

A G E N D A

City Council Meeting

Monday, November 19, 2018 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation by Gerald Etheridge, Deacon First Baptist Church of Garden City**
- **Pledge of Allegiance**
- **Roll Call**
- **Garden City Fire Presentations**
 - **2018 Firefighters of the Quarter**
 - **Promotion of Firefighter Joseph Tse to the rank of Sergeant**

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **RECEIVE FORMAL PUBLIC COMMENT – *No formal requests***

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal **“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ **CONDUCT PUBLIC HEARINGS**

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council’s time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes (11/5/18)

➤ **Staff Reports**

- Receive monthly report from the Director of Human Resources
- Receive monthly report from the Director of Planning & Zoning
- Receive monthly report from the Director of Public Works
- Receive monthly report from the Chief of Police
- Receive monthly report from the Fire Chief
- City Manager's Updates & Announcements

➤ **ITEMS FOR CONSIDERATION**

- **FY2019 Schedule of Fees** – Consideration by the Mayor and City Council of the updated schedule of fees for fiscal year 2019.
- **Resolution, FY2019 Annual Budget Adoption** – A resolution by the Mayor and City Council to adopt the Fiscal Year 2019 Operating and Capital Budgets, to provide appropriation of funds for operating and capital expenditures; and to appropriate funding for specific operating and capital funds of the Garden City Government.

➤ **ADJOURN**

MINUTES

City Council Meeting Monday, November 5, 2019 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Mr. Gerald Etheridge, First Baptist Church gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call: Mayor Bethune presided. Council Members: Mayor Pro-tem Kicklighter, Councilmember Campbell, Councilmember Daniel, Councilmember Ruiz and Councilmember Tice. Absent: Councilmember Cody.

Staff: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Clerk of Council; Ben Brengman, IT Director; Ron Alexander, Planning Director; Cliff Ducey, Recreation Director; Gilbert Ballard, Corbin Medeiros, Fire Chief; Chief of Police and Scott Robider, Code Enforcement Supervisor. *Absent:* Pam Franklin, HR Director and Benny Googe, Public Works Director.

Presentation: Chief Ballard, Mayor Bethune, and City Council recognized Officer Jennifer Meeks as Garden City Police Department's Officer of the 4th quarter.

Informal Public Comment: Mayor Bethune opened the floor to receive public comment from the audience. There being no questions or comments from the audience, Mayor Bethune closed the informal public comment portion of the meeting.

Public Hearing:

FY2019 Proposed Budget: City Manager presented the proposed FY2019 Budget for public comment.

Mayor Bethune asked if there were any questions or comments from the audience or City Council on the proposed budget fiscal year 2019. There being no questions or comments, Mayor Bethune closed the public hearing.

Alcoholic Beverage License Application (Pilot Travel Center): Mayor Bethune opened the public hearing to receive public comment on an alcoholic beverage license application made by Selina Turner to sell wines, beer and/or malt beverages at Pilot Travel Center #072, 1504 Dean Forest Road, Garden City, Georgia.

Mayor Bethune asked if there was anyone who wished to speak in favor or against the application. There being no one to speak for or against the application, Mayor Bethune closed the public hearing.

City Council Minutes: Upon motion by Councilmember Kicklighter, seconded by Councilmember Campbell, City Council voted unanimously to approve the city council minutes dated 10/15/18.

Staff Reports:

IT Director presented the Information Technology Department's report for the month of October.

Recreation Director presented the Parks & Recreation Department's report for the month of October.

City Manager's Updates & Announcements: City Manager said I have no updates or announcements.

Items for Consideration:

First Reading – Foreclosed & Vacant Property Registry Ordinance: Clerk of Council read for the first reading the heading of an ordinance to amend Article IV of Chapter 30 of the Code of Ordinance of Garden City, Georgia, as amended, to provide for vacant and foreclosed property registries; to provide for definitions; to provide for exemptions; to provide for maximum fees and penalties for registration and failure to register; to provide for appellate rights; to provide for severability.

City Manager said this ordinance is to allow staff to be able to identify vacant and foreclosed properties and track their maintenance.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Campbell, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Campbell, City Council voted unanimously to suspend the rules of council to hold the second reading.

Second Reading – Foreclosed & Vacant Property Registry Ordinance: Clerk of Council read for the second reading the heading of an ordinance to amend Article IV of Chapter 30 of the Code of Ordinance of Garden City, Georgia, as amended, to provide for vacant and foreclosed property registries; to provide for definitions; to provide for exemptions; to provide for maximum fees and penalties for registration and failure to register; to provide for appellate rights; to provide for severability.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Campbell, City Council voted unanimously to adopt the ordinance on the second reading.

Resolution, AVENU's Occupational Tax Revenue Renewal Agreement: Clerk of Council read the heading of a resolution by the Mayor and City Council to authorize the City of Garden City to renew its occupational tax revenue enhancement agreement with AVENU Insights & Analytics, LLC for the recovery of occupational tax revenue from businesses in the City not on the City's current occupational/tax registration list; to authorize the City Manager to execute the renewal contract.

Upon motion by Councilmember Tice, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the resolution.

Resolution, AVENU's Tax Administrative Services Renewal Agreement: Clerk of Council read the heading of a resolution by the Mayor and City Council to authorize the City of Garden City to renew its agreement with AVENU Insights & Analytics, LLC for the provision of tax administrative services with respect to occupational tax, hotel/motel tax, mixed drink excise tax, and other taxes designated by the City; to authorize the City Manager to execute the renewal contract.

Upon motion by Councilmember Tice, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the resolution.

Resolution, Alcohol Beverage License Renewals 2019: Clerk of Council read the heading of a resolution by the Mayor and City Council to authorize the renewal of Garden City alcohol licenses for the 2019 calendar year; to provide for review and limited investigation of said license holder; and for other purposes.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

Alcoholic Beverage License Application (Pilot Travel Center): Clerk of Council said we have for consideration by City Council an alcoholic beverage license application made by Selina Turner to sell wines, beer and/or malt beverages at Pilot Travel Center #072, 1504 Dean Forest Road, Garden City, Georgia.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to approve the application.

Adjournment: Upon motion by Councilmember Campbell, seconded by Councilmember Kicklighter, City Council adjourned the meeting at 6:36 p.m.

*Transcribed & submitted by: Clerk of Council
Accepted & Approved by: City Council 11/19/18*

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: November 19, 2018

SUBJECT: Human Resources Department Report for Month of October 2018

Report in Brief

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Reviewed by: _____

Title _____

City Manager

Attachment(s)

Human Resources Department / Month End Report

Recruitment/Positions filled

The City is recruiting for a Police Officer and/or Police Officer Recruit.

New Hires

We welcome Garret Moore to Recreation Activities Leader and Sallyne Velasquez to Police Records Clerk!

Employment Terminations

One employee separated from during October.

City Employment

The City ended the month with a total of 105 full-time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

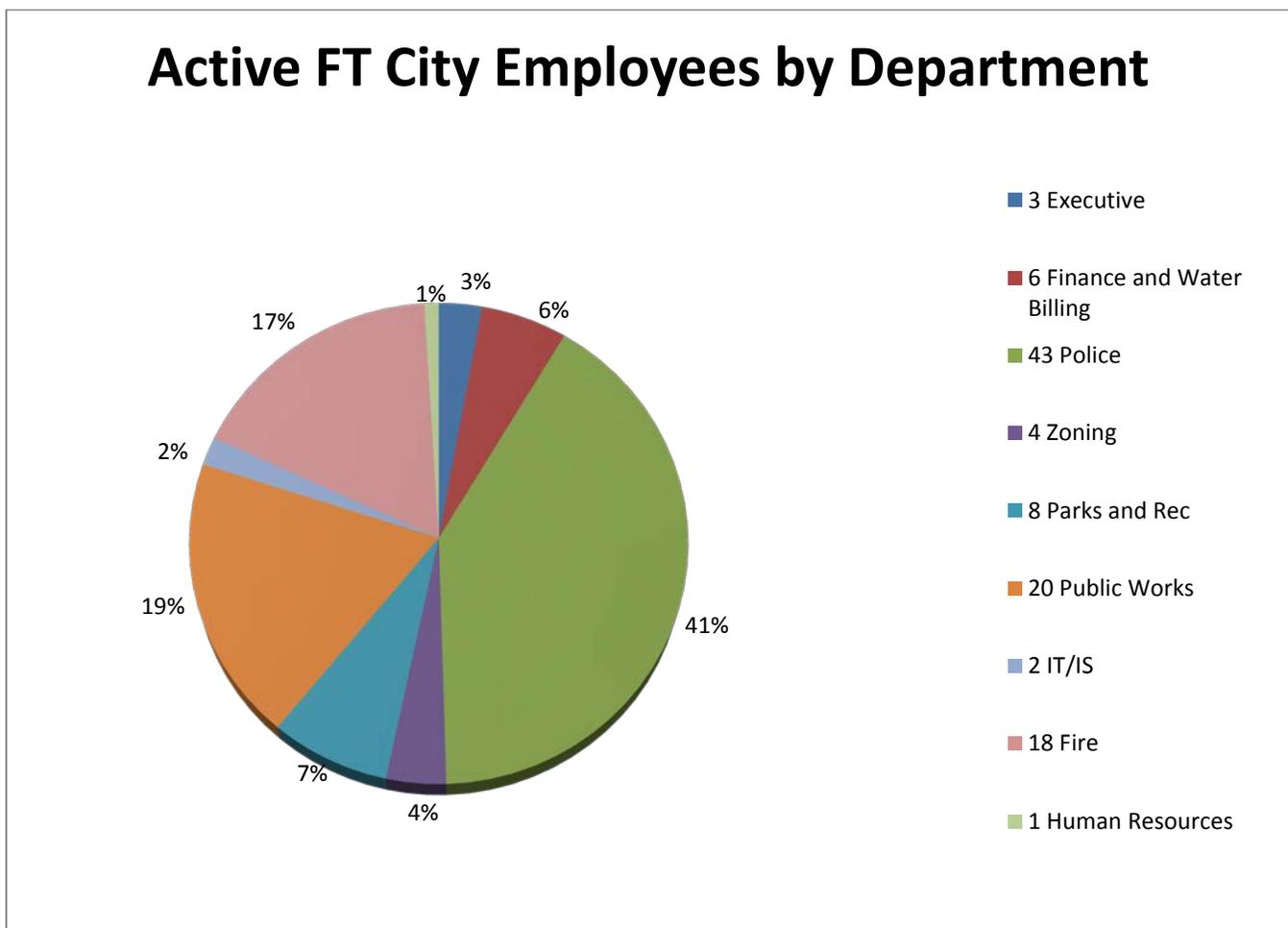


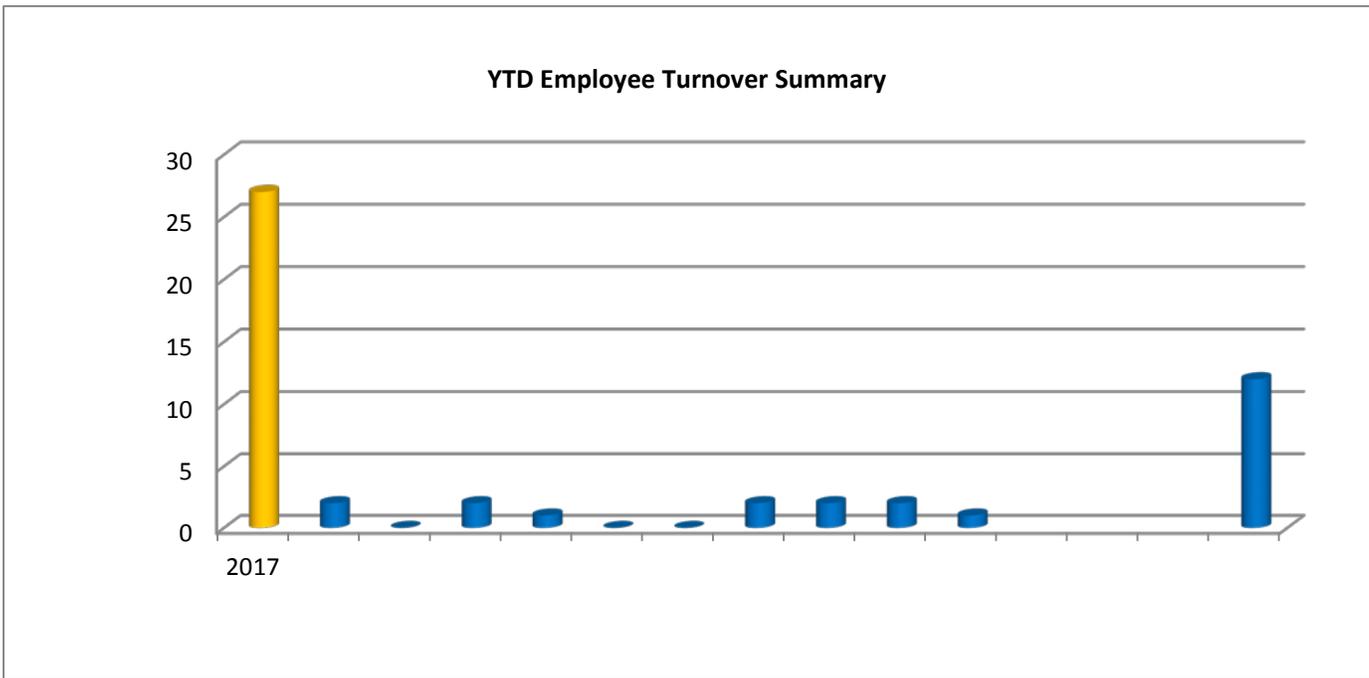
FIGURE 1 NOTE: 2018 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS 119

EMPLOYEE TURNOVER DATA

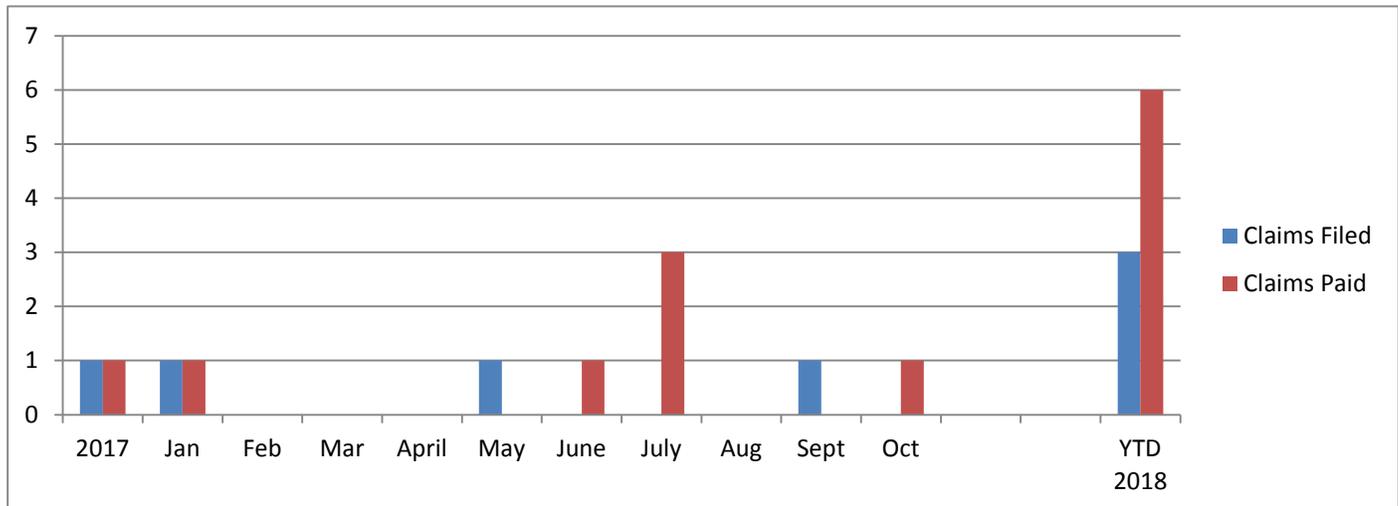
The City's turnover rate per month

- January 2%
- February 0
- March 2%
- April 1%
- May 0
- June 0
- July 2%
- Aug 2%
- Sept 2%
- Oct 1%

The graph below illustrates turnover in full time positions for 2018 compared to turnover occurring in the previous year.

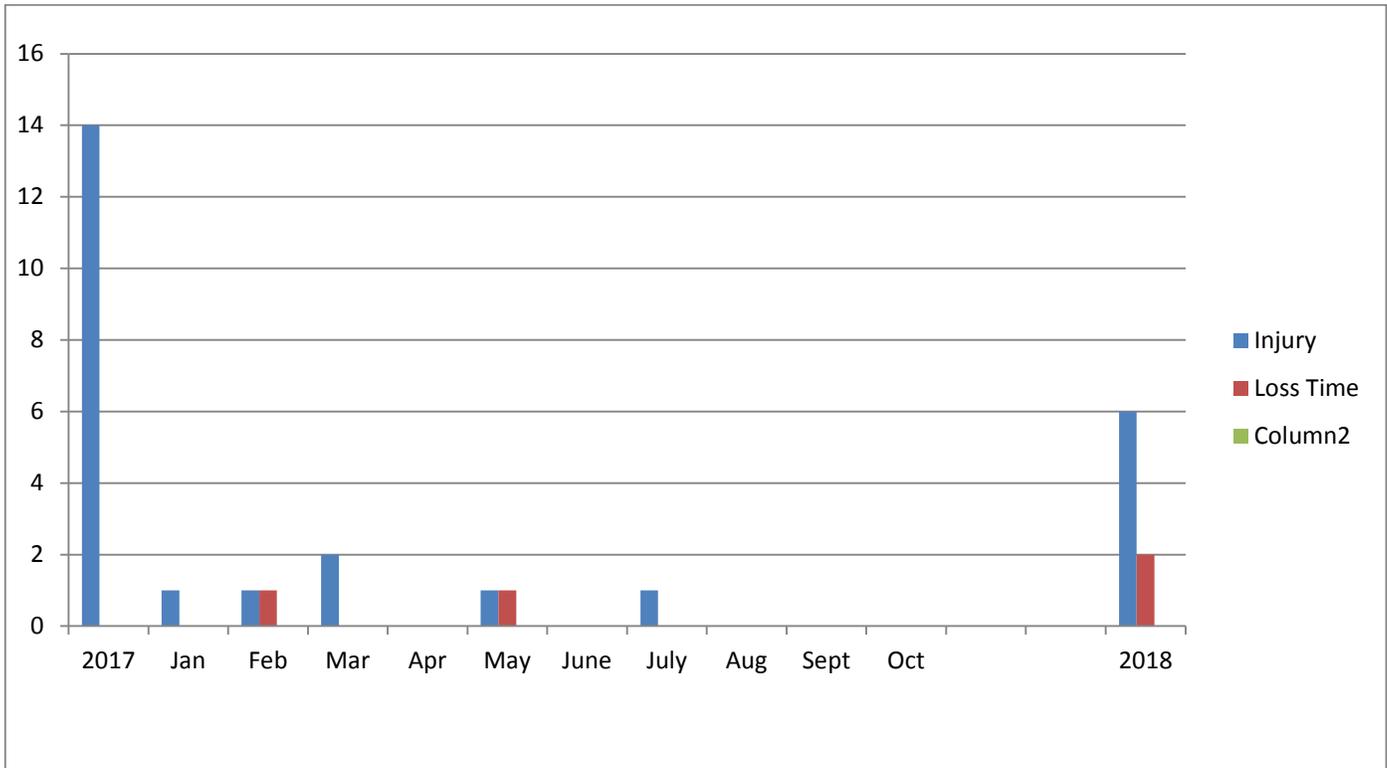


Unemployment Claims: Unemployment Claims increased by 1 in October.



Workers Compensation

No workplace injuries for October.





PLANNING AND ECONOMIC DEVELOPMENT GARDEN CITY GA

MONTHLY REPORT

PREPARED FOR:

Garden City Council

PREPARED BY:

**Ron Alexander, Building Safety Director
100 Central Ave.
Garden City, Ga. 31405
(912-547-2972)**

October 31, 2018

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1.0 MONTHLY REPORT

1.1 SPECIAL PROJECTS AND EVENTS

1.1.1 Events

New Business: In August Site Plans were approved for Roberts Properties Inc. the proposed development of the Garden City Town Center. In October phase one began on the Town Center development surrounding City Hall. The development will have additional landscapes, parking, retail, restaurants, office buildings and residential apartment housing consisting of one, two and three bedrooms. The apartment community will have a total of 232 units with many amenities such as a pool, clubhouse, fitness room and playground. The development will construct five new buildings to include BLDG 1 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 2 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 3 6,864 SF for Retail, BLDG 4 will be 2 stories with 38,400 SF Office Space and BLDG 5 will be 2 stories with 38,400 SF Office Space.

In October Site Development plans were received for the W8 Shipping expansion. As of October the W8 Shipping Site Development at 4895 Old Louisville Rd is 80% complete. W8 Shipping will develop the neighboring site located at 4903 Old Louisville Rd for their business expansion. In June the office/warehouse improvements were completed.

In October Site Development plans continued under review for the new Country Convenience Stores located at 1469/1471 Dean Forest Road. The existing site contains residential structures. The project will involve the demolition of the existing structures to make room for the construction of a new gas station with eight pumps and convenience store building with three leasable areas.

In October Site Development plans continued under review for the new Garden City Plaza located at 511 US Highway 80. The existing site contains an abandoned used car dealership. The project will involve the demolition of the existing structures to make room for the construction of a new convenience store building with leasable area.

In October Site Development plans continued under review for Chatham Commercial Condominiums. The Vertical plans were approved pending Site plan approval. This will be the fourth new structure at 1101 Chatham Parkway it will be a 10,557 SF office building of Speros Technology Company.

In August Site Development plans were approved for Lot 4, West Chatham Business Park. In October the Vertical plans were approved and permits issued for the 16,500 square foot facility that will have two suites. The proposed multi-tenant building will have a 10,000 SF tenant space and a 6,500 SF tenant space.

In June Site Development plans were approved for SOS Tire at 266 Alfred Street. SOS Tire located at 115 Kicklighter Way will be expanding their operations. This required Re-

Zoning the property at 266 Alfred Street from C-2A to I-1. In July the Vertical Plans were approved for the new 20,000 SF building that will have a waiting area, business area, shop area and storage/parts area. New FEMA Flood Insurance Rate Map (FIRM) effective on August 16, 2018 show 266 Alfred Street changing from a high risk flood area to a moderate risk flood area the owner request to build according to the regulations of the new flood zone. Permits were issued on August 16, 2018.

In April Site Development permits were issued for Lot 7 of Centerpoint Intermodal Center on Sonny Perdue Drive. This will be a 248,000 sq ft Spec Building. In July the Vertical plans were approved and permits issued.

In August Site Development plans were approved for OTD Logistics located on Old Louisville Road. Permits for the Building Renovations were issued in February.

In January permits were issued to Manker Landscape for Site Development on Bell Street. Vertical plans were approved in February and permits were issued for the new 5,600 SF building that will be office space and equipment space. As of October this project is 90% complete.

In January Site Development plans were received for Pump-N-Go on Augusta Road. The Pump-N-Go will develop the lot to add pumping stations and renovate the existing structure to include a convenience store and tenant spaces. In April Site Development and Building permits were issued.

Centerpoint Intermodal Center completed development of 10 Sonny Perdue Lot 3 this is a 492,492 square foot spec building. In March interior plans were approved and permits issued for tenant DAMCO that will occupy the 223,874 sq ft of the facility. In August interior plans were approved for revisions to the building to accommodate tenant UPS that will occupy 268,653 sq ft on the facility.

During the month of October 2018 there were several other new projects and business submitted for review and approval. Several others projects submitted previously have also been approved during this reporting period. The approved projects have recently commenced construction activities and are at various stages of construction at this time.

1.1.2 SPECIAL PROJECTS

CRS Cycle Verification Visit. The City continues its efforts to strengthen our services in Floodplain Management. As a condition of continued participation in the Community Rating System (CRS) program every five years a CRS community must participate in a cycle verification visit. The City completed its cycle verification visit on April 18, 2017. Preparation for the visit required the City to make an in-depth review of the City's activities to make certain that this community is receiving credit for implemented activities noted in the CRS program. After the April 2017 CRS Cycle Visit, several City Departments had 30 days in which to submit all remaining requested documentation. The submitted documentation is expected to help the City of Garden City improve the

resident's insurance rates and save money. The effort has involved multiple City Departments and their commitments. In July the CRS Specialist requested additional information to be sent by August 10, 2018. Once this information is submitted Garden City will receive a preliminary report and credit point summary.

In 2017 development of the Program for Public Information (PPI) Committee for Garden City continued with a meeting held on April 12, 2017. During the meeting the committee studied the needs of the community and the different needs for individual areas within the City as well as the City as a whole. The committee discussed the need for an aggressive campaign to get information out to the public and discussed target areas and groups that may need special attention. The committee discussed programs that are already taking place in the community and how those programs and activities fit the PPI plan. Newly proposed projects were developed through discussions at the committee meeting. There are 12 projects and initiatives that will be implemented during 2018.

The Garden City Housing Team will renovate homes in 2018. In support of the Housing Team the Director of Planning and Economic Development and the Garden City Building Inspector, inspected 13 homes in Garden City. The Planning and Economic Development department and the Housing Team will be working with DCA to receive funding in 2019.

1.1.3 New Businesses

NAME	PHYSICAL ADDRESS	BUSINESS TYPE
1. DRIVE HIGH LINE	5028 AUGUSTA RD	USED CAR DEALER
2. CHEROKEE PUMPING INC	107 PROSPERITY DR	CONCRETE CONTRACTORS
3. STEWART AND SON TINTING	1333 LYNNAH AVE STE C-3	WINDOW TINTING AUTOMOTIVE
4. SWING THAT MOP CLEANING SERVICE	73 BAYS AVE	JANITORIAL SERVICE
5. BIRD AUTO SALES	5204 OGEECHEE RD	USED CAR DEALER
6. SAVANNAH TRUCK & REPAIR LLC	3828 B AUGUSTA RD	GENERAL TRUCK REPAIR
7. SKH AEROSPACE LLC	1335 LYNNAH AVE ATE 119	ENGINEERING DESIGN SERVICES

1.2 PLANNING AND ZONING

This department, in conjunction with the other effected City departments, continues to systematically develop the data base common to those department needs and improve accessibility to the individual departments.

Monthly activity in Planning and Zoning services are as follows:

There were 1 action item on the agenda of the Planning Commission and 1 action item for the Board of Appeals for the hearing on 10-9-2018.

The meeting notes are as follows:

Minutes
Board of Zoning Appeals/Planning Commission
October 9, 2018 – 6:00PM

Board of Zoning Appeals

PC1829: Jesse Patterson, property owner request to vary the 50ft buffer required by Sec. 90-262 to be substituted for a 6ft board-on wooden fence for 3808 Old Louisville Road. PIN 6-0802-02-008.

Chairman Monroe opened the floor for comment and those in favor of the request. Chairman Monroe stated Vice-Chair Perry will step down from Chambers due to having a personal interest in this petition.

Marc Liverman; Atlantic Coast Consulting with Jesse Patterson; property owner stated Mr. Patterson is requesting to substitute the buffered required by the Ordinance with the reasons stated in the letter submitted to staff. Mr. Liverman said Mr. Patterson does not want to impede on the adjoining parcel but the property size would not allow buffer requirements.

Commissioner Cox asked how many cars will be on the lot.

Mr. Patterson replied 10-12 cars for two to three days or a week at most with operation Monday thru Friday, no weekends or nights.

Mr. Liverman stated this will not be an impound lot, less than 1/3 will be less than graveled.

Mr. Patterson said there will be some junk cars but we will not pick up cars in violation.

Commissioner Jackson asked if the fabric will be replaced.

Mr. Liverman stated the green screen is replaceable and asked if Mr. Patterson will need to ask for variances for future uses.

Ron Alexander; Planning Director replied yes should the property change uses in the future the buffer requirements will be enforced at that time.

Chairman Monroe asked for further questions or comment for those in favor of the request; being none he called for opposition, with no opposition Chairman Monroe called for a motion. Commissioner Crosby made a motion to approve with the condition of the clear understanding that should the property change use in the future the buffer requirements are to be enforced at that time. Commissioner Cox seconds the motion; a vote is taken and passes without opposition.

With no further business Commissioner Selph made a motion to adjourn the Board of Zoning Appeals meeting; with a second by Commissioner Cox; the vote passes without opposition.

Planning Commission

PC1828: John Kellenberger, US Industries Inc., representing property owner Earl Riser request a preliminary site plan review of 1636 Dean Forest Road for future development. PIN 6-0988A-02-005

Chairman Monroe opened the floor for comment and those in favor of the request.

Dan Fischer; EMC Engineering Services, Inc., with John Kellenberger; US Industries, Inc., and Anthony Blackburn; America 1 Logistics stated this request is for a preliminary site approval of a trucking logistics container company located at Dean Forest and Beasley Road. Mr. Fischer said plans are to clean up the site and leave the live oaks.

Commissioner Selph said please elaborate if this is to be a truck yard.

Mr. Blackburn stated this is a maintenance facility with short term trailer parking. He said containers are present 12-14 hours on wheels on the yard; the office hours are 8-5pm Monday thru Friday with limited use in the late night early morning hours. There is no stacking it will be chassis only on wheels in parking spots as designated on the site plan. The bobtails will have separate parking, the bobtail is to remain unhitched. He finished by saying the road drivers don't park on the yard but if so there's generally three to five trucks on the yard.

Ron Alexander; Planning Director stated the petition is for a truck yard; spacing requirements isn't permissible for truck terminal.

Vice-Chair Perry asked what facilities are for truck drivers?

Mr. Blackburn replied we provide an office for dispatch, there's no facilities for drivers, and DOT regulations do not require time checks with the maximum amount of time being five days.

Commissioner Orrel said how many trucks and do you envision a deceleration lane?

Mr. Blackburn stated maximum occupancy is 97 trailers and will have 30 trucks. A decel lane is not needed with the access off of Beasley Road.

Commissioner Selph said Mr. Fischer will you address runoff?

Mr. Fischer stated we will mimic what's existing with the site graveled. He said we have the option to have an overflow drain, the inlet will maintain the drainage system. We are proposing to drain and infiltrate.

Mr. Alexander; Director said I have not seen full hydro plans and this must be addressed.

Mr. Fischer said the soil study confirms and we will do a full site plan submittal. The existing well and septic system should be fine for use; the truckers will not use the facilities.

Mr. Alexander said with the change of use Chatham County will need to recertify the system.

Commissioner Selph said what are the plans for the trees?

Mr. Fischer said we anticipate some type of landscaping and an arborist is to look at the trees.

Mr. Blackburn said there will be beautification

Chairman Monroe asked if plans are to gravel the entire yard.

Mr. Fischer said gravel will be at the trailer parking and the maneuver yard which is coming in off of Beasley Road; two curb cuts will be used by residents but won't be used by trucks.

Mr. Blackburn said there will be grass by the septic area and the old house will be demolished.

Mr. Alexander said the plans will be brought back for formal site plan review and the verbal concept is agreeable.

Mr. Fischer said I request the preliminary move forward.

Chairman Monroe asked for further questions or comment for those in favor of the request; being none he called for opposition, with no opposition Chairman Monroe called for a motion. Vice-Chair Perry made a motion to approve for use as a truck yard and no container stacking with complete submittal of a full site plan being brought back before Planning Commission for approval. Commissioner Cox seconds the motion; a vote is taken and passes without opposition.

With no further business Commissioner Selph made a motion to adjourn the Planning Commission meeting; with a second by Commissioner Orrel; the vote passes without opposition.

1.3 BUILDING DEPARTMENT

During the month this office issued 33 permits for various items pertaining to Site Infrastructure and Vertical construction activities. There were approximately 92 onsite inspections associated with the permits issued. There has been approximately 50 plan reviews associated with the number of permits issued to ensure compliance with the civil, environmental, building, fire, mechanical, electrical and plumbing codes and ordinances adopted by the state and city. There has been approximately another 60 meetings to discuss a variety of issues concerning building related matters such as plans, codes, ordinances and procedures. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of inspections such as Business Licenses Verifications, Fire Inspections and Zoning Verifications.

The following are the totals for the month:

33 permits issued

92 inspections

50 plan reviews

60 meetings

Approximately 2 hrs. of in house and field training.

1.4 FIRE MARSHAL

During this reporting period there were approximately 50 onsite Fire Inspections of Garden City's jurisdictional properties and facilities. During the month there has been approximately 30 in office Fire Protection reviews of planned projects pertaining to Fire Protection planning prior to permitting. These inspections and reviews are based on and are to ensure that all state and locally adopted codes are properly and efficiently enforced. Training in the above mentioned areas continues with major emphasis applied to training in the form of on-site training and in office training. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of reviews and inspections such as Business Licenses Verifications, Building Inspections and Zoning Verifications.

The following are totals for Fire Marshal activities for the month:

50 onsite inspections

30 plan reviews

Approximately 2 hrs. in house training and educational activities.

1.5 FLOODPLAIN MANAGEMENT

During this reporting period, continued emphasis has been applied to monitoring construction activities in the Special Flood Plain Areas and keeping an inventory of the Cuts and Fills in those areas. The strengthening of communication and combined efforts of other regulatory agencies such as EPD and EPA continued this month. The efforts are important in order to ensure the City stays in compliance with federal regulations, and at the same time using those resources where possible to aid in the enforcement of those regulations common to all concerned. The efforts to improve the City's Community Rating System (CRS) is ongoing during this month. Part of that process involves interaction and participation of multi-jurisdictional meetings and trainings amid at unity in all the local jurisdiction in the enforcement of the common regulations. In doing so the City continues advancement in the governing regulations which yields better ratings resulting in lower Flood Insurance Rates for our citizens located in the Special Flood Hazard Areas. The enforcement involves meetings, plan reviews and site inspection of all City jurisdictional properties located in the Special Flood Hazard Area. City staff on a daily bases monitors all activity located in the areas.

The following are totals for the month:

Approximately 25 related site inspections

Approximately 15 plan reviews

1.6 PHOTOGRAPHS



SOS Tire - Alfred Street



Building 700 - Old Louisville Road



Spec Building 7 - Sonny Perdue Dr



Spec Building 7 -Sonny Perdue Dr



Bazemore Park Renovation



Bazemore Park Renovation

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 11/19/18

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of October and all project related information is current as of 10/31/2018.

Prepared by: Sara Berry
Title Public Works Administrative Services Manager

Reviewed by: Benny Googe
Title Public Works Director

Ron Feldner, City Manager

Attachment(s)

**Public Works Department
Monthly Status Report
Summary – October 2018**

Operations & Maintenance

Public Works personnel **completed 4 Resident Requests**, making 142 **Work Orders** for the month of October. **They included:**

Storm Drainage:

- Ditch Maintenance (Backhoe): 1200 feet
- Canal Maintenance (Kubota Sidecutter): 0 miles (In for repairs)
- Underground stormwater utility point repairs: 40 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3rd Party)

Streets:

- \$16,178.50 for 3rd party street/asphalt repairs (Includes new and repaired sidewalks)
- About 1,822 miles of shoulder maintenance
- Dirt/gravel roads scraped: Davis, Deloach, Beasley, Burgess, Old Buckhalter and Constantine
- Multiple potholes repaired by staff

Street Sweeping:

- 283 miles

Signs & Markings:

- 2 Knockdowns/replacements/cleaned/new

Street Lights:

- 4 Street light outage/replacements (Reported to Georgia Power)
- 0 New Street light requests

Mixed Dry Trash Collection by City:

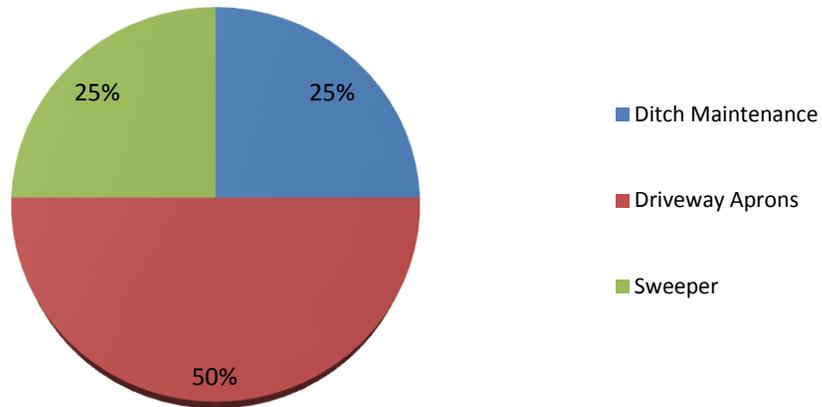
- 31.72 Tons Collected Total Mixed Dry Trash (\$73.35 / ton)
- 329.69 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 0 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

Trees:

- \$8,400 spent for tree removal, tree trimming, and debris removal. (3rd Party) Includes 3rd St Tree trimming, Dundee Canal cleanup, and removing the tree from the Senior Center

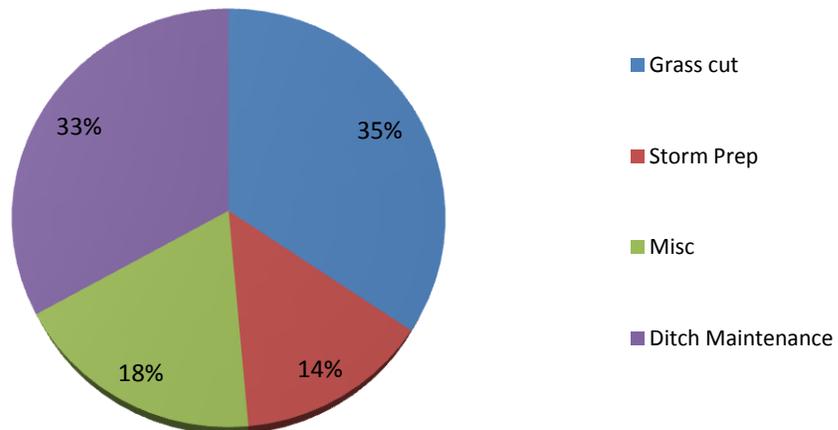
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

October's Top 3 Service Requests



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

October's Top 4 Work Order Types



Summary – October 2018

Water Operations & Maintenance

137 **Service Orders** were received, and >>>>>>>> 70 **Work Orders**
_____ Water/Sewer crews handled **207** total. _____
for the month of October . They included:

Water: **64** Work Orders

- Produced 25.785 Million gallons of drinking water per day.

- **Hydrant Services**
 - 0 Hydrant Replacements
 - 0 Hydrant Repairs
- **Water Line Services**
 - 4 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 4 Main Line Repairs, Installs, Replacements, and Maintenance
- **Water Valve Services**
 - 123 Located services
 - 0 Valve Replacements
 - 0 Valve Installations
 - 68 Water Cut-Ons
 - 71 Reconnects– Delinquent Water Bills
 - 69 Water Cut-Offs
- **Meter Services**
 - 7 Meter and MXU investigations
 - 0 Maintenance services
 - 51 Meter and MXU replacements (mostly MXUs)
 - 68 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.

Sewer: 6 Work Orders, including

- ***Sewer Cleanout Services***
 - 1 Repairs
 - 2 Replacements
- ***Gravity Main Services***
 - 0 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
 - 0 Blockages Cleared
 - 0 Lateral Repairs
- ***Manhole Services (flushing & repairs)***
 - 3 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month of October 2018.
- The treatment plant treated and discharged a total daily average of 0.9 MGD.
- There were no violations of the Garden City NPDES permit or on the MORs for the month of October 2018.
- The water system withdrew a total of 25.785 MGD and used 0.085 MG from Savannah I & D (Town Center Water System).
- 25,431 lbs. dry solids were removed from the WPCP during the month of October.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except the annual tests that are contracted with EPD.

Fleet Maintenance

During the month of **October**, the Shop serviced and/or repaired **66** city vehicles/apparatus & equipment for a current annual total of **607**.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 11-12-18

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of October 2018.

Prepared by: Angela S. Zipperer
Title: Executive Assistant to
Gilbert C. Ballard
Chief of Police

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Ron Feldner, City Manager

Attachment(s)

**Police Department
Monthly Status Report
Summary – October 2018
Operations**

Calls for Service

There were a total of 2,551 calls for service in the month of September 2018, for a total of 25,545 calls for service year to date.

Current month's calls included:

Offenses:

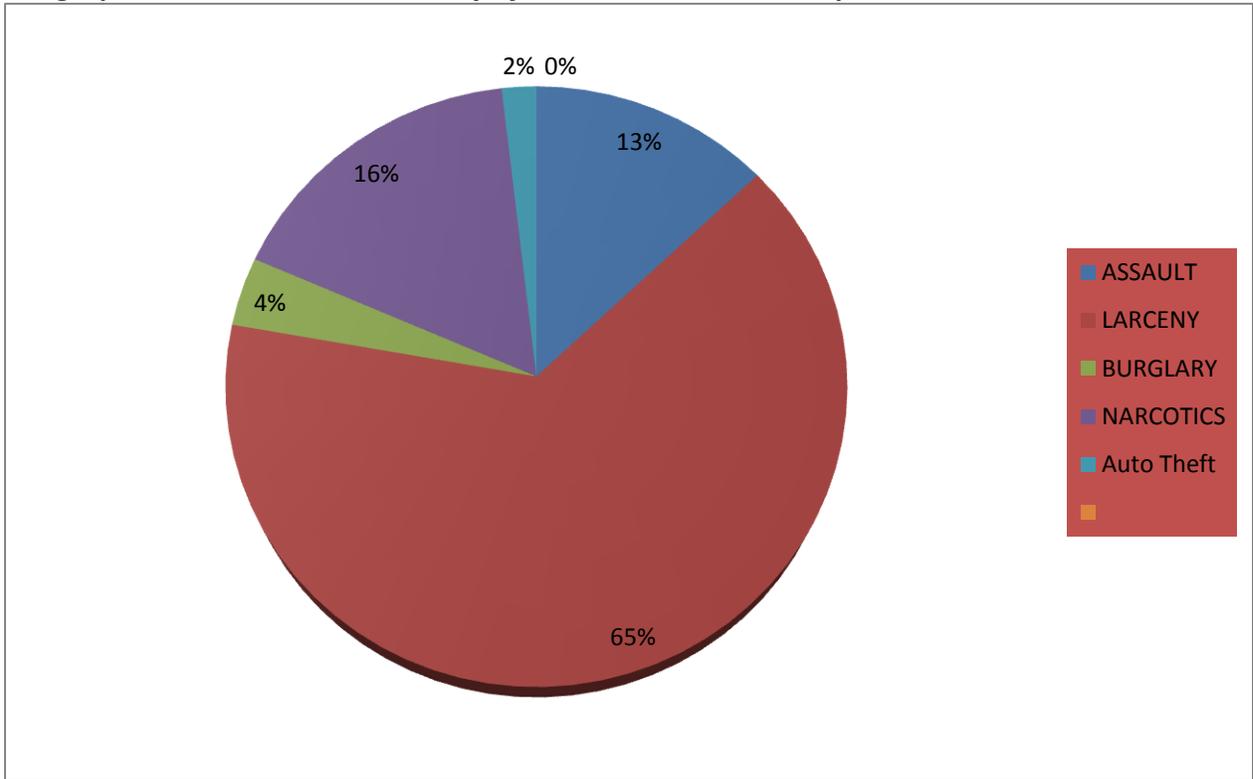
Assault	7	Burglary	2
Robbery	1	Larceny	35
M.V. Theft	1	Narcotics	9
Rape	0	Murder	0
All Others	2,416	Accidents	80

Current Month's Top 6 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Campbell District 3</i>	<i>Cody District 4</i>	<i>Tice District 5</i>
<i>Assault</i>	<i>3</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>2</i>
<i>Larceny</i>	<i>4</i>	<i>7</i>	<i>9</i>	<i>4</i>	<i>11</i>
<i>Burglary</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>
<i>Narcotics</i>	<i>5</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>2</i>
<i>Auto Theft</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>1</i>
<i>Robbery</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>

The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.



Traffic Violations

There were a total of 900 traffic violations during the month of October 2018. *They included:*

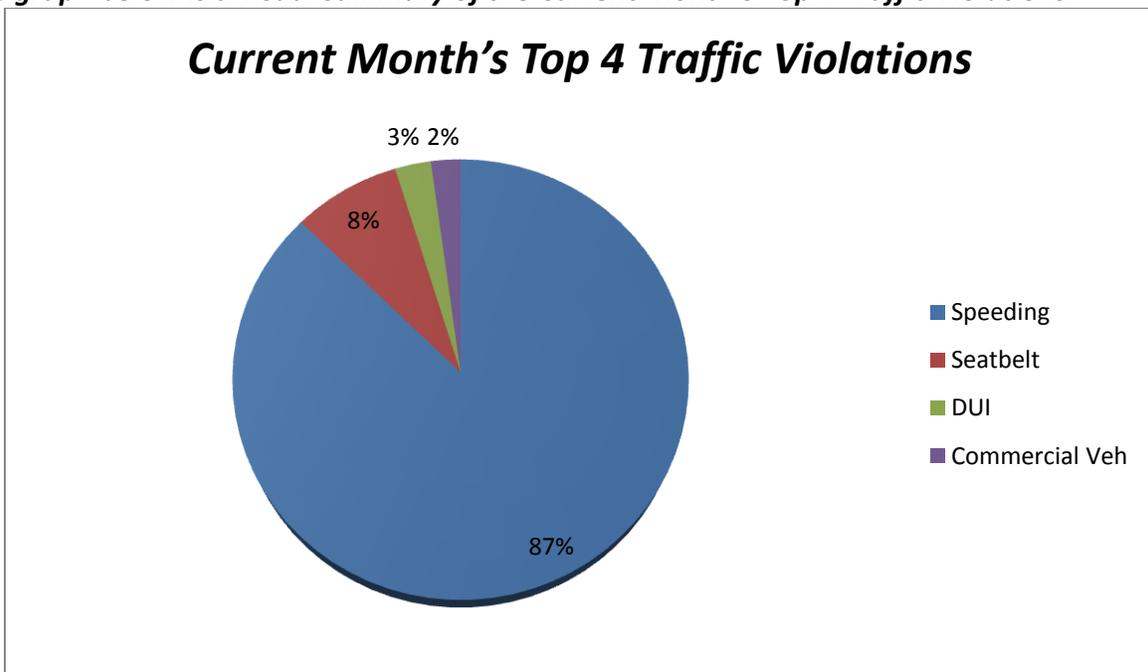
Traffic Citations Issued

Accident Citations	37	Fatalities	0
Written Warnings	164	Speeding Violations	364
Seat Belt Violations	33	Miscellaneous Citations	282
DUI's	11	Total Citations	900

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 9

The graph below is a visual summary of the Current Month's Top 4 Traffic Violations.



Municipal Court Summary

During the month of October 2018 the Garden City Municipal Court handled 609 cases for a current annual total of 8,577 cases.

- Traffic Citations handled in court 584
- Criminal Cases handled in court 25
- Cases issued probation 42

Adult & Juvenile Arrest/Charge Summary

The following is the total of **Adult and Juvenile Arrests/Charges** made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests/Charges		Juvenile Arrests/Charges	
68	165	1	3

Training

During the month of October 2018, police personnel reported a total of 140 hours of training resulting in an average of 4.38 hours of training per Officer.

Items of Interest for October 2018

- **The Garden City Police attending the “Flag Raising” at Gould Elementary School on October 3, 2018.**
- **The Garden City Police Department and Municipal Court hosted the Garden City Youth Council on October 17, 2018.**
- **Chief Ballard spoke at Woodlawn Baptist Church and the First Baptist Church on October 18, 2018.**
- **Officer O Neal attended an event at the Cooper Center on October 20, 2018.**
- **The Garden City Police Department attended the Woodlawn Fall Festival on October 27, 2018.**
- **Captain Papp attended the “Appreciation Day for First Responders” at Gould Elementary on October 29, 2018.**
- **The Garden City Police held K9 interviews and practicals for our new K9 handler on October 31, 2018.**

Code Enforcement – Monthly Update

CODE ENFORCEMENT SUPERVISORS NOTE

CODE ENFORCEMENT WITH PARTNERS: Education should be the first step to providing effective and proactive code enforcement and will generally garner more favorable results on behalf of the property owner and the community as a whole. It is important for communities to take code issues seriously and work with the unit to better the City of Garden City. Educating the community about what the ordinances, code requirements and standards are is one of the best ways that communities and code enforcement officers can prevent violations from occurring or reoccurring.

Communities should consider approaching code enforcement in a more proactive manner, which finds me very grateful for the huge support we have from the City. A proactive code enforcement approach involves addressing issues that may become code enforcement cases or complaints before they escalate to a point of mandated abatement or referral to the court system. This can be achieved by implementing many different techniques, but the primary means to achieving a more proactive code enforcement approach is through education.

HOUSE NUMBERS REDUCE RESPONSE TIME IN CRISIS TIMES

MAY I HAVE YOUR NUMBER FOR A SECOND TIME PLEASE? The effort to educate our citizens regarding the need to have house numbers that conform to the ordinance is in full swing! We will begin our second wave of courtesy notices this week in an effort to educate the citizens of the new change. Over 900 hand delivered Courtesy Notices were issued by the Code Unit since the last update was reported on this issue. The new ordinance has been accepted with mixed reviews, mostly positive, with several residents unsure why it is necessary. My team not only delivers a Courtesy Violation Notice and brochure, but takes the additional time to educate those citizens with questions on the benefits. Some have house numbers that have been painted over, are faded, missing numbers, accidentally hidden by lights or decorations. We will continue to issue courtesy notices, but my goal is to have the change fully implemented no later than January 2019. If any of your constituents have purchased the house numbers, but are not physically able to place them on their home please forward me their information.

COMMUNITY STANDARDS AFFECT GROWTH IN THE CITY

IT'S ALL CONNECTED! Without a functional municipal code, and subsequent code enforcement and compliance measures, the general plan lacks the teeth required to attain the community's vision. Code enforcement is part of the equation that transforms a city from a politically designated area into the ideal community. A community vision statements often declare the importance of maintaining high standards while remaining family friendly, economically healthy, and safe. Codes help realize each of these goals through:

- 1. Improved land values**
- 2. Decreased numbers of attractive nuisances (attractive nuisances are objects that are hazardous and likely to attract children. Landowners have a responsibility to remove or adequately fence/protect the hazard to protect children from potential injuries)**
- 3. Improved safety**
- 4. Increased sense of community**
- 5. Improved public image**
- 6. Improved quality of life**
- 7. Reduced health threats**
- 8. Increased likelihood of economic development**

CODE ENFORCEMENT AND CUSTOMER SERVICE

VOLUNTARY COMPLIANCE STARTS WITH PLEASE AND THEN MUST: What is the role of Code Enforcement in the community? Code Enforcement Officers utilize City Ordinances as a vital step in the administration and enforcement of the codes adopted by the community. This unit of the local jurisdiction enforces the ordinances by acting on received complaints, researching the issues and communicating with the involved parties thereby bringing closure to concerns or violations.

Citizens make investments in their properties and neighborhoods. When the integrity of a particular area is jeopardized due to violations those investments are also at-risk particular area is jeopardized due to violations, those investments are also at risk. The Code Unit Team members are entrusted to promote and safeguard property with the goal to ensure a safe environment for the citizens to work and play. The most efficient and effective method for the Code Enforcement Officers to accomplish resolution of any situation is to enlist the cooperation of the citizens and educate them on Municipal Code.

Similar to the neighborhood watch programs, entire areas are becoming involved to safeguard against particular uses and or items that may constitute ordinance violations when the property is not conforming to ordinances or creating a public nuisance. Nuisances are activities that interfere with the owner's reasonable use and enjoyment of his/her property or with public rights.

POSITIVE TEAMWORK + POSITIVE RESULTS = SUCCESS

COLLABORATION WITH COOPERATION! In many communities across the country, fire prevention and code enforcement personnel are granted limited police power to enforce fire codes within their respective jurisdictions. Continuous and updated law enforcement training is absolutely necessary in these cases in addition to on-going training in fire codes and fire prevention.

Code Enforcement Officers and Planning/Zoning continue to work closely in resolving issues within the City. The ability to organize a "Blitz" on a problematic property or business has proven to be an invaluable tool for remediation. I would like to thank Ron Alexander and his team for the support and effort they have provided in assisting the Code Unit.



Memorandum

To: Chief G. Ballard
From: Cpl. C. Scott Robider-225
Date: 11/14/2018
Re: Council Report

Chief,

The Code Enforcement Unit activity report for the month of October 2018 is as follows;

Notice of Violations Issued = 301

Cases in Compliance = 210

Property/Violation Re-inspection's = 655

Delivered Courtesy Notices for New Address Ordinance = 41

Illegal Signs Removed = 11

Properties Maintained in Lieu of Liens = 3

Court Cases Pending = 9

Vehicles Tagged for Tow = 52

Vehicles Removed/Remediated by or 3rd Party = 27

Vehicles Towed = 25

Roll-Out Cart Violations Issued = 20

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: November 14, 2018

SUBJECT: *Fire Department October 2018 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of October of 2018, and all related information is current as of November 14, 2018.

Prepared by: Jennifer Scholl
Title Executive Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Ron Feldner, City Manager

Attachment(s)

Calls for Service in October of 2018

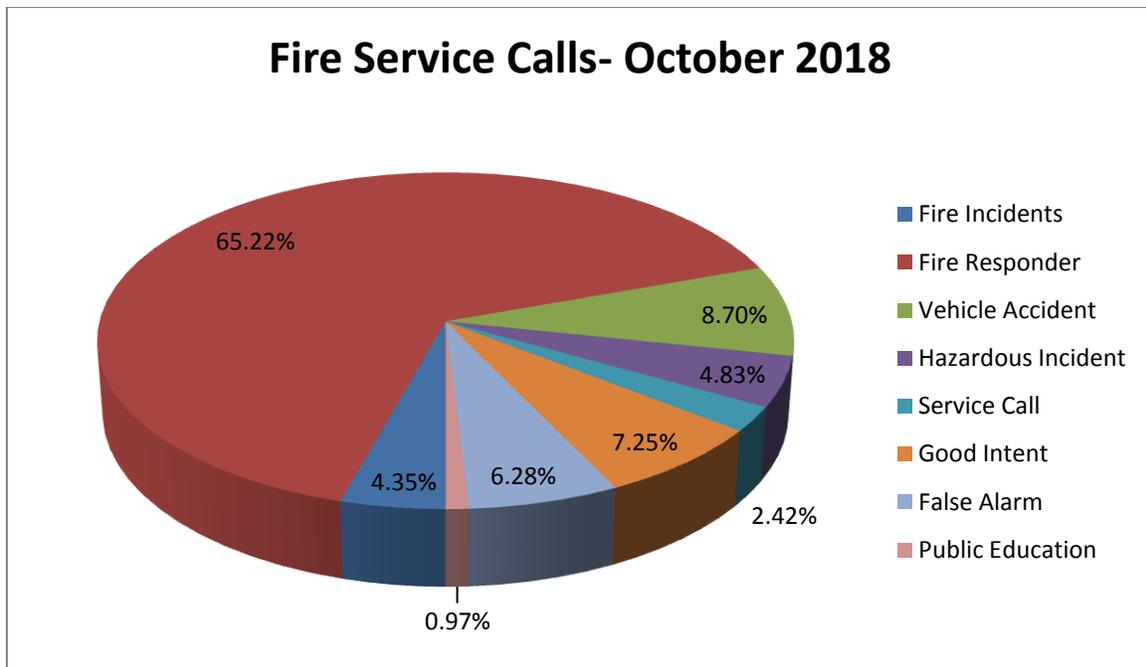
There were a total of 207 calls for service in the month of October, 2018, for a total of 2,127 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	9	Good Intent	15
Fire Responder	135	False Alarm	13
Vehicle Accident	18	Public Education	2
Hazardous Incident	10		
Service Call	5		

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In October fire personnel reported a total of 272.75 hours of training resulting in an average of 20.98 hours of training per Firefighter.

Fire Inspector I

During the month of October Chief Medeiros completed Fire Inspector I at the at the Georgia Public Safety Training Center (GPSTC) campus in Forsyth, GA.

Incident Safety Officer

During the month of October Garden City Fire Department conducted the Incident Safety Officer class which was open to outside agencies.

Fire Investigations: First Responders

During the month of October Garden City Fire Department conducted the Fire Investigations: Fire Responders class which was open to outside agencies.

Basic Principles and Practices of Fire Inspections

On October 4th Lieutenant Johnson instructed a portion of the Basic Principles and Practices of Fire Inspections at the Georgia Public Safety Training Center (GPSTC) campus in Forsyth, GA.

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of October, the Department continued conducting weekly blood pressure checks at the Senior Center on Tuesdays. This activity continues with a great response.

Savannah Christian Preparatory School

On October 9th the department visited with the elementary classes to provide fire safety education.

Savannah Christian Preparatory School- Daycare

On October 16th the department visited with the daycare classes to provide fire safety education.

Garden City Elementary School

On October 31st the department visited with several classes at Garden City Elementary School to provide fire safety education.

Trick-or- Treat

On October 31st the department passed out candy to trick-or-treaters throughout the city.

Looking Ahead

- Partnering with Memorial Healthy University Medical Center and area schools on the "Stop the Bleed" program.
- Continued training for Firefighters pursuing Fire Inspector.
- Annual live burn training.



Regulatory Fees Schedule

Adopted by City Council November 19, 2018

Effective January 1, 2019

Regulatory Fees Schedule

Basic Fees

Description	Rate	Fee
Planning Commission	Flat (initial and one follow up, if necessary)	\$500.00
	Flat (each additional over two)	\$250.00
Board of Appeals	Flat (initial and one follow up, if necessary)	\$250.00
	Flat (each additional over two)	\$125.00
Minor Subdivision	Flat	\$150.00

Building and Land Disturbance Permit Fees

Fee Cap of \$50,000.00 on building permit only.

NOTE: Fees are based on one initial review or inspection and one follow up review or inspection. Additional reviews or inspections are subject to being charged in accordance with the applicable fees included herein for that type of review or inspection.

Description	Rate	Fee
Land Disturbance (under 1 acre total disturbance)	Flat	\$150.00
LDA Permit (over 1 acre total disturbance)	per acre	\$150.00
Single Family Dwelling	per climate controlled square foot	\$0.23
	per non-climate controlled square foot	\$0.10
Multi-Family Dwelling	per climate controlled square foot	\$0.23
	per non-climate controlled square foot	\$0.10
Manufactured Home	per climate controlled square foot	\$0.15
	per non-climate controlled square foot	\$0.10
Commercial	per climate controlled square foot	\$0.27
	per non-climate controlled square foot	\$0.22
Warehouse (including Additions and Renovations)	per square foot	\$0.15
Addition (Residential and Commercial)	per climate controlled square foot	\$0.23
	per non-climate controlled square foot	\$0.10
Renovation (Residential and Commercial)	per climate controlled square foot	\$0.15
	per non-climate controlled square foot	\$0.10
Storage/Accessory Buildings with Electricity and/or Plumbing	per square foot	\$0.10
Storage/Accessory Buildings without Electricity and/or Plumbing	per square foot	\$0.06
All Other Structures	per square foot	\$0.17

Other Permit Fees

Description	Rate	Fee
Temporary Office (valid for 6 months)	per square foot	\$0.50
Fence	Flat (per lot)	\$50.00
Demolition	Flat (per lot)	\$100.00
Temporary Sign (valid for 30 days)	Flat	\$50.00
Permanent Sign (if sign is electrical, an electrical permit and inspection is required)	per square foot (\$50 minimum fee)	\$0.75
Well	Flat	\$50.00
Move a Structure Into or Through Garden City	Flat	\$150.00
Encroachment Permit	Flat	\$50.00
Roadway Improvements (road as only structure)	per square foot	\$0.05
Re-Approval of Expired Permit (within 30 days of original permit expiration)	Flat	\$150.00
Zoning Certification Letter	Flat	\$25.00
Stormwater User Fee Credit Application Review Fee	Flat	\$350.00
Foreclosed & Vacant Property Registration Fee	Flat	\$50.00

Regulatory Fees Schedule (Continued)

Inspection Fees

**Projects requiring more than the minimum number of inspections will be charged at the one-time rate for each additional inspection*

Plumbing

Description	Rate	Fee
Residential (one time) <i>including renovations and re-inspections</i>	Flat	\$75.00
Commercial and Industrial (one time) <i>including renovations and re-inspections</i>	Flat	\$75.00
Residential (minimum 3 inspections)* <i>new construction and additions</i>	Flat	\$75.00 each, total \$225.00
Commercial and Industrial (minimum 5 inspections)* <i>new construction and additions</i>	Flat	\$75.00 each, total \$375.00

Electrical

Description	Rate	Fee
Residential (one time) <i>including renovations and re-inspections</i>	Flat	\$75.00
Commercial and Industrial (one time) <i>including renovations and re-inspections</i>	Flat	\$75.00
Residential (minimum 3 inspections)* <i>new construction and additions</i>	Flat	\$75.00 each, total \$225.00
Commercial and Industrial (minimum 5 inspections)* <i>new construction and additions</i>	Flat	\$75.00 each, total \$375.00

Building

Description	Rate	Fee
Residential (one time) <i>including renovations and re-inspections</i>	Flat	\$65.00
Commercial and Industrial (one time) <i>including renovations and re-inspections</i>	Flat	\$65.00
Residential (minimum 5 inspections)* <i>new construction and additions (slab)</i>	Flat	\$65.00 each, total \$325.00
Residential (minimum 6 inspections)* <i>new construction and additions (stem wall)</i>	Flat	\$65.00 each, total \$390.00
Commercial and Industrial (minimum 4 inspections)* <i>new construction and additions</i>	Flat	\$65.00 each, total \$260.00
Building Inspector Plan Review	Flat (residential)	\$75.00
	Flat (commercial and industrial)	\$225.00
HVAC	Flat (per visit)	\$75.00
Gas Meter	Flat (per lot)	\$50.00
Sprinkler	Flat (building < 50,000 sq. ft.)	\$75.00
	Flat (building > 50,000 sq. ft.)	\$100.00
Life Safety Inspection	Flat (per visit)	\$65.00
Fire Inspection	Flat (initial visit and one follow up)	no fee
	Flat (each additional after two failures)	\$50.00
Code Violation Re-inspection Fee	Flat	\$25.00

Regulatory Fees Schedule (Continued)

Tree Removal

**Refer to the City's Tree Protection & Landscape Ordinance for more information regarding tree protection, removal & replacement*

Description	Rate	Fee
Over five trees under 8" diameter <i>(total disturbance under 1 acre)</i>	Flat	\$100.00
Any one non-specimen tree over 8" diameter	per tree	\$25.00
Over 1 acre total disturbance (clearing) <i>(in addition to required LDA Permit)</i>	per acre	\$100.00
Specimen Tree Removal	per unit (see chart below)	\$250.00

Specimen Tree Diameter Unit Conversion Chart

Tree Diameter	Unit Value
8"	1.0
10"	1.4
12"	1.9
14"	2.3
16"	2.7
18"	3.1
20"	3.6
22"	4.0
24"	4.4
26"	4.8
28"	5.3
30"	5.7
32"	6.1
34"	6.5
36"	7.0
38"	7.4
40"	7.8
42"	8.2
44"	8.7
46"	9.1
48"	9.5
50"+	10.0
<i>*Round odd numbers up to the nearest even number</i>	



Utility Fees Schedule

Adopted by City Council November 19, 2018

Effective January 1, 2019

Utility Fees Schedule

Tap Fees

Water Tap-in Fees

Description	Rate	Fee
5/8 inch-2 inch water tap	Deposit	\$125.00
	Set-Up Charge	\$15.00
	Tap-In Fee (per REU) Inside City Limits	\$500.00
	Tap-In Fee (per REU) Outside City Limits	\$750.00
	Labor Fee (installed by the City)	\$572.00
	Labor Fee (installed by plumber)	\$150.00
4 inch-12 inch water tap	Deposit	\$125.00
	Set-Up Charge	\$15.00
	Tap-In Fee (per REU) Inside City Limits	\$500.00
	Tap-In Fee (per REU) Outside City Limits	\$750.00
	Labor Fee (installed by the City)	City does not install
	Labor Fee (installed by plumber)	\$250.00

*Note: Meter cost for potable water and fire lines, as well as, backflows, meter boxes and any additional equipment needed for installation are not covered under labor fees listed in the table above. Please call the Water Operations Department for current pricing.

Sewer Tap-In Fees

Description	Rate	Fee
4 inch-10 inch sewer tap	Deposit	\$125.00
	Set-Up Charge	\$15.00
	Tap-In Fee (per REU) Inside City Limits	\$650.00
	Tap-In Fee (per REU) Outside City Limits	\$975.00
	Labor Fee (installed by the City)	\$1,984.00
	Labor Fee (installed by plumber)	\$150.00

Miscellaneous Fees

Description	Rate	Fee
Labor (Includes City Truck)	per hour	\$76.00
Backhoe	per hour	\$200.00
Small Trackhoe	per hour	\$100.00
Trencher	per hour	\$50.00
Dewatering Pump	per hour	\$35.00
Air Compressor	per hour	\$35.00
Tap Water Main	per hour	\$75.00
Sewer Jet Machine	first 2 hours	\$300.00
	each additional hour	\$150.00
Miscellaneous	per hour	TBD

*All hourly charges shall include travel time to and from job location. Work performed outside regular business hours at the request of the customer shall be charged at 150% of the rates in the schedule. Miscellaneous charges shall include actual charges for equipment rented to perform the work. The above schedule shall be used to calculate charges when City staff or equipment is used on private facilities. The staging charge shall be used for construction but may be waived for other types of work at the discretion of the Director.

Utility Fees Schedule (Continued)

Fees Relating to Theft of Services

Description	Rate	Fee
Code Enforcement Officer*	Hourly (Minimum of 1 Hour)	\$29.44
Meter Reader*	Hourly (Minimum of 1 Hour)	\$25.83
Water Repair Personnel*	Hourly (Minimum of 1 Hour)	\$57.83
Administrative Personnel*	Hourly (Minimum of 1 Hour)	\$26.12
Vehicle and Communication Charges	Hourly (Minimum of 1 Hour)	\$29.29
Meter Tampering Fee**	1 st Offense	\$150.00
	2 nd Offense	\$500.00
	3 rd Offense	\$1,000.00
Stolen Meter Fee	Flat	\$500.00
Meter Cost***	Flat	\$119.29
MXU Cost***	Flat	\$127.50
Meter Top***	Flat	\$19.96
Meter Valve***	Flat	\$30.38
Barrel Lock***	Flat	\$3.70
Pad Lock***	Flat	\$12.78

* Personnel costs include hourly rate of pay plus FICA, health and dental insurance, GMEBS retirement, ICMA-Match, and workers' compensation.

** Water consumption cost based on customer's average usage is an additional fee. All fees must be paid before reconnection occurs.

*** These costs are determined by the vendor and are subject to change.

Water Rates

Base Charge per (REU Inside the City) \$15.40

Base Charge (Outside the City) \$17.71

Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	1.44	2.16
2,501 to 5,000 gallons	1.73	2.60
5,001 to 10,000 gallons	2.03	3.05
10,001 to 15,000 gallons	2.59	3.89
15,001 to 20,000 gallons	3.17	4.76
Over 20,000 gallons	3.75	5.63

Sewer Rates

Base Charge per REU (Inside the City) \$17.80

Base Charge per REU (Outside the City) \$20.47

Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	2.20	3.30
2,501 to 5,000 gallons	2.37	3.56
5,001 to 10,000 gallons	2.46	3.69
10,001 to 15,000 gallons	3.19	4.79
15,001 to 20,000 gallons	3.92	5.88
Over 20,000 gallons	4.65	6.98

Town Center - Water Rates

Base Charge per REU - Water \$16.19

Quantity	Water
1 to 10,000 gallons	2.58
10,001 to 15,000 gallons	3.22
15,001 to 20,000 gallons	3.53
Over 20,000 gallons	4.17

Town Center - Sewer Rates

Base Charge per REU - Sewer \$19.40

Quantity	Sewer
1 to 20,000 gallons	5.96
Over 20,000 gallons	6.30

Miscellaneous Utility Fees

Description	Rate	Fee
Utility Account Deposit*	Flat	\$125.00
Sanitation Only Account Deposit*	Flat	\$40.00
Irrigation Meter Account Deposit*	Flat	\$125.00
Fire Line Meter Account Deposit*	Flat	\$125.00
Fire Hydrant Meter Deposit*	Flat	\$650.00
Apartment Cleaning Turn on/off Fee	Per Month	Contract Needed
Administrative Fee	Per Month	\$2.35
Late Fees	% of balance	25%
Returned Check Fee	Flat	\$35.00
Suspension Fee (Reconnection) (normal hours)**	Flat	\$50.00
Reconnect Fee (after hours)***	Flat	\$100.00
Stormwater Fee	Per REU, Per Month	\$4.75
Fire Protection Fee	Per REU, Per Month	\$12.50
Sanitation Fee (1 garbage & 1 recycling cart)	Per month	\$15.84
Rollout Cart Penalty Fee	Per Cart/Per Occurrence	\$7.00

***Refundable Deposit**

****Suspension (Reconnection) fees will be charged after 8:00am on the day of cut off whether service is disconnected or not. Service will be restored within 24 hours.**

*****After hours reconnection fees are charged at a higher rate.**

Fire Line Service Charges

Fireline Size	Monthly Fee
4"	\$25.00
6"	\$40.00
8"	\$60.00
10"	\$80.00
12"	\$120.00

The fire line service charge is for services provided by Garden City but not covered under the water commodity service charges or the fire protection fee. The charge is designed to recover cost of miscellaneous services related to water system readiness to serve and infrastructure sizing required to provide fire flow relevant to the facility's fire line size.



Parks & Recreation Fees Schedule

Adopted by City Council November 19, 2018

Effective January 1, 2019

Parks & Recreation Program/Activity Fees & Facility Rental Fees

Program and Activity Fees

Description	Rate	Fee
Sport Registrations	Per Sport (resident)	\$25.00
	Per Sport (non-resident)	\$35.00
Sponsor Fees	Without Signage	\$250.00
	With Signage	\$350.00
Summer Camp	Registration	\$25.00
	Per Week (does not include field trips)	\$75.00
Swimming Lessons (8 sessions)	Per Camper	\$35.00
	Per Non-Camper	\$45.00
Gymnastics (8 sessions)	Per Participant	\$40.00

Facility Rental Fees

Description	Rate	Fee
Gym or Cooper Center Rental (Class C)	Refundable Deposit	\$100.00
	(Special Events Only)	No Charge
Gym or Cooper Center Rental (Class D)	Refundable Deposit	\$100.00
	Per Hour	\$38.00
Gym or Cooper Center Rental (Class E & F)	Refundable Deposit	\$100.00
	Per Hour	\$75.00
Gym or Cooper Center Rental (Class G)	Refundable Deposit	\$100.00
	Per Hour	\$85.00
Pool Rental (w/Gym)	Per Hour	\$38.00
Pool Rental (pool only)	Refundable Deposit	\$100.00
	Per Hour	\$38.00
Stadium Rental	Soccer	\$100.00
	Football	\$1,200.00
Sharon Park Rental	Refundable Deposit	\$100.00
	Flat Fee (up to 4 hours)	\$25.00
	Flat Fee (up to 8 hours)	\$50.00
Bazemore Park Rental	Per Field	\$50.00
	Per Field (with use of lights)	\$65.00
Bazemore Park Rental- Baseball Tournament	Refundable Deposit	\$150.00
	Per Field	\$50.00
	Per Field (with use of lights)	\$65.00
Concession Stand Rental	3 Days or Less - Flat Fee	\$200.00
	4 Days or More - Flat Fee	\$400.00
Booster Club Concession Rental		Based on Contract
Chain Baseball Field Rental		Based on Contract



Alcohol Beverage License Fees Schedule
Adopted by City Council November 19, 2018
Effective January 1, 2019

Alcohol Beverage License Fees

Description	Rate	Fee
Spirituuous Liquors (Package)	Annual	\$2,722.00
Spirituuous Liquors (By the Drink)	Annual	\$2,722.00
Beer and/or Malt Beverages	Annual	\$682.00
Wines	Annual	\$236.00
Advertising Cost/Processing Fee	Annual	\$75.00
Returned Check - Accounting	Each	\$35.00



Motion Picture/Photographic Production Fees Schedule

Adopted by City Council November 19, 2018
Effective January 1, 2019

Motion Picture, Television, & Photographic Production Fees

Description	Rate/Fee
Application Fee	\$25.00
Use of City Property	\$400.00 per day
Police Officer Security/Extras	\$30.00 per hour (4 hour min.)
Police Vehicle	\$35.00 per day
Firefighter	\$40.00 per hour (4 hour min.)
Fire Truck with a 1,000 gallon per minute pump	\$68.00 per hour (4 hour min.)
Fire Truck with a 1,250 gallon per minute pump	\$72.25 per hour (4 hour min.)
Fire Truck with a 75' ladder	\$117.10 per hour (4 hour min.)
Water Hookup, metering, water, etc.	Based on Current Rates
Public Works assistance in road closures, etc.	Based on Current Rates
Last Minute Changes and/or Requests	\$100.00



Municipal Court Fee Schedule

Adopted by City Council November 19, 2018

Effective January 1, 2019

FINE SCHEDULE	
LICENSES OFFENSES	BASE FEE/FINE
No Permit w/o License	\$132.00
No Permit on Person	\$11.00
Wrong Class of Permit	\$88.00
Expired Permit	\$88.00
Allowing Another to Operate Unlawfully (without Permit)	\$245.30
More than (1) Valid License	\$121.00
Failure to Obtain GA License (over 30 days)	\$121.00
Restrictive License	\$121.00
SPEEDING VIOLATION	BASE FEE/FINE
Too Fast For Conditions	\$121.00
SPEEDING	BASE FEE/FINE
<u>Zone 25 MPH</u>	
36-40	\$110.00
41-45	\$132.00
46-50	\$143.00
51-55	\$154.00
OVER 55	CT MANDATORY
<u>Zone 30 MPH</u>	
41-45	\$110.00
46-50	\$132.00
51-55	\$143.00
56-60	\$154.00
61-65	\$220.00
OVER 65	CT MANDATORY
<u>Zone 35 MPH</u>	
46-50	\$110.00
51-55	\$132.00
56-60	\$143.00
61-65	\$154.00
66-70	\$220.00
OVER 70	CT MANDATORY
<u>Zone 45 MPH</u>	
56-60	\$110.00
61-65	\$132.00
66-70	\$143.00
71-75	\$154.00
76-80	\$220.00
OVER 80	CT MANDATORY
School Zone & Construction Zones	BASE FINE DOUBLES

FINE SCHEDULE	
TRAFFIC CONTROL DEVICES	BASE FEE/FINE
Running Stop Sign	\$104.50
Running Red Light	\$104.50
Improper U-Turn	\$104.50
Disregarding Crossing Barrier	\$104.50
Disregarding Speed Barrier	\$104.50
Crossing Median	\$93.50
Failure to Obey Officer	\$121.00
Flashing Light	\$88.00
MOVING VIOLATIONS	BASE FEE/FINE
Improper Lane Usage	\$121.00
Improper Lane Change	\$121.00
Following Too Closely	\$121.00
Improper Passing	\$121.00
One-Way Street	\$121.00
Failure to Yield	\$104.50
Improper Turn	\$104.50
Cutting Corners	\$104.50
Changing Lanes or Turning w/o Reasonable Safety or No Turn Signal	\$88.00
Driving Wrong Way One Way	\$121.00
Unlawful Passing of School Bus	\$176.00
NON-MOVING VIOLATION	BASE FEE/FINE
No Tag	\$121.00
No Rear View Mirrors	\$99.00
No Mud Flaps	\$121.00
Improper Lights	\$93.50
Improper Tag	\$104.50
Littering R/W	\$176.00
Parking in Handicap Zone	\$176.00
Impeding Flow of Traffic	\$82.50
Improper Use of Dealer Tag	\$121.00
Current Tag in Possession but No Displayed	\$60.50
Expired Tag	\$110.00
Open Container	\$121.00
SIGNAL & LIGHT VIOLATIONS	BASE FEE/FINE
Failure to Dim	\$93.50
No Headlights	\$93.50
Headlight Out	\$93.50
No Headlight While Raining	\$93.50
Headlights Covered	\$93.50
MISCELLANEOUS VIOLATIONS	BASE FEE/FINE
Crossing Median	\$93.50
Limitations on Backing	\$93.50
Operating Vehicle w/ Headphones	\$104.50
Driving on Sidewalk	\$99.00
Excessive Volume of Radio	\$176.00
No Child Restraint Devices	\$35.00
2ND OFFENSE	\$35.00
Parking in a No Parking Zone	\$93.50
Unsecured Load	\$121.00
Over Weight on Inner Street	\$176.00
Over Width/Length/Height	\$176.00
No Seat Belts	\$15.00
INSURANCE VIOLATION	BASE FEE/FINE
No Proof of Insurance	\$38.50

FINE SCHEDULE	
COURT MANDATORY APPEARANCE	BASE FEE/FINE
No Insurance	CT MANDATORY
<u>Suspension Violation</u>	
1st Offense	CT MANDATORY
2nd Offense	CT MANDATORY
<u>DUI</u>	
First Offense	CT MANDATORY
Second Offense	CT MANDATORY
Third Offense	CT MANDATORY
<u>FLEEING TO ELUDE</u>	
First Offense	CT MANDATORY
Second Offense	CT MANDATORY
Third Offense	CT MANDATORY
Racing	CT MANDATORY
Laying Drag	CT MANDATORY
Vehicular Homicide	CT MANDATORY
Habitual Violator	CT MANDATORY
Reckless Driving	CT MANDATORY
Allowing Another to Operate Unlawfully (other than permit violation)	CT MANDATORY
All other Violations Not Specially Enumerated Above	CT MANDATORY
RECORDS FEE	
Administrative Fee (for collection & retrieval of documents)	TBD
Regular Copies	\$.10 cents per page
Certified/Notary	\$5.00
Incident Reports	\$.10 cents per page
Accidents Reports	\$5.00
DVD's	\$10.00



**Fire Prevention & Protection
Mitigation Rates**
*Adopted by City Council November 19, 2018
Effective January 1, 2019*

MITIGATION RATES

BASED ON PER HOUR

The mitigation rates below are average "billing levels" per hour, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average fire department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

MOTOR VEHICLE INCIDENTS

<u>Level 1 - \$435.00</u>	Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident. This level could include traffic control, basic hazardous material assessment, and minor debris removal.
<u>Level 2 - \$495.00</u>	Includes Level 1 services in part or in whole plus expanded hazardous material identification and control, limited victim extrication (hand tools), heavy debris removal, and light extinguishment of vehicle fire.
<u>Level 3 – CAR FIRE - \$605.00</u>	Includes Level 1 and 2 in part or in whole, plus vehicle fire, breathing apparatus, rescue tools, structure protection, and large hazardous material identification and control.
ADD-ON SERVICES	
FIRST RESPONDER - \$350.00 PER INCIDENT	Medical response with the use of current medical supplies carried by response apparatus. Does not apply when the ambulance arrives on scene prior to the responding apparatus.
Foam- \$25.00 per gallon	Foam shall be used on most car fires and shall be charged in five (5) gallon increments.
Extrication- \$1,305.00	Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.
Creating a Landing Zone - \$400.00	Includes Air Care (multi-engine company response, mutual aid, helicopter, etc.). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s). Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.
ADDITIONAL TIME ON-SCENE RATES	Engine billed at \$400 per hour. Truck billed at \$500 per hour. Tanker billed at \$300 per hour. Miscellaneous equipment billed at \$300.

HAZMAT

<u>Level 1 - \$700.00</u>	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.
<u>Level 2 - \$2,500.00</u>	Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.
<u>Level 3 – \$5,900.00</u>	Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 per HAZMAT team.
ADDITIONAL TIME ON-SCENE RATES (for all levels of service)	Engine billed at \$400 per hour. Truck billed at \$500 per hour. Tanker billed at \$300 per hour. Miscellaneous equipment billed at \$300

WATER INCIDENTS

<u>Level 1</u> <i>Billed at \$400 plus \$50 per hour, per rescue person.</i>	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident
<u>Level 2</u> <i>Billed at \$800 plus \$50 per hour, per rescue person.</i>	Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.
<u>Level 3</u> <i>Billed at \$2,000 plus \$50 per hour per rescue person, plus \$100 per hour per HAZMAT team member.</i>	Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.
<u>Level 4</u>	Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
<u>CHIEF RESPONSE</u> <i>Billed at \$250 per hour.</i>	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.
<u>MISCELLANEOUS / ADDITIONAL TIME ON-SCENE RATES</u>	Engine billed at \$400 per hour. Truck billed at \$500 per hour. Miscellaneous equipment billed at \$300.

ILLEGAL FIRES

<u>ILLEGAL FIRES</u> Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck	When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. If the fire is started due to persons not following prescribed fire and life safety, building codes, and ordinances. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
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MITIGATION RATE NOTES

The mitigation rates above are average "billing levels" per hour, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

RESOLUTION

A RESOLUTION TO ADOPT THE FY2019 OPERATING AND CAPITAL BUDGETS; TO PROVIDE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES; AND TO APPROPRIATE FUNDING FOR SPECIFIC OPERATING AND CAPITAL FUNDS OF GARDEN CITY GOVERNMENT.

BE IT RESOLVED, by the Mayor and Council of Garden City, Georgia:

WHEREAS, the City Manager has prepared the annual operating budget and capital budget for the fiscal year commencing on January 1, 2019 and ending on December 31, 2019 and has transmitted same to the Mayor and Members of City Council for review in accordance with City Charter Section 3.12;

WHEREAS, the budgets have been reviewed by the Mayor and Council;

WHEREAS, a public hearing for the purposes of accepting public comment on the proposed budget was conducted on November 5, 2018, pursuant to notice being given in the Savannah Morning Newspaper no more than twenty (20) days and no less than one week in advance of the hearing, and;

WHEREAS, the proposed budgets comply with Section 2-264 of the City Code by being balanced with anticipated revenues (including appropriated unencumbered surplus) being equal to appropriated expenditures;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Garden City, Georgia, in regular session assembled, does hereby adopt the General Fund Budget in the amount of \$9,743,240; Water and Sewage Enterprise Fund budget in the amount of \$5,320,137; Fire Protection Fund in the amount of \$2,057,961; the Stormwater Fund in the amount of \$914,204; the Sanitation Fund in the amount of \$381,748; SPLOST Capital Improvement Fund in the amount of \$2,444,933; the Hotel/Motel Tax Fund in the amount of \$385,000; the Tourism Fund in the amount of \$258,450; and the Confiscated Assets Fund in the amount of \$5,000 and that said budgets (which specify the anticipated revenue by appropriate categories and the appropriated expenditures for each department, as well as all non-departmental expenditures, in accordance with Code Section 2-264 of the City Code), are included in and made a part of this Resolution by reference in Exhibit "A"; and,

BE IT FURTHER RESOLVED that copies of this Resolution and referenced budget will be kept in the Office of the City Manager in City Hall and be made available for inspection by any member of the public.

ADOPTED this 19th day of November 2018.

Don Bethune, Mayor

RECEIVED AND APPROVED this 19th day of November 2018.

Rhonda Ferrell, Clerk of Council