-tem; and to better define each judge's responsibilities in service agreements to be entered into between the City and the judges; and,

**WHEREAS**, the Mayor and Council desire to amend Article IV, Section 4.11, of the City's Charter to reflect such changes; and,

**WHEREAS**, pursuant to the City's home rule powers, the City is authorized to effect such changes provided that notice of such changes are published in the official organ of Chatham County, Georgia, for once a week for three consecutive weeks prior to the week of adoption of the Charter Amendment; and,

**WHEREAS**, such changes shall become effective at City's Council organizational meeting in January 2020 when the current two-year term of the City's Municipal Court Judge and Judges Pro-tem terminate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of Garden City, Georgia:

Section 1: That Article IV, Section 4.11, of the Charter of Garden City, Georgia, be amended by deleting such section in its entirety and replacing it with the following:

**“Sec. 4.11. Chief Judge; Associate Judge, Pro-Tem Judge.** The Municipal Court shall be presided over by a Chief Judge, an Associate Judge and such Pro-Tem judges as shall be appointed by the Mayor and Council who shall be in compliance with the requirements of State law on qualifications to serve in such offices, including but not limited to compliance with all applicable training requirements.

**a) Chief Judge.** The Chief Judge is responsible for the following:

- (i) Presiding over approximately seventy-five (75%) percent of the scheduled court sessions pursuant to a court schedule established by ordinance or by the Chief Judge to insure that the court dockets are kept current.
- (ii) Establishing rules and procedures for the Municipal Court to follow unless otherwise provided by ordinance, this Charter, or by general State law.
- (iii) Providing guidance, direction, and oversight to the Associate Judge.
- (iv) In coordination with the City Attorney, approving court forms and procedures necessary for the proper exercise of constitutional rights and other compliance with the law, and updating such forms and procedures as necessary.
- (v) In coordination with the City Attorney, providing proper training of court staff and officials subject to the Judge’s direction and control about court procedures and the use of approved court forms, and updating such training as necessary.
- (vi) Ensuring that court staff and officials subject to the Judge’s direction and control use approved forms, follow approved procedures and comply with applicable provisions of the Code of Judicial Conduct, court rules, ordinances and statutes.
- (vii) Notifying the City Manager and City Attorney of additional resources necessary to ensure compliance with applicable laws and rules.
- (viii) Notifying the City Manager and City Attorney of service provider performance deficiencies.
- (ix) Reviewing quarterly reports and other communications of the Georgia Department of Community Supervision Misdemeanor Probation Oversight program and taking any actions the Judge deems necessary or appropriate.

**b) Associate Judge.** Under the supervision of the Chief Judge, the Associate Judge shall preside over approximately twenty (25%) percent of the scheduled monthly

sessions of court, and shall comply with all written rules, operating procedures and policies promulgated by the Chief Judge that are designed to ensure the courteous, orderly and effective administration of justice for the people of the City, and shall comply with the general law of the State, municipal ordinances, and policies and procedures otherwise applicable to the City's operations. The Associate Judge shall also exercise such duties and responsibilities as are assigned to him/her by the Chief Judge and shall be subject to annual evaluation of his/her performance by the Chief Judge. Evaluations of the Associate Judge shall be provided to the City Manager.

**c) Pro-Tem Judges.** A Pro-Tem Municipal Court Judge may serve in the event of the disqualification, illness, or absence of the Chief Judge or the Associate Judge. The persons appointed as Pro-Tem Judge shall have the authority to preside in the stead of the disqualified, ill, or absent judge, and all actions of a Pro-Tem Judge shall be binding as if performed by the Chief Judge or Associate Judge.

**d) Appointment of Judges; Service Agreements.** All judges for the City's Municipal Court shall be appointed by City Council through a resolution that adopts or approves a service agreement with the judge, which agreement shall include a term of one-year, set the compensation, and accurately describe the obligations of the judge and the independence of the Court as well as identify the responsibilities of the judge for oversight of management for court staff and service providers.

**e) Oath of Office.** Before entering on duties of his or her office for the first time, an appointed judge shall take the following oath before an officer duly authorized to administer oaths in this State:

'I swear (or affirm) that I will faithfully and impartially and without fear, favor, or affection discharge my duties as judge of the Municipal Court for Garden City, Georgia, and will take only my lawful compensation. I do further swear (or affirm) that I am not the holder of any unaccounted for public money due this State, or any political subdivision or authority thereof; that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am prohibited from holding by the laws of the State of Georgia; and that I am otherwise qualified to hold said office, according to the Constitution and Laws of Georgia; and that I will support the Constitution of the United States and of this State.'

The oath shall be entered upon the minutes of City Council, and the judge's name, contact information for business correspondence, and term of office shall be provided to the Georgia Administrative Office of the Courts.

**f) Decision-Making Responsibility.** The Chief Judge, Associate Judge, or any Judge Pro-Tem serving in the absence of the Chief Judge or Associate Judge, is solely responsible for judicial decisions. Judicial decisions include, but are not limited to, the establishment of a standard bail schedule, determination of bail in individual cases, determination of financial ability, conditions of probation,

determination of liability, and determination of eligibility for indigent defense and for alternatives to monetary penalties including community service and penalty or fine reductions.

**g) Part-Time Employment of Judges.** The Municipal Court Judges shall serve on a part-time basis and may engage in the private practice of law; provided however, a judge may not appear and represent a client before the Garden City Municipal Court.

**h) Removal of Judge.** A judge of the Municipal Court shall serve for the designated term in the service agreement but may be removed from the position, and the service agreement terminated, during the term by a two-thirds vote of the entire membership of City Council pursuant to the mandated procedure set forth in Official Code of Georgia Annotated Section 36-32-2.1, or upon action taken by the State Judicial Qualifications Commission for:

- (i) willful misconduct in office;
- (ii) willful and present failure to perform duties;
- (iii) habitual intemperance;
- (iv) conduct prejudicial to the administration of justice which brings the judicial office in disrepute; or,
- (v) disability seriously interfering with the performance of duties, which is or is likely to become, of a permanent character.”

Section 2: That a copy of this proposed amendment to the Charter of Garden City, Georgia, shall be filed in the Office of the Clerk of Council of Garden City, Georgia, and in the Office of the Clerk of the Superior Court of Chatham County, Georgia, and that a “Notice of Proposed Amendment to the Charter of Garden City, Georgia” attached hereto and marked Exhibit A and made a part hereof, be published in the official organ of Chatham County, Georgia, once a week for three weeks within a period of sixty days immediately preceding its final adoption, with a copy of said advertisement being attached to this Ordinance prior to its final adoption by the Mayor and Council of Garden City, Georgia.

Section 3: That all Ordinances and parts of Ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Section 4: This this Ordinance shall become effective January 2020 immediately after the expiration of the two year term of the current Municipal Court Judge and Municipal Court Judges Pro-Tem.

ADOPTED this \_\_\_\_\_ day of September, 2019.



Rhonda Ferrell-Bowles  
Clerk of Council

RECEIVED AND APPROVED this \_\_\_\_\_ day of September, 2019.

\_\_\_\_\_  
Don Bethune  
Mayor

Read first time: 9/16/19  
Read second time and approved:

**NOTICE OF PROPOSED AMENDMENT  
TO THE CHARTER OF GARDEN CITY, GEORGIA**

Notice is hereby given that an Ordinance has been introduced to amend the Charter of Garden City, Georgia, said Ordinance being captioned as follows:

An ordinance to amend Article IV, Section 4.11, of the Charter of Garden City, Georgia, to create and define the office of Chief Municipal Court Judge and Associate Municipal Court Judge; to provide for service agreements and maximum terms of office for the Municipal Court Judges and Judges Pro-Tem; to provide an effective date; to repeal all ordinances and parts of ordinances in conflict herewith; and for other purposes.

A copy of the proposed Charter amendment is on file in the Clerk of Council of Garden City, Georgia, and in the Office of the Clerk of the Superior Court of Chatham County, Georgia, for the purpose of examination and inspection by the public.

This 16<sup>th</sup> day of September, 2019.



Rhonda Ferrell-Bowles  
Clerk of Council for Garden City, Georgia

**A RESOLUTION AUTHORIZING THE CITY OF GARDEN CITY TO UPGRADE FROM TWO-INCH WIDE TO FOUR-INCH WIDE THE CITY'S WATER LINE RUNNING EASTWARD FROM THE SHARON PARK AVENUE WATER MAIN ALONG SPIVEY AVENUE; TO HIRE THE ENGINEERING FIRM OF THOMAS AND HUTTON ENGINEERING COMPANY TO DEVELOP PLANS, SOLICIT BIDS, EVALUATE CONTRACTOR PROPOSALS, AND PROVIDE CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE UPGRADE WORK; TO AUTHORIZE THE CITY'S CITY MANAGER TO EXECUTE A WORK ORDER FOR SUCH SERVICES; AND FOR OTHER PURPOSES.**

WHEREAS, Garden City, Georgia, is desirous of upgrading from two-inch wide to four-inch wide the water line running eastward from the Sharon Park Avenue water main along Spivey Avenue in order to increase water pressure and water flow for current City residents on Spivey Avenue, and to further facilitate future residential development on said street; and,

WHEREAS, the City has been presented with a conceptual plan and budget for the upgrade work by Thomas and Hutton Engineering Company which estimates the cost of widening the width of the Spivey Avenue water line at \$50,000.00; and,

WHEREAS, Thomas and Hutton Engineering Company has offered to develop plans for the upgrade work, to solicit and evaluate proposals from qualified contractors to perform the water line upgrade at a cost not to exceed \$50,000.00, and to provide construction administrative services for the project; and,

WHEREAS, Thomas and Hutton Engineering Company is well-qualified to provide such services, having been previously engaged on a number of projects to assist with rehabilitating the City's water and sewer infrastructure; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Garden City, Georgia, and it is hereby resolved:

1. The Mayor and Council of Garden City, Georgia, shall engage the professional engineering services of Thomas and Hutton Engineering Company to develop plans, solicit and evaluate contractor bids, and provide construction administrative services for upgrading from two-inch wide to four-inch wide the water line running eastward from the Sharon Park Avenue water main along Spivey Avenue at construction costs not to exceed \$50,000.00, said work to commence as soon as is practicably possible.
2. The City Manager is hereby authorized to execute, on behalf of the City, a work order of Thomas and Hutton defining both the scope and setting the engineering fee for the performance of such services.

The effective date of this Resolution shall be when approved by the Mayor and Council.

SO RESOLVED this \_\_\_\_ day of October, 2019.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this \_\_\_\_ day of October, 2019.

\_\_\_\_\_  
DON BETHUNE, Mayor

## RESOLUTION

**WHEREAS**, the Board of Directors of the Georgia Municipal Association (GMA) has established a Certified City of Ethics program; and,

**WHEREAS**, the City of Garden City, wishes to be re-certified as a Certified City of Ethics under the GMA Program; and,

**WHEREAS**, part of the re-certification process requires the Mayor and Council to readopt the ethics principles approved by the GMA Board;

**NOW, THEREFORE, BE IT RESOLVED** by the governing authority of the City of Garden City, Georgia, that as a group and as individuals, the governing authority readopts the following ethics principles and pledges to conduct its affairs accordingly;

- ✓ Serve Others, Not Ourselves
- ✓ Use Resources with Efficiency and Economy
- ✓ Treat All People Fairly
- ✓ Use the Power of Our Position for the Well Being of Our Constituents
- ✓ Create an Environment of Honesty, Openness and Integrity

**RESOLVED** this 21st day of October, 2019.

\_\_\_\_\_  
**DON BETHUNE**, Mayor

\_\_\_\_\_  
**BESSIE KICKLIGHTER**, Mayor Pro-tem

\_\_\_\_\_  
**KIM WEXEL-TICE**, President of Council

\_\_\_\_\_  
**BRUCE CAMPBELL**, Councilmember

\_\_\_\_\_  
**ROSETTA BRYANT CODY**, Councilmember

\_\_\_\_\_  
**MARCIA C. DANIEL**, Councilmember

\_\_\_\_\_  
**DEBBIE RUIZ**, Councilmember

**Attest:** \_\_\_\_\_  
**RHONDA FERRELL BOWLES**, City Clerk

## RESOLUTION

A RESOLUTION AUTHORIZING GARDEN CITY, GEORGIA, TO ACCEPT A HAZARD MITIGATION GRANT FROM THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY IN THE AMOUNT OF \$54,265.00 FOR THE PURCHASE AND INSTALLATION OF A FIXED GENERATOR FOR THE CITY'S WATER POLLUTION CONTROL PLANT TO ENSURE CONTINUITY OF CRITICAL WATSEWER SERVICES DURING FLOODING EMERGENCIES; TO AUTHORIZE THE PAYMENT BY THE CITY OF A LOCAL MATCH IN THE AMOUNT OF \$9,576.00; AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS RELATING TO THE GRANT.

WHEREAS, after Hurricane Matthew, the City submitted an application to the Federal Emergency Management Agency for funding assistance to purchase one 125-kilowatt fixed generator for installation at the City's Water Pollution Control Plant on a concrete pad at a raised elevation in order to protect the generator from flooding events which would otherwise cause it to non-function and prevent the Plant from maintaining compliance with the City's National Pollution Discharge Elimination System Wastewater Discharge Permit; and,

WHEREAS, on or about September 23, 2019, the City was notified by the Georgia Emergency Management and Homeland Security Agency that it had been awarded a Hazard Mitigation Grant in the amount of \$54,265.00 towards the estimated cost of \$63,841.00 for purchasing and installing the above-mentioned generator, with federal funding of \$47,881.00, state funding of \$6,384.00, and a local match requirement of \$9,576.00; and,

WHEREAS, the City has sufficient funds available in its Water and Sewer Enterprise Fund to satisfy the grant's local matching requirement; and,

WHEREAS, the Mayor and Council find it in the best interest of the City's residents and businesses that it receive the Hazard Mitigation Grant as aforesaid and provide the necessary matching funds to receive same; and,

WHEREAS, in order to receive the Hazard Mitigation Grant, the City must enter into a Hazard Mitigation Grant Program Recipient-Subrecipient Agreement which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, as follows:

Section 1. The findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the Mayor and Council and made a part hereof for all purposes.

Section 2. The Mayor and Council hereby approve the City's receipt of the Hazard Mitigation Grant in the amount of \$54,265.00 from the Georgia Emergency Management and Homeland Security Agency and the Federal Emergency Management Agency, and the payment by the City of matching funds up to \$9,576.00 from its Water and Sewer Enterprise Fund.

Section 3. The City Manager is authorized to execute all contracts and agreements related to such grant funds with the Georgia Emergency Management and Homeland Security Agency and the Federal Emergency Management Agency, and such other parties as shall be necessary and appropriate (including the Hazard Mitigation Grant Program Recipient-Subrecipient Agreement attached hereto as Exhibit "A"), upon approval by the City Attorney.

Section 4. The City Manager is further designated as the City's official representative who shall have authority to accept, reject, alter, or terminate such grant, and approve any authorized expenditure pursuant to such grant on behalf of the City.

Section 5. The sections, paragraphs, sentences, clauses and phrases of this Resolution are severable and if any phrase, clause, sentence, paragraph or section of this Resolution be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

Section 6. This Resolution shall be and become effective from and after its adoption.

ADOPTED this \_\_\_\_ day of October, 2019.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES  
Clerk of Council

RECEIVED AND APPROVED this \_\_\_\_\_ day of October, 2019.

\_\_\_\_\_  
DON BETHUNE, Mayor

STATE OF GEORGIA        )  
  )  
COUNTY OF CHATHAM    )

**RESOLUTION OF THE MAYOR AND COUNCIL**  
**OF GARDEN CITY, GEORGIA**

WHEREAS, Garden City, Georgia, is a municipality chartered in the State of Georgia where local elections are held pursuant to the provisions of State Law; and,

WHEREAS, through agreement with the Chatham County Board of Elections, the City conducts elections in accordance with its ordinances and charter, and State Law, for filling elected offices in the City; and,

WHEREAS, O.C.G.A. § 21-2-224(e) provides that the Chatham County Board of Registrars shall provide the governing authority of a municipality a list of electors and a list of inactive electors no earlier than the fifth Monday prior to an election and not later than twenty-one (21) days prior to the election for the purpose of permitting the municipality to check the accuracy of the lists; that the municipality shall review the lists and identify in writing to the County Board of Registrars not later than five (5) days prior to the election the names of any persons on the list of electors who are not eligible to vote in such election and state the reason for the disqualification; that the Board of Registrars shall thereafter challenge the persons so identified in accordance with O.C.G.A. § 21-2-228; and that the municipality shall certify the final lists of electors and inactive electors and file a copy of same with the city clerk showing the names of electors entitled to vote at the election; and,

WHEREAS, through the assistance of the Chatham County Board of Elections, Garden City, Georgia, will have a general election on November 5, 2019, for the purpose of electing the Mayor and certain Council members, and for voting upon referendums pertaining to (1) the reimposition of the special purpose local option sales tax (“SPLOST”); (2) whether the City is authorized to permit and regulate Sunday sales of distilled spirits or alcoholic beverages for beverage purposes by the drink from 11:00 A.M. to 12:30 P.M.; and (3) whether the City is authorized to exempt from ad valorem taxation certain tangible personal property held by a fulfillment center as allowed by a Level One Freeport Exemption; and,

WHEREAS, the City, through the assistance of staff and others, has reviewed the lists of electors and inactive electors provided by the County Board of Registrars and has identified in writing to the Board, the names of the persons on the electors list who, to the best of the City's knowledge and belief and based upon its due diligent efforts, are not qualified to vote in the election, and the reasons for such disqualification; and,

WHEREAS, the City is now in possession of the final lists of electors and inactive electors showing the names of electors entitled to vote at the election on November 5, 2019, copies of which having been filed with the city clerk;

NOW THEREFORE, BE IT RESOLVED IN OPEN SESSION that the lists of electors and inactive electors, as finalized, be and are hereby certified to be the list of electors entitled to vote at the upcoming election subject to the outcome of any pending or future challenges which are authorized to be made pursuant to State Law.

This the \_\_\_ day of October, 2019.

Adopted and approved this \_\_\_\_\_ day of October, 2019.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES  
Clerk of Council

Received and approved this \_\_\_\_\_ day of October, 2019.

\_\_\_\_\_  
DON BETHUNE, Mayor

STATE OF GEORGIA        )  
  )  
COUNTY OF CHATHAM    )

**RESOLUTION**

**WHEREAS**, Garden City, Georgia, desires to enter into a contract for the installation of street drainage improvements in Chatham Villa Subdivision (the “Contract Work”) to address the recurring drainage issues in the Subdivision; and,

**WHEREAS**, the City, through its consulting engineer, Maxwell Reddick and Associates, solicited competitive bids pursuant to Official Code of Georgia Annotated § 36-91-21 for the performance of the Contract Work; and,

**WHEREAS**, two bids were received and opened by the City for the Contract Work, one from Mill Creek Construction in the amount of \$75,106.00 for the base work plus \$40,038.62 for certain additive curb and gutter work to be possibly added by the City to the scope of Contract Work, and one from Tim Lanier Construction in the amount of \$127,020.00 for the base work plus \$33,025.00 for the above-mentioned additive work; and,

**WHEREAS**, negotiations between Maxwell Reddick and Associates and the low bidder, Mill Creek Construction, with respect the scope of the Contract Work and the overall pricing thereof has resulted in the contractor agreeing to perform the base work and the additional curb and gutter work for the total amount of \$98,500.00; and,

**WHEREAS**, the low bidder, Mill Creek Construction has satisfactorily completed numerous road utility projects for the City similar in nature to the Contract Work, and has been determined by the City’s staff to have the qualifications, financial capability, and good references, sufficient to be awarded the Contract Work;

**WHEREAS**, the City has identified the funding sources to sufficiently cover the negotiated price for the Contract Work as well as the cost of the related construction inspection services estimated at \$10,000.00, for a total project cost of \$ 108,500.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council for Garden City, Georgia, that Mill Creek Construction be designated as the lowest responsible bidder for the Contract Work, and that a contract for the performance of the Contract Work at the price of

\$98,500.00 be awarded to such bidder with provisions set forth therein to address any legitimate change orders or major work plan modifications which may arise due to unforeseen/unanticipated field conditions.

**BE IT FURTHER RESOLVED** that the City Manager be authorized to engage the services of Maxwell Reddick & Associates to perform the above-mentioned construction inspection services at the estimated cost of \$10,000.00.

**BE IT FURTHER RESOLVED** that the cost of the Contract Work together with the estimated construction inspection fee of \$10,000.00 be funded by SPLOST funds for fiscal year 2019 and the City's Storm Water Enterprise Fund.

**BE IT FURTHER RESOLVED** that the City Manager is authorized to sign the contracts for the Contract Work and the construction inspection services in the name of the City, with the City's attestation to said Manager's signature, and that he be further authorized to execute any reasonable and necessary contract change orders that may arise through the course of the Contract Work.

Adopted and approved this 14th day of October, 2019.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES  
Clerk of Council

Received and approved this 14<sup>th</sup> day of October, 2019.

By: \_\_\_\_\_  
DON BETHUNE, Mayor