

A G E N D A
City Council Meeting
Monday, March 18, 2019 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation by Pastor Dale Simmons, Jasper Springs Baptist Church**
- **Pledge of Allegiance**
- **Roll Call**
- **Presentation:**
 - **Life Saving Award** – Recognition of Police Officer Jennifer Meeks
 - **Fire Department Promotions:**
 - Promotion of Lt. Anthony Brannen to the rank of Captain
 - Promotion of Lt. Michelle Johnson to the rank of Captain

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ RECEIVE FORMAL PUBLIC COMMENT

➤ Garden City Housing Team – Recap 2018 - 2019

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal **“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ CONDUCT PUBLIC HEARINGS

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council’s time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Public Hearing(s):**

- **PC1905, Rezoning Request (Old Dean Forest Road):** Receipt of public comment on a request by Bob Burdell, applicant, to rezone Lot 2, 2A, and 2B on Old Dean Forest Road from P-C2A to I-1 for desired land use as warehouse operations and truck/trailer parking.

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes (3/4/19) and Workshop Synopsis (3/11/19).

➤ **Staff Reports**

- Receive Monthly Departmental Report from Director of Planning & Zoning
- Receive Monthly Departmental Report from Director of Public Works
- Receive Monthly Departmental Report from Chief of Police
- Receive Monthly Departmental Report from Fire Chief

➤ **City Manager's Updates & Announcements**

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Convention & Visitors Bureau Members Reappointment:** A resolution of the Mayor and Council to reappoint Patt Gunn and Ed Chapman to serve as voting members on the Garden City Convention and Visitors Bureau Authority until their successors are appointed within 45 days of the first meeting of the Mayor and City Council in January 2021.

➤ **ADJOURN**



The City of Garden City, Georgia
 100 Central Avenue, Garden City, Georgia 31405
 Phone: 912.966.7777 Fax: 912.966.7792

REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA

The City of Garden City would like to hear issues of importance brought by citizens of Garden City as it is in the best interest of the City that the Mayor and City Council be well-informed and prepared to address topics placed on the agenda. In order to better ensure that this process is efficient and effective, the City requires that citizens submit a written form outlining the subject matter about which they would like to speak. The Mayor may rule out of order personal, abusive or indecorous language or matters that the City has no purview over. Completion of this form does not entitle the Speaker to be added to the agenda.

Request Submittal Date: 3-11-19

Name of Person to Speak: Sharon Bethune

Title: Co-Chair

Business / Organization: Garden City Housing Team Inc.

Address: 2621 Woodlawn Ave.

City/State/Zip: Garden City, GA 31408

Telephone Number: 912-313-8295 Email Address: gardencityhousingteaminc@gmail.com

Have you addressed your issue(s) with City staff? Yes No

Have you addressed your issue(s) with the City Manager? Yes No

City Council Meeting Date: 3-18-19

PURPOSE:

Brief summary / paragraph of topic:

I will be summarizing the progress the Garden City Housing Team has made in 2018 - 2019. A powerpoint presentation will be shown.

Sharon Bethune
 Signature

3-11-19
 Date

A request must be received by the City Manager **one (1) week** prior to the requested City Council Meeting date in order to include this form in the City Council packet. Please be sure to include a detailed summary of your presentation topic on this form or with your typed description. If presenting collateral materials (handouts, maps, fliers, etc.), **eleven (11) copies** must be submitted with this form. If using other forms of media (PowerPoint Presentation, DVD, CD, etc.), the final version must be submitted electronically (or on flash drive/CD) with this form and no modifications will be accepted or allowed. It is understood that the City reserves the right to re-format the presentation to facilitate its use during the City Council meeting, but the City will not edit content.

AGENDA

To: Board of Zoning Appeals / Planning Commission Members
From: Ron Alexander; Director of Planning and Economic Development
Subject: Meeting Agenda: March 12, 2019 – 6:00PM
Cc: Ron Feldner, Rhonda Ferrell-Bowles; Clerk of Council

Note: Pre-agenda is scheduled for March 12, 2019 – 5:30pm in the conference room.

Zoning Appeals

No petitions filed

Planning Commission

PC1905: Bob Burdell, applicant, request to rezone Old Dean Forest Road Lot 2, 2A, and 2B from P-C2A to I-1 for desired land use as warehouse operations and truck/trailer parking. PIN 6-0989-04-002; 6-0989-04-002A; 6-0989-04-002B

***Note*: Public Hearing by City Council for PC1905 is scheduled for March 18, 2019, with Consideration by City Council scheduled for April 1, 2019 at 6pm in the Council Chambers at 100 Central Avenue, Garden City, GA 31405.**



The City of Garden City, Georgia
 100 Central Avenue, Garden City, Georgia 31405
 Phone: 912.966.7777 Fax: 912.963.2735

Building Permit #: _____
 PIN #: _____

PLANNING COMMISSION APPLICATION

Date Filed: February 14, 2019 Amount Paid: Inv-2-19-5332 Case #: PC1905

This application, along with the appropriate application fee, is to be submitted to the **Department of Planning and Economic Development** by the 15th of each month for placement on the following month's meeting agenda. The Planning Commission meets the second Tuesday of each month. The applicant will be notified when the meeting is scheduled by certified letter.

Applications may only be pulled up until one week prior to the scheduled meeting. No refunds of any application costs will be issued. No exceptions will be made.

Please fill out all of page 1, and the corresponding relevant sections on the following pages.

Type of Application:

- Site Plan / LDA Application
- Building / Building Permit Application
- Rezoning / Zoning Amendment
- Subdivision
- Appeal / Variance

General Information:

Property Owner: John N. Constantina Phone: _____
 Cell Phone: _____ Email: _____
 Mailing Address: 1460 Dean Forest Rd. Savannah, GA 31405
 Property Address: Old Dean Forest Rd. Lot 2, 2A & 2B
 PIN#: 6-0989-04-002, 6-0989-04-002A, & 6-0989-04-002B Zoning District: P-C-2A - Commercial

Applicant Name (if different from above): Bob Burdell/Greystone Real Estate Partners, LLC Applicant Phone (if different from above): 404-502-8837
 Applicant Address (if different from above): 3715 Northside Parkway Building 400, Suite 425 Atlanta, GA 30327

If the applicant is different from the property owner, please include a letter from the property owner authorizing the applicant to act on his/her behalf.

Signature of Applicant: *Bob Burdell* Date: 2-14-19



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.963.2735

For Site Plans / LDA Applications:

Please submit four (4) sets of site plans with this application.

For Building / Building Permit Application:

Please submit four (4) sets of building plans with this application.

For Rezoning / Zoning Amendments:

Denied applications cannot be refiled for six (6) months.

Text: Zoning Classification to be Altered: _____ Section: _____
Specific Request:

Justification for Request:

Please include with this application a copy of the existing text where the change is being requested and a copy of the new requested text.

Map: Zoning Classification to be Altered From: P-C-2A To: I-1 Industrial

Existing Land Use:

misc. structures, trailers and abandoned vehicles

Desired Land Use:

warehouse operations and truck/trailer parking

Justification for Request:

Requesting to combine these parcels with the parcel to the rear to develop (2) warehouses and parking. The parcels are located on a minor dead end road located behind the designated commercial properties on Dean Forest Road.

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.963.2735

For Subdivisions:

Please include with this application two plats of the property in question, along with corresponding maps of the adjacent property to the site, including the nearest public street with intersection (if possible).

Also include two plats with the proposed subdivision clearly and accurately marked.

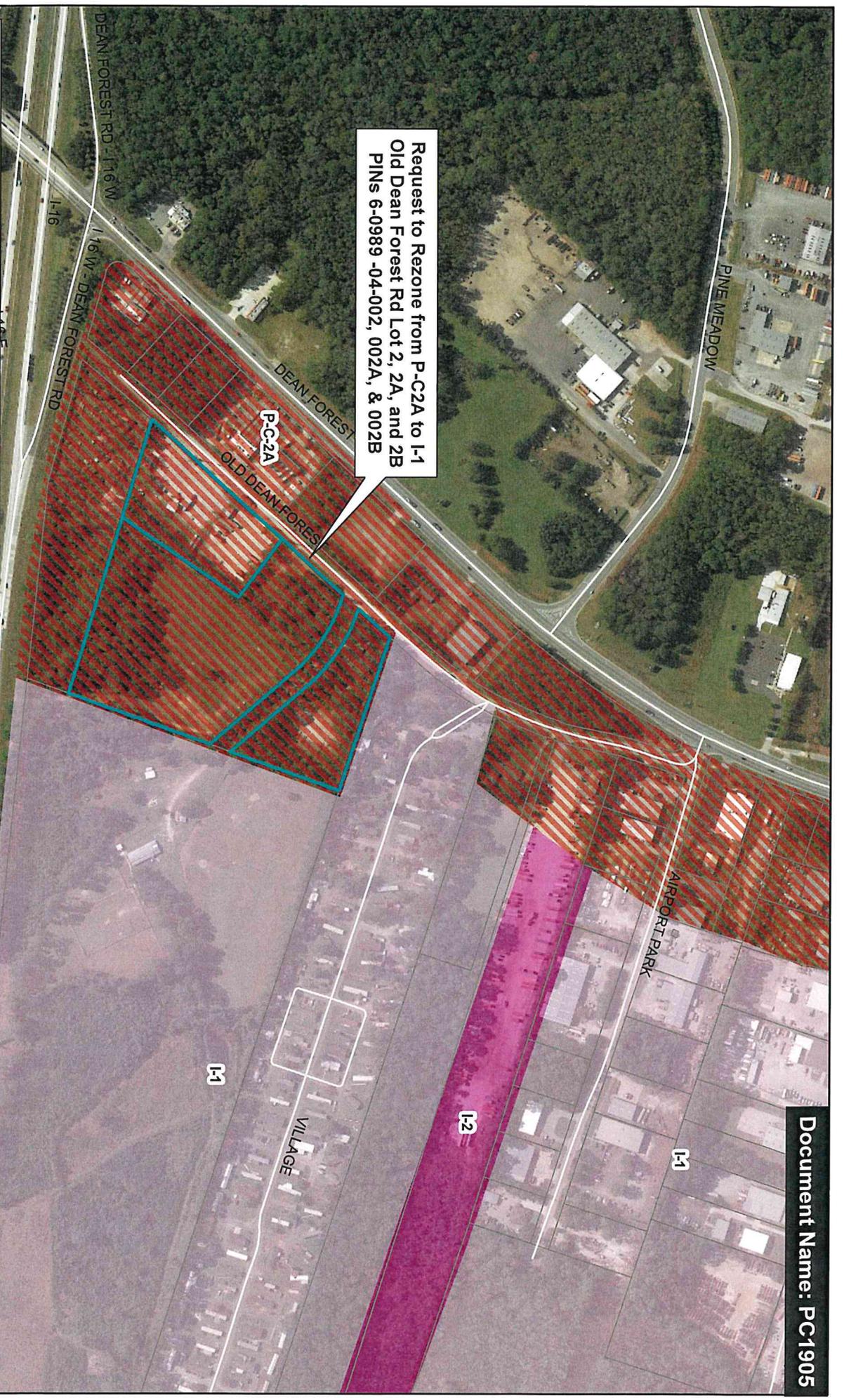
For Appeals / Variance:

Appeal decisions are final with no opportunity to refile.

- Establish a use which must be approved by appeal
- Request to vary:
 - A building setback requirement
 - A lot width requirement
 - A lot area requirement
 - A landscaping requirement (subject to supplemental requirements)
 - An architectural requirement (subject to supplemental requirements)
- Extension of a non-conforming use
- Other – please describe:

Justification for Request:

Request to Rezone from P-C2A to I-1
 Old Dean Forest Rd Lot 2, 2A, and 2B
 PINs 6-0989 -04-002, 002A, & 002B



Zoning

- M = Mixed Use
- C-1 = Light Commercial
- P-C-1 = Planned Commercial
- C-2 = Heavy Commercial
- P-C-2 = Planned Commercial
- C-2A = Heavy Commercial with Alcoholic Sales
- P-C-2A = Planned Commercial
- C-2A (B&W) = Heavy Commercial with Alcoholic Sales
- I-1 = Industrial
- P-I-1 = Planned Industrial
- I-2 = Industrial
- P-I-2 = Planned Industrial
- R-1 = Residential
- P-R-1 = Planned Residential
- R-2 = Residential
- R-A = Residential - Agricultural
- P-R-A = Planned Residential - Agricultural
- R-I-N = Institutional

MINUTES
City Council Meeting
Monday, March 4, 2019 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Mr. Gerald Ethridge, Deacon First Baptist Church of Garden City gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Members: Mayor Bethune presided. Council Members: Councilmember Bruce Campbell, Councilmember Marcia Daniel, Councilmember Debbie Ruiz and Councilmember Kim Tice. Absent: Mayor Pro-tem Bessie Kicklighter and Councilmember Rosetta Cody.

Staff: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Gilbert Ballard, Police Chief; Corbin Medeiros, Fire Chief; Pam Franklin, HR Director; Jackie Jackson, Special Projects Coordinator; Cliff Ducey, Recreation Director; and Ben Brengman, IT Director. *Absent:* Ron Alexander, Planning Director; and Benny Googe, Public Works Director.

Informal Public Comment: Mayor Bethune opened the floor to receive public comment from the audience. There being no questions or comments from the audience, Mayor Bethune closed the informal public comment portion of the meeting.

City Council Minutes: Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to approve the city council minutes dated 2/18/19 and workshop synopsis dated 2/25/19.

Staff Reports:

HR Director presented the Human Resources Department's report for the month of February.

IT Director presented the Information Technology Department's report for the month of February.

Recreation Director presented the Parks & Recreation Department's report for the month of February.

The Mayor, City Council, and City Manager commended city staff and the contractor for a job well done on the Bazemore Concession Stands.

Items for Consideration:

Resolution, U.S. Bicycle Route 1: Clerk of Council read the heading of a resolution of the City of Garden City, Georgia, to support the development of U.S. Bicycle Route 1.

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to adopt the resolution.

Resolution, Memorandum of Understanding for Automatic Aid: Clerk of Council read the heading of a resolution to authorize the Garden City Fire Department to enter a memorandum of understanding with the City of Port Wentworth Fire Department for temporary automatic aid protocols during the closure of Highway 25/Highway 17 ALT/Main Street at Smith Avenue.

Upon motion by Councilmember Ruiz, seconded by Councilmember Daniel, City Council voted unanimously to adopt the resolution.

Resolution, Release of Old Sanitary Sewer Easement: Clerk of Council read the heading of a resolution to vacate the existing sanitary sewer line easement running through CenterPoint Intermodal Development Parcel 2, formerly owned by Georgia Pacific Corporation, in exchange for the receipt of a newly configured sanitary sewer line easement.

Upon motion by Councilmember Tice, seconded by Councilmember Campbell, City Council voted unanimously to adopt the resolution.

Resolution, Surveying Proposal (Chatham Villa Subdivision Drainage): Clerk of Council read the heading of a resolution to authorize the City to accept the proposal of Maxwell-Reddick and Associates to perform professional land surveying work in connection with proposing potential drainage improvement alternatives in the Chatham Villa Subdivision; to authorize the City Manager to enter into an agreement with such surveying firm for the performance of such work.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

Resolution, FY18 General Fund Year-End Budget Amendment: Clerk of Council read the heading of a resolution to amend the fiscal year 2018 General Fund budget to adjust for the differences between the originally budgeted and presently projected year-end revenues and expenses.

Resolution, FY18 Enterprise Funds Year-End Budget Amendments: Clerk of Council read the heading of a resolution to amend the fiscal year 2018 budgets for the four enterprise funds (Water/Sewer Fund, Fire Protection Fund, Stormwater Fund and Sanitation Fund) to adjust for the differences between the originally budgeted and presently projected year-end revenues and expenses.

Resolution, FY18 Special Revenue Funds Year-End Budget Amendments: Clerk of Council read the heading of a resolution to amend the fiscal year 2018 budgets for the three special revenue funds (Confiscated Assets Fund, Hotel/Motel Tax Fund and Tourism Board Fund) to adjust the differences between the originally budgeted and presently projected year-end revenues and expenses.

Resolution, FY18 SPLOST Fund Year-End Budget Amendment: Clerk of Council read the heading of a resolution to amend the fiscal year 2018 SPLOST Fund budget to adjust for the differences between the originally budgeted and presently projected year-end revenues and expenses.

Upon motion by Councilmember Ruiz, seconded by Councilmember Daniel, City Council voted unanimously to adopt the FY2018 year-end budget amendment resolutions.

Adjournment: Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council unanimously adjourned the meeting at 6:19 p.m.

Transcribed and submitted by: Clerk of Council

Accepted and approved by: City Council 3/18/19

SYNOPSIS
City Council Workshop
Monday, March 11, 2019 – 5:30 p.m.

Call to Order: Mayor Bethune called the workshop to order and gave the invocation.

Attendees:

Members: Mayor Bethune presided. Council Members: Mayor Pro-tem Kicklighter, Councilmember Campbell, Councilmember Daniel, Councilmember Ruiz and Councilmember Tice. *Absent:* Councilmember Cody.

Staff: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Jackie Jackson, Special Projects Coordinator; Ron Alexander, Planning Director; Gilbert Ballard, Chief of Police; Corbin Medeiros, Fire Chief and Scott Robider, Code Enforcement Supervisor.

Convention Visitors Bureau (CVB) Items:

CVB Next Steps & Agreement - City Attorney said we seem to have a good group of members who are very active. For years, we have been looking to implement an agreement. He said now seems to be a good time. This agreement is the same agreement that I drew up for Pooler's Chamber. There are a lot of housekeeping items that Jackie and the CVB still need to address, but I think it is time to let them move forward.

Special Projects Coordinator said there are very strict guidelines on what they can spend the hotel/motel tax money on. They are looking at hiring a CPA to help with their finances. They have talked with two accounting firms so far.

City Manager asked the Finance Director how much money was in the CVB bank account. Finance Director replied approximately \$674,000. City Manager said we are going to look at having them develop financial policies and procedures. Finance Director said we recommended the CVB develop and implement financial controls, policies and procedures that align with the City's financial policies. City Manager said the City will not be turning over the \$674,000 to the CVB. They will be getting the monthly hotel/motel tax money.

Councilmember Daniel said what do we have to offer? Special Projects Coordinator said part of what they are supposed to find out is what to market.

City Attorney said if we don't want to do then we shouldn't be collecting the money from hotels.

City Manager asked the City Attorney how the hotel/motel tax money would be affected if the State moves forward on Hutchinson Island. City Attorney said the percentage may reduce to 5%.

City Manager said the agreement is not ready to go on the next council meeting agenda. Staff will move forward on working out the details and come back to you at a future workshop.

CVB Member Reappointments – Special Projects Coordinator said the CVB is recommending reappointing Patt Gunn and Ed Chapman to serve on the CVB until January 2021.

City Council recommended staff move forward with placing the reappointments on the March 18th council agenda for formal consideration.

Compensation for Mayor and City Council: Mayor Bethune said we are basically the lowest paid in our area. Ron talked with Jim and any increase in compensation for Mayor and Council would not take effect until January 1st of next year. It would be budgeted for 2020.

After a brief discussion, the consensus of City Council was to increase the compensation for Mayor from \$500 per month to \$800 per month and the compensation for City Council Members from \$300 per month to \$500 per month. City Attorney said a public hearing will have to be held for the compensation increase.

Development Fee Waivers for Selected Project Types: City Manager said Habitat Humanity was awarded a DCA CHIP grant to build four houses in Rossginol Hill and four houses in the Sharon Park. Habitat approached us about reducing the City's connection fees for water and sewer. Staff is looking at reducing it to a flat rate of \$450 like the City of Savannah. He said there will be a strict criteria and it will have to be a federally funded housing project. They will have to be owner occupied houses and compatible to the neighborhood.

Mayor Bethune said Habitat helps people who can't get a conventional mortgage. He said Habitat will start on the houses in October.

City Manager said Sunil Patel wants to build a third hotel. Sunil asked if you are willing to do an incentive for hotels. Putting a hotel on his property would change the face of that area on Main Street. You could look at giving a hotels a corresponding discount to residential. The discount would be the same as for a house. The hotel would still pay a lot on the water and sewer side and you would get hotel/motel tax money every year. There are lot of good reasons to provide an incentive for hotels. He said Sunil is also looking at doing a stand-alone restaurant on another piece of property in walking distant of the hotel.

After a brief discussion, City Council recommended the City Attorney and staff move forward with drafting the ordinances for residential along with an incentive discount for hotels.

Mayor's Updates:

Grant Award Update - Mayor Bethune said Habitat put in for a grant along with the collaboration of the Garden City Housing Team. The grant award is approximately \$575,000, which will be used to build the four houses in Rossginol Hill and the four houses in Sharon Park.

Special Projects Coordinator said the Republic Waste grant award is \$44,000, which will all go toward renovating the Cooper Center. The work will be done by volunteers. We also got funding from Georgia Ports for computers.

Future Groves School Complex Update: Mayor Bethune said we did not know about Gould School closing. The press conference was held today at City Hall. There was one Chatham Villa resident who expressed concerns about the potential noise and traffic from the new school complex. He said we will continue working with the School Board on the MOU.

Councilmember Daniel asked what is going to become of the Gould School building. City Manager said we have to continue our discussion with the School Board on Mercer and Gould.

City Attorney said in the future after roll call at city council meetings, I recommend that the Mayor state a reason why a councilmember is absent and for city council to make a motion to accept the reason.

Mayor Bethune said Jackie and I attended a meeting in Statesboro about the Census. He said there is a lot that will need to be done. We need to schedule the Census for discussion at a future workshop. Census activities will need to be budgeted next year's budget.

Employee Medical Plan Update: City Manager said we received the preliminary costs on having the retiree medical plan. He said folks under 65 years of age will be eligible for participation. Once you hit 65 years of age you would come off the plan, because you would be eligible for social security and Medicare. The first scenario is the Access Only Program at a rate of \$800 per month for an eligible employee. Spouses and dependents are not eligible. The employee has got to be here for five consecutive years of services to be eligible for participation. The premium would be deducted out of their retirement check. The Access Only Program would cost approximately \$35,000 to \$45,000 per year. The second scenario is the City would subsidy half of the premium at \$400 per month. This would make it more affordable for some employees, but it would increase the cost to the City.

After a brief discussion, City Council recommended staff move forward with scheduling representatives from GMEBS to attend a future workshop for further discussion on the two scenarios.

Adjournment: City Council unanimously adjourned the workshop at 6:44 p.m.

Transcribed and submitted by: Clerk of Council
Accepted and approved by: City Council 3/18/19



PLANNING AND ECONOMIC DEVELOPMENT GARDEN CITY GA

MONTHLY REPORT

PREPARED FOR:

Garden City Council

PREPARED BY:

**Ron Alexander, Building Safety Director
100 Central Ave.
Garden City, Ga. 31405
(912-547-2972)**

February 28, 2019

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1.0 MONTHLY REPORT

1.1 SPECIAL PROJECTS AND EVENTS

1.1.1 Events

New Business: The Garden City Town Center development continues, Phase One began in October 2018 on the Town Center development surrounding City Hall. The development will have additional landscapes, parking, retail, restaurants, office buildings and residential apartment housing consisting of one, two and three bedrooms. The apartment community will have a total of 232 units with many amenities such as a pool, clubhouse, fitness room and playground. The development will construct five new buildings to include BLDG 1 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 2 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 3 6,864 SF for Retail, BLDG 4 will be 2 stories with 38,400 SF Office Space and BLDG 5 will be 2 stories with 38,400 SF Office Space.

In February Site Development plans were received for the new Popeyes Restaurant located at 4818 Augusta Road. Vertical plans are under review. The existing site consist of undeveloped grassed area and concrete pavement. The project will involve the construction of a new 2,147 SF restaurant, paved parking area, sidewalks and landscaping.

In February Site Development plans were received for the Chatham City Apartments addition located at 4309 Augusta Road. The existing site is currently undeveloped land. The project will involve the addition of five new buildings, each building will have eight 2 bedroom units.

Site Development plans continue under review for the State Drug Testing Facility located at 24 West Chatham Court. The property is currently vacant. The proposed development will consist of a 5,500 SF, 2 story building (11,000 SF total) and a paved parking area.

Site Development plans continue under review for Roush Truck Center located at 38 West Chatham Court. The property is currently vacant. Roush will develop the lot for construction of a 30,000 SF warehouse and a paved parking lot in front of the building.

Site Development plans continue under review for American 1 Logistics located at 1636 Dean Forest Road. The existing site contains a vacant single-family residence with a shop used for maintenance of vehicles. The project will involve the demolition of the residential structure. The maintenance shop will remain. The site will be redeveloped for a container drop yard with office space.

Site Development plans continue under review for the W8 Shipping expansion. As of January the W8 Shipping Site Development at 4895 Old Louisville Rd is complete. W8

Shipping will develop the neighboring site located at 4903 Old Louisville Rd for their business expansion.

Site Development plans continued under review for the new Garden City Plaza located at 511 US Highway 80. The existing site contains an abandoned used car dealership. The project will involve the demolition of the existing structures to make room for the construction of a new convenience store building with leasable area.

Site Development plans continued under review for Chatham Commercial Condominiums. The Vertical plans were approved pending Site plan approval. This will be the fourth new structure at 1101 Chatham Parkway it will be a 10,557 SF office building of Speros Technology Company.

Site Development construction continued for SOS Tire at 266 Alfred Street. SOS Tire located at 115 Kicklighter Way will be expanding their operations. This required Re-Zoning the property at 266 Alfred Street from C-2A to I-1. The Vertical construction continued of the 20,000 SF building that will have a waiting area, business area, shop area and storage/parts area. New FEMA Flood Insurance Rate Map (FIRM) effective on August 16, 2018 show 266 Alfred Street changing from a high risk flood area to a moderate risk flood area the owner request to build according to the regulations of the new flood zone.

Site Development and building construction continued for Pump-N-Go on Augusta Road. The Pump-N-Go will develop the lot to add pumping stations and renovate the existing structure to include a convenience store and tenant spaces.

Site Development continued for Lot 7 of Centerpoint Intermodal Center on Sonny Perdue Drive. The Vertical construction of the 248,000 SF Spec Building is 80% complete.

During the month of February 2019 there were several other new projects and business submitted for review and approval. Several others projects submitted previously have also been approved during this reporting period. The approved projects have recently commenced construction activities and are at various stages of construction at this time.

1.1.2 SPECIAL PROJECTS

CRS. The City continues its efforts to strengthen our services in Floodplain Management. On 11/19/2018 Garden City improved from a CRS class 8 to a CRS class 6 with an effective date of 5/1/2019. To help the City of Garden City improve the resident's flood insurance rates and save money the department will continue to review the City's activities to make certain that this community is receiving credit for implemented activities noted in the CRS program.

PPI. The Program for Public Information (PPI) Committee for Garden City developed projects for 2019. During meetings the committee studied the needs of the community

and the different needs for individual areas within the City as well as the City as a whole. The committee discussed the need for an aggressive campaign to get information out to the public and discussed target areas and groups that may need special attention. The committee discussed programs that are already taking place in the community and how those programs and activities fit the PPI plan. Newly proposed projects were developed through discussions at committee meetings. There are 10 projects and initiatives that will be implemented during 2019.

Housing Team. The Garden City Housing Team will renovate homes in 2019. In support of the Housing Team the Director of Planning and Economic Development and the Garden City Building Inspector will inspect homes for repair. The Planning and Economic Development department and the Housing Team will be working with DCA to receive funding in 2019.

1.1.3 New Businesses

NAME	PHYSICAL ADDRESS	BUSINESS TYPE
1. MIXIT - MATCHIT LLC	241 BYCK AVE	ONLINE RETAIL SALES
2. J & L CELL PHONE REPAIR & ACCESSORIES	4811 OGEECHEE RD	CELL PHONE REPAIR & ACCESSORIES
3. ION COATINGS LLC	102 BURGESS ROAD	POWDER COATING
4. SAVANNAH RAE'S POPCORN	1335 LYNNAH AVE #117	POPCORN MANUFACTURING
5. MANKER LANDSCAPE LLC	2 BELL ROAD	LANDSCAPING SERVICES
6. JAMES HUDOCK ROOFING & REPAIRS	13 B TOWER DR	OFFICE FOR ROOFING CONTRACTOR
7. TEFFIES CANDLOUS	11 NELSON AVE	ELECTRONIC SHOPPING
8. H & L AUTO SALES LLC	4907 OGEECHEE RD LOT 40	USED CAR DEALER
9. NYC JAX LLC	4801 AUGUSTA RD SUITE B	RETAIL SALES FOR CELL PHONES
10. PROVIDENT REAL ESTATE	4019 AUGUSTA RD STE 206	REAL ESTATE OFFICE

1.2 PLANNING AND ZONING

This department, in conjunction with the other effected City departments, continues to systematically develop the data base common to those department needs and improve accessibility to the individual departments.

Monthly activity in Planning and Zoning services are as follows:

There were 0 action items on the agenda of the Planning Commission and 2 action items for the Board of Appeals for the hearing on 2-12-2019.

The meeting notes are as follows:

Minutes
Board of Zoning Appeals/Planning Commission
February 12, 2019 - 6:00PM

Board of Zoning Appeals

PC1901: Karen Jones, property owner, request to establish a use as a child care center to be located at 4710 Augusta Road. PIN 6-0013-04-008. This case was previously tabled pending submittal of information.

Vice-Chair Perry opened the floor for comment and those in favor of the request.

Karen Jones said she is owner and operator of a child care center at 4710 Augusta Road and at the previous meeting there was a proposed redesign plan of the driveway and the documentation has been filed with the court.

Vice-Chair Perry asked what is the agreement for parking and how many employees will you have?

Mrs. Jones said the parking will be on my property for drop-off and pick-up and there will be two employees.

Ron Alexander; Planning Director said the plans for any adjacent parking will be to the left of the house.

Commissioner Selph stated there will be a total of four spots.

Vice-Chairman Perry asked for further questions or comment for those in favor of the request; being none she called for opposition, with no opposition Vice-Chair Perry asked Commissioner Selph for staff's recommendation. Commissioner Selph stated Garden City staff has reviewed PC1901 for the use as child care center which came before the January 8th meeting and was tabled pending clarification of the entrance and exiting of the property. The petitioner has since provided additional information illustrating the allowable use of the neighboring property as an exit. Staff review of the recent submittals finds the proposed use of the property to be in compliance with applicable City code and takes no exception to approval of the use as requested.

With no additional comment Vice-Chair Perry called for a motion. Commissioner Selph made a motion to approve PC1901: Karen Jones, property owner, request to establish a use as a child care center to be located at 4710 Augusta Road. PIN 6-0013-04-008 as requested. Commissioner Cox seconds the motion; a vote is taken and passes without opposition.

PC1824: Rob Brannen, applicant and agent of Trans-World Properties, LLC request to establish and locate the use of a Group Home for Disabled Persons on property at 1143 Dean Forest Road. This petition received receipt of public comment on July 10, 2018. PIN 6-0990-01-006B

Vice-Chair Perry opened the floor for comment and those in favor of the request.

Jarrad Denny; petitioner and business owner said Transworld is the property owner. He stated since the meeting he has gone back to ensure compliance with the ordinance. Mr. Denny said this will impact lives

and asked for a vote of a group home for disabled with peer group support who have completed programs for transitioning.

Commissioner Selph said what are your plans for compliance as a manager?

Mr. Denny stated he will live on-site with 9 to 10 staff members, multiple staff on site 24 hrs. per day. The program will be 60-90 day program monitoring individuals at all times. They will perform searches of belongings should there be suspicion and contact family members to remove individuals from the program. There will issue testing but no drug testing and attendees will be self-pay; we provide meals, laundry services, peer group support, and transportation to 12 step programs in the local community.

Mr. Denny stated every individual will have completed a program and must have exit documents from a treatment program. Mr. Denny agreed to provide documentation of completed exit programs.

Commissioner Jackson said safety is a concern of the surrounding residents and stated that a current list of the Group Home's residents living in the facility be provided to the City's fire and police departments.

Mr. Denny stated individuals will be monitored to ensure there's a diverse mix and no threat to residents. He said the backside and bulk of land is wetland, he has discussed a fencing with residents shared by individuals. Mr. Denny agreed to fortify property with fencing.

Commissioner Orrel said the main concern isn't the idea that it's a better situation but that it's voluntary.

Mr. Denny replied this is not a halfway house nor a transitional center.

Vice-Chair Perry asked for further questions or comment for those in favor of the request; being none she called for opposition.

Diane Brannen, 5528 Silk Hope Road, stated she met with Jarrard Denny and was reassured of fence height and vegetative buffer. Ms. Brannen said she disagrees that this is a transitional center, this population is at risk of relapse, she disagrees with the definition of disability and the definition does not meet the use of a group home. Ms. Brannen concluded that the intentions are there but provisions need to be in place.

Steve Bishop, 5524 Silk Hope Road, said he's divided by 7 acres and will there be fencing toward the Smith/Wilkes house? Mr. Bishop stated the entire property should have a locked gate upon entering; he said he has concerns of staffing qualifications, drugs and phones which are also in prisons and more staffing that is medically trained needs to be onsite. Mr. Bishop said this is not the property to have a facility in a neighborhood, it's not applicable in this area.

Roger Brucker, 1141 Dean Forest Road, stated there's a difference between the two. Mr. Brucker said I am a graduate of a 30 day program and have been sober for 17 years. He said a group home is where someone goes to live and a halfway house is temporary. He stated those within a halfway house will take off from this program and if one has no insurance nor money they will be put out.

Carol Kriner, 5522 Silk Hope Road, said her property backs up to this property and this is the first I've heard about a fence.

Ron Alexander; Planning Director said it is not part of the ordinance to require a fence but rather the petitioner has acknowledged placement.

Vice-Chair Perry said the fence will not enclose the entire property, it's not a requirement to be fenced.

Ms. Kriner stated what if this were your house?

Mr. Bishop said if the fence is not installed on the entire property what prevents them from leaving the property. He said what about a 10ft barbed wire fence or what about planting to overtake the fence.

Ron Alexander; Planning Director said fencing boundaries have been discussed; the residential aspect must be maintained which is an 8ft fence with no barbed wire.

Vice-Chair Perry said what are the qualifications of staff to handle an overdose?

Mr. Denny replied naloxone which is an anecdote for opioid overdose; he stated this is not spelled out in the ordinance for staff and we are not providing medical services. Mr. Denny stated we will have CPR and first aid which does not fall into licensure for the State of Georgia.

Vice-Chair Perry stated that 90-47 [123](e) no facility shall provide any nursing or medical services to its residents or admit and retain residents who need continuous medical or nursing care.

With no additional comment or questions Vice-Chair Perry called for a motion. Commissioner Crosby made a motion to approve PC1824: Rob Brannen, applicant and agent of Trans-World Properties, LLC request to establish and locate the use of a Group Home for Disabled Persons on property at 1143 Dean Forest Road. PIN 6-0990-01-006B. Commissioner Cox seconds the motion; a vote is taken and passes without opposition.

With no further business Commissioner Selph made a motion to adjourn the Board of Zoning Appeals meeting; with a second by Commissioner Cox; the vote passes without opposition.

1.3 BUILDING DEPARTMENT

During the month this office issued 42 permits for various items pertaining to Site Infrastructure and Vertical construction activities. There were approximately 90 onsite inspections associated with the permits issued. There has been approximately 70 plan reviews associated with the number of permits issued to ensure compliance with the civil, environmental, building, fire, mechanical, electrical and plumbing codes and ordinances adopted by the state and city. There has been approximately another 50 meetings to discuss a variety of issues concerning building related matters such as plans, codes, ordinances and procedures. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of inspections such as Business Licenses Verifications, Fire Inspections and Zoning Verifications.

The following are the totals for the month:

42 permits issued

90 inspections

70 plan reviews

50 meetings

Approximately 4 hrs. of in house and field training.

1.4 FIRE MARSHAL

During this reporting period there were approximately 50 onsite Fire Inspections of Garden City's jurisdictional properties and facilities. During the month there has been approximately 40 in office Fire Protection reviews of planned projects pertaining to Fire Protection planning prior to permitting. These inspections and reviews are based on and are to ensure that all state and locally adopted codes are properly and efficiently enforced. Training in the above mentioned areas continues with major emphasis applied to training in the form of on-site training and in office training. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of reviews and inspections such as Business Licenses Verifications, Building Inspections and Zoning Verifications.

The following are totals for Fire Marshal activities for the month:

50 onsite inspections

40 plan reviews

Approximately 4 hrs. in house training and educational activities.

1.5 FLOODPLAIN MANAGEMENT

During this reporting period, continued emphasis has been applied to monitoring construction activities in the Special Flood Plain Areas and keeping an inventory of the Cuts and Fills in those areas. The strengthening of communication and combined efforts of other regulatory agencies such as EPD and EPA continued this month. The efforts are important in order to ensure the City stays in compliance with federal regulations, and at the same time using those resources where possible to aid in the enforcement of those regulations common to all concerned. The efforts to improve the City's Community Rating System (CRS) is ongoing during this month. Part of that process involves interaction and participation of multi-jurisdictional meetings and trainings amid at unity in all the local jurisdiction in the enforcement of the common

regulations. In doing so the City continues advancement in the governing regulations which yields better ratings resulting in lower Flood Insurance Rates for our citizens located in the Special Flood Hazard Areas. The enforcement involves meetings, plan reviews and site inspection of all City jurisdictional properties located in the Special Flood Hazard Area. City staff on a daily bases monitors all activity located in the areas.

The following are totals for the month:

Approximately 30 related site inspections

Approximately 30 plan reviews

1.6 PHOTOGRAPHS



Southern Eagle Expansion - Highway 80



Lot 4 - West Chatham Court



Spec Building 7 - Sonny Perdue Dr



New Home - Azalea Ave



New Home - Hickory Drive



New Home - Water Oak Way



New Home - Water Oak Way

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 3/18/2019

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of February and all project related information is current as of 2/28/2019.

Prepared by: Frank Sypeck
Title Public Works Administrative Services

Reviewed by: Benny Googe
Title Public Works Director

Ron Feldner, City Manager

Attachment(s)

**Public Works Department
Monthly Status Report
Summary – February 2019**

Operations & Maintenance

Public Works personnel **completed 11 Resident Requests**, making 85 **Work Orders** for the month of February. **They included:**

Storm Drainage:

- Ditch Maintenance (Backhoe): 2,585 feet
- Canal Maintenance (Kubota Sidecutter): 55 miles
- Underground stormwater utility point repairs: 0 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3rd Party)

Streets:

- \$17,049 for 3rd party street/asphalt repairs (8 aprons, Water repairs at Shaw, Delettre, Camellia)
- About 1,269 miles of shoulder maintenance
- Dirt/gravel roads scraped: Bazemore, Bazemore Park
- Multiple potholes repaired by staff (Telfair Rd., 7th, Davis)

Street Sweeping:

- 0 miles (Sweeper out for repairs)

Signs & Markings:

- 8 Knockdowns/replacements/cleaned/new

Street Lights:

- 1 Street light outage/replacements (Reported to Georgia Power)
- 0 New Street light requests

Mixed Dry Trash Collection by City:

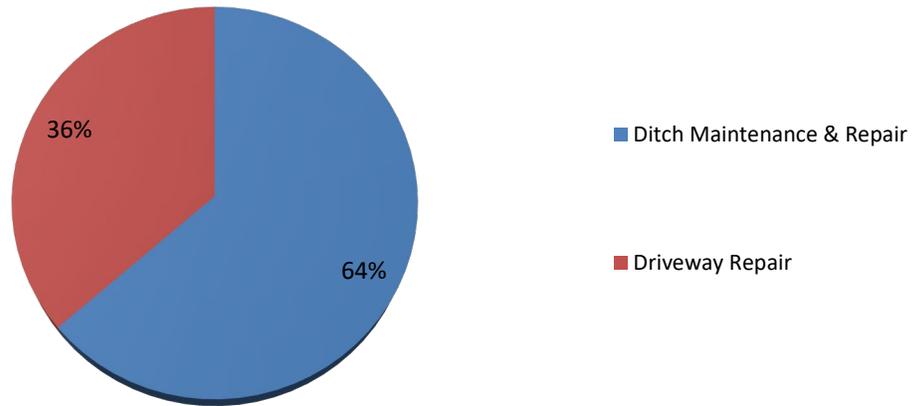
- 5.21 Tons Collected Total Mixed Dry Trash (\$65.20 / ton)
- 14.08 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 0 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

Trees:

- \$13,200 spent for tree removal, tree trimming, and debris removal. (3rd Party)
- 6th Street, Pineland Dr., Tower Dr.

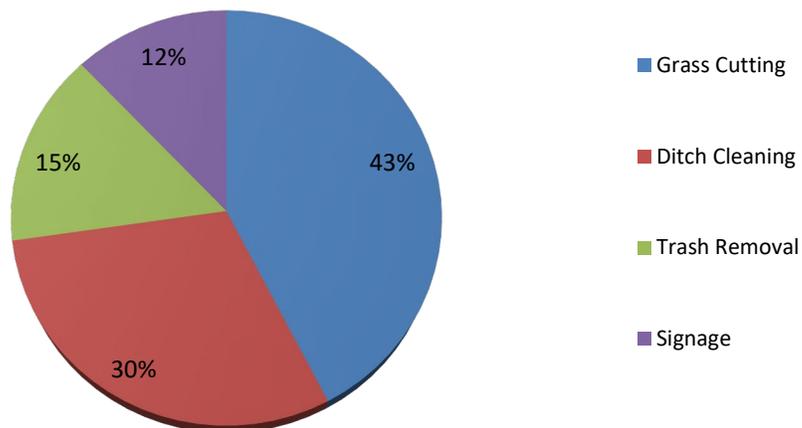
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

February's Top Service Requests



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

February's Top Work Order Types



Summary – February 2019

Water Operations & Maintenance

110 **Service Orders** were received, and >>>>>>>> 23 **Work Orders**
_____ Water/Sewer crews handled **133** total.
for the month of February . They included: _____

Water: 15 Work Orders

- **Produced** 22.879 Million gallons of drinking water per day.

- **Hydrant Services**
 - 0 Hydrant Replacements
 - 0 Hydrant Repairs

- **Water Line Services**
 - 3 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 1 Main Line Repairs, Installs, Replacements, and Maintenance

- **Water Valve Services**
 - 132 Located services
 - 0 Valve Replacements
 - 0 Valve Installations
 - 65 Water Cut-Ons
 - 45 Reconnects– Delinquent Water Bills
 - 45 Water Cut-Offs

- **Meter Services**
 - 3 Meter and MXU investigations
 - 8 Maintenance services
 - 18 Meter and MXU replacements
 - 43 City initiated Re-Reads
 - 1 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
 - * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
 - * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.

Sewer: 8 Work Orders, including

- **Sewer Cleanout Services**
 - 0 Repairs
 - 0 Replacements
- **Gravity Main Services**
 - 0 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- **Sewer Lateral Services**
 - 2 Blockages Cleared
 - 3 Lateral Repairs
- **Manhole Services (flushing & repairs)**
 - 3 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.3 MGD.
- There were no violations of the Garden City NPDES permit or on the MORs for the month.
- The water system withdrew a total of 22.879 MGD and used 0.069 MG from Savannah I & D (Town Center Water System).
- During the month 26,706 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except the annual tests that are contracted with EPD.

Fleet Maintenance

During the month of **February**, the Shop serviced and/or repaired **67** city vehicles/apparatus & equipment for a current annual total of **123**.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 03-12-19

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of February 2019.

Prepared by: Angela S. Zipperer
Title: Executive Assistant to
Gilbert C. Ballard
Chief of Police

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Ron Feldner, City Manager

Attachment(s)

**Police Department
Monthly Status Report
Summary – February 2019
Operations**

Calls for Service

There were a total of 2,496 calls for service in the month of February 2019, for a total of 5,116 calls for service year to date.

Current month's calls included:

Offenses:

Aggravated Assault	1	Burglary	3
Robbery	1	Larceny	16
M.V. Theft	5	Narcotics	11
Rape	0	Murder	0
All Others	2,412	Accidents	47

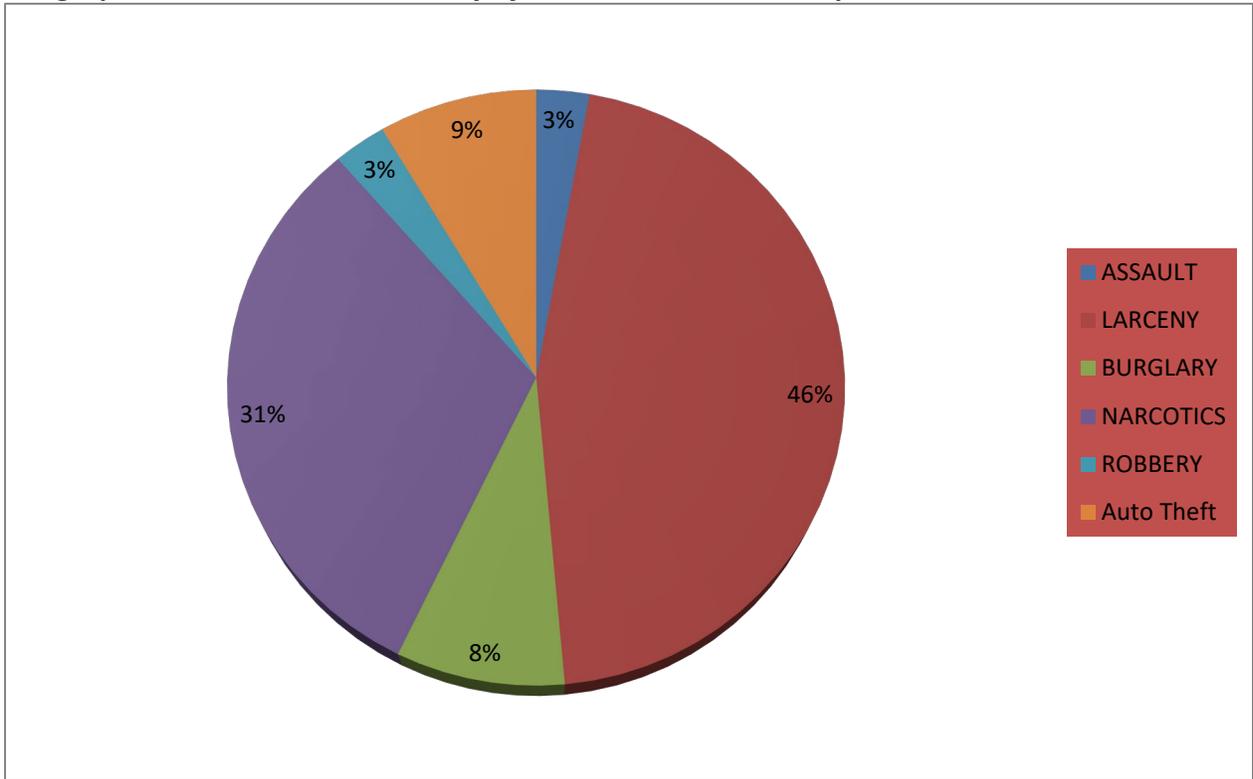
Adult & Juvenile Arrest/Charge Summary

The following is the total of ***Adult and Juvenile Arrests/Charges*** made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests/Charges		Juvenile Arrests/Charges	
110	300	0	0

The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.



Current Month's Top 6 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	Daniel District 1	Ruiz District 2	Campbell District 3	Cody District 4	Tice District 5
Assault	0	0	1	0	0
Larceny	4	0	5	0	7
Burglary	1	0	1	0	1
Narcotics	4	2	3	1	1
Robbery	1	0	0	0	0
Auto Theft	0	0	0	0	0

Traffic Violations

There were a total of 1,236 traffic violations during the month of February 2019. ***They included:***

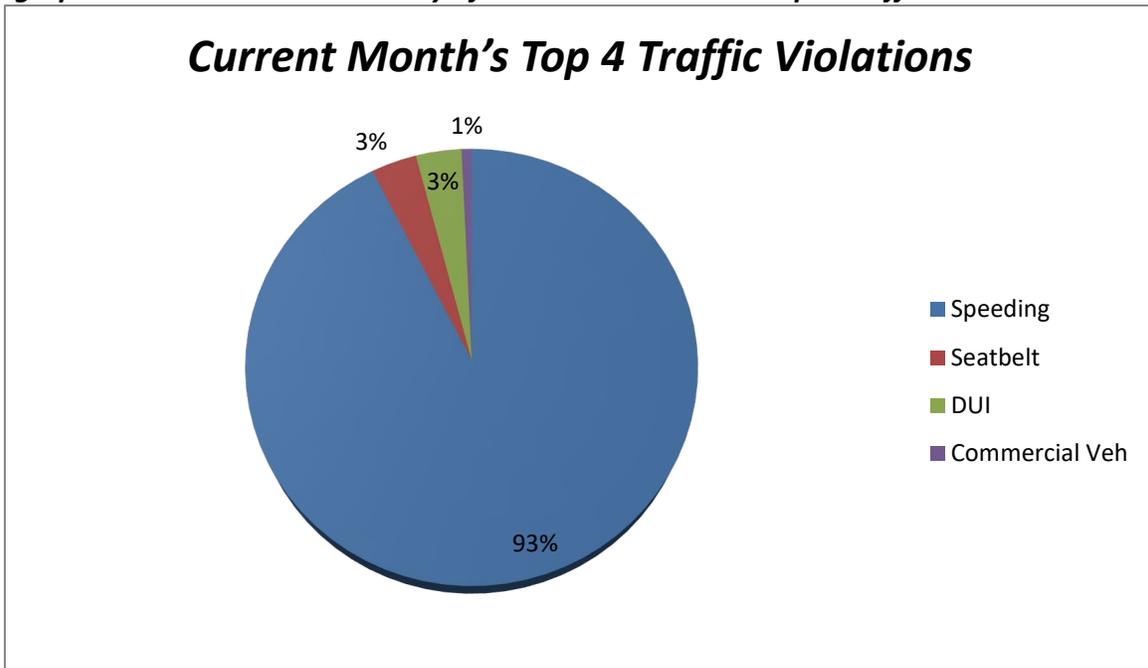
Traffic Citations Issued

Traffic Accidents	31	Fatalities	1
Written Warnings	378	Speeding Violations	496
Seat Belt Violations	18	Miscellaneous Citations	290
DUI's	18	Total Citations	1,236

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 4

The graph below is a visual summary of the Current Month's Top 4 Traffic Violations.



Code Enforcement

Dates for this summary are February 2019

Cases in Compliance	89
Illegal Signs Removed:	8
Property/Violation Re-inspection's	284
Properties Maintained in Lieu of Liens	0
Notice of Violations Issued	113
Court Cases Pending	4
Vehicles Tagged for Tow	11
Vehicles Removed/Remediated by or 3 rd Party	7
Vehicles Towed	4
Roll-out Cart Violations	10

Municipal Court Summary

During the month of February 2019 the Garden City Municipal Court handled 1,282 cases for a current annual total of 2,189 cases.

- Total Traffic Citations and Criminal Cases handled in court 856
- Total Traffic Citations and Criminal Cases passed to another court date 332
- Cases issued probation 94

Training

During the month of February 2019, police personnel reported a total of 282 hours of training resulting in an average of 7.83 hours of training per Officer. Some of the special training classes the officers attended during the month of February 2019 were: two officers for Taser Certification, four officers for Intoxilyzer 9000 Certification, three officers for Radar and four officers for Lidar Certification, five officers for Below 100 and two instructors for Below 100 Train the Trainer.

Items of Interest for February 2019

- **The Chief attended the GACP Winter Conference in Athens, GA on February 11-13,2019**
- **Captain Joe Papp and Sgt Brian Childs were recognized for 20 years of service during the City's Service Awards Ceremony on February 5, 2019.**
- **Police Recruit Anthony Villegas was hired on February 26, 2019 and will begin the Police Academy on April 4, 2019.**
- **The Garden City Police Department successfully completed our GCIC/NCIC Operations Audit on February 26, 2019.**

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: March 12, 2019

SUBJECT: *Fire Department February 2019 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of February of 2019, and all related information is current as of March 12, 2019.

Prepared by: Jennifer Scholl
Title Executive Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Ron Feldner, City Manager

Attachment(s)

Calls for Service in February of 2019

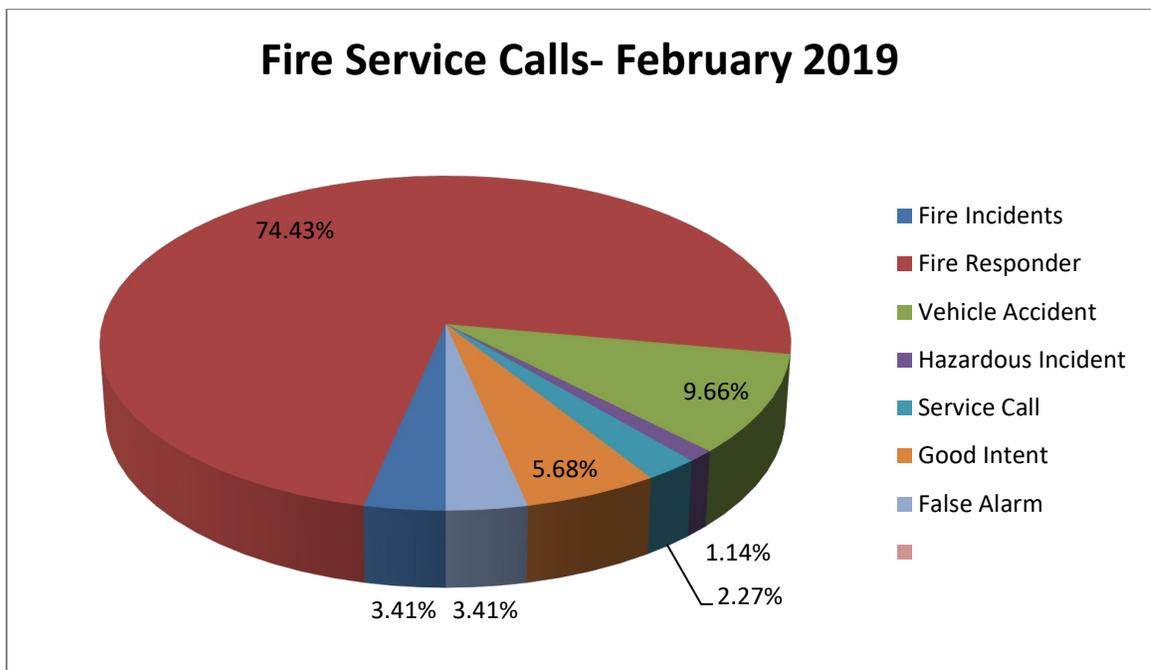
There were a total of 176 calls for service in the month of February, 2019, for a total of 353 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	6	Good Intent	10
Fire Responder	131	False Alarm	6
Vehicle Accident	17	Service Call	4
Hazardous Incident	2		

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In February fire personnel reported a total of 313.42 hours of training resulting in an average of 20.89 hours of training per Firefighter.

Department Fitness Challenge

The department has kicked off a fitness challenge. This challenge was structured with the guidance of the Human Resource Director.

Structural Fire Control Instructor

Firefighter Andrew Hornick attended instructor training at the Georgia Public Safety Training Center campus in Forsyth, GA.

Chatham County EMS Advisory Council Meeting

Assistant Fire Chief Lewis the monthly meeting to discuss emergency response in our area.

Meeting with Local Departments

- During the month of February, Assistant Fire Chief Lewis met with an Assistant Chief of Pooler Fire Department to discuss possible changes for training records.
- Assistant Chief Lewis also met with staff of the Hinesville Fire Department as well as the regional GFSTC coordinator.

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of February, the Department continued conducting weekly blood pressure checks at the Senior Center on Tuesdays. This activity continues with a great response.

Fire Hose for Safety

Chief Medeiros has been working with the local schools on fitting expired fire hose for the classroom doors. This simple concept adds an extra level of protection for students and staff when needed.

Looking Ahead

- Partnering with Memorial Healthy University Medical Center and area schools on the "Stop the Bleed" program.
- Fire Department fitness program.
- Visiting at Gould Elementary School.

CITIZENS FOR GARDEN CITY, GEORGIA, INC.
218 West State Street
Savannah, Georgia 31401

February 27, 2019

Mayor and Council of Garden City, Georgia
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

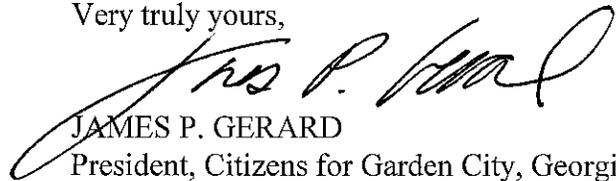
Dear Mayor and Council:

The following are the nominations which Citizens for Garden City, Georgia, Inc., a private sector non-profit organization, hereby makes for appointment to the Garden City Convention and Visitors Bureau Authority which was created by the Garden City Convention and Visitors Bureau Authority Act, 2004 Local Act No. 294(HB No. 1115):

- ◆ Patt Gunn, 8912 Augusta Road, Savannah, Georgia 31408; and,
- ◆ Ed Chapman, Bahama Joe's, 198 West Chatham Boulevard, Garden City, Georgia 31408.

These nominees would qualify for appointment by the Mayor/Council (two joint appointees) who must appoint individuals who are not owners, operators, or managers of a hotel, motel or restaurant. It is hopeful that you will appoint all of the above-named nominees to the Authority and that the Authority can continue its work.

Very truly yours,



JAMES P. GERARD
President, Citizens for Garden City, Georgia, Inc.

JPG/km

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA, in regular session assembled, that Patt Gunn and Ed Chapman are hereby jointly reappointed by the Mayor and City Council to the Garden City Area Convention and Visitors Bureau Authority to serve as voting members thereof from the effective date of this Resolution until their respective successors are appointed within 45 days of the first meeting of the Mayor and City Council in January 2021.

ADOPTED, this 4th day of March, 2019.

RHONDA FERRELL-BOWLES
CLERK OF COUNCIL

Received and approved this 4th day of March, 2019.

DON BETHUNE
MAYOR, GARDEN CITY, GEORGIA