

A G E N D A

City Council Meeting

Monday, September 17, 2018 – 6:00 p.m.

➤ **OPENING**

- Call to Order
- Invocation by Pastor Gary Johnson, Woodlawn Baptist Church
- Pledge of Allegiance
- Roll Call
- Presentation of Georgia Fire Chief and Chief Fire Officer's Certifications to Fire Chief Medeiros and Assistant Fire Chief Lewis.

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

➤ **RECEIVE FORMAL PUBLIC COMMENT – *No formal requests***

➤ **CONDUCT PUBLIC HEARINGS – *No public hearings***

➤ **Approval of City Council Minutes**

- Consideration of City Council Minutes (8/20/18), Workshop Synopsis (8/27/18) and Workshop Synopsis (9/10/18).

➤ **Staff Reports**

- Receive monthly report from the Director of Human Resources
- Receive monthly report from the Director of Information Technology
- Receive monthly report from the Director of Parks & Recreation
- Receive monthly report from the Director of Planning & Zoning
- Receive monthly report from the Director of Public Works & Water Operations
- Receive monthly report from the Chief of Police
- Receive monthly report from the Fire Chief
- City Manager's Updates & Announcements

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Town Center Development Sales Transaction:** A resolution by the Mayor and City Council to authorize the City Manager to negotiate, modify, execute and deliver any and all sales documents to consummate the sales transaction and to effectuate the purposes and intents of this Resolution.

- **Resolution, Town Center Improvements:** A resolution by the Mayor and City Council to award a contract to Mill Creek Construction in the bid amount of \$1,385,788.00 to perform certain infrastructure improvements at its Garden City Town Center Project; and to authorize the City Manager to circulate requests for proposals from contractors to perform the Dean Forest Road median landscaping work at the estimated cost of \$43,000.00; and to purchase the necessary number of benches and trashcans for the public right-of-ways within the Town Center Development at an estimated cost of \$33,000.00; and to authorize the City Manager to execute said contracts on behalf of the City and to address any change orders or major work modifications which may arise due to unforeseen/unanticipated field conditions.

➤ **ADJOURN**

MINUTES
City Council Meeting
Monday, August 20, 2018 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Pastor Ashely Randall, Garden City United Methodist Church gave the invocation. Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Members: Mayor Bethune presided. Council Members: Mayor Pro-tem Kicklighter, Councilmember Campbell, Councilmember Cody, Councilmember Daniel, Councilmember Ruiz and Councilmember Tice.

Staff: Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Clerk of Council; James P. Gerard, City Attorney; Gilbert Ballard, Chief of Police; Cliff Ducey, Recreation Director; Jackie Jackson, Special Projects Coordinator; Ron Alexander, Planning Director; Pam Franklin, HR Director; Ben Brengman, IT Director and Corbin Medeiros, Fire Chief. Absent: Benny Googe, Public Works Director.

Police Officer of the Quarter: Mayor Bethune and Chief Ballard recognized Officer Kirk Brennaman as Police Officer of the third quarter.

Informal Public Comment: Mayor Bethune opened the floor to receive public comment. There being no questions or comments from the audience, Mayor Bethune closed the informal public comment portion of the meeting.

City Council Minutes: Upon motion by Councilmember Kicklighter, seconded by Councilmember Cody, City Council voted unanimously to approve the city council minutes 7/16/18, workshop synopsis 7/23/18 and workshop synopsis 8/13/18.

Staff Reports:

HR Director presented the human resources department's report for the month of July.

IT Director presented the information technology department's report for the month of July.

Recreation Director presented the parts and recreation department's report for the month of July.

Planning Director presented the planning department's report for the month of July.

City Manager presented the public works and water operations department's report for the month of July.

Chief of Police presented the police department and code enforcement's report for the month of July.

Fire Chief presented the fire department's report for the month of July.

City Manager Updates: City Manager said I have no updates at this time.

Items for Consideration:

First Reading, Ordinance Amendment for House Numbers: Clerk of Council read for the first reading the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to establish four (4") inches as the minimum height for the numbering of houses and principal buildings in the City; to designate the City Manager or his/her designee as the administrator for the purpose of enforcing the numbering requirement and to provide a penalty for violations.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Tice, City Council voted unanimously to approve the ordinance on the first reading.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Cody, City Council voted unanimously to suspend the rules of council to hold the second reading of the ordinance.

Second Reading, Ordinance Amendment for House Numbers: Clerk of Council read for the second reading the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to establish four (4") inches as the minimum height for the numbering of houses and principal buildings in the City; to designate the City Manager or his/her designee as the administrator for the purpose of enforcing the numbering requirement and to provide a penalty for violations.

Upon motion by Councilmember Tice, seconded by Councilmember Kicklighter, City Council voted unanimously to adopt the ordinance on the second reading.

Resolution, CAT Board Appointment: Clerk of Council read the heading of a resolution by the Mayor and City Council to appoint Deidrick Cody as the City's citizen representative on the Chatham Area Transit Authority, to serve at the City's pleasure, on an at-will basis, for a term commencing on the effective day of this Resolution and ending July 1, 2023, and until the appointment and qualification of his successor.

Upon motion by Councilmember Campbell, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

Resolution, Crew Cab Truck & Flatbed Dump Truck Proposals: Clerk of Council read the heading of a resolution by the Mayor and City Council to accept the proposal from J.C. Lewis Ford to sell the City a flatbed dump truck at the price of \$69,517.96, and the proposal of O.C. Welch Ford Lincoln to sell the City a crew cab truck at the price of \$29,897.00, and to authorize the City Manager to sign the purchase contracts or orders for the trucks.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Tice, City Council voted unanimously to adopt the resolution.

Resolution, GMA Master Lease Agreement (Police Vehicles): A resolution by the Mayor and City Council to authorize the City Manager to enter into and execute a lease supplement to the Master Lease between Georgia Municipal Association (GMA) and the City for the purchase of six (6) Dodge Chargers to be used as police vehicles, plus the costs of equipping same, at the approximate total purchase price of \$280,465.00.

Upon motion by Councilmember Kicklighter, seconded by Councilmember Daniel, City Council voted unanimously to adopt the resolution.

Resolution, Water/Sewer Utility Bank Accounts: A resolution by the Mayor and City Council to authorize the closing of the City's Well & Tank Bank Account and the Water Department Utility Deposits Bank Account at Wells Fargo Bank, the closing of the City's Water Department Merchant Services Bank Account at SunTrust Bank, and the transfer of such accounts to Bank of America.

Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to adopt the resolution.

Adjournment: Upon motion by Councilmember Campbell, seconded by Councilmember Cody, City Council voted unanimously to adjourn the meeting at 6:26 p.m.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 9/17/18

Synopsis

City Council Workshop Monday, August 27, 2018 – 5:30 p.m.

Opening

Mayor Bethune called the workshop to order and gave the invocation.

Attendees

Members: Mayor Bethune presided. Council Members: Bruce Campbell, Rosetta Cody, Marcia Daniel, Debbie Ruiz and Kim Tice. Absent: Bessie Kicklighter, Mayor Pro-tem

Staff: Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Jackie Jackson, Special Projects Coordinator; Gilbert Ballard, Chief of Police; Corbin Medeiros, Fire Chief; Ron Alexander, Planning Director; Ben Brengman, IT Director and Scott Robider, Code Enforcement Supervisor. Absent: James P. Gerard, City Attorney.

Visitors: Warren Boyle, CVB Member and Melissa Yao Hille with My Agency

CVB Strategic Plan & Budget Presentation: Mr. Boyle and Melissa provided the City Council with an overview of the CVB's five year strategic plan and fiscal year budgets for 2018 and 2019.

Mayor Bethune said I'm very impressed with what you all have done so far.

Special Projects Coordinator said a Southern Roots Fest is in the works for 2019 and marketing for the 2019 public safety event. She said the CVB is looking at contracting with a company to do a welcome video that will hopefully help HR with recruiting employees.

Special Projects Coordinator said Crystal Hart with My Agency is attending the Governor's Tourism Conference in Atlanta learning how the CVB can use the tax dollars. She said I have reached out to DCA and they are also helping us on how to use the money.

Special Projects Coordinator said we sent the CVB's budget to Jim and he is currently reviewing it for you to take action on during the City's annual budget process.

Police:

Body Cam Server for Police Department: IT Director said the server that currently hosts the body camera videos has reached its maximum capacity as a result of the

retention policy requirements and normal usage. He said we have two options to resolve the space issue. He said we can add more space to the current server for \$9,219.27 or use the cloud for a cost of \$100 per officer per month.

After a brief discussion, City Council recommended the IT Director move forward with adding more space to the current server for \$9,219.27.

Police Restructuring: City Manager said Chief Ballard has restructured the police department including the command level positions within the department. In the end, we are moving toward a more streamlined department that is highly trained.

Mayor Bethune said I'm pleased that the Chief has done this and I commend him for his efforts.

Chief Ballard said we are down nine officers. He said we have been operating on an average of four officer's short for several years. He said I have come to the realization if we have been short that number of officers that we are not going to be able to be full. The point of asking to reduce the staffing level is to increase the salaries so we can be more competitive recruiting new hires. He said I have looked at a combination of reducing staff and freezing positions in order to be fluid. I respect the budget, but right now I'm in a holding pattern and need to do something. He said I don't believe that this reorganization will reduce the department's operational function.

City Manager said we subtracted the cost of approx \$300,000 for the elimination of certain positions as well as frozen positions before we added back the cost of moving the patrol officer's job classification from Classification 108 to 109. He said this will result in us getting to a starting pay of \$18.67 per hour to be more competitive. As such, he said I'm asking for your support of \$18.67 per hour proposal.

Councilmember Ruiz said I thought we had discussion not long ago. Chief Ballard said we did 6 months ago, but as you can see things have changed in terms of what our neighboring jurisdictions have done in the last several months. City Manager said the Chief discussed many issues leading up to this recommended plan of action.

Councilmember Daniel said will this affect the level of service. Chief Ballard said no it will not, but this will help us fill some of the officer positions thereby seeing the service level increasing.

City Manager asked City Council for their approval to move forward with implementing the proposed plan for GCPD such that the starting pay rate of \$18.67 will be instituted thereby putting us in a more competitive position to recruit new officers.

After a brief discussion, City Council recommended staff move forward with making the necessary job classification/compensation adjustments in accordance with implementing the proposed plan for GCPD. Chief Ballard thanked City Council for their support.

Finance:

Revenue & Expenditures Report as of July 31, 2018: Finance Director said all the funds are performing as expected. City Council accepted the financial report as presented with no questions.

Mayor's Updates: Mayor Bethune said I have no updates.

City Manager's Updates:

Hurricane Mathew FEMA Reimbursement Update: City Manager said we have received approximately \$800,000 in reimbursement from FEMA related to Hurricane Matthew. He said I am requesting authorization to increase Rostan's budget \$20,000 from \$67,000 to \$87,000 to assist us with collecting approximately \$650,000 in reimbursement from FEMA for the water/waterwater projects that we have just completed.

City Council authorized the City Manager to move forward with increasing Rostan's budget to assist staff in securing reimbursement from FEMA for the projects.

Roberts Properties/Town Center Development Update: City Manager provided an overview of the Town Center Construction Cost. He said we will fine tune the numbers and funding for the September 10th workshop. He said the closing is scheduled for September 20th with our portion of the improvements to start immediately following the closing.

Dean Forest Road Site – Petition: City Manager said the petition is regarding the group home application that came before you. He said this really something for the Planning Commission to reference when reviewing the site plan.

Councilmember Daniel said refresh me on what happened with this. Planning Director said we had to work with Jim to write and adopt an ordinance, because we didn't have a pathway for group homes to occur in the City as per federal law.

Adjournment

City Council voted unanimously to adjourn the workshop at 6:56 p.m.

Transcribed and submitted by: Clerk of Council

Accepted and approved by: City Council 9/17/18

Synopsis

City Council Workshop Monday, September 10, 2018 – 5:30 p.m.

Opening

Mayor Bethune opened the workshop and Councilmember Campbell gave the invocation.

Attendees

Members: Mayor Bethune presided. **Council Members:** Bruce Campbell, Rosetta Cody, Marcia Daniel, Bessie Kicklighter, Debbie Ruiz and Kim Tice. **Absent:** Rosetta Cody, Councilmember.

Staff: Ron Feldner, City Manager; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; James P. Gerard, City Attorney; Jackie Jackson, Special Projects Coordinator; Gilbert Ballard, Chief of Police; Scott Robider, Code Enforcement Supervisor; Corbin Medeiros, Fire Chief and Kurt Lewis, Assistant Fire Chief.

City Manager provided an update on Hurricane Florence. He said CEMA doesn't think we are going to have any major impacts from the storm since it seems to be focused on North Carolina.

Roberts Properties (RP) / Town Center Development: City Manager said the closing is scheduled for September 20th. A resolution will be on the September 17th council agenda for you all to authorize me to sign the real estate closing documents. RP has provided documentation on the construction loan to build the apartments, but he didn't give a firm date on when construction would start. The City will need to go to work quickly on its part of the work once we close.

City Attorney said it has been easy at this point, because of all the work done upfront. Under the original plan, Roberts Properties was holding back \$1 million in connection with all of the City's part of the work, but RP has decided to forego the escrow arrangement and let us manage that process.

City Manager said we will be putting in the irrigation system using onsite ground water instead having to purchase water from Savannah for irrigation.

City Manager said Jim will draft a resolution for the closing based on the memorandum that is included in your packet. He will also draft a resolution to award the bid to Mill Creek Construction. Both resolutions will be placed on the September 17th council agenda for your consideration and action. The City will close the real estate and commence construction on our work via these resolutions.

City Manager asked if City Council had any questions on the memorandum included in their packet.

Mayor Bethune asked if the cost of \$105 per street light is normal. City Manager we are doing a lease agreement with Georgia Power for the Town Center street lights so that they have responsibility to handle all ongoing maintenance and to reduce our upfront costs to purchase the lights instead of leasing them.

Councilmember Kicklighter said I would like to thank the City Manager for providing us with all the financial information on the Town Center in a format that was easy to understand. She said I'm fine moving forward and spending the money. Mayor Bethune said I would like to thank Jim and Ron for all the hard work they put in on this.

City Council recommended staff move forward with drafting the resolutions for placement on the September 17th council meeting agenda for formal action.

Mayor's Updates

Mayor Bethune said I'm concerned about GDOT spraying the medians on Dean Forest. Whatever they sprayed killed all the grass.

Mayor Bethune said I see where the GDOT contractor is working on the traffic signal strip on Highway 80 & 21.

Mayor Bethune said the street signs are missing at Fall Avenue and Pineland as well as Silk Hope and Salt Creek. He said also someone is night hunting in the Woodlawn area, because you can hear the shots.

Mayor Bethune reminded Council that the Housing Team will be hosting a Housing Fair this Saturday.

City Manager's Updates

City Manager said the Bazemore Concession Stand Rehab Project was advertised through the Georgia Procurement Registry. We received several bids with the low bid coming in from Todd Boyer's company. He said Todd has done projects for the City in the past and has estimated a 120 day completion schedule for the project.

City Manager said we are moving forward with implementing the recruitment plan for the Police Department that we discussed at the last workshop. He said I called Councilmember Kicklighter and got her up to speed on what was discussed at the last workshop. The starting pay rate for police officers is consistent with Port Wentworth's at \$18.67/hour.

Mayor Bethune asked if all the uniform officers would get something. City Manager said yes all levels will be adjusted somewhat, but the focus of the adjustment is on the entry level position.

City Manager said Jackie is looking into why the City's CDBG grant application was not awarded this year. As soon as we know, we'll follow up.

City Manager said we created an inventory of the City owned properties that we have demolition liens on. We are talking with Jim about these parcels. One lot that may be good for Habitat Humanity to build a house on is the lot at the north end of Olmstead in the Chatham Villa area. Also, we are in conversations with Habitat Humanity on the waiver of water/sewer fees. Jackie found out what the City of Savannah does for this issue. They do it through an enterprise zone, which can involve tax abatements. Instead, we are looking at a one-time waiver of fees if federal grant money is involved in the house construction. This would be only a one-time deal where you have federal funds like HUD money involved.

City Manager said the Groves High School master plan kick-off meeting is scheduled for September 20th. We'll bring back a report to you at the next available workshop.

Mayor Bethune said I have been spending a lot of time in the community and the residents have been letting me know that they are seeing the police in their neighborhoods.

Councilmember Campbell said what do we use the piece of property for that's on the end of Jasper toward the south? City Manager said that might also be an unopened right-of-way like the Olmstead piece. We'll look into to it and see if it is listed on the inventory list. He said we placed the building setbacks on the various properties to make sure a Habitat type house would fit on these lots.

Councilmember Tice said where do we stand on Planning Commission (PC) members? The last I heard Garland was thinking about resigning. City Manager said Garland is still on the PC and she attended the late June and regular July meeting. It was discussed that she missed the August meeting. Councilmember Tice said Jeff Ashley is interested in serving on the PC. City Manager said no openings appear to be available at this time but we'll report back on any changes to Garland's status and what members might be up in January 2019.

Adjournment

There being no further items for discussion, City Council unanimously adjourned the workshop at 6:11 p.m.

Transcribed and submitted by: Clerk of Council

Accepted and approved by: City Council 9/17/18

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: September 17, 2018

SUBJECT: Human Resources Department Report for Month of August 2018

Report in Brief

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Reviewed by: _____

Title _____

City Manager

Attachment(s)

Human Resources Department / Month End Report

Recruitment/Positions filled

The City is recruiting for a Police Officer and/or Police Officer Recruit and a Firefighter I.

New Hires

There are no new hires to report for August.

Employment Terminations

Two employees resigned from employment during August.

City Employment

The City ended the month with a total of 103 full-time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

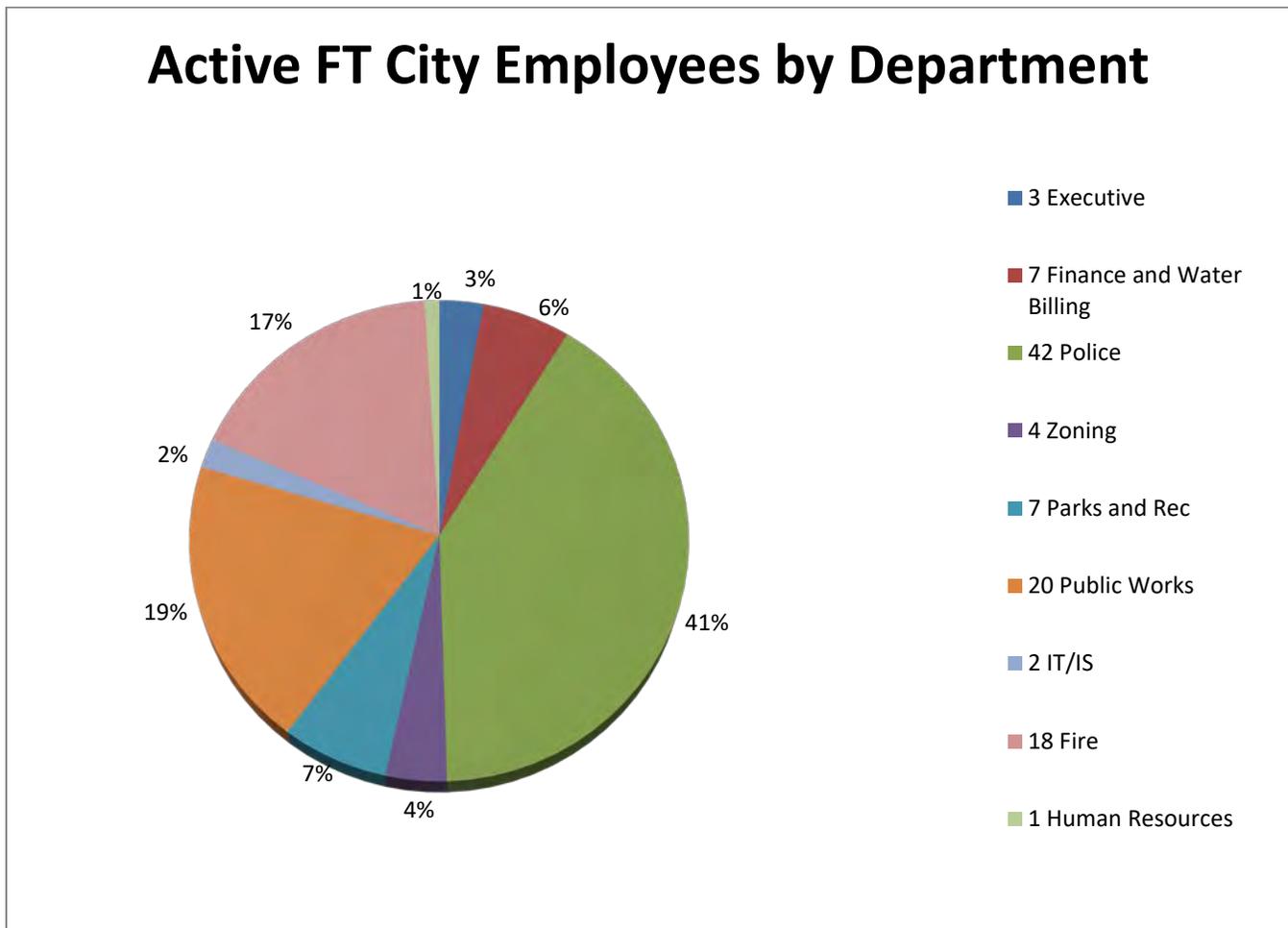


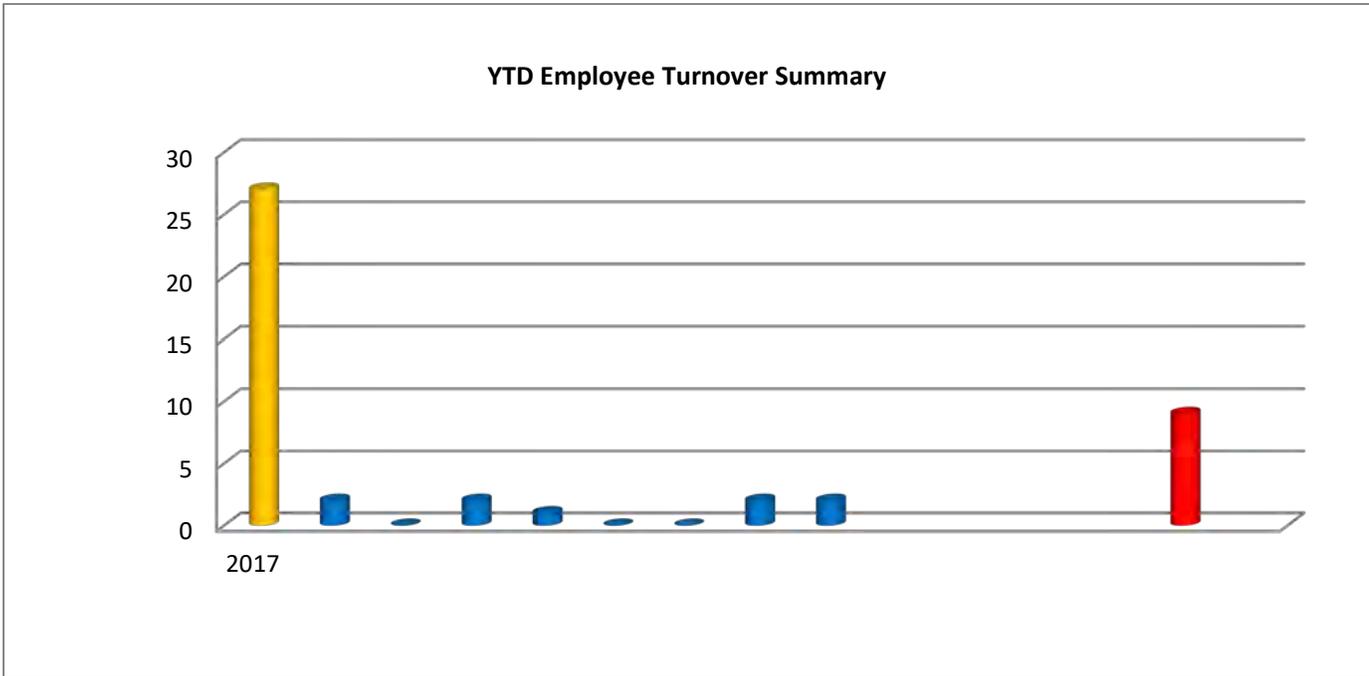
FIGURE 1 NOTE: 2018 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS 119

EMPLOYEE TURNOVER DATA

The City's turnover rate per month

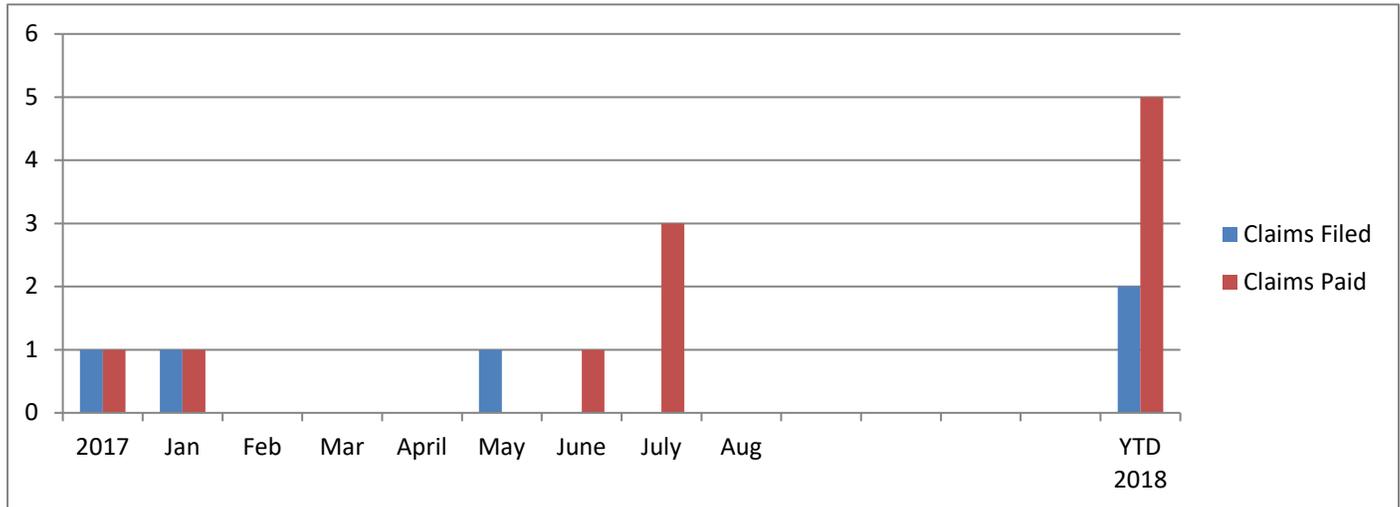
- January 2%
- February 0
- March 2%
- April 1%
- May 0
- June 0
- July 2%
- Aug 2%

The graph below illustrates turnover in full time positions for 2018 compared to turnover occurring in the previous year.



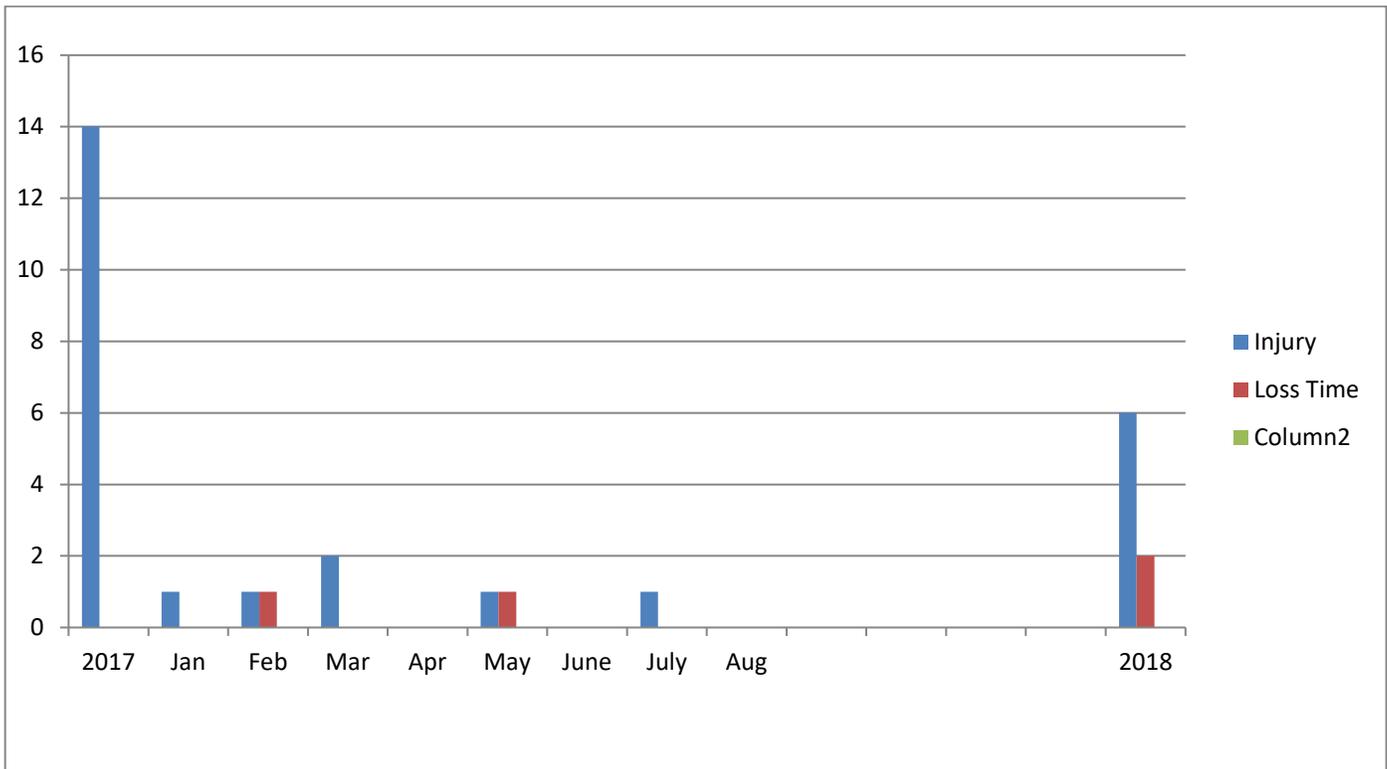
Unemployment Claims:

Unemployment Claims status remains unchanged for August.



Workers Compensation

No workplace accidents or injuries for August.



Upcoming Event and Invitation for Council to attend for October:

Employee Health Fair, October 11, 2018 from 9 am to 3 pm

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 9/17/2018
SUBJECT: *Technology Department Report for the Month of April 2018*

Report in Brief

The Technology Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Ron Feldner, City Manager

Attachment(s)

Technology Report

- You can now view the Garden City City Council meetings on YouTube.
- Deployed three new computers.
- The process of upgrading the body cam server has been started.

Website

- Currently we have 873 followers on Facebook and 479 followers on twitter.
- We had 1982 visits to the website from during the month of August for a daily average of 64 visits.

Building Maintenance

- Reupholstering of the Council Chambers chairs has been completed.
- In the process of repairing the HVAC on the City side of City Hall.
- Routine maintenance on the HVAC has been completed.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM
Parks & Recreation

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: September 12th 2018

SUBJECT: *Parks & Recreation August Report*

Report in Brief

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department July report. Our staff continues to relish opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of August 2018 and all related information is current as of September 12th, 2018.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Ron Feldner, City Manager

Attachment(s)

**Parks & Recreation Department
Status Report
Summary - August 2018**

Adult/Youth/Sports Programs & Community Relations Activities/Events

Adult Programs

Senior Center

During the Month of August 40 Senior Citizens per day attended/participated in adult programs at the Senior Center. Total number of lunch meals served 752. Also 127 breakfast meals were served.

Activities included: Devotion time, bingo, trivia, puzzles, dominoes, bridge, cards, pool and line dancing and muscle strengthening exercise.

➤ ***Monthly Programs Offered***

- New programs are offered each month, so stop by the Garden City Senior Center to see *what's new*.

- 26 Attended our Hawaiian themed Thursday night supper on August 30th!

- On September 4th Rev Darren Russell represented Spanish Oaks Hospice offered a program on "Dignity". The program gave the seniors an up to date understanding of Advance Directives. The program dealt with living wills, medical power of attorney.

- 25 seniors will be leaving Sept. 24th for a 10 day trip to Maine!

Youth Programs

Cooper Center

During the month of August, 25 per day Youths attended/participated in youth programs/Breakfast-Lunch Program. **Activities included: Ping-Pong, indoor board games and playground.**

➤ **Monthly Programs Offered**

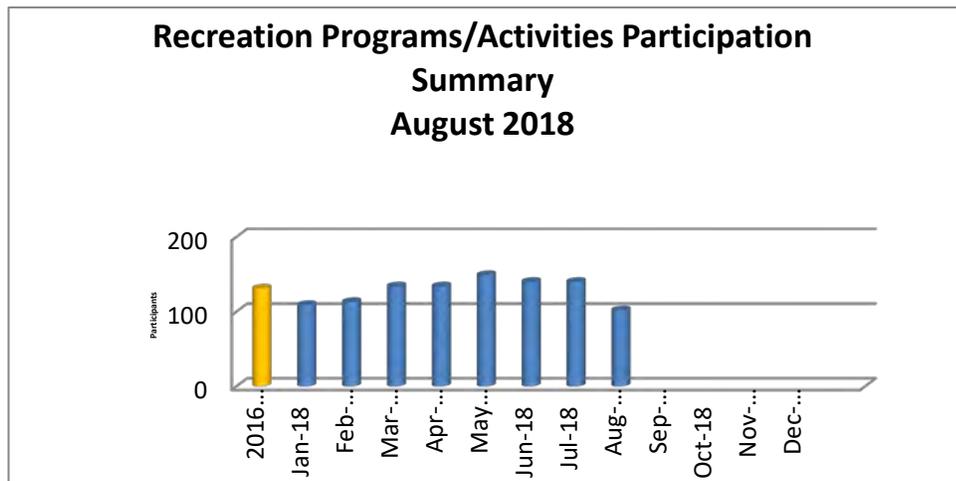
- Summer Program/ Kids Café
- After school activities
- Outdoor fenced in playground and basketball court.

Sports Programs/Activities

➤ **Upcoming Sports Programs/Events**

- Football Practice Began– August 1st
- Soccer Practice Began – August 28th

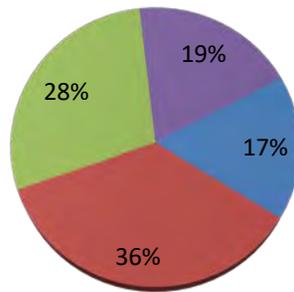
The graphs below are visual summaries of the number of participants in Garden City’s Recreation Programs/Activities.



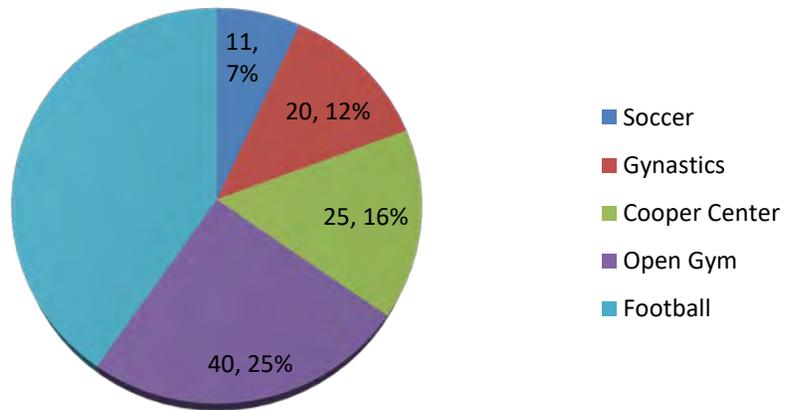
The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.

August Participation

■ Adult Programs ■ Youth Sports Programs ■ Youth Programs ■ Sr. Citizens



Top Activities August 2018





PLANNING AND ECONOMIC DEVELOPMENT GARDEN CITY GA

MONTHLY REPORT

PREPARED FOR:

Garden City Council

PREPARED BY:

Ron Alexander, Building Safety Director
100 Central Ave.
Garden City, Ga. 31405
(912-547-2972)

August 31, 2018

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1.0 MONTHLY REPORT

1.1 SPECIAL PROJECTS AND EVENTS

1.1.1 Events

New Business: In August Site Plans were approved for Roberts Properties Inc. the proposed development of the Garden City Town Center. The development will have additional landscapes, parking, retail, restaurants, office buildings and residential apartment housing consisting of one, two and three bedrooms. The apartment community will have a total of 232 units with many amenities such as a pool, clubhouse, fitness room and playground. The development will construct five new buildings to include BLDG 1 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 2 11,700 SF with 4,420 Retail and 7,280 Restaurant, BLDG 3 6,864 SF for Retail, BLDG 4 will be 2 stories with 38,400 SF Office Space and BLDG 5 will be 2 stories with 38,400 SF Office Space.

In August Site Development plans were received for the new Country Convenience Stores located at 1469/1471 Dean Forest Road. The existing site contains residential structures. The project will involve the demolition of the existing structures to make room for the construction of a new gas station with eight pumps and convenience store building with three leasable areas.

In August Site Development plans were received for the new Garden City Plaza located at 511 US Highway 80. The existing site contains an abandoned used car dealership. The project will involve the demolition of the existing structures to make room for the construction of a new convenience store building with leasable area.

In August Site Development plans were approved for Lot 4, West Chatham Business Park. This will be a 16,500 square foot facility that will have two suites. The proposed multi-tenant building will have a 10,000 SF tenant space and a 6,500 SF tenant space.

In June Site Development plans were approved for SOS Tire at 266 Alfred Street. SOS Tire located at 115 Kicklighter Way will be expanding their operations. This required Re-Zoning the property at 266 Alfred Street from C-2A to I-1. In July the Vertical Plans were approved for the new 20,000 SF building that will have a waiting area, business area, shop area and storage/parts area. New FEMA Flood Insurance Rate Map (FIRM) effective on August 16, 2018 show 266 Alfred Street changing from a high risk flood area to a moderate risk flood area the owner request to build according to the regulations of the new flood zone. Permits were issued on August 16, 2018.

In August Site Development plans continued under review for Chatham Commercial Condominiums. The Vertical plans were approved pending Site plan approval. This will be the fourth new structure at 1101 Chatham Parkway it will be a 10,557 SF office building of Speros Technology Company.

In April Site Development permits were issued for Lot 7 of Centerpoint Intermodal Center on Sonny Perdue Drive. This will be a 248,000 sq ft Spec Building. In July the Vertical plans were approved and permits issued.

In June Site Development plans were approved and permits issued for W8 Shipping on Old Louisville Drive. In December the warehouse renovation plans were received and permits for the Vertical improvements were issued in March.

In August Site Development plans were approved for OTD Logistics located on Old Louisville Road. Permits for the Building Renovations were issued in February.

In January permits were issued to Manker Landscape for Site Development on Bell Street. Vertical plans were approved in February and permits were issued for the new 5,600 SF building that will be office space and equipment space. As of August this project is 90% complete.

In January Site Development plans were received for Pump-N-Go on Augusta Road. The Pump-N-Go will develop the lot to add pumping stations and renovate the existing structure to include a convenience store and tenant spaces. In April Site Development and Building permits were issued.

Centerpoint Intermodal Center completed development of 10 Sonny Perdue Lot 3 this is a 492,492 square foot spec building. In March interior plans were approved and permits issued for tenant DAMCO that will occupy the 223,874 sq ft of the facility. In August interior plans were approved for revisions to the building to accommodate tenant UPS that will occupy 268,653 sq ft on the facility.

During the month of August 2018 there were several other new projects and business submitted for review and approval. Several others projects submitted previously have also been approved during this reporting period. The approved projects have recently commenced construction activities and are at various stages of construction at this time.

1.1.2 SPECIAL PROJECTS

CRS Cycle Verification Visit. The City continues its efforts to strengthen our services in Floodplain Management. As a condition of continued participation in the Community Rating System (CRS) program every five years a CRS community must participate in a cycle verification visit. The City completed its cycle verification visit on April 18, 2017. Preparation for the visit required the City to make an in-depth review of the **City's** activities to make certain that this community is receiving credit for implemented activities noted in the CRS program. After the April 2017 CRS Cycle Visit, several City Departments had 30 days in which to submit all remaining requested documentation. The submitted documentation is expected to help the City of Garden City improve the **resident's** insurance rates and save money. The effort has involved multiple City Departments and their commitments. In July the CRS Specialist requested additional

information to be sent by August 10, 2018. Once this information is submitted Garden City will receive a preliminary report and credit point summary.

In 2017 development of the Program for Public Information (PPI) Committee for Garden City continued with a meeting held on April 12, 2017. During the meeting the committee studied the needs of the community and the different needs for individual areas within the City as well as the City as a whole. The committee discussed the need for an aggressive campaign to get information out to the public and discussed target areas and groups that may need special attention. The committee discussed programs that are already taking place in the community and how those programs and activities fit the PPI plan. Newly proposed projects were developed through discussions at the committee meeting. There are 12 projects and initiatives that will be implemented during 2018.

The Garden City Housing Team will renovate homes in 2018. In support of the Housing Team the Director of Planning and Economic Development and the Garden City Building Inspector, inspected 13 homes in Garden City. The Planning and Economic Development department and the Housing Team will be working with DCA to receive funding in 2019.

1.1.3 New Businesses

NAME	PHYSICAL ADDRESS	BUSINESS TYPE
1. FLORIDA-SPECTRUM ENVIRON	108 AIRPORT PARK DR	TESTING LABORATORIES
2. LEGENDS GROOMING LOUNGE	12 BRAMPTON RD STE D	BARBER SHOP

1.2 PLANNING AND ZONING

This department, in conjunction with the other effected City departments, continues to systematically develop the data base common to those department needs and improve accessibility to the individual departments.

Monthly activity in Planning and Zoning services are as follows:

There were 0 action items on the agenda of the Planning Commission and 1 action item for the Board of Appeals for the hearing on 8-14-2018.

The meeting notes are as follows:

Minutes
Board of Zoning Appeals/Planning Commission
August 14, 2018 – 6:00PM

Board of Zoning Appeals

PC1825: Cherokee Pumping, Inc., applicant request to establish a use as a construction contractor to be located at 107 Prosperity Drive; a use which must be approved by the Board of Appeals. PIN 6-0988D-02-009.

Vice-Chair Perry opened the floor for comment and those in favor of the request.

Calvin Ward; Cherokee Pumping, Inc, stated the business provides concrete to construction sites for residential, commercial and industrial projects. Mr. Ward said we have eight pump trucks, a 52 meter boom pump, hoses and pipes; we operate 24 hours a day 7 days a week and 365 days a year because this type business utilizes time sensitive material that depends upon weather conditions.

Leroy Crumley; Branch Manager said the location stores trucks and equipment that goes along with a concrete pumping business.

Commissioner Selph said will you perform maintenance on the trucks and repairs to the equipment?

Mr. Crumley replied yes there will be minor maintenance on the vehicles and repairs to the equipment. He said there is no harsh acid for cleaning and the trucks will be sent out for any major maintenance.

Commissioner Jackson said what are your plans for the fluids (oil, hydraulic fluid, antifreeze) as a result of routine maintenance?

Mr. Crumley said the fluids will be contained and picked up by a professional company for proper disposal.

Commissioner Orrel stated this is a good fit for the area; the concern has been the operation of the business and containment due to maintenance but these are being addressed.

Commissioner Jackson asked if there are multiple locations and have you approached your neighbors?

Mr. Crumley said we have our corporate office in Hampton Georgia and the neighbors have come by to introduce themselves.

Vice-Chair Perry said I will have Commissioner Selph to read Staff's recommendation.

Commissioner Selph stated that Garden City staff has reviewed Planning Commission/Board of Appeals case PC1825, 107 Prosperity Drive Parcel 6-0988D-02-009 to establish a use as a concrete pump truck business. Prior to making a recommendation, the staff evaluated the merits of the proposed business in accordance with the ordinance, other uses in the area, and the effects on the other businesses and residences in the area. Staff finds the request to be in accordance with the intent of the ordinance and does not see any adverse effects on the neighboring residences or adjacent businesses. Staff further finds a growing need for such services in the area. As such, Staff recommends approval of the request.

Vice-Chair Perry open the floor for comment and those in opposition of the request; being none Vice-Chair Perry calls for a motion. Commissioner Cox made a motion to approve **PC1825: Cherokee Pumping, Inc., applicant request to establish a use as a construction contractor to be located at**

107 Prosperity Drive. PIN 6-0988D-02-009. Commissioner Crosby second the motion; a vote is taken and passes without opposition.

With no further business Commissioner Selph made a motion to adjourn the Board of Zoning Appeals meeting; with a second by Commissioner Cox; the vote passes without opposition.

1.3 BUILDING DEPARTMENT

During the month this office issued 29 permits for various items pertaining to Site Infrastructure and Vertical construction activities. There were approximately 79 onsite inspections associated with the permits issued. There has been approximately 50 plan reviews associated with the number of permits issued to ensure compliance with the civil, environmental, building, fire, mechanical, electrical and plumbing codes and ordinances adopted by the state and city. There has been approximately another 40 meetings to discuss a variety of issues concerning building related matters such as plans, codes, ordinances and procedures. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of inspections such as Business Licenses Verifications, Fire Inspections and Zoning Verifications.

The following are the totals for the month:

29 permits issued

79 inspections

50 plan reviews

40 meetings

Approximately 10 hrs. of in house and field training.

1.4 FIRE MARSHAL

During this reporting period there were approximately 40 onsite Fire Inspections of **Garden City's** jurisdictional properties and facilities. During the month there has been approximately 30 in office Fire Protection reviews of planned projects pertaining to Fire Protection planning prior to permitting. These inspections and reviews are based on and are to ensure that all state and locally adopted codes are properly and efficiently enforced. Training in the above mentioned areas continues with major emphasis applied to training in the form of on-site training and in office training. Please note the majority of these in office and field visits were done in conjunction and simultaneously with other types of reviews and inspections such as Business Licenses Verifications, Building Inspections and Zoning Verifications.

The following are totals for Fire Marshal activities for the month:

40 onsite inspections

30 plan reviews

Approximately 2 hrs. in house training and educational activities.

1.5 FLOODPLAIN MANAGEMENT

During this reporting period, continued emphasis has been applied to monitoring construction activities in the Special Flood Plain Areas and keeping an inventory of the Cuts and Fills in those areas. The strengthening of communication and combined efforts of other regulatory agencies such as EPD and EPA continued this month. The efforts are important in order to ensure the City stays in compliance with federal regulations, and at the same time using those resources where possible to aid in the enforcement of those regulations common to all concerned. The efforts to improve **the City's Community Rating System (CRS)** is ongoing during this month. Part of that process involves interaction and participation of multi-jurisdictional meetings and trainings amid at unity in all the local jurisdiction in the enforcement of the common regulations. In doing so the City continues advancement in the governing regulations which yields better ratings resulting in lower Flood Insurance Rates for our citizens located in the Special Flood Hazard Areas. The enforcement involves meetings, plan reviews and site inspection of all City jurisdictional properties located in the Special Flood Hazard Area. City staff on a daily bases monitors all activity located in the areas.

The following are totals for the month:

Approximately 25 related site inspections

Approximately 20 plan reviews

1.6 PHOTOGRAPHS



Manker Landscape - Bell Rd



Pump-N-Go - Augusta Road



New Home - 13th Street



SOS Tire - Alfred St

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 9/17/18

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Departments. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of August and all project related information is current as of 8/31/2018.

Prepared by: Sara Berry
Title Public Works Administrative Services Manager

Reviewed by: Benny Googe
Title Public Works Director

Ron Feldner, City Manager

Attachment(s)

Public Works Department Monthly Status Report Summary – August 2018

Operations & Maintenance

Public Works personnel **completed 25 Resident Requests**, making 154 **Work Orders** for the month of August. **They included:**

Storm Drainage:

- Ditch Maintenance (Backhoe): 2700 feet
- Canal Maintenance (Kubota Sidecutter): 37 miles
- Underground stormwater utility point repairs: 40 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$0 (3rd Party)

Streets:

- \$9,569.25 for 3rd party street/asphalt repairs
- About 1,623 miles of shoulder maintenance
- Dirt/gravel roads scraped: Davis, Deloach, Beasley, Burgess, Old Buckhalter and Constantine
- Multiple potholes repaired by staff

Street Sweeping:

- 5 miles

Signs & Markings:

- 0 Knockdowns/replacements/cleaned/new

Street Lights:

- 1 Street light outage/replacements (Reported to Georgia Power)
- 0 New Street light requests

Mixed Dry Trash Collection by City:

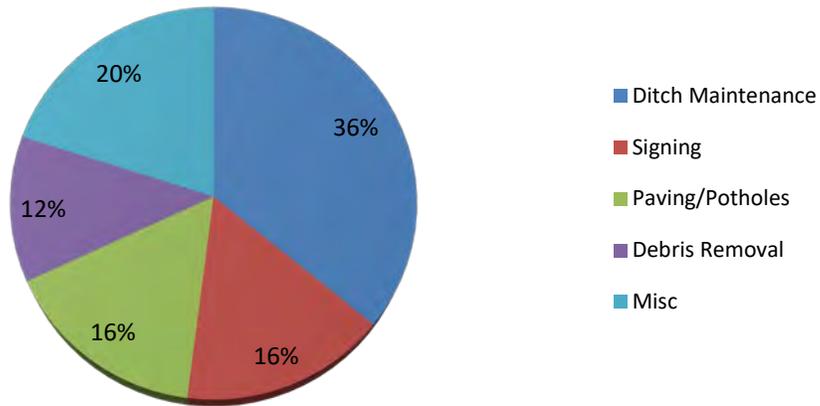
- 1 Tons Collected Total Mixed Dry Trash (\$73.35 / ton)
- 296.97 Tons Collected YTD taken to Savannah Regional Landfill
- 0 Truckloads Dry Trash taken to Savannah Inert Landfill
- 0 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

Trees:

- \$0 spent for tree removal, tree trimming, and debris removal. (3rd Party)

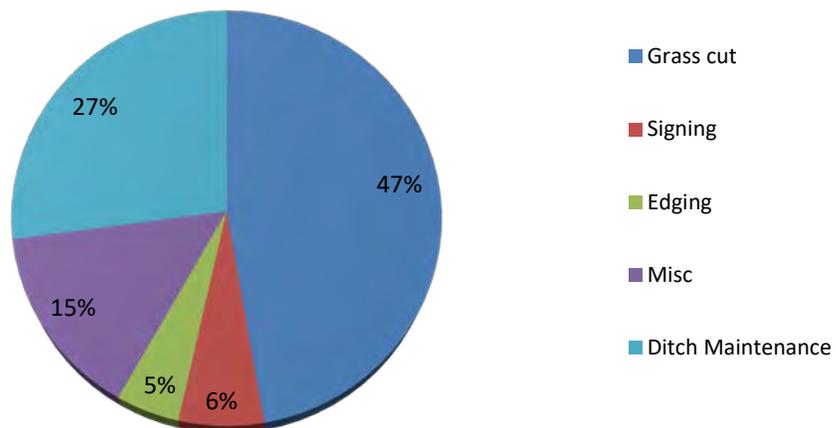
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a **“Service Request”** is generated. This builds a computerized record of all requests made.

August's Top 5 Service Requests



Work Order – A **“work order”** is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

August's Top 5 Work Order Types



Summary – August 2018

Water Operations & Maintenance

129 **Service Orders** were received, and >>>>>>>> 87 **Work Orders**
_____ Water/Sewer crews handled **216** total. _____
for the month of August . They included:

Water: 29 Work Orders

- Produced 28.325 Million gallons of drinking water per day.

- **Hydrant Services**
 - 1 Hydrant Replacements
 - 1 Hydrant Repairs
- **Water Line Services**
 - 7 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 3 Main Line Repairs, Installs, Replacements, and Maintenance
- **Water Valve Services**
 - 130 Located services
 - 0 Valve Replacements
 - 1 Valve Installations
 - 67 Water Cut-Ons
 - 94 Reconnects– Delinquent Water Bills
 - 62 Water Cut-Offs
- **Meter Services**
 - 0 Meter and MXU investigations
 - 0 Maintenance services
 - 50 Meter and MXU replacements
 - 84 City initiated Re-Reads
 - 1 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.

Sewer: 4 Work Orders, including

- ***Sewer Cleanout Services***
 - 0 Repairs
 - 0 Replacements
- ***Gravity Main Services***
 - 0 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
 - 3 Blockages Cleared
 - 1 Lateral Repairs
- ***Manhole Services (flushing & repairs)***
 - 4 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month of August 2018.
- The treatment plant treated and discharged a total daily average of 1.1 MGD.
- There were no violations of the Garden City NPDES permit or on the MORs for the month of August 2018.
- The water system withdrew a total of 28.325 MGD and used 0.086 MG from Savannah I & D (Town Center Water System).
- During the month of August 7,930 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except the annual tests that are contracted with EPD.

Fleet Maintenance

During the month of **August**, the Shop serviced and/or repaired **67** city vehicles/apparatus & equipment for a current annual total of **491**.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 09-10-18

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of August 2018.

Prepared by: Angela S. Zipperer
Title: Executive Assistant to
Gilbert C. Ballard
Chief of Police

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Ron Feldner, City Manager

Attachment(s)

**Police Department
Monthly Status Report
Summary – August 2018
Operations**

Calls for Service

There were a total of 2,862 calls for service in the month of August 2018, for a total of 19,787 calls for service year to date.

Current month's calls included:

Offenses:

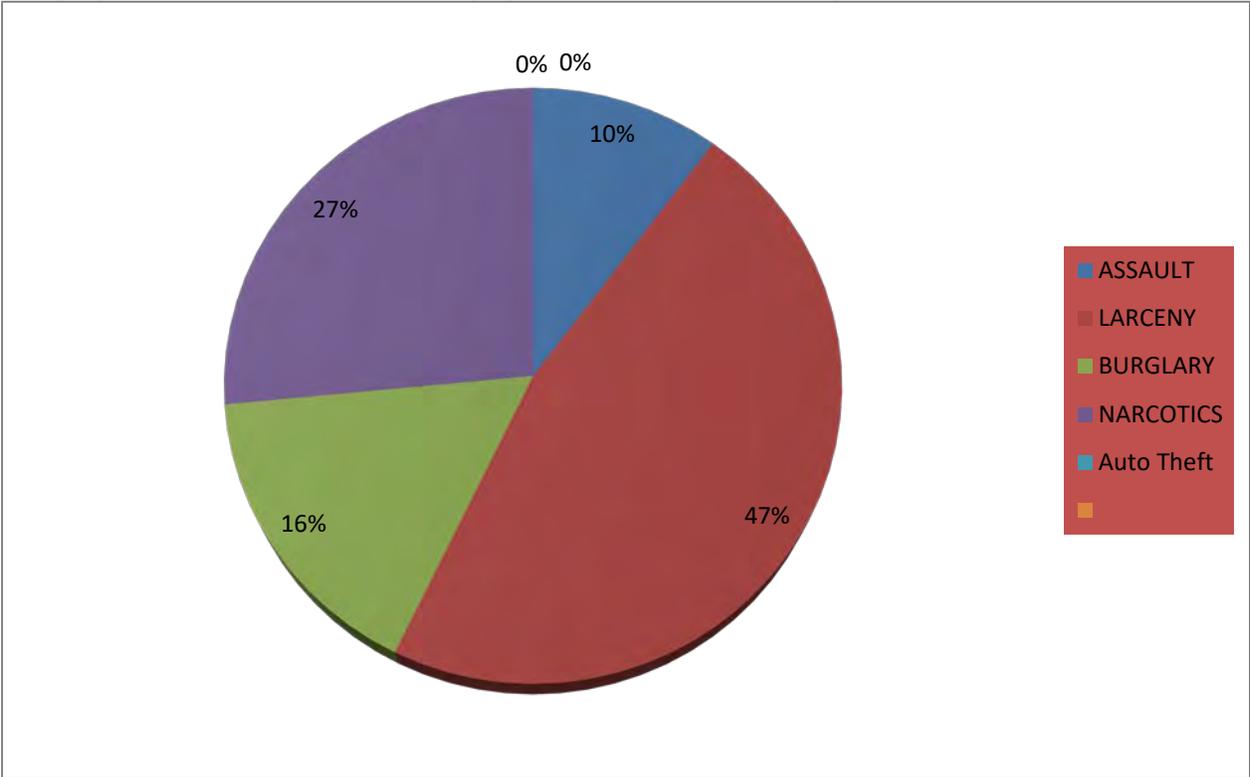
Assault	5	Burglary	8
Robbery	2	Larceny	23
M.V. Theft	0	Narcotics	13
Rape	0	Murder	0
All Others	2,739	Accidents	72

Current Month's Top 6 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Campbell District 3</i>	<i>Cody District 4</i>	<i>Tice District 5</i>
<i>Assault</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>0</i>	<i>1</i>
<i>Larceny</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>3</i>	<i>5</i>
<i>Burglary</i>	<i>1</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>5</i>
<i>Narcotics</i>	<i>7</i>	<i>0</i>	<i>1</i>	<i>2</i>	<i>3</i>
<i>Auto Theft</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Robbery</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>

The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.



Traffic Violations

There were a total of 1,428 traffic violations during the month of August 2018. *They included:*

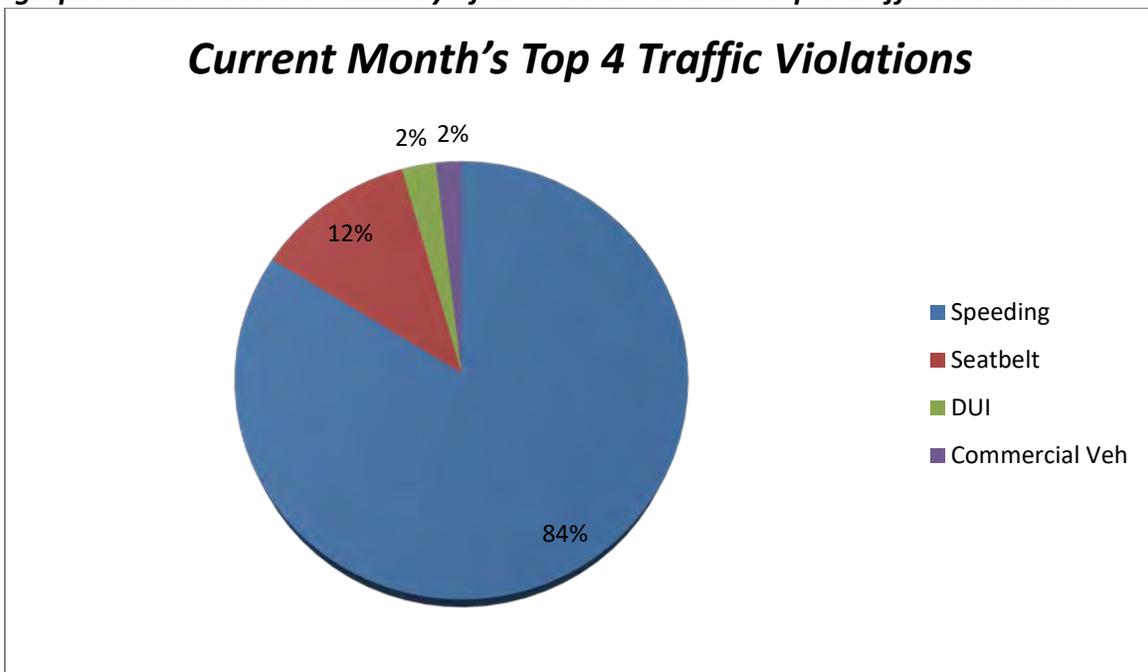
Traffic Citations Issued

Accident Citations	45	Fatalities	0
Written Warnings	377	Speeding Violations	534
Seat Belt Violations	75	Miscellaneous Citations	369
DUI's	16	Total Citations	1,428

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 12

The graph below is a visual summary of the Current Month's Top 4 Traffic Violations.



Municipal Court Summary

During the month of August 2018 the Garden City Municipal Court handled 571 cases for a current annual total of 7,300 cases.

➤ Traffic Citations handled in court	540
➤ Criminal Cases handled in court	31
➤ Cases issued probation	84

Adult & Juvenile Arrest/Charge Summary

The following is the total of **Adult and Juvenile Arrests/Charges** made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests/Charges	Juvenile Arrests/Charges
79 171	0 0

Training

During the month of August 2018, police personnel reported a total of 111 hours of training resulting in an average of 3.36 hours of training per Officer.

Items of Interest for August 2018

- **The Garden City Police Department held a Promotion Ceremony on August 13, 2018 for Sgt Gerardo Ramirez, Cpl Roberto Rodriguez and Cpl Cody Schwartz.**
- **Chief Ballard and the Command Staff attended the Summer Conference of the POAG in Savannah on August 20-23, 2018.**

Memorandum

To: Gilbert C. Ballard, Chief of Police
From: Angela S. Zipperer
Date: 9/11/2018
Re: Code Enforcement Council Report for August 2018

Code Enforcement: Dates for this summary are August 2018.

Cases in Compliance	278
Illegal Signs Removed:	7
Property/Violation Re-inspection's	372
Properties Maintained in Lieu of Liens	0
Notice of Violations Issued	414
Court Cases Pending	3
Vehicles Tagged for Tow	66
Vehicles Removed/Remediated by or 3 rd Party	55
Vehicles Towed	11
Roll-out Cart Violations	43

IMPACT FOR CHANGE!

CODE ENFORCEMENT SUPERVISORS NOTE

Code enforcement is becoming the most demanded, yet controversial, function of many city governments. Many times, it appears or one might think it infringes on a person's right of sovereignty on their property. There could be nothing farther from the truth. Some situations exist which seem alright to the property owner are but deemed to be detrimental to the health, safety and welfare of the neighbors or contributes to the deterioration of the neighborhoods and business districts. These situations require the Code Enforcement Unit to take the necessary actions to resolve the issue. My team is committed to work with every citizen found in violation to resolve the issue with respect, dignity and always desires voluntary compliance over enforcement.

MAY I HAVE YOUR NUMBER?

HOUSE NUMBERS REDUCE EMERGENCY RESPONSE TIME

The effort to educate our citizens regarding the need to have house numbers that conform to the ordinance is in full swing! Over 800 hand delivered Courtesy Notices were issued by the Code Unit. The new ordinance has been accepted with mixed reviews, mostly positive, with several residents unsure why it is necessary. My team not only delivers a Courtesy Violation Notice and brochure but take the additional time to educate those citizens with questions on the benefits. Some have house numbers that have been painted over, are faded, missing numbers or accidentally hidden by lights or decorations. We will continue to issue courtesy notices, but my goal is to have the change fully implemented no later than October 2018. If any of your constituents have purchased the house numbers, but are not physically able to place them on their home please forward me their information.

BUSINESS LICENSE IS A MUST!

BUSINESS LOCATIONS FAILING TO UPDATE LICENSES

For those of you that may be unaware, the Code Enforcement Unit works as a team with Dawn Alexander in the City Tax/License Division. Mrs. Alexander works closely with a private service firm named RDS which handles the processing of business licenses for our City. When owners fail to update and renew their license they are given several courtesy notices including certified mail as a reminder.

Upon those steps being unsuccessful, Mrs. Alexander forwards a list of delinquent firms to my attention for enforcement. The Code Enforcement Officer will then verify that the business is still in operation and inquire why the necessary documents have not been submitted. The Code Enforcement Officer then issues a citation and subpoena in order to bring the violator into compliance with all licensing requirements within the City. The City welcomes business of numerous varieties. However, business must be done properly and in compliance with guidelines to ensure safety and promote order.

ENFORCEMENT PRIORITY- DUMPING

CLANDESTINE DUMPING AFFECTS ALL CITIZENS

Illegal Dumping continues to be a large issue in the City as there are many areas that are often less traveled after peak hours both in urban and semi-rural sections of the City. Additionally, as indicated in the photos, we have property owners in residential areas that have decided to use their land as illegal dumping grounds. I recently found a tree service on Salt Creek Road that has piles of tree debris, mulch and tree sections piled on the property as opposed to paying for authorized disposal. Again, we encounter the mindset that this is acceptable to not only illegally dump, which attracts rodents, snakes etc., but also to operate

a business without a business license in a residential area. The City incurs a very significant expense in removing and properly disposing of items thrown onto roadsides, wooded areas and ditches. Unlike those responsible for illegal dumping the City has to follow all proper procedures when disposing of the items collected.

Debris Marking Program was implemented in order to identify limbs, tree's, junk and other nuisances which are in violation of the City Codes. This allows the responsible parties and City Staff to be able to identify the items that are in violation for removal. The violator is then given a Violation Notice to remove the items, but if that does not occur the items will be removed by the City or a private firm for a fee amount starting at \$275 up to \$1,000.

SAFETY MUST ALWAYS COME BEFORE SENTIMENTAL VALUE

RESTORING HOMES OF HERITAGE

Throughout the City there are many houses that have been in families for many decades or much longer. The Code Enforcement Unit recognizes and appreciates that many houses or structures were built by family members and within those walls many happy memories were enjoyed by all. Additionally, a large number of homes that were built became a symbol of success and restoration of civic respect for those new home owners. However, during the course of rapidly changing times, family relocations, family members passing away and the expectations of younger generations these houses have sat vacant and neglected. During the extensive Cooper Lane project, I was approached by several former tenants and family members that occupied those homes sharing their memories and stories. The reactions were mixed, but the majority shared a similar sentiment about those houses that had gone from glory to eyesores. Many stated that the houses were once symbols of pride and idealized freedom, equality and success but then they were left to decay. One gentleman exclaimed that he knew the owners and said *"that if they knew these (houses) looked like this and were being used for drugs and crime they would cry"*. In that sentence the need for safety and sentiment cross paths and make the hard choices regarding the structures a difficult one to face.

The Code Enforcement Unit along with other City departments attempts to provide owner's, heirs and other involved parties with the maximum amount of information and options prior to moving for condemnation and demolition. However, the City cannot allow structural repairs to be performed on any unsafe and unhealthy homes for the protection of all involved parties. There are several factors that are evaluated when these structures are inspected including safety, scope of total damage, percentages of damage/decay and current code standards that must be imposed for all remediation. During the Cooper Lane project there were family members convinced the houses could be repaired to their former appearance and use and even had entered the houses attempting to clean and repair them. The day that very house was demolished it took only one front porch pillar push to bring the entire structure down. Safety must always come first!

Code Unit Monthly Activity Report – August 2018

- Notice of Violations Issued = 414
- Cases in Compliance = 278
- Property/Violation Re-inspection's = 372
- Delivered Courtesy Notices for New Address Ordinance = 807
- Illegal Signs Removed = 7
- Properties Maintained in Lieu of Liens = 0
- Court Cases Pending = 3
- Vehicles Tagged for Tow = 66
- Vehicles Removed/Remediated by or 3rd Party = 55
- Vehicles Towed = 11
- Roll-Out Cart Violations Issued



2011 EAST HIGHWAY 80



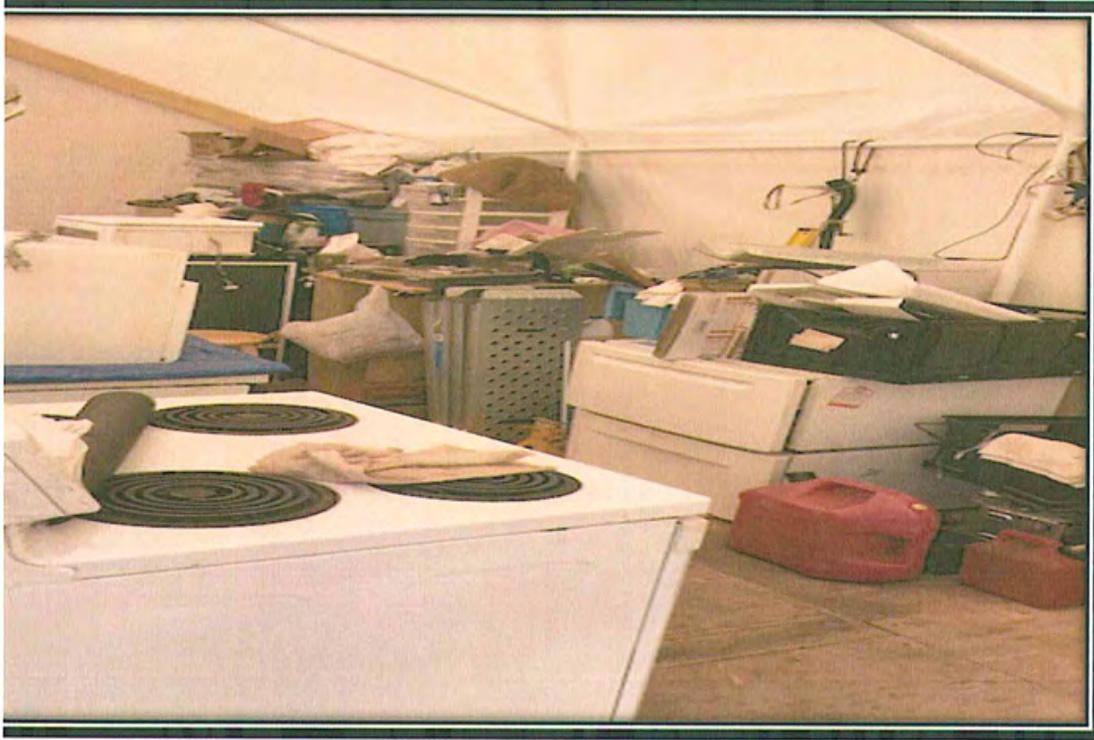
APARTMENT COMPLEX MAINTAINENCE ISSUES





UNAUTHORIZED BUSINESS LOCATION



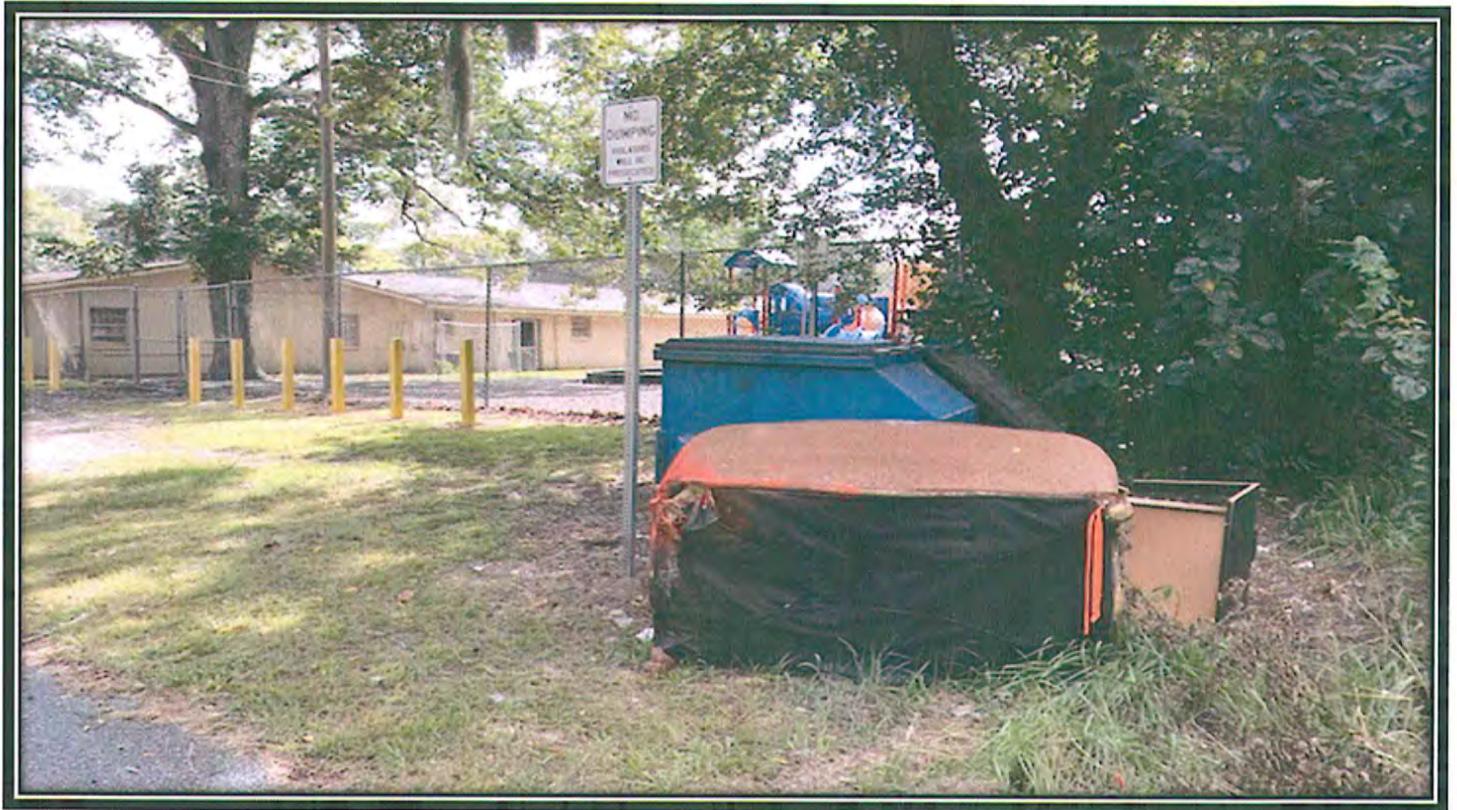


PLANTATION TOWN HOMES





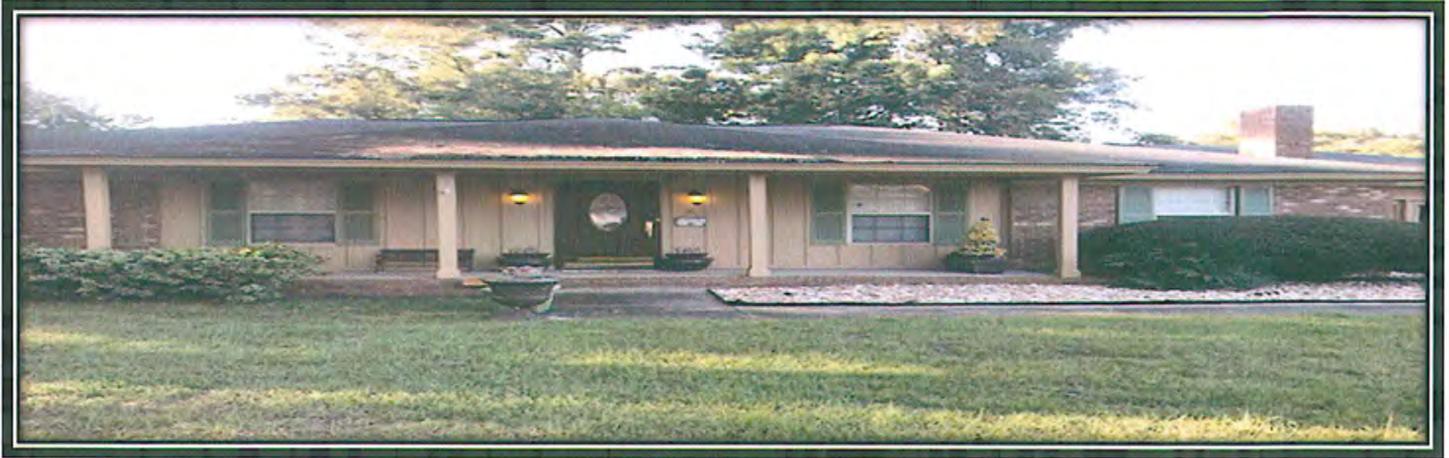
ILLEGAL DUMPING



PROPERTY NOT MAINTAINED – DANIEL AVE



HOUSE NUMBER INITIATIVE



HOUSE NUMBER HIDDEN UNDER LIGHT



STRUCTURAL REPAIR WITHOUT PERMIT OR INSPECTION-STOPPED FOR SAFETY



BUSINESS CITED TO REPLACE FENCE AND ENCLOSE DUMPSTER- Domino's Hwy 21



PROPER MAINTAINENCE OF VACANT STRUCTURES



DISCOUNT BRAKE & MUFFLER – 602 EAST HWY 80





DISCOUNT BRAKE & MUFFLER – 602 EAST HWY 80

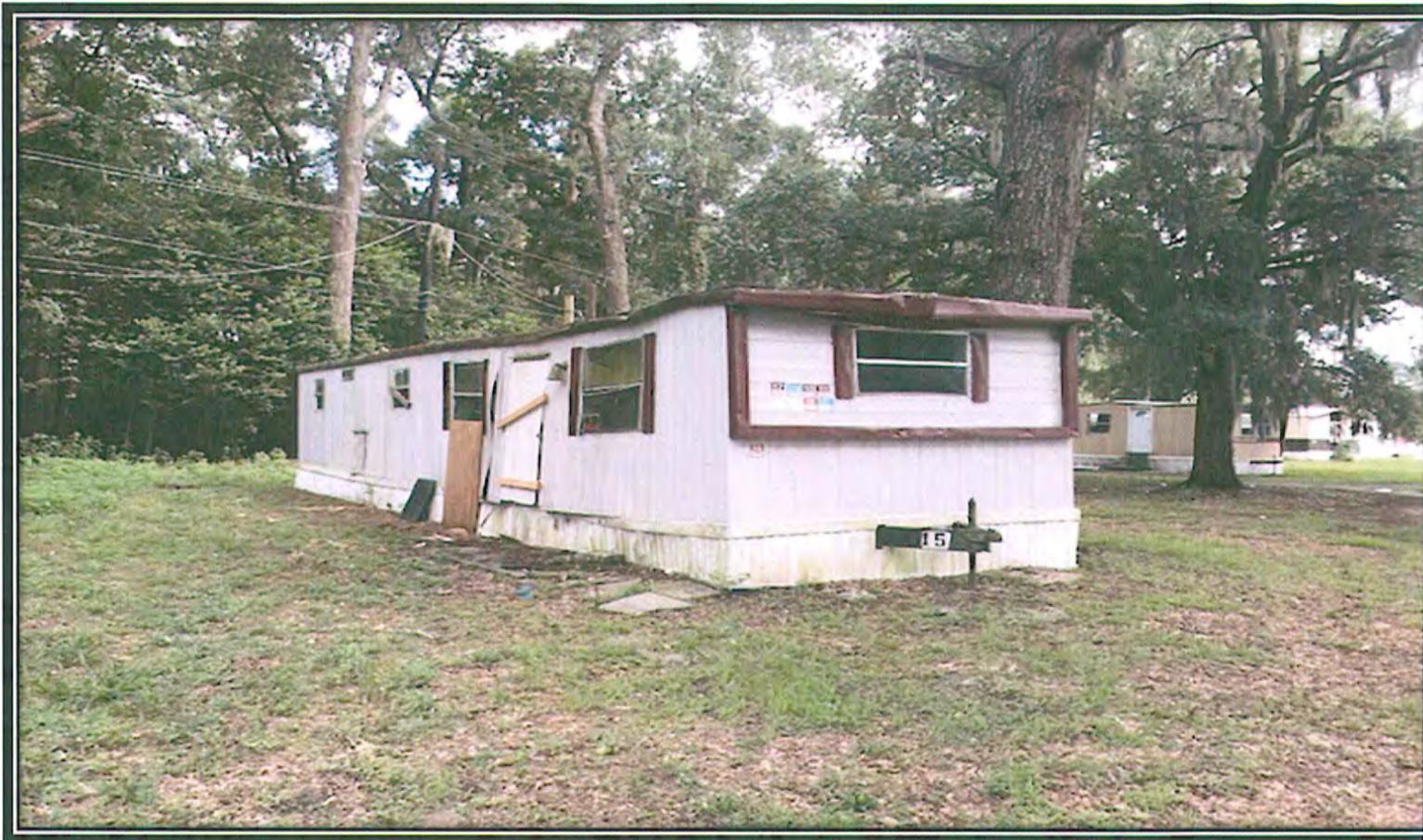


The owner left over 36 vehicles at the location in various stages of disrepair.

CAMPERS AS RESIDENCES



Condemned Mobile Homes



NOT FIT FOR HUMAN HABITATION CONDEMNATION

Illegal Dumping Salt Creek Road - Update



REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: Sept. 15, 2018

SUBJECT: *Fire Department 2018 August Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of August of 2018, and all related information is current as of September 11, 2018.

Prepared by: Jennifer Scholl
Title Executive Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Ron Feldner, City Manager

Attachment(s)

Calls for Service in August of 2018

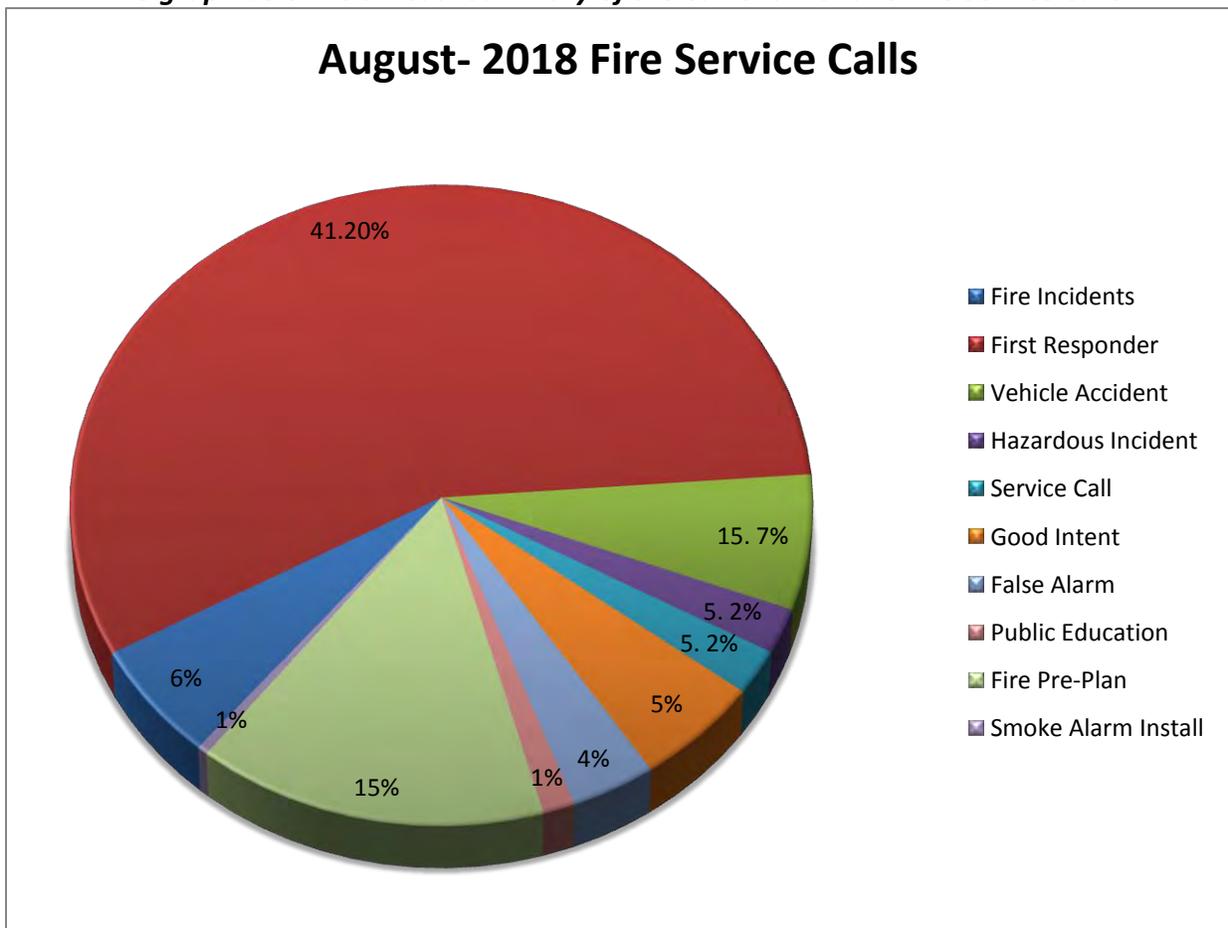
There were a total of 220 calls for service in the month of August, 2018, for a total of 1,699 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	13	Good Intent	12
Fire Responder	125	False Alarm	8
Vehicle Accident	15	Public Education	3
Hazardous Incident	5	Fire Pre- Plan	33
Service Call	5	Smoke Alarm Install	1

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

During the month of August fire personnel reported a total of 447.70 hours of training resulting in an average of 26.33 hours of training per Firefighter.

Leadership

During the month of August several firefighters attended Leadership in Supervision: Frameworks to success at the G.P.S.T.C. campus in Forsyth, GA.

Fire Instructor 2

Several firefighters attended training Fire Instructor 2 which was conducted by Pooler Fire Department.

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of August, the Department continued conducting weekly blood pressure checks at the Senior Center on Tuesdays. This activity continues with a great response.

Savannah Farmers Market

The department attended the local Farmers Market event to promote fire safety during the month of August.

Georgia Port Authority

The department conducted two fire extinguisher classes for different departments of GPA. There were 30 participants from each department.

Community Business Pre-Plans

The department completed 33 pre-plans for businesses of Garden City during the month of August. Chief Medeiros, Chief Lewis and the department Officers have been working with Ed DiTommaso to fine tune the new database program for pre-plan data.

Looking Ahead

- Partnering with Memorial Healthy University Medical Center and area schools on the "Stop the Bleed" program.
- Continued training for Firefighters pursuing Fire Inspector.

GARDEN CITY RESOLUTION

WHEREAS, the City is prepared to consummate its sale of Blocks 1, 2, 3, 5, 6, 7, 8 and 9 of its Town Center Subdivision property on Dean Forest Road in Garden City, Georgia, on all of the terms and conditions of that certain sales contract between the City and Roberts Properties, Inc., having an effective date of June 20, 2016, which sales contract has been previously amended by that certain Amendment to Sales Contract dated as of August 18, 2016, by that certain Second Amendment to Sales Contract having an effective date of September 13, 2016, by that certain Third Amendment to Sales Contract having an effective date of November 15, 2016, by that certain Fourth Amendment to Sales Contract having an effective date of January 18, 2017, by that certain Fifth Amendment to Sales Contract having an effective date of March 13, 2017, by that certain Sixth Amendment to Sales Contract having an effective date of April 13, 2017, by that certain Seventh Amendment to Sales Contract having an effective date of June 22, 2017, by that certain Eighth Amendment to Sales Contract having an effective date of July 17, 2017, by that certain Ninth Amendment to Sales Contract having an effective date of January 3, 2018, by that certain Tenth Amendment to Sales Contract having an effective date of February 27, 2018, by that certain Eleventh Amendment to Sales Contract having an effective date of March 30, 2018, by that certain Twelfth Amendment to Sales Contract having an effective date of May 9, 2018, and by that certain Thirteenth Amendment to Sales Contract having an effective date of June 18, 2018, which sales contract has been assigned to Tapestry Park Commercial, LLC, as to Blocks 1, 2 and 3, and to Tapestry Park Apartments, LLC, as to Blocks 5, 6, 7 and 9 (the “Sales Transaction”); and,

WHEREAS, the Mayor and Council have reviewed, or had the opportunity to review to the extent they chose to do so, the Sales Documents (as hereinafter defined) to be used in connection with the Sales Transaction, including but not limited to, deeds, affidavits, development agreements and other transfer documents (collectively, the “Sales Documents”) and consent and approve the Sales Transaction; and

NOW, THEREFORE, be it resolved by the Mayor and Council of Garden City, GA, and it is hereby resolved that Ron Feldner, as the City Manager of the City, is hereby authorized, on behalf of the City, and at his sole discretion under his signature, to negotiate, modify, execute, deliver, and accept the Sales Documents, all on such terms and conditions as such City Manager may deem to be in the best interest of the City, and to take any and all other action necessary, appropriate, advisable, required or convenient in connection therewith, and to execute any and all documents of any kind (any amendments to, or modifications of any thereof) necessary, appropriate, advisable, required or convenient to consummate the Sales Transaction and to carry in effect this Resolution, the necessity and propriety of any of the foregoing actions to be conclusively evidenced by the taking of such actions by such City Manager.

BE IT FURTHER RESOLVED, that any actions taken on or prior to the date hereof by the City Manager in connection with the Sales Transaction, be and they hereby are approved, confirmed, ratified and adopted as actions of the City effective as of the date(s) such actions were taken, and the City Manager is authorized to take and do any such further acts and deeds, modify any documents related to the Sales Transaction, and execute and perform, for and in the name of the City, such documents, deeds, papers and instruments as are necessary, appropriate, advisable, required or convenient in order to effectuate the purposes and intents of this Resolution and to consummate the Sales Transaction, and the taking of any and all actions and deeds, and the execution and delivery of any such documents, deeds, papers and instruments is hereby ratified and approved, the necessity or propriety of any of the foregoing actions to be conclusively evidenced by the taking of such actions by said City Manager.

ADOPTED AND APPROVED this 17th day of September 2018.

RHONDA FERRELL-BOWLES, Clerk of Council

RECEIVED AND APPROVED this 17th day of September 2018.

DON BETHUNE, Mayor

GARDEN CITY RESOLUTION

WHEREAS, Garden City, Georgia, desires to enter into a contract for certain infrastructure improvements at its Garden City Town Center Project which the City has been currently working on with Roberts Properties, Inc., said improvements being more particularly described on the attached Exhibit A (the "Contract Work"); and

WHEREAS, the City further wishes to perform median landscaping work within the Dean Forest Road right-of-way as well as to purchase benches and trashcans for the Town Center's public areas; and

WHEREAS, the City has solicited competitive bids pursuant to official Code of Georgia Annotated § 36-91-21 for the performance of the Contract Work and upon the opening of said bids and subsequent negotiations that Mill Creek Construction was determined to be the lowest responsible bidder at the bid amount of One Million Three Hundred Eighty-Five Thousand Seven Hundred Eighty-Eight (\$1,385,788.00) Dollars.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Garden City, Georgia, that Mill Creek Construction shall be awarded a contract for the performance of the Contract Work with provisions set forth authorizing the City Manager to address any legitimate change orders or major work plan modifications which may arise due to unforeseen/unanticipated field conditions; said contract to be executed by the City Manager on behalf of the City.

BE IT FURTHER RESOLVED that the City Manager and City staff circulate requests for proposals from contractors in accordance with Georgia Department of Transportation and City procurement requirements to perform the Dean Forest Road median landscaping work at the estimated cost of Forty-Three Thousand (\$43,000.00) Dollars, and purchase the necessary number of benches and trashcans for the public right-of-ways within the Town Center development at an estimated cost of Thirty-Three Thousand (\$33,000.00) Dollars.

BE IT FURTHER RESOLVED that the Contract Work shall be partially funded by the estimated net sales proceeds of One Million Two Hundred Ninety-Six Thousand Six Hundred Thirty Six (\$1,296,636.00) Dollars to be realized by the City upon its sale of Blocks 1, 2, 3, 5, 6, 7, 8, and 9 of the Town Center to Roberts Properties, Inc. and/or its assigns, with any balance owed being allocated to the installation of irrigation systems, water lines and sewer lines and funded by the City's Water and Sewer Fund.

BE IT FURTHER RESOLVED that the additional Dean Forest Road median landscaping work be funded by the grant which is anticipated to be received from the Georgia Department of Transportation in the amount of Forty-Three Thousand (\$43,000.00) Dollars, with any excess costs being funded by the City's general operating fund and/or City SPLOST funds which also cover the cost of the above-mentioned benches and trashcans.

ADOPTED AND APPROVED this _____ day of September 2018.

RHONDA FERRELL-BOWLES, Clerk of Council

RECEIVED AND APPROVED this _____ day of September 2018.

DON BETHUNE, Mayor

EXHIBIT A

GARDEN CITY TOWN CENTER (GCTC) CONTRACT WORK

CONTRACT WORK	
- Public Streets/Sidewalks/Landscaping/Streetscapes for Central Avenue, Town Center Drive, Street E-1 as well as Public Street Lights <i>(Note 1)</i>	
- Dean Forest Road (DFR) Accel/Decel Lanes for Street E-1	
- Constantine Road Closure at DFR	
- Public Water & Sanitary Sewer Systems	
- GCTC Irrigation System	
- 8-inch Waterline Extension on Constantine Road	
Subtotal <i>(Note 2)</i>	\$1,385,788
ADDITIONAL ITEMS	
DFR Median Landscaping Project via GDOT Grant	\$43,000
Benches & Trash Cans within GCTC Public Areas	\$33,000
Subtotal <i>(Note 3)</i>	\$76,000
TOTAL	\$1,461,788

Note 1 – The City will enter into a long-term lease with Georgia Power for the proposed street lights to be installed throughout the public right of way (ROW) areas of GCTC.

Note 2 – This subtotal amount is the basis for the contract award to Mill Creek Construction Company.

Note 3 – The subtotal amount for the “additional items” shall be funded as stated within the accompanying Garden City Resolution.