

**A G E N D A**

**City Council Meeting**

**Monday, November 4, 2019 – 6:00 p.m.**

➤ **OPENING**

- Call to Order
- Invocation by Pastor Dale Simmons, Jasper Springs Baptist Church
- Pledge of Allegiance
- Roll Call
- Presentation – Recognition of Officer Lindsey Buchanan as Police Officer of the Quarter Officer

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

➤ **RECEIVE FORMAL PUBLIC COMMENT**

- Georgia Department of Transportation Presentation by Ron Nelson, GDOT Project Principal and Quinton Alberto, Project Management Team Project Manager

➤ **CONDUCT PUBLIC HEARINGS**

➤ **Public Hearing**

- **FY2020 Proposed Budget:** The City Manager will present the proposed FY2020 Operating and Capital Budget for public comment.
- **Alcoholic Beverage License Manager Application (Dean Forest Beverage Center):** Receipt of public comment on an alcoholic beverage license manager's application by Michelle Lal to sell spirituous liquors (package), wines, beer and/or malt beverages at Dean Forest Beverage Center, 1550 G Dean Forest Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager Application (Bills Mini Mart):** Receipt of public comment on an alcoholic beverage license manager's application by N. Patel to sell wines, beer and/or malt beverages at Bills Mini Mart, 1550 D Dean Forest Road, Garden City, Georgia.

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes (10/21/19) and Workshop Synopsis (10/28/19).

➤ **Staff Reports**

- Receive Monthly Departmental Report from Director of Human Resources
- Receive Monthly Departmental Report from Director of Information Technology
- Receive Monthly Departmental Report from Director of Parks & Recreation

➤ **City Manager's Updates & Announcements**

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Debris Service Agreements Renewal:** A resolution to renew service agreements for debris removal, reduction and disposal services.
- **Resolution, Employee Emergency Incident Pay Policy Amendment:** A resolution to amend the Employee Emergency Incident Pay Policy setting forth procedures detailing employee obligations and use of leave time during time periods when circumstances impact the City's ability to open for business, as well as procedures for paying essential and non-essential employees during declared emergency incidents.
- **Resolution, Biscuit Hill Road Right-of-Way Abandonment:** A resolution to authorize the permanent closing and disposal of the southern 835.17 feet, more or less, of the portion of Biscuit Hill Road North of the Georgia Railway 150-foot right-of-way as described on Exhibit "A" and Exhibit "B" of the resolution.
- **Resolution, 2020 Alcoholic Beverage License Renewals:** A resolution to authorize the renewal of the Garden City alcohol licenses for the 2020 calendar year.
- **Alcoholic Beverage License Manager Application (Dean Forest Beverage Center):** Motion to approve an alcoholic beverage license manager's application by Michelle Lal to sell spirituous liquors (package), wines, beer and/or malt beverages at Dean Forest Beverage Center, 1550 G Dean Forest Road, Garden City, Georgia.
- **Alcoholic Beverage License Manager Application (Bills Mini Mart):** Motion to approve an alcoholic beverage license manager's application by N. Patel to sell wines, beer and/or malt beverages at Bills Mini Mart, 1550 D Dean Forest Road, Garden City, Georgia.

➤ **ADJOURN**

**MINUTES**  
**City Council Meeting**  
**Monday, October 21, 2019 – 6:00 p.m.**

**Call to Order:** Mayor Pro-tem Kicklighter called the meeting to order at 6:00 p.m.

**Opening:** Councilmember Campbell gave the invocation and Mayor Pro-tem Kicklighter led City Council in the pledge of allegiance to the flag.

**Roll Call:**

**Members:** Mayor Pro-tem Bessie Kicklighter presided. Council Members: Councilmember Bruce Campbell, Councilmember Rosetta Cody, Councilmember Marcia Daniel, Councilmember Debbie Ruiz and Councilmember Kim Tice. Absent: Mayor Don Bethune

Mayor Pro-tem Kicklighter said Mayor Bethune is out of town.

**Staff:** Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell Bowles, Clerk of Council; Ron Alexander, Planning Director; Cliff Davis, Public Works Supervisor; Gil Ballard, Chief of Police; Corbin Medeiros, Fire Chief; Jackie Jackson, Special Projects Coordinator; Pam Franklin, HR Director; and Chris Snider, IT Technician. *Absent:* Benny Googe, Public Works Director; Ben Brengman, IT Director; and Cliff Ducey, Recreation Director.

**Presentation- Red Ribbon Week Proclamation:** City Manager presented a proclamation proclaiming October 23-31, 2019, as Red Ribbon Week.

**Informal Public Comment:** Mayor Pro-tem Kicklighter opened the floor to received public comment from the audience. There being no questions or comments from the audience, Mayor Pro-tem Kicklighter closed the informal public comment portion of the meeting.

**Public Hearings:**

**Alcoholic Beverage License Application:** Mayor Pro-tem Kicklighter opened the public hearing to receive public comment on an alcoholic beverage license application by K. Amin to sell wines, beer and/or malt beverages at Jasmine 17, Inc. 4928 Ogeechee Road, Garden City, Georgia. There being no questions or comments from the audience, Mayor Bethune closed the public hearing.

**Alcoholic Beverage License Manager Application:** Mayor Pro-tem Kicklighter opened the public hearing to receive public comment on an alcoholic beverage license application by Z. Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 403, U.S. Highway 80, Garden City, Georgia. There being no questions or comments from the audience, Mayor Bethune closed the public hearing.

**City Council Minutes:** Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to approve the city council minutes dated 10/7/19 and workshop synopsis dated 10/14/19.

**Staff Report:**

Director of Planning presented the Planning Department’s Report for the month of September.

Director of Public Works presented the Public Works Department’s Report for the month of September.

Chief of Police presented the Police Department’s Report for the month of September.

Fire Chief presented the Fire Department’s Report for the month of September.

**City Manager’s Updates & Announcements:** City Manager said the IT Director has been authorized to bring the contractor in to redo the PA system in the courtroom. He said this is a budgeted capital improvement project for 2019.

**Items for Consideration:**

**Second Reading - Ordinance, Charter Amendment:** Clerk of Council read the second reading of the heading of an ordinance to amend Article IV, Section 4.11, of the Charter of Garden City, Georgia, to create and define the office of Chief Municipal Court Judge and Associate Municipal Court Judge; to provide for service agreements and maximum terms of office for the Municipal Court Judges and Judges Pro-tem.

Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to adopt the ordinance on the second reading.

**Resolution, Engineering Services - Spivey Avenue Water Line Upgrade:** Clerk of Council read the heading of a resolution by the Mayor and City Council to authorize the City Manager to hire the engineering firm of Thomas and Hutton Engineering Company to develop plans, solicit bids, evaluate contract proposals, and provide construction administration services in connection with upgrading from two-inch wide to four-inch wide the City’s water line running eastward from the Sharon Park Drive water main along Spivey Avenue to the east.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

**Resolution, City of Ethics Re-Certification:** Clerk of Council read the heading of a resolution by the Mayor and City Council to re-adopt the ethics principles approved by the Georgia Municipal Association Board.

Upon motion by Councilmember Tice, seconded by Councilmember Ruiz, City Council voted unanimously to adopt the resolution.

**Resolution, GEMA Hazard Mitigation Grant Award:** Clerk of Council read the heading of a resolution by the Mayor and City Council to accept a hazard mitigation grant from the Georgia Emergency Management and Homeland Security Agency and the Federal Emergency Management Agency in the amount of \$54,265 for the purchase and installation of a fixed generator for the City’s Water Pollution Control Plant to ensure continuity of critical wastewater services during flooding emergencies; to authorize the payment by the City of a local match in the amount of \$9,576; and to authorize the City Manager to execute all necessary documents relating to the grant.

Upon motion by Councilmember Ruiz, seconded by Councilmember Daniel, City Council voted unanimously to adopt the resolution.

**Resolution, Lists of Electors:** Clerk of Council read the heading of a resolution by the Mayor and City Council to certify the lists of electors and inactive electors provided by the County Board of Registrars and finalized through the assistance of staff and others, be hereby certified to be the list of electors entitled to vote at the upcoming election subject to the outcome of any pending or future challenges which are authorized to be made pursuant to State Law.

City Attorney said under the State law the Board of Registrars has to provide the City a list of electors and a list of inactive electors no earlier than the fifth Monday prior to an election for the City to check the accuracy of the lists. City staff reviews the lists and identifies in writing to the Board of Registrars the names of any persons on the list of electors who may be disqualified due to the property being commercial, etc.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

**Resolution, Bid Award - Chatham Villa Subdivision Street Drainage Improvements:** Clerk of Council read the heading of a resolution by the Mayor and City Council to award a contract to the low bidder Mill Creek Construction for the performance of the contract work at the price of \$98,500; to authorize the City Manager to engage the services of Maxwell Reddick & Associates for construction inspection services at the estimated cost of \$10,000 ; and to authorize the City Manager to executed contracts for the contract work and the construction inspection services.

City Manager said this project is being undertaken after years of study and evaluation with the assistance of Councilmember Campbell on drainage problems.

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to adopt the resolution.

**Alcoholic Beverage License Application:** Motion to approve an alcoholic beverage license application by K. Amin to sell wines, beer and/or malt beverages at Jasmine 17, Inc., 4928 Ogeechee Road, Garden City, Georgia.

Upon motion by Councilmember Daniel, seconded by Councilmember Ruiz, City Council voted unanimously to approve the application.

**Alcoholic Beverage License Manager Application:** Motion to approve an alcoholic beverage license manager application by Z. Patel to sell wines, beer and/or malt beverages at Garden City Mini Mart, 403 U.S. Highway 80, Garden City, Georgia.

Upon motion by Councilmember Tice, seconded by Councilmember Cody, City Council voted unanimously to approve the application.

**Adjournment:** Upon motion by Councilmember Tice, seconded by Councilmember Cody, City Council voted unanimously to adjourn the meeting at 6:29 p.m.

*Transcribed & submitted by: Clerk of Council*

*Accepted & Approved by: City Council 11/4/19*

**SYNOPSIS**  
**City Council Workshop**  
**Monday, October 28, 2019 – 5:30 p.m.**

**Call to Order:** Mayor Pro-tem Kicklighter called the workshop to order at 5:30 p.m. and gave the invocation.

**Attendees:**

**Members:** Mayor Pro-tem Kicklighter presided. Council Members: Councilmember Daniel, Councilmember Ruiz and Councilmember Tice. **Absent:** Mayor Don Bethune, Councilmember Campbell, and Councilmember Rosetta Cody.

**Staff:** Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Pam Franklin, HR Director; Jackie Jackson, Special Projects Coordinator; Gil Ballard, Chief of Police and Corbin Medeiros, Fire Chief.

**Evergreen Study Compensation Plan Update:** HR Director provides an overview of the proposed updates to the City's Compensation Plan. HR Director said only three positions were regarded. We now have eighteen grades. The majority of the employees are paid left of the midpoint. The cost to bring the three positions up to grade as of 1/1/20 is \$5,420. The total annual adjustments after the annual 2% merit increase is \$39,088 for 52 employees in 2020.

Councilmember Kicklighter asked if the study takes in benefits. City Manager replied, no this is strictly pay.

HR Director said the City of Savannah is looking at increasing the starting pay for police officers to around \$44,000. The starting pay for our police officers is around \$41,728. Port Wentworth's starting salary for police officers is around \$43,800 and after six months it increases to around \$44,934. Chief Ballard indicated that we haven't felt any affects, but we will keep watching.

HR Director said paramedics are becoming more in demand so we are also looking at the pay for our firefighters. Chief Medeiros said we do want our firefighters to go to paramedic school. We are looking more at our firefighters being master firefighters.

Chief Ballard said I appreciate the City supporting the police department. I believe we are at a good place and the officers seem happy. We have two police officer openings to fill, but we are still in a competitive hiring mode.

City Manager said since 2017 we have making small adjustments to our compensation plan, which has help to make these pay adjustments more affordable. We had thirty-four employees to bring up to pay grade in 2017 verses only six for 2020.

Mayor Kicklighter said since everyone is not here tonight, I would like for us to talk about this again at the next workshop.

**Debris Contract Renewal Update:** Chief Medeiros said the debris contracts are up for renewal and we would like to renew the contracts that we have with our current service providers. He said we will have to rebid the services in 2021 so we can be eligible to get federal reimbursement. Chief Medeiros said the

resolution to renew the debris contracts is scheduled to go before City Council at the November 4<sup>th</sup> meeting for formal consideration and action.

**Resolution – Alcoholic Beverage License Renewals for 2020:** Clerk of Council presented the resolution and list of alcoholic beverage license renewals for 2020. She said the resolution to renew the alcoholic beverage licenses for 2020 is scheduled to go before City Council at the November 4<sup>th</sup> meeting for formal consideration and action.

**Revenue & Expenditures Report as of 9/30/19:** Finance Director presented the revenue and expenditures report as of 9/30/19. There being no questions or comments, City Council accepted the report as written.

**Mayor's Updates:** Mayor Pro-tem Kicklighter said I have no updates to report.

**City Manager's Updates:**

**Biscuit Hill Road R/W Abandonment:** City Attorney said Centerpoint has requested that the City abandon the southern portion of the right-of-way. City Manager said this will help with the trucks coming out on Biscuit Hill Road. We are working with the developer to start making the trucks go out on Sonny Perdue instead of Biscuit Hill Road. City Attorney said I'll draft a resolution for City Council to consider at the November 4<sup>th</sup> meeting.

**Police Department Request - Pre-Order of (3) Dodge Chargers:** Chief Ballard said we are requesting to submit a letter of intent to secure three (3) Dodge Chargers, which are budgeted for 2020. This request is for three of the six cars budgeted for 2020. We will not accept delivery of the vehicles for payment until early 2020, but we need to go ahead and place the order to secure the vehicles through the state contract.

Mayor Pro-tem Kicklighter asked if the police department got a new van. Chief Ballard said no, that is the old prisoner transport van. We had it wrapped and Officer O'Neal is using it community policing. Mayor Pro-tem said I saw it on face book and thought it was new because of the wrapping. Councilmember Tice said I thought it was new too. It looks good.

City Attorney said we also need to draft a resolution for Council to consider the CVB's 2020 agreement and budget at November 18<sup>th</sup> meeting.

Councilmember Tice said I've noticed in old Garden City that residents are parking cars in their front yards again. Also, residents appear to be storing and/or hoarding stuff under their carports. I understand that they can store their lawn mowers, etc. under their carports, but we need code enforcement to check on this. We might also want to have code enforcement to check the code about parking bobtails in residential areas. City Manager said I'll pass your concerns onto the Code Enforcement Supervisor.

**Adjournment:** There being no further items for discussion, City Council unanimously adjourned the meeting at 6:18 p.m.

*Transcribed & submitted by: Clerk of Council  
Accepted & approved by: City Council 11/4/19*



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735



**ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION**

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 7/25/19  
 For the Year 2020  
 Expires at December 31 of the above year

The merchant for which this manager license is being filed is applying for the following type of license:

- Spirituous Liquors (package) \$2,722.00
- Spirituous Liquors (by the drink) \$2,722.00
- Beer and/or malt beverages \$682.00
- Wines \$236.00
- Advertising Cost \$75.00

TOTAL: \$ 3715 pd 253156

1. Name of (proposed) business DEAN FOREST BEV CTY
2. Location of business 1550 E DEAN FOREST RD GARDEN CITY
3. Mailing address: 1550 E DEAN FOREST RD GARDEN CITY GA 31408
4. Zoning District \_\_\_\_\_
5. Business Phone 912 964 7533
6. Emergency Phone 912 224 0158
7. Manager's Name MICHELLE LAL
8. Date of Birth \_\_\_\_\_
9. Manager's Home Address 104 CHARLICE WAY SDC GA 31419
10. Manager's Home Phone 912 398 6082
11. Ever held similar license? NO Year \_\_\_\_\_
12. Manager's Social Security Num \_\_\_\_\_
13. Brief personal history of manager (any place of residence during last five years)  
I have lived at the same residence in Savannah for twenty six years. I attended Groves High School, class of 1999. I have managed Dean Forest Beverage for six years.



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by Alexander



POLICE DEPARTMENT REVIEW

OK for license 10/14/19

Fingerprinted by \_\_\_\_\_  
 Name Date

SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR

[Signature]  
 Police Chief

10/12/19  
 Date

Public Hearing held on \_\_\_\_\_

Dates advertised in Savannah Morning News: \_\_\_\_\_

Action of Council  Approval  Denial

License(s) Issued By \_\_\_\_\_  
 Date



The City of Garden City, Georgia  
 100 Central Avenue, Garden City, Georgia 31405  
 Phone: 912.966.7777 Fax: 912.966.2735

### ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 10-5-2019  
 For the Year 2020  
 Expires at December 31 of the above year



The merchant for which this manager license is being filed is applying for the following type of license:

- Spirituous Liquors (package) \$2,722.00
- Spirituous Liquors (by the drink) \$2,722.00
- Beer and/or malt beverages \$682.00
- Wines \$236.00
- Advertising Cost \$75.00

TOTAL: 757<sup>00</sup> pd cc 253155

1. Name of (proposed) business BILLS MINI MART
2. Location of business 1550 DEAN FOREST ROAD STE D.
3. Mailing address: 1550 DEAN FOREST RD STE D GARDEN CITY GA 31408
4. Zoning District \_\_\_\_\_
5. Business Phone 912-964-1279
6. Emergency Phone 912-412-0114
7. Manager's Name NIMISH PATEL
8. Date of Birth \_\_\_\_\_
9. Manager's Home Address 300 BLUE MOON KING APT 2301 POOLER GA 31322
10. Manager's Home Phone 912-412-0114
11. Ever held similar license? NO Year \_\_\_\_\_
12. Manager's Social Security Num \_\_\_\_\_
13. Brief personal history of manager (and any place of residence during last five years)  
HIGH SCHOOL GRADUATE, NO BUSINESSES OWNED,  
WORKING AT BILLS MINI MART FOR LAST 10 YEARS,  
CONVENIENCE STORE MANAGER FOR 20 YEARS.  
PREVIOUS ADDRESS: 148 AZALEA AVE  
GARDEN CITY GA 31408



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by Alexander



POLICE DEPARTMENT REVIEW

OK for license 10/14/19

Fingerprinted by \_\_\_\_\_  
Name Date

SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR

[Signature] \_\_\_\_\_  
Police Chief Date 10/17/19

Public Hearing held on \_\_\_\_\_

Dates advertised in Savannah Morning News: \_\_\_\_\_

Action of Council  Approval  Denial

License(s) Issued By \_\_\_\_\_  
Date

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: November 4, 2019**

**SUBJECT: Human Resources Department Report for September 2019**

**Report in Brief**

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Reviewed by: \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_  
City Manager

Attachment(s)

# Human Resources Department / Month End Report

## Recruitment/Positions filled

The City has immediate openings to fill in Public Works for A Sr. Water Repair Tech and a Water Repair. The City has continuous recruitment for Police Officer and/or Police Officer Recruit and Part-time Firefighters.

## New Hires

No new hires to report for October.

## Employment Terminations

No separations from employment during October.

## City Employment

The City's full-time employee count is 107.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

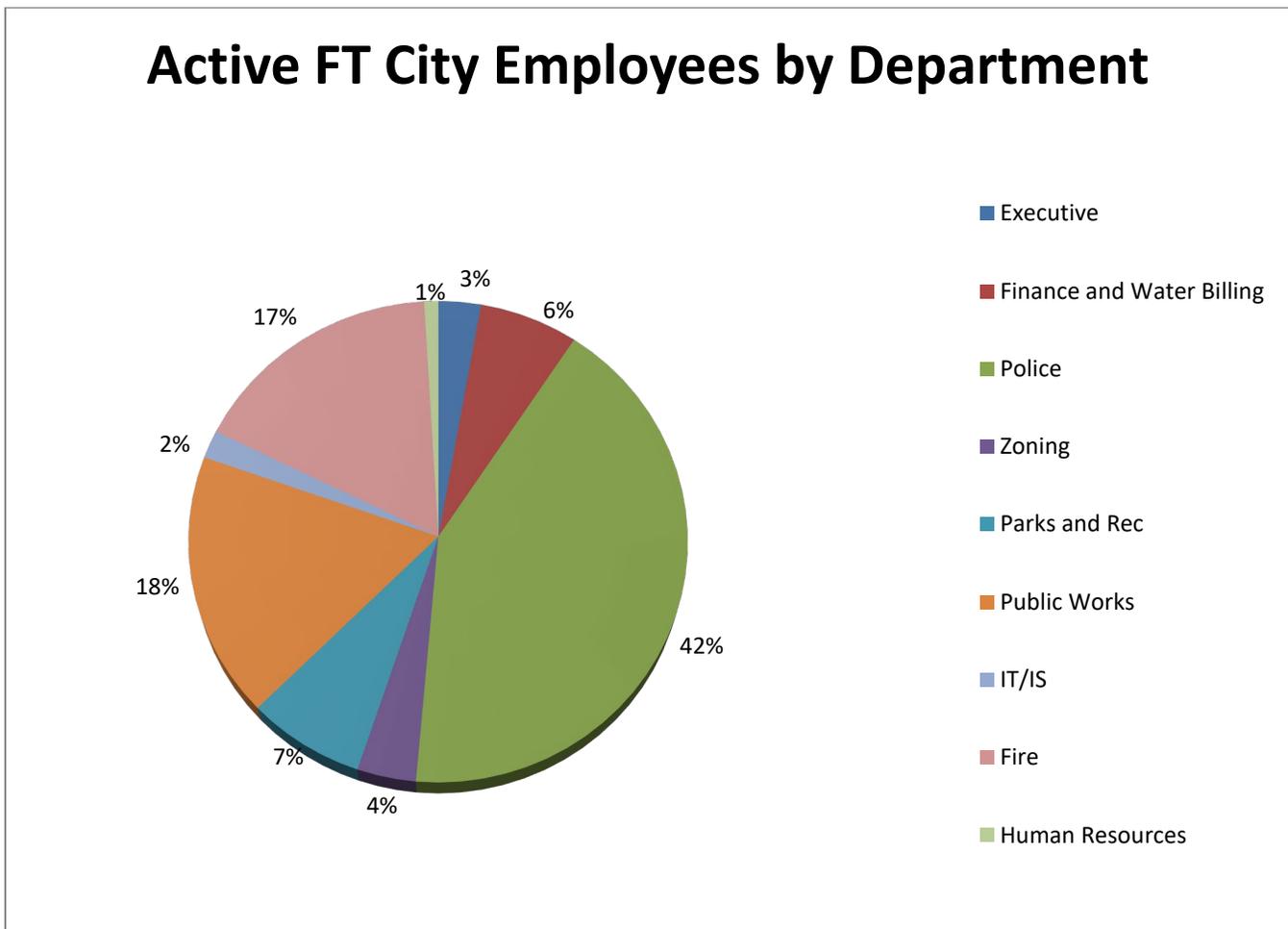
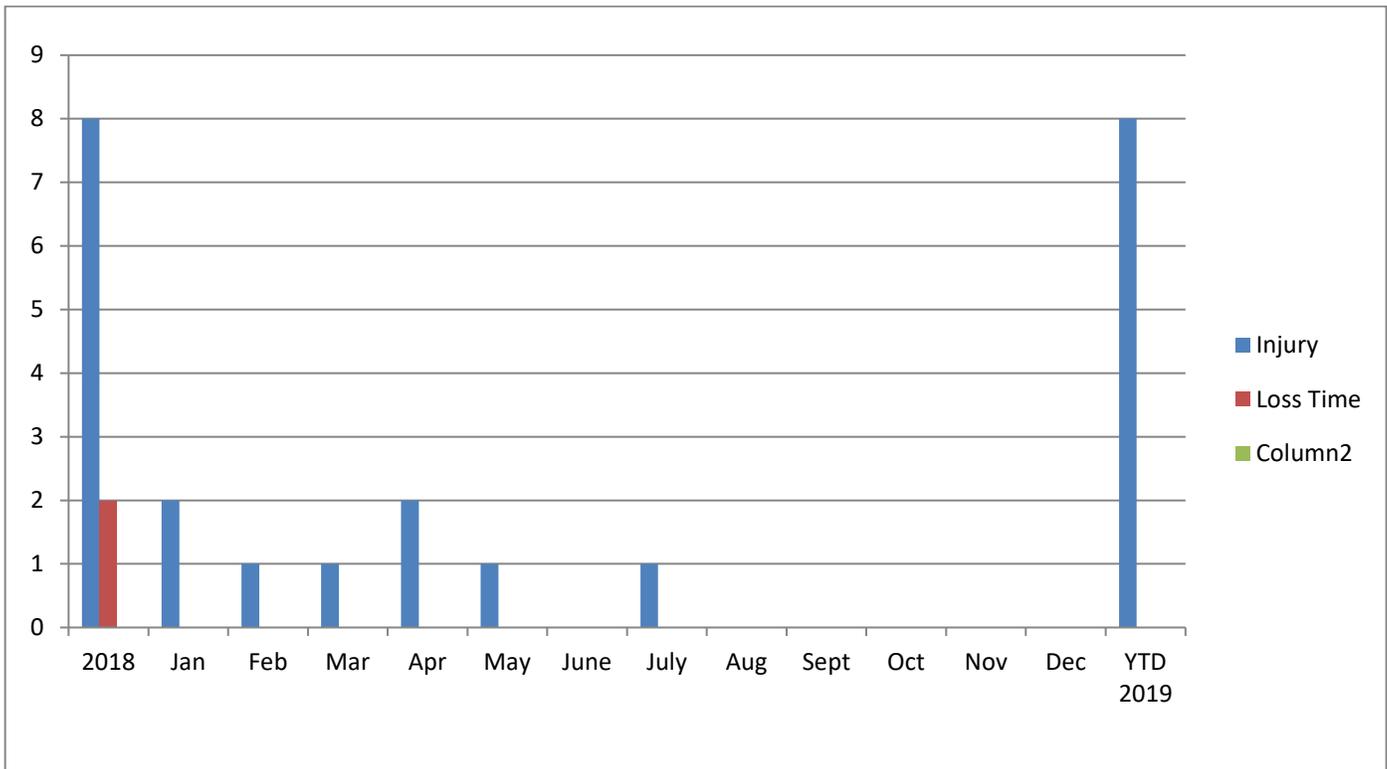


FIGURE 1 NOTE: 2019 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS



## Workers Compensation

No workplace accidents this month.



**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 11/4/2019**  
**SUBJECT: *Technology Department Report for the Month of September 2019***

**Report in Brief**

The Technology Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman  
Title                      Director of Information Technology

Reviewed by: \_\_\_\_\_  
Title                      \_\_\_\_\_

\_\_\_\_\_  
Ron Feldner, City Manager

Attachment(s)

## **Technology Report**

- Upgraded one laptop.
- Completed installation of the SSI project – Police record management system.
- Working on the upgrade to the Recording and camera system in the Council Chambers/Courtroom.
- Upgrading the NVR system.

## **Social Media**

- Currently we have 1145 followers on Facebook and 494 followers on twitter.

## **Building Maintenance**

- Replaced two motors in ERU-1 – HVAC

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**  
***Parks & Recreation***

**TO: THE HONORABLE MAYOR AND CITY COUNCIL** **DATE:** October, 30<sup>nd</sup> 2019

**SUBJECT: *Parks & Recreation 2019 October Report***

**Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department October report. Our staff continues to relish opportunities to provide quality programming and facilities to our residents. We encourage all residents to participate in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of October 2019 and all related information is current as of October 30, 2019.

Prepared by: Cliff Ducey  
Title Parks & Recreation Director

Reviewed by: \_\_\_\_\_  
Title \_\_\_\_\_

\_\_\_\_\_  
Ron Feldner, City Manager

Attachment(s)

**Parks & Recreation Department  
Status Report  
Summary - October 2019**

**Adult/Youth/Sports Programs & Community Relations Activities/Events**

**Adult Programs**

**Senior Center**

During the Month of September an average of 42 Senior Citizens attended/participated in adult programs at the Senior Center. Total number of lunch meals served 775. And 103 Breakfast meals were served. ***Activities included: Devotion time, bingo, trivia, puzzles, dominoes, bridge, cards, pool and line dancing and muscle strengthening exercise.***

➤ ***Monthly Programs Offered***

Senior News

- Pruitt Health Care visited on October 1st and did a Nursing Home 101 for us. Important info that the Seniors needed to know. Dunking Donuts for all!
- Our Seniors went to Driggers Farm in Claxton Tuesday Oct. 15th! The Seniors were able to visit a working farm and pick up their own sweet potatoes!
- A program on the "Benefits of Apples" was held on October 17th . Apple Cider, Apple Tarts, and Apples was provided.
- "Eat Out Night" was at Love's Seafood on October 24th!
- On October 28th, 28 of our Seniors went on a trip to Pigeon Forge and enjoyed Dolly Wood, 3 shows, and the exhibit Titanic.
- Ongoing: Pool table, workout room, on line computer, Wi-Fi, card games, group exercise classes, bingo, Wednesday morning devotionals, well stocked library, and brain games are also still on every month's calendar! Of course the coffee pot, donuts, and fresh lemonade are offered up everyday!

## **Youth Programs**

### **Cooper Center**

The Cooper Center will re –open November 14th

**Activities included: Ping-Pong, indoor board games and playground.**

➤ **Monthly Programs Offered**

- After school activities
- Outdoor fenced in playground and basketball court.

### **September**

Republic Services and with Habitat for Humanity along with the City of Garden City had their 3<sup>rd</sup> volunteer work day at the Cooper Center on October 5<sup>th</sup>, 9am-2pm.

## **Sports Programs/Activities**

➤ **Upcoming Sports Programs/Events Basketball sports signups underway**

➤ **Basketball Registration – November 1 – November 30th**

Registration Fee is \$25 residents and \$35 non residents

Sign-up taken at Garden City Gym Monday –Friday 8am – 5pm (Debit/ Credit, check or money order only) 160 B. Priscilla D. Thomas Way 966-7788

### **Youth Gymnastics \$40 for 8 session (ages 3-13)**

Sign-up taken at Garden City Gym Monday –Friday 8am – 5pm (Credit/Debit card, check or money order only) 160 B. Priscilla D. Thomas Way 966-7788



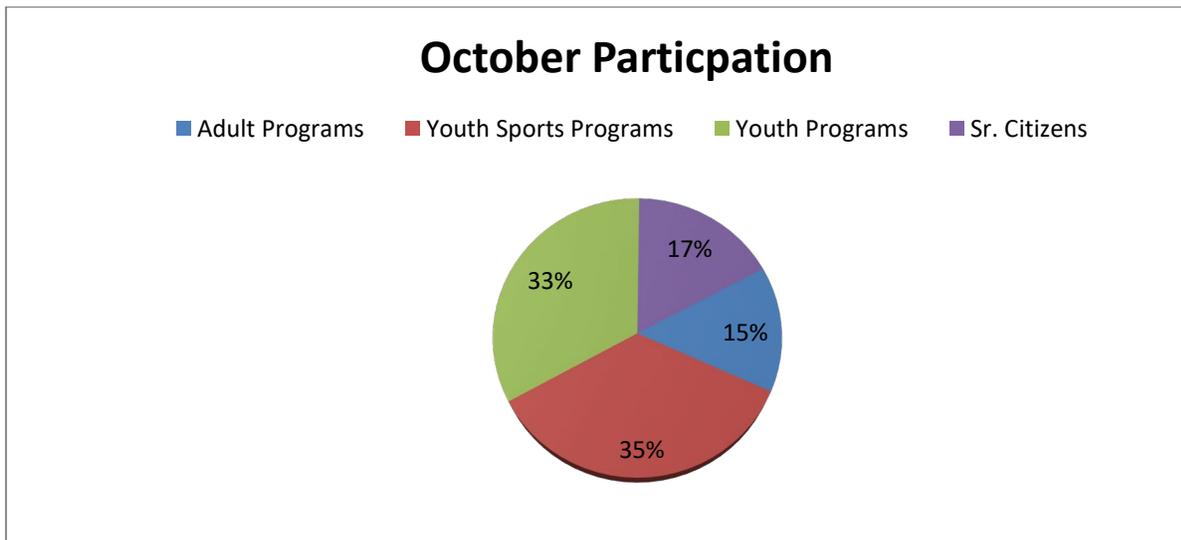
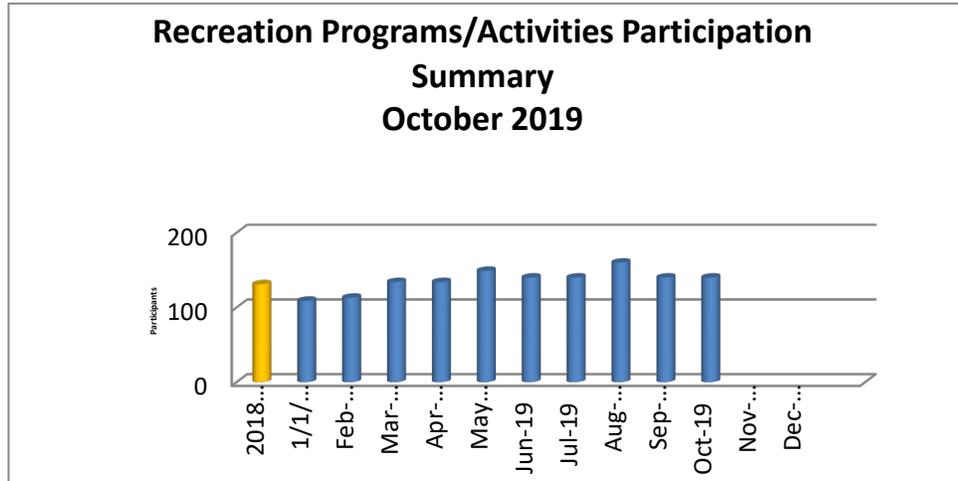
## **Community Relations Activities/Events**

- **Garden City Eagle Football & Soccer**

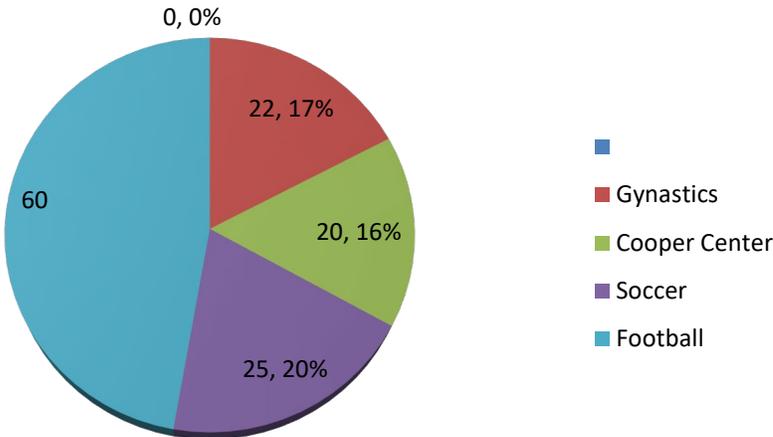
3 Football teams

4 soccer teams

The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.



### Top Activities October 2019



### ▣ Parks Maintenance/Improvement Projects

**Project Name:** Cooper Center Renovation.

**Start Date:** June 2019

**Status:** Will be complete by November 13th

**A RESOLUTION TO RENEW SERVICE AGREEMENTS FOR  
DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES**

**WHEREAS**, on December 31, 2019, the City's primary agreement for debris removal, reduction and disposal services with Crowder Gulf, LLC, as well as the City's secondary back-up or contingent agreements for such services with Ceres Environmental Services, LLC, and DRC Emergency Services, LLC, will expire, subject, however, to being renewed pursuant to provisions set forth therein for an additional two-year period through December 31, 2021, subject to the parties agreeing upon pricing changes to reflect the current disaster recovery market value of the services being provided; and,

**WHEREAS**, in May 2017, when the City initially solicited proposals for providing debris removal, reduction, and disposal services to the City, the proposal of Crowder Gulf, LLC, was scored the highest based upon certain weighted factors set forth in the solicitation package including, but not limited to, price, ability, qualifications and experience, work approach, and compliance with certain mandatory requirements set forth in the package, and the proposals submitted by Ceres Environmental Services, Inc., and DRC Emergency Services, LLC, were ranked second and third, respectively, with said contractors expressing the desire to enter into secondary contingent contracts with the City which would not be activated unless and until the City's primary contractor proved unable to perform its contract with the City; and,

**WHEREAS**, it was, and still is, in the City's best interest to have three potential contractors available for debris management operations in the event of any storm event or other Act of God, and based upon the satisfactory performance of all three above-named contractors with respect to their respective service contracts with the City, it would also be in the City's best interest to renew the three agreements for an additional two (2) year period through December 31, 2021, subject to the parties agreeing to price changes reflecting any change in the consumer price index since the agreements were originally entered into; and,

**WHEREAS**, the City Manager has confirmed that no one associated with the City currently has any financial interest in any of three above-named contractors that would compromise the decision to renew their respective agreements;

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA**, that the City's primary agreement for debris removal, reduction and disposal services with Crowder Gulf, LLC, as well as the City's secondary back-up or contingent agreements for such services with Ceres Environmental Services, LLC, and DRC Emergency Services, LLC, be renewed for a two (2) year period through December 31, 2021.

**BE IT FURTHER RESOLVED THAT** the City Manager, with the advice and counseling of the City Attorney, be authorized to negotiate renewal terms and provisions for the three service contracts, and that he be further authorized to execute the renewal agreements on behalf of the City, as well as any other documents which he and the City

Attorney deem necessary to further the intent of this Resolution.

**ADOPTED AND APPROVED** this \_\_\_\_\_ day of November 2019.

---

Rhonda Ferrell-Bowles  
Clerk of Council

Received and approved this \_\_\_\_\_  
day of November, 2019:

---

Don Bethune, Mayor

# CrowderGulf

## Disaster Recovery and Debris Management

5435 Business Parkway  
Theodore, Alabama 36582

Office: (800) 992-6207  
Fax: (251) 459-7433

October 7, 2019

Mr. Benny Googe, Director  
Department of Public Works  
City of Garden City  
2 Bud Brown Road  
Garden City, GA 31408

via email: [bgooge@gardencity-ga.gov](mailto:bgooge@gardencity-ga.gov)

**Re: Contract Renewal for Disaster Debris Removal, Reduction and Disposal Services**

Dear Mr. Googe:

CrowderGulf has been providing the City of Garden City Disaster Debris Removal, Reduction and Disposal Services per the agreement executed on June 05, 2017. The term of the Contract shall be through December 31, 2019 with the option to renew for one (1) additional two (2) year period.

According to the contract, section 3.6, section 7.0 of this contract may be reviewed and amended on an annual basis, at which time amended unit costs may be submitted by the Contractor to the City to reflect the disaster recovery market value of all contracted services. According to the Bureau of Labor Statistics the Consumer Price Index for 2018 for all Urban Consumers rose 2.1 percent. Currently the 2019 Consumer Price Index for all Urban Consumers has increased 1.7 percent. At this time CrowderGulf is requesting a price modification of 3.8 percent.

If the City of Garden City is in agreement to renew the contract, please sign the renewal acceptance below and return to CrowderGulf. Upon execution of this acknowledgement, the contract will continue with the updated pricing sheet (attached) until its new expiration date of December 31, 2021.

We appreciate the opportunity to renew this contract and stand ready to respond immediately in the event the City of Garden City requests our services. If you have any questions or if we can be of any further assistance please do not hesitate to contact me or Ashley Ramsay-Naile at 800-992-6207 or by e-mail [jramsay@crowdergulf.com](mailto:jramsay@crowdergulf.com).

Best regards,



John Ramsay  
President

**RENEWAL ACCEPTANCE – City of Garden City, GA**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Name/Title*

\_\_\_\_\_  
*Date*



October 22, 2019

To: City of Garden City, Georgia  
100 Central Avenue  
Garden City, GA 31405

RE: Disaster Debris Removal, Reduction and Disposal Services Contract Extension

To Whom it May Concern:

Pursuant to Section 4.6 of the contract to provide disaster removal, reduction and disposal services dated, September 21, 2017, Ceres Environmental Services, Inc. wishes to exercise the option to extend the contract for one (1) additional two (2) year period.

If you are interested in extending the contract, for the term of January 1, 2020 through December 31, 2022, please execute by completing the form below.

Please email your response to [michelle.kentula@ceresenv.com](mailto:michelle.kentula@ceresenv.com).

Thank you,

Tia Laurie, Corporate Secretary

I (We) agree to extend the contract for Disaster Debris Removal, Reduction and Disposal Services:

(Circle one)      **Agree**      **Disagree**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

City: City of Garden City, Georgia



P.O. Box 17017, Galveston, TX 77552  
Phone: 888-721-4372 Fax: 504-482-2852  
www.drcusa.com

October 15, 2019

Corbin Medeiros, MPA, CEM  
Fire Chief  
Garden City Fire Rescue  
912-655-6220

Re: Contract Extension between DRC Emergency Services and the City of Garden City, GA  
Disaster Debris Removal Services

Dear Mr. Medeiros:

The above-mentioned contract is set to expire on December 31, 2019. DRC Emergency Services, LLC would like to take this opportunity to offer the City an extension to the contract between DRC Emergency Services, LLC and the City of Garden City, GA for a period of two (2) years. All terms and conditions in the original contract will remain in effect for the duration of this contract expiring December 31, 2021.

If this offer of renewal is acceptable to you, please execute below and fax or email it to my attention to (504) 482-2852 or lgarcia@drcusa.com. Also, if you have any questions, please feel free to contact me. I look forward to continuing our relationship with you and the City of Garden City, GA.

Sincerely,  
*Lisa Walsh*  
Lisa Garcia Walsh  
Contracts Manager

Agreed and Accepted By:  
Garden City, GA

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RESOLUTION**

WHEREAS, the Director of Human Resources, with the aid of the City Manager and the City Attorney, has made minor changes to the portion of the City's Personnel Policy and Procedure Employment Manual setting forth procedures detailing employee obligations and use of leave time during time periods when circumstances impact the City's ability to open for business, as well as procedures for paying essential and non-essential employees during declared emergency incidents; and,

WHEREAS, the Mayor and City Council have reviewed the changes which are denoted in red on the attached Exhibit "A", and wish to place their seal of approval on same;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia:

1. The changes to the portion of the City's Personnel Policy and Procedure Employment entitled "Employee Emergency Incident Pay Policy" which are denoted in red on the attached Exhibit "A," are hereby adopted, shall be effective immediately, and shall remain in full force and effect until changed in accordance with the Personnel Policy and Procedure Employment Manual for the City.

2. The Director of Human Resources shall incorporate the changes into the appropriate places in the Manual, and the City Manager shall distribute copies of the new policies to all City employees.

3. All prior existing policies in conflict with the provisions of the new policies relating to Employee Emergency Incident Pay Policy are hereby repealed.

ADOPTED this \_\_\_\_\_ day of November, 2019.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES,  
Clerk of Council

RECEIVED AND APPROVED this \_\_\_\_\_ day of November, 2019.

\_\_\_\_\_  
DON BETHUNE, Mayor

## EXHIBIT "A"

### **Employee Emergency Incident Pay Policy**

#### **Policy**

The purpose of this policy is to describe the separate pay procedures that will be in effect should an emergency be declared by the City Manager or his/her designee that requires the temporary closing of all or some of the departments and facilities of the City of Garden City (City). This shall also include the activation of the City's Emergency Operations Center (EOC) that may also require quartering or housing of staff at the City or another EOC location.

During a declared emergency incident, there are certain City services that will be considered essential and must be maintained. As such, there will be certain employees identified as essential personnel during a declared emergency that possess the skills and qualifications necessary to maintain essential City services and order. Personnel considered as non-essential to the emergency operation and services delivery will be placed on administrative leave.

Generally, essential personnel will include law enforcement, fire, public works, water /sewer employees, and designated senior management personnel. Other employees may be identified as essential to emergency operations on a case-by-case basis as determined by the City Manager, his/her designee or department director.

If it is determined that emergency conditions exist, including, but not limited to riots, civil disorders, terroristic threats or attacks, epidemics, wide-spread power failure, hurricane conditions, or major weather events, natural disasters, chemical incidents, or similar conditions, the City Manager shall declare the Emergency Incident Period and the level of the activation for essential and non-essential personnel. During an Emergency Incident, the level of activation may be subject to change as the actual severity of the emergency event lessens or worsens as the impact is actualized.

All Garden City departments will conform to this policy for the purposes of emergency pay for employees designated by the City Manager and/or his or her designee and/or their applicable department director as necessary in response to a declared period of emergency.

#### **Scope**

This policy applies to all non-exempt and exempt Garden City employees to include those activated within an Emergency Operations Center(s) (i.e. Chatham Emergency Management Agency (CEMA) and/or the City EOC) and becomes effective immediately upon the City Manager and/or his or her designee's declaration of a Garden City Emergency.

#### **A. DECLARATION OF EMERGENCY**

**Notification of Declared Civil Emergency for the City of Garden City:** The City Manager will notify all employees directly or through department directors of such a declaration. Unless the incident prohibits or it is dictated by the City Manager or his/her designee, the City will endeavor to declare the operational schedule for all Emergency Periods to run from 7:00 am – 7:00 pm.

#### **B. EMERGENCY INCIDENT PERIODS**

The declaration and duration of an emergency incident period to include each level within an Emergency Incident Period including the timespan of a Pre-impact Period, Emergency Period, and Post Impact/Recovery Period shall be determined by the City Manager or his/or her designee.

1. **Pre-Impact Period:** This is the time period leading up to the incident and includes emergency activities, preparation, and preventive measures implemented by the City's departments to prepare for the impending emergency. This period begins when the City Manager or his/her designee declares an emergency is imminent. This period may also include the activation of the Chatham County Emergency Operations Center (CEMA's EOC).
2. **Emergency Period:** This is the time period during which emergency response activities, stabilization of the emergency situation, and restoration of critical services are conducted to protect life and property. Some or all City services may be suspended. During this period, City management may designate key essential critical workforce personnel to take mandatory shelter in a designated Emergency Operations Center(s) (Chatham County and/or City designated EOC). The Emergency Period begins at the time designated by the City Manager or his/her designee and may include City office closures during normal business hours. The Emergency Period ends when the City Manager or his/her designee declares it safe for employees to return to work.
3. **Post Impact/Recovery Period:** This is the time period during which activities are conducted to restore the City's infrastructure and services to pre-incident conditions. This period begins when the declared Emergency Period has ended and may continue for an extended period of time depending on the impact of the emergency or incident and the related recovery efforts necessary to restore City services to normal operational status.
4. **City Incident Period:** This is the entire time period that consists of the Pre-Impact Period, the Emergency Period, and the Post-Impact Recovery Period.

### C. EMPLOYEE STATUS

The City has determined that certain personnel are necessary to maintain essential functions during an Emergency Incident. Prior to a declaration of an emergency incident, department directors shall designate "Emergency Essential" personnel to be assigned to the critical workforce and "Emergency Non-Essential" personnel whose job functions are not necessary to maintain emergency operations. Individual employees designated as "Emergency Non-Essential" or "Emergency Essential" may have a temporary status change, depending on the timing, nature, and scope of the Emergency Incident or at the discretion of the department director, City Manager, or his/her designee.

1. **"Emergency Non-Essential"** – Dependent on the type of emergency incident, a needs assessment will be made and some employees may be temporarily dismissed from work, concurrently or successively. "Emergency Non-Essential" personnel are referred to as non-essential personnel throughout this document and are so designated according to the type of Emergency Incident in progress. Generally, all non-essential personnel are those whose job duties ~~are~~ may not be necessary when the City is operating under a Level 2 or Level 3 emergency.
2. **"Emergency Essential"** – "Emergency Essential" personnel are referred to as essential personnel throughout this document and are designated as essential according to the type of employee services necessary during Level 2 and Level 3 of an Emergency Incident. Each department director is responsible for identifying those employees who will be required to remain or respond in the event of emergency incident conditions and those critical workforce employees will be designated as "Emergency Essential." Emergency Essential employees may be required to be available immediately before (Pre-Impact) and/or during an (Emergency) ~~(e.g., those within the designated Emergency Operations Center(s) and/or after the incident or emergency condition (Post-Impact/Recovery))~~ to perform duties directly related to the emergency conditions, as

determined by the City. These employees may be required to work during periods after the emergency when other employees may be dismissed, on leave or furloughed.

**D. COMPENSATION FOR HOURS WORKED DURING A DECLARED EMERGENCY PERIOD:**

1. During a declared Emergency Incident Period, exempt (salary) employees will be compensated according to:
  - a. Employee Status (Non-Essential Personnel and Essential Personnel); and
  - b. The Level of the Emergency Incident Period in which the employee is assigned and the beginning and ending time of the period assigned to a level(s).
2. Active exempt (salary) employees shall receive their regular salary except during the declared Emergency Period when they are assigned to report to work during Level 2 and Level 3 as essential personnel. The exempt- employee's base salary will be computed to arrive at the regular hourly rate; then the City shall pay the exempt-status employee(s) ~~at double their regular the designated Level's~~ hourly rate for all hours worked. Exempt employees whose status is non-essential during ~~Level 2 and Level 3 of~~ the Emergency Incident period will be placed on paid administrative leave (Refer to the corresponding chart at the end of the document for details on the Levels of the Emergency Incident Period). Nothing herein shall be construed to affect the exempt status of such employees.
3. Active Non-exempt (hourly) employees designated as essential personnel during the Emergency Incident period will be paid for all hours worked within the Emergency Incident Level assigned. Non-exempt (hourly) employees designated as non-essential personnel during the Emergency Incident period will be paid for all hours worked during Level 1 at their regular rate of pay and regular rate for any applicable overtime. Non-exempt employees designated as non-essential who are released from work during ~~Level 2 and Level 3 of thean~~ Emergency Incident period will be placed on paid administrative leave and receive their regular rate of pay for the time that would fall within their normally scheduled workday (Refer to the corresponding chart at the end of the document for details on the Levels of the Emergency Incident Period).
4. Employees who are on an approved FMLA or any medical leave of absence during the Emergency Incident will continue to be paid or unpaid according to the prior terms of the leave approval. At the Department Director's discretion, essential personnel who had previously been approved for paid time off for vacation that falls within the Emergency Incident period will be subject to the leave request being cancelled with the employee called back to active work. The employee will be allowed to reschedule the vacation time off for an alternate time period. In addition, an employee's failure to return to work after either written or verbal notice is given canceling a previously approved leave will be deemed as an unauthorized absence from work and will be subject to immediate dismissal. Such administrative leave will be limited to a maximum of 40 hours. Should City operations be shut down greater than 40 hours, employees will be placed on excused unpaid leave with the option to use any accumulated paid time off hours to cover the unpaid leave period. See Policy 8.9, Administrative Leave.
5. During the City's Emergency Incident Period, no one is excused from work ~~or guaranteed paid time away from the office~~ until the City Manager, or his/her designee, through the department directors, authorizes employees to leave, even if a public announcement of office closures or a suspension of services is issued by other Cities, Counties or businesses. Essential personnel who refuse to work or fail to report during an Emergency Incident will be subject to immediate dismissal.

6. The City recognizes that employees have personal and family responsibilities that may conflict with the obligation to fulfill their job requirements during hazardous weather situations or a state of local emergency. When evacuation of personal residences is required, essential personnel will be permitted and expected to prepare their personal property and make arrangements for their families as no one other than Garden City essential personnel may be housed at a City facility. Therefore, essential personnel may be granted up to four (4) hours of administrative leave beforehand for this purpose.
7. The City Manager will determine and declare when it is safe for all employees to return to work. Employees are expected to return to work on their next scheduled day or shift following the City Manager's declaration that it is safe to return. If an employee fails to show up for work without prior notification then that specific time lost will be considered an unexcused absence without pay. The employee will be subject to disciplinary action. Employees who are not able to return to work due to emergency conditions (for instance, they have evacuated the area and are unable to return, or they are unable to leave their residence to return to work at a City facility due to impassable roadways, etc.) must contact their department director or designated supervisor as soon as possible. The employee must utilize their appropriate accrued leave time for this time away from work.
8. During an emergency incident, any unauthorized absence from work or assignment may be considered sufficient cause for discharge.
9. All policies concerning compensation shall comply with the City's Personnel Policies, Procedures, and the Fair Labor Standards Act.

**E. SUMMARY OF EMERGENCY INCIDENT PERIODS AND ACTIVATION LEVELS**

<u>PRE-IMPACT PERIOD</u>	<u>EMERGENCY PERIOD</u>	<u>POST IMPACT/RECOVERY PERIOD</u>
<ul style="list-style-type: none"> <li>• This is the time period prior to the impending emergency incident. This period includes emergency response preparation activities and preventive measures by the City departments in preparing for an impending emergency.</li> <li>• Starts – Activation of Chatham County and/or a designated City Emergency Operations Center or the City Manager declares an emergency is imminent.</li> <li>• Ends – The City <u>close</u> may <u>close</u> for business or emergency conditions pass</li> </ul>	<ul style="list-style-type: none"> <li>• This is the time period during which emergency response activities and restoration of critical services are conducted to protect life and property. During this time, City services may be suspended.</li> <li>• Starts – The Emergency Period begins at the time designated by the City Manager or his/her designee. During this time, City offices may be closed for business.</li> <li>• Ends – City Manager or his/her designee declares all clear and safe for</li> </ul>	<ul style="list-style-type: none"> <li>• This is the time period during which activities are conducted to restore the City's infrastructure and services to pre-emergency conditions. Some City services may be impacted and/or suspended. This period may be for an extended period of time depending on the extent of the emergency incident.</li> <li>• Starts – City Manager or his/her designee declares all clear and safe for employees to return to work.</li> <li>• Ends – As determined by department directors with City Manager approval. This may vary by department.</li> </ul>

and the City resumes normal operations.	employees to return to work.	
---	------------------------------	--

Garden City has identified three specific levels of activation within an Emergency Incident Period. Each level of activation reflects the severity, size, and complexity of an incident. The activation level dictates the level of resources and coordination required for incident stabilization and directs changes to financial and administrative procedures. The Emergency Incident Periods detailed below can only be activated by the City Manager or his/her designee and in no way reflects every incident type or situation.

COMPENSATION DURING A <b>CITY MANAGER (CM)</b> DECLARED EMERGENCY INCIDENT PERIOD					
EMERGENCY INCIDENT PERIOD ACTIVATION LEVEL	DESCRIPTION	ACTION	INCIDENT EXAMPLES (NOT ALL INCLUSIVE)	EMPLOYEE STATUS	
				NON-ESSENTIAL PERSONNEL PAY	ESSENTIAL PERSONNEL PAY
<b>Level 1</b> <b>CM Activation</b>  Pre-Impact Period or Post-Impact Period	All City departments operating a regular schedule with overtime as necessary for non-routine tasks.	Pre-Emergency preparation and preventive maintenance procedures in effect.  Post-Emergency clean-up and restoration activities performed.	<ul style="list-style-type: none"> <li>Severe Weather Warning</li> <li>Pre-Hurricane or other Natural Disaster</li> <li>Any foreseen impending threat to life and/or property</li> <li>Emergency Period ended</li> </ul>	Regular Pay Rate or Paid Administrative Leave for a Maximum of 40 Hours as Determined by the City Manager	Regular Pay Rate
<b>Level 2</b> <b>CM Activation</b>  Emergency Period	Partial/Elevated Activation of EOC. An unexpected major event or potential threat that disrupts one or more City operations and may impact life safety. Non-routine emergencies possibly with multiple departments and jurisdictions involved.	The City Manager or his/her designee declares an Emergency and may activate the Emergency Operations Center.	<ul style="list-style-type: none"> <li>Major fires</li> <li>Localized severe weather event (i.e. tornado)</li> <li>Large, High Profile, Political or Sensitive Events</li> <li>Search and Rescue Operations</li> <li>Transportation Interruptions</li> <li>Large School Incidents</li> <li>Presidential Visit</li> </ul>	Paid Administrative Leave for a Maximum of 40 Hours as Determined by the City Manager	1.5 x Regular Hourly Rate for all hours worked

Formatted: Indent: Left: 0", Hanging: 0.06"

Formatted: Space After: 0 pt

COMPENSATION DURING A <b>CITY MANAGER (CM)</b> DECLARED EMERGENCY INCIDENT PERIOD					
EMERGENCY INCIDENT PERIOD ACTIVATION LEVEL	DESCRIPTION	ACTION	INCIDENT EXAMPLES (NOT ALL INCLUSIVE)	EMPLOYEE STATUS	
				NON-ESSENTIAL PERSONNEL PAY	ESSENTIAL PERSONNEL PAY
<p><u>Level 3</u> <u>CM Activation</u></p> <p>Emergency Period</p>	<p>Full Activation of EOC.</p> <p>An unplanned major disaster, imminent threat, or planned large scale mission involving the City and/or surrounding community.</p> <p>Only identified departments operating.</p>	<p>A major incident will immediately trigger activation of the Emergency Operations Center (EOC). An expected, imminent threat may trigger the need for staff to reside or be housed at a designated EOC for an extended unknown period of time.</p> <p>The City Manager or his/her designee will activate the Emergency Operations Center in a Level 3 emergency by issuing an Emergency Declaration.</p>	<ul style="list-style-type: none"> <li>• Severe Weather: Hurricane, Winter Event</li> <li>• Active shooter</li> <li>• Airplane Accident/Crash</li> <li>• Mass Casualty Incident</li> <li>• Large HAZMAT Incident</li> <li>• Evacuation and Population Management</li> </ul>	<p>Paid Administrative Leave for a Maximum of 40 Hours</p>	<p>2.0 x Regular Hourly Rate for all hours worked</p>

Formatted: Not Highlight

Formatted: Not Highlight

STATE OF GEORGIA        )  
COUNTY OF CHATHAM    )

**RESOLUTION**

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia:

WHEREAS, Centerpoint Intermodal Center – Garden City Property Owners’ Association, Inc., has requested Garden City, Georgia, to (1) permanently close and vacate the southern 835.17 feet, more or less, of the portion of Biscuit Hill Road North of the Georgia Railway 150-foot right-of-way running between Common Area 8 (Tax Parcel No. 6-0883-01-003) on the West and Lot B and the southern portion of Lot C of the Subdivision of Lot 2 of the Hutchings Estate (Tax Parcel Numbers 6-0883-01-001 & 6-0883-01-002 and a portion of Tax Parcel Number 6-0883-01-003) on the East, said portion being more particularly described in the attached Exhibit “A” and being shaded in red on the attached Exhibit “B”, bounded on the East by Lot B and the southern portion of Lot C of the Subdivision of Lot 2 of the Hutchings Estate now or formerly by Moss Realty, Inc.; on the South by the Georgia Railway 150-foot right-of-way; on the West by the southernmost 835.17 feet of Common Area 8 owned by Centerpoint Intermodal Center – Garden City Property Owners’ Association, Inc.; and on the North by the former northern portion of Biscuit Hill Road, and (2) dispose of such property in accordance with Section 32-7-4 of the Official Code of Georgia Annotated; and,

WHEREAS, the City has found that the above-described portion of Biscuit Hill Road has not been improved or used for any public street purposes to date, and that no public use for said portion of Biscuit Hill Road for street purposes can be reasonably anticipated; and,

WHEREAS, pursuant to Section 32-7-2 of the Official Code of Georgia Annotated, the City has notified the owners of the properties adjacent to the above-described portion of Biscuit Hill Road of the proposal to permanently close and vacate same, and no objections have been raised by said owners;

NOW, THEREFORE, be it resolved by the Mayor and Council of Garden City, Georgia, in regular session assembled:

1. That the southern 835.17 feet, more or less, of the portion of Biscuit Hill Road North of the Georgia Railway 150-foot right-of-way running between Common Area 8 on the West and Lot B and the southern portion of Lot C of the Subdivision of Lot 2 of the Hutchings Estate on the East (being bounded on the East by Lot B and the southern portion of Lot C of the Subdivision of Lot 2 of the Hutchings Estate [Tax Parcel Numbers 6-0883-01-001 & 6-0883-01-002 and a portion of Tax Parcel Number 6-0883-01-003] owned now or formerly by Moss Realty, Inc.; on the South by the Georgia Railway 150-foot right-of-way; on the West by the southernmost 835.17 feet of Common Area 8 [Tax Parcel Number 6-0883-01-026] owned by Centerpoint Intermodal Center – Garden City Property Owners’ Association, Inc.); and on the North by the former northern portion of Biscuit Hill Road), being more particularly described on Exhibit “A” attached hereto, and being shaded in red on the attached Exhibit “B,” be permanently closed and vacated.

2. That the City is hereby authorized and directed to dispose of such property in accordance with Section 32-7-4 of the Official Code of Georgia Annotated based on the reasonable fair market value of the abandoned road parcel being \$ 12,500 per acre as determined by an April 25, 2019, appraisal of DeWitt Cook & Associates, subject to whatever terms and conditions the City Manager deems necessary.

3. That this Resolution, by certification, be recorded in the permanent minutes of the November 4, 2019, regular scheduled minutes of the Mayor and Council of Garden City, Georgia.

ADOPTED by the Mayor and Council of Garden City, Georgia, in regular open session, this 4<sup>th</sup> day of November, 2019.

---

RHONDA FERRELL-BOWLES  
Clerk of Council

Received and approved this 4<sup>th</sup> day of November, 2019, in regular open session of the Mayor and City Council of Garden City, Georgia.

---

DON BETHUNE, Mayor

**Exhibit "A"**

**Property Legal Description**

**SOUTHERN 835.17 FEET OF BISCUIT HILL ROAD NORTH OF CENTRAL OF GEORGIA RAILWAY 150' RIGHT-OF-WAY**

ALL THAT CERTAIN LOT, TRACT OR PARCEL OR LAND SITUATE, LYING AND BEING IN THE 8TH G.M. DISTRICT, GARDEN CITY, CHATHAM COUNTY, GEORGIA, BEING SHOWN AS THE SOUTHERN PORTION OF BISCUIT HILL ROAD RUNNING NORTH OF THE CENTRAL OF GEORGIA RAILWAY AND LYING CONTIGUOUS TO THE EASTERN BOUNDARY LINE OF COMMON AREA 8 ON THAT CERTAIN MAJOR SUBDIVISION PLAT OF CENTERPOINT INTERMODAL DATED MAY 8, 2012, PREPARED BY STUART W. SPENCER, GEORGIA REGISTERED LAND SURVEYOR NO. 3066, AND RECORDED IN THE OFFICE OF THE CLERK OF THE SUPERIOR COURT OF CHATHAM COUNTY, GEORGIA, IN PLAT RECORD BOOK 42-S, PAGE 135-C, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT AT THE NORTHEASTERN INTERSECTION OF CENTRAL OF GEORGIA RAILWAY AND BISCUIT HILL ROAD, SAID POINT ALSO BEING THE POINT OF BEGINNING; RUNNING THENCE N 73°30'25" W A DISTANCE OF 30.04 FEET TO A POINT; RUNNING THENCE N 19°31'16" E A DISTANCE OF 835.17 FEET TO A POINT; RUNNING THENCE S 73°30'25" E A DISTANCE OF 30.04 FEET TO A POINT; AND RUNNING THENCE S 19°31'16" W A DISTANCE OF 835.17 FEET TO A POINT, THE SAID POINT OF BEGINNING, HAVING AN AREA OF 25,055 SQUARE FEET OR 0.575 ACRE.

**Exhibit "B"**

**Property Survey Plat**



**RESOLUTION**  
**Garden City, Georgia**

**A resolution to authorize renewal of Garden City alcohol licenses for the 2020 calendar year; to provide for review and limited investigation of said license holders; and for other purposes.**

**BE IT RESOLVED** by the Mayor and Council of Garden City, Georgia:

**WHEREAS**, pursuant to Section 6-72 of the Garden City Code of Ordinances, the establishments listed in “Exhibit A” attached, being current holders of licenses to sell alcoholic beverages in the City of Garden City, Georgia, have made application for renewal of said license; and

**WHEREAS**, an investigation of the facts, as stated in the above referenced license application has been conducted for purposes of determining the veracity of applicant statements and for determining compliance with all applicable provisions of Garden City Ordinance regarding sale and distribution of alcoholic beverages; and

**WHEREAS**, applicants listed in “Exhibit A” attached are reasonably determined to be in compliance with all existing Garden City Ordinances regarding sale and distribution of alcoholic beverages and are not subject to suspension or revocation of an alcohol beverage license as expressed in Garden City Ordinance 6-74; and

**WHEREAS**, applicants listed in “Exhibit A” attached have paid an alcohol beverage license renewal fee as required by Garden City Code of Ordinances Section 6-58 (b);

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council of Garden City, Georgia, in regular Session assembled, do hereby authorize the renewal of alcoholic beverage licenses for those establishments denoted in “Exhibit A” attached for the period of calendar year 2020 and such establishments shall be issued documentary evidence of renewal to be displayed prominently at all times on the premises for which the license renewal has been issued pursuant to Garden City Code of Ordinances Section 6-73.

**Adopted this 4<sup>th</sup> day of November 2019.**

---

Don Bethune, Mayor

**Received and approved this 4<sup>th</sup> day of November 2019.**

---

Rhonda Ferrell-Bowles, Clerk of Council

<b>2020 License</b>	<b>DBA</b>	<b>Owner/Applicant Name</b>	<b>Manager Name</b>	<b>Physical Address</b>	<b>City</b>	<b>Lic Summary</b>	<b>Date Pmt Recd</b>	<b>Amount Recd</b>
Aditya Food Mart, Inc.		Priteshkumar A Patel		702 Hwy 80	Garden City	Beer/Wines	10/7/19	\$993.00
Bill's Mini Mart		Bill H. Lal	Nimish Patel	1550 D Dean Forest Rd	Garden City	Beer Only	10/7/19	\$757.00
Blueberry Hill		Daniel Ribera	Rita Ribera	1550 C Dean Forest Rd	Garden City	Liq/Beer/Wines	10/15/19	\$3,715.00
BP 21 LLC	BP 21	Kirankumar Amin		4319 Augusta Rd	Garden City	Beer/Wines	9/12/19	\$993.00
Carey Hilliard's Restaurant		G. Timothy Hilliard	Stacia Lynn Blackmore	514 Hwy 80 W	Garden City	Beer/Wines	10/9/19	\$993.00
Carey Hilliard's Restaurant -Hwy 21		G. Timothy Hilliard	Stacia Lynn Blackmore	5350 Augusta Rd	Garden City	Beer/Wines	10/9/19	\$993.00
Chinatown Buffet Restaurant		Qing X. Quan		309 Hwy 80	Garden City	Beer Only	10/1/19	\$757.00
Chu's Convenience Mart		Richard F Pruden		2606 Hwy 80	Garden City	Beer Only	10/8/19	\$757.00
Copacabana's Sport Bar		Olga A Henriquez-Trejo		425 Hwy 80	Garden City	Liq/Beer/Wines	10/14/19	\$3,715.00
Dean Forest Beverage Center		Bill H Lal		1550 E Dean Forest Rd.	Garden City	Liq/Beer/Wines	10/7/19	\$3,715.00
El Fogon Katracho		Maria L Altamirano		1550 Dean Forest Rd	Garden City	Liq/Beer/Wines	10/14/19	\$3,479.00
Enmark Stations, Inc.		Hailey Bailey Grene		4230 Augusta Rd	Garden City	Beer/Wines	10/7/19	\$993.00
Exxon 21 LLC		Urvitaben Patel	Darshankumar Patel	4801 Augusta Rd	Garden City	Beer/Wines	10/14/19	\$993.00
Famous Asian Restaurant, Inc.		Shi He Huang		1450 Dean Forest Rd, Ste A	Garden City	Beer/Wines	10/8/19	\$993.00
Food Lion #811	Food Lion LLC	Cory Tuck		109 Minus Ave	Garden City	Beer/Wines	10/21/19	\$993.00
Hari Inc.	Hari Food Mart	Prakash V. Patel		4207 Augusta Rd	Garden City	Beer/Wines	9/23/19	\$993.00
Hercules Grill		Andy H Kyriakides		2500 Dean Forest Rd	Garden City	Liq/Beer/Wines	10/7/19	\$3,715.00
Jasmine 17 Inc.	Jasmine Food Mart	Kalpanaben Amin		4928 Ogeechee Rd	Garden City	Beer/Wines	9/11/19	\$993.00
Kedip Food Mart	Dean Forest Shell	Rajendra A Patel		1502 Dean Forest Rd	Garden City	Beer Only	10/10/19	\$757.00
Kishan VB 2 Inc.	80 Quick Stop	Bhartiben V. Patel		305 Hwy 80	Garden City	Beer/Wines	9/18/19	\$993.00
Mahant Pramukh Inc	Yashvi Food Mart	Ankit Patel		165 Main St	Garden City	Beer/Wines	10/16/19	\$993.00
Naira09 LLC	Pump N Go	Rimpal Patel		4820 Augusta Rd	Garden City	Beer/Wines	10/10/19	\$993.00
Nilkanth 27 Inc	Garden City Mini Mart	Shaku Patel		4021 Augusta Rd	Garden City	Beer/Wines	10/17/19	\$993.00
NITI Inc. #3		Rajeshkumar P Patel		1212 Hwy 80	Garden City	Beer/Wines	10/15/19	\$993.00
Parker's #39		Tanya Gassenmaier		4219 Augusta Rd	Garden City	Beer/Wines	10/2/19	\$993.00
Pilot Travel Center #072		Selina Turner		1504 Dean Forest Rd	Garden City	Beer/Wines	10/7/19	\$993.00
Saiami 2 Inc	Garden City Package Shop	Binit Amin	Ankit K Amin	4304 Augusta Rd	Garden City	Liq/Beer/Wines	9/12/19	\$3,715.00
SHIV SAI 1912 LLC	Mini Mart	Vikram Shah		403 - M Hwy 80	Garden City	Beer/Wines	9/20/19	\$993.00
Southern Eagle Distributing		Gregory Evans Stringer	Gregory Evans Stringer	1320 Hwy 80	Garden City	Beer/wines	10/15/19	\$993.00
Wahi Guru LLC	Garden City Chevron	Rajesh P Patel		1210 Hwy 80	Garden City	Beer/Wines	10/9/19	\$993.00
Walgreens	Walgreens #11538	Anwar Shabazz		4210 Augusta Rd	Garden City	Beer/Wines	10/7/19	\$993.00
Yogi & Sons Inc		Yogeshkumar Dave		1298 Highway 80	Garden City	Beer/Wines	9/18/19	\$993.00
<b>NOT RENEWING FOR 2020</b>								
HS & KJ Enterprise, Inc. (NEW OWNERS)	Garden City Pkg	Terry M Smith	Segeun Han	4304 Augusta Rd.	Garden City	Liq/Beer/Wines		
Sapan Trading LLC	In & Out Liquor	Sapan Patel		213 Highway 80	Garden City	Beer/Wines		
Buzzin Café	Garden City Café	Mahesh Patel		165 Main St	Garden City	Beer/Wines		
Saimai, Inc.	Jasmine Food Mart	Ankit K Amin		4928 Ogeechee Rd	Garden City	Beer/Wines		
Saishri Inc	Garden City Mini Mart	Avenika Patel	Himanshu Patel	4021 Augusta Rd	Garden City	Beer/Wines		